

CAO QUARTERLY DEPARTMENT HIGHLIGHTS

APRIL 1, 2021 - JUNE 30, 2021

Lac La Biche County publishes quarterly annual reports to provide a summary of the County's high-profile operations to the public.

CHIEF ADMINISTRATIVE OFFICER

- Conducted monthly meetings with the RCMP Staff Sergeant.
- Took part in a meeting on April 12 to discuss Traffic Safety Committee Updates with Councillor Moore.
- Met with Alberta Transportation representatives with respect to the pilot project(s), i.e: Main Street Approvals.
- Met with the Regional Municipality of Wood Buffalo on April 15 to discuss the County and RMWB's ICF.
- On April 19 and May 19, the CAO and Associate CAO of Finance and Planning met with Community Futures on the Business Improvement Program.
- Held a workshop on April 30 to discuss Recreational Vehicles/ Land Use Workshop.
- Organized the virtual MLA Lunch Visit on May 3.
- Took a site visit on May 6 on a property to view erosion issues.
- Held a Zoom Meeting with all Fire Fighters on May 18.
- Visited Mayhill Campground on May 19.
- Held the CAO Update to Council Process and Priorities Meeting on May 26.
- Held a Capital Planning Meeting with Finance and the Senior Leadership Team on June 9.
- Asset Management Team Meeting held on June 10.
- Began monthly meetings Lac La Biche County's Government Relation Plan with Alberta Counsel and the CAO. These meetings were held on May 6 and June 15. Biweekly phone calls continue between Alberta Counsel, the Mayor and Chief Administrative Officer.
- Attended the Lac La Biche Regional Advocacy Association Meeting on May 27 and June 14.
- Attended a Rural Development Network Meeting on June 16 regarding Transitional Housing. Alberta Counsel representative attended as well.
- Attended the May 11 Chamber Meeting, and further also took part in the June 16 Chamber Board Meeting with the Manager of Engineering Services to discuss the Main Street Construction.
- Held the Alberta Environment and Parks and LLB County Quarterly Meeting on June 17.
- Prepared and attended a meeting with Minister Nixon and AEP Department Members to discuss ongoing matters on June 21.
- Took part in the Lac La Biche Golf Club Society Board Meeting on June 22.
- Held the Alberta Transportation and LLB County Quarterly Meeting on June 23.
- Attended the Alberta HUB Annual General Meeting on June 23.
- Held the quarterly meeting between Lac La Biche County and Portage College on June 25.
- Held monthly All Manager's Meetings; one in April, May and June.
- Prepared and held 7 Senior Leadership Meetings including 1 SLT Meeting review the Quarter 1 2021 Health and Safety reports within the organization.
- Continued biweekly meetings with direct reports to the CAO.
- 26 Councillor Action Request Forms received in Quarter 2.



HUMAN RESOURCES

HEALTH & SAFETY

- Lighthouse HSE rollout has begun to specific departments.
- Reorientation to the Workplace Program document created to assist employees returning to the office.
- Created online orientation for new hires to have a virtual option as well as to reduce staff hours spent conducting orientations in person.
- Online training was organized for summer/seasonal hires.

PAY & BENEFITS

- Review salary GL allocations as per 2021 Budget
- Monthly Statistics Canada reports on payroll
- Biweekly COVID #'s report
- Generate 1st quarter Accrual reports
- Generate 1st quarter OT/accrual usage dept analysis reports
- Serenic ESS Demo
- Reconciling payroll liability accounts
- Processed payout of banked overtime to 36 employees
- Set Up 57 Seasonal Employees in Serenic
- Issued 7 ROE's in April
- Issued 4 ROE's in May
- Issued 7 ROE's in June
- Set up of positions in Serenic to support Project Costing
- Respond to employee & dept enquiries

HUMAN RESOURCES

- Wrapping up summer/seasonal hiring
- Continued work on normal recruitment activities
- Health & Wellness: Mental Health Resources Zoom with AHS, Virtual Yoga, Positivity Challenge, and Pedometer Challenge
- Working on Scheduling Equity, Diversity, and Inclusion Training for August
- Continue to work on the Fire Fighter transfer project
- Brought in supports/related follow work in regards to employee death



ECONOMIC DEVELOPMENT

- Successfully applied for and received Travel Alberta funding for the Northeast Collaborative's #TakeItToTheLake tourism marketing campaign. Lac La Biche County continues to act as the Collaborative's managing partner.
- Completed the first of two planned #TakeItToTheLake campaign promotional videos. Planning and execution of the second video is in progress.
- Wayfinding & Interpretive Signage and Brand Standards & Placemaking Strategy projects are open for proposals.
- Assisting with the redevelopment of Lac La Biche County's website, which is expected to include specialized microsites for tourism/visitor information and economic development/investor information in future.
- Provided input to draft Cold Lake Sub-Regional Plan from a regional tourism perspective.
- Assisting with Lac La Biche County Sport Tourism Working Group, and participated in a "launch meeting" with local sports and recreation organizations.
- Produced an updated and colourable Lac La Biche Region "fun map," in partnership with Communications.
- Completing Phase 1 of Museums Sustainability project, in partnership with Recreation & Culture.
- Assisting with bilingual signage/bilingual services project led by Conseil de développement économique de l'Alberta.
- Participating in Go East of Edmonton's Roadtrip Adventure Game to promote regional tourism.
- Continuing to promote Lac La Biche Region in print advertising, on social media and elsewhere as appropriate.
- Completed two business visits to new or planned tourism businesses in the County.

FINANCE & PLANNING



FINANCE

- Finished assisting auditors as they completed their assurance work on the 2020 audited financial statements.
- Brought the 2020 audited financial statements to Council for their adoption.
- Brought the 2021 tax rate bylaw to Council for consideration and passage.
- Sent out the 2021 property and assessment notices to ratepayers.
- Launched major software system upgrade with Serenic – includes project costing, salary costing, and asset management.
- Completed project to centralize general reception services at McArthur Place. Specific County Centre reception needs will be addressed by County Centre departments directly.
- Would like to thank our front-line reception, tax, and utility staff for continuing to get the day-to-day work despite our operations being heavily affected by COVID-19.

GRANTS

- Finalized reporting on 3 Strategic Transportation Infrastructure Projects (STIP): BF 9799, BF 294, and Airport Runway Lighting.
- Reapplied for the Healthy Communities Initiative grant for the Bold Centre Patio Project (the first application was denied).
- Developing an application for the Railway Safety Improvement Program for a Railway Signaling Device for the Plamondon Caslan Connector.
- Developing an application for the Alberta Municipal Wildfire Assistance Program (AMWAP). This application will be submitted in late June.
- Continue to work on the Disaster Recovery Program claims process.
- Completed final grant reporting for FireSmart projects (2020 and 2019), as well as several other smaller funding requests.

COMMUNITY GRANTS

- Processed 6 applications under the Community Cemetery Improvement Program (Funding review, approval, agreement execution, payment processing).
- Prepared a draft of a grant funding guide for community members. This document will contain all the major funding opportunities for the convenience of external stakeholders.
- Finalized 2021 operating agreement with the Lakeland Interpretive Society.
- Addressed and processed other smaller funding requests.



PLANNING & DEVELOPMENT

- As of June 16, 2021, we have accepted 63 development applications.
- Processed 7 request for Compliance Certificates.
- Processed 2 requests for Letter of Concurrence for Communication Towers
- We received 13 subdivision files creating the following:
 - 11 new residential lots;
 - 1 new commercial lot; and
 - 2 new industrial lots.
- We currently have 7 PD files addressing:
 - 1 rezoning file
 - 4 Land Use Bylaw amendments
 - 1 Statutory Plan amendment
 - 1 Policy Review
- Quarterly Land Use Bylaw Amendments
 - Q1: Creation of new Arterial Commercial (AC) District
 - Q2: Removal of Campground Use in the Agricultural (AG) District

- Land Management Requests:
 - 38 Municipal consent letters for TFA applications
 - 2 Municipal Lease;
 - 3 Encroachment;
 - 1 Road Closure;
 - 1 Land Purchase;
 - 3 License of Occupation Agreements
 - Regular review and removal of former caveats placed on land parcels.
- In February 2021, Administration completed an internal Safety Codes Audit to ensure that our process complies with the Quality Management Plan and requirements from Safety Codes Council. At the end of February, The Inspections Group Inc. processed and issued the following Safety Code Permits:
 - 10 Building Permits
 - 81 Electrical Permits
 - 30 Plumbing Permits
 - 27 Gas Permits
 - 18 Private Sewage Disposal Permits
- Held 8 Municipal Planning Commission meetings to review several development and subdivision applications.
- Participated in one Municipal Government Board (MGB) Appeal Hearing regarding a development application.
- Environmental Reserve Bylaw updates: presented to Council options on categorizing ER lands for different uses.

Administration to work on an inventory of lands before presenting it to Council for further direction.

- Complete monthly 'did you know' inclusions for the InTouch newsletter.
 - January: discussed the Environmental Reserve Bylaw;
 - February: talked about Permits and Projects and what is required;
 - March: talked about the Municipal Addressing project including the next steps on preparing a new Bylaw.
 - May: provided residents with information on Municipal Land Management. What policies guide us and how to apply for lease, LOC, encroachment agreements ect.
 - June: updated residents on what is required for the development of decks, gazebos and outside pools.
- Prepared Planning & Development Business Plan - 1st draft.
- Finalize preliminary study for the Municipal Development Plan. Next stage is to create the RFP and start the re-write.
- Submit recruitment forms for Planning and Development Clerk and Planning Technician positions
- Collaboration with internal and external department by participating in Council Workshops and advisory committee meetings. Examples: COVID Team, Engineering Services (capital project update and asset management), Green Team and Joint Health and Safety meetings.

CORPORATE SERVICES



LEGISLATIVE SERVICES

- Managed 9 Regular Council Meetings and 3 Special Council Meetings.
- Support for 2 Safer Municipality Advisory Committee Meetings.
- 6 internal Bylaw Reviews, including Public Hearing materials
- Development of Petition Overview material for the Lac La Biche County website.
- 1 Petition Validation.
- Finalized 3 Access Requests in accordance with the Freedom of Information and Protection of Privacy Act. Three additional requests were received.
- Managed the Member at Large Recruitment Campaign for the Subdivision and Development Appeal Board, Family and Community Support Services Board and the Lac La Biche County Library Board.
- Championed the monthly Policy Review Committee.
- Municipal Election Training and Planning for the 2021 Municipal Election, including website refresh.
- Presentation and drafting of the following:
 - Subdivision and Development Appeal Board Bylaw 21-007
 - Amending Election Bylaw 21-017
 - Indigenous Collaboration Committee Terms of Reference
 - Development of internal Bylaw Review Guidelines



INFORMATION TECHNOLOGY & GIS

- The department has completed 18 projects to date out of a total of 58 projects. 12 projects were completed in Q2.
- 4 staff training sessions were provided for Microsoft Teams allowing us to decommission Skype for Business.
- Working with Communications to make more maps available on the website and centralize into a one stop shop.



RECORDS MANAGEMENT

- RIM Service Delivery and Business Plan
- Council Correspondence retention schedule and electronic folder structure
- Asset Management Retention Schedule and electronic folder structure
- Change Management and Asset Management Program Team
- Project charter RACI template for project team and electronic folder structure
- Project Management template and retention guide
- 6 Comprehensive history search requests and information consolidation
- Digitized and centralized 49 agreements to the agreement register
- 4 See-click-fix cases - Managed main office email account
- 134 Consolidated Digital Land files
- 961 regular size and 126 large format land files folders were digitized.
- 75 Search requests of which 64 were land file requests
- Summer Student Recruitment/Training
- 8 Agreement expiration notices sent out
- 126 Land title changes filed.



COMMUNICATIONS

- Updated and created numerous FCSS and Recreation-related advertisements for County programs and services to start under the Government of Alberta's 'Open for Summer' plan.
- Promoted, set up, and provided support for Fire Services' virtual open houses and live events, a new initiative that introduced schools and the general public to fire safety, training initiatives, and the Protective Services Building.
- Continued background work on new County website, reviewing new designs to ensure that they fit with the County's branding. The website is expected to launch in summer 2021.



RECREATION

RECREATION & CULTURE

- Spring Active Kids, Jammers and Art Start programs registered but due to 3rd COVID closure were subsequently cancelled.
- Activity calendars created and proclamation for June is Parks & Recreation month completed.
- Summer staff onboarding and training completed.
- Summer Shacks and Fun Van planning and preparation for July 5 start.
- Two community Fun Van booking requests and associated program offered.
- Initial planning and meeting with interested groups re: Culture Days.
- Event planning for Drive-in Movies, and Spooktacular.
- With COVID restrictions being relaxed Mixed Slo-pitch league scheduled and summer sports camps coordinated.
- New outdoor drop in soccer opportunities created for Bold sports field.
- Post pandemic re-engagement plans and strategies being discussed with FCSS and other partners to bring people back post COVID-19.

FITNESS

- Fitness training areas re-open for stage 2 on June 16.
- Planning, promotions for summer fitness in progress (11 adult fitness classes/week for 6 weeks, 12 youth classes/workshops planned).
- Outdoor Biking Group- starts mid June, offered once a week
- Group & Personal Training upon request
- Primary Care Network Active Lifestyles program re-starts (chronic cases with kinesiologist)
- New cardio replacement equipment ordered (should be delivered by September) & plans for Synergy Studio renovation in progress.

AQUATICS

- 2 leadership courses (National Lifeguard and Water Safety Instructor courses) completed during COVID, several participants from outside the County completed certification training.
- Spring lessons were subsequently canceled due to increased COVID restrictions.
- Facility reopened on June 14, capacities met for lane and public swims.
- Outreach and awareness initiatives for water safety developed and implemented (National Lifejacket day in May, and National Drowning Prevention month in July).
- Lifejackets available for sign out from Portage Pool as loaner station is closed due to COVID-19.

ADMINISTRATION

- Bold Center campground inputted into recreation and parks management software in preparation for summer bookings.
- Community Activity Guide online survey conducted to obtain feedback from residents (on what is valued/important to include in guide)
- Community Advertising and Fair Access Fee Assistance policies and procedures were approved in June.
- Healthy Canada Initiative Grant re-submitted for second intake (outdoor patio at Bold Center – four season use)
- Sport Tourism working group held community group meeting, working on development of community highlight sheet and detailed venue book for bid applications.
- Museum Sustainability Project making progress; online presence audit and virtual site tours at 3 museums completed, resident/stakeholder surveys in the works.
- Fall/Winter Community Activity Guide development and content submissions in progress (July 1 deadline).

MEMBERSHIP / GUEST SERVICES

- Currently have 90 active memberships, and 500 daily drop ins sold during this time. All memberships will be reactivated as of July 5 (phase 3).
- Summer Promo: have sold 63, 77 Days of Summer memberships within one week of re-opening.
- Revenue for memberships generated was \$5365.65 and \$4971.38 in drop-in fees.



ENFORCEMENT SERVICES

COMPLAINT STATISTICS

- In Quarter 2 the department attended/conducted 802 investigations.
- In Quarter 2 the department issued 112 violation tickets.

COVID-19 RESPONSE

- The Enforcement Services Department has been enforcing COVID-19 measures over the last quarter. Overall the complaint volume has continued to decrease and the department has not issued any violations for COVID-19 measures over Quarter 2.

LAW ENFORCEMENT TRAINING PROGRAM

- Over the last quarter the program established a signed MOU with Alberta Justice and Solicitor General to conduct the Community Peace Officer Induction Program training. The first course is now full and will run from August till October.
- The program has delivered training during the month of April and then late June. Training has consisted of speed measurement training, Traffic Stops Tactics, Basic Firearms Instructor and two courses with the Portage College Pre-Hospital Care program. In total 78 persons have been trained in the mentioned programs.

VULNERABLE PERSONS INTERACTIONS

- During Quarter 2 the Enforcement Services Department has dealt with several issues pertaining to homelessness and dealing with vulnerable persons. Recently the MNA has moved persons to a hotel and are providing accommodations. Community Peace Officers have identified that these accommodations are greatly reducing the volume of loitering and offences occurring within the downtown core.

COMMUNITY STREET AMBASSADOR PROGRAM

- The Community Street Ambassador Program became operational in early May. The program has been successful to this point in promoting safety and identifying issues within the downtown core of Lac La Biche. The program has worked on distributing an informational booklet to businesses that speak about contacting the Enforcement Services Department and the RCMP. It also speaks about our municipal bylaws and crime prevention.

EMERGENCY ALERTING PROGRAM

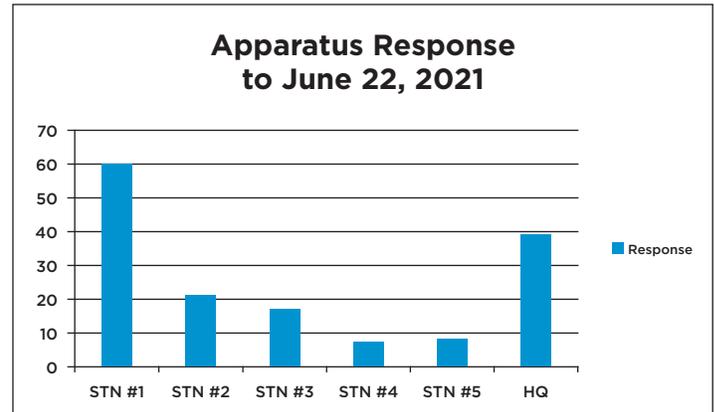
- The Emergency Alerting Program has seen an increase in registrations and use due to recent events within the County. The program is positively being received by the public.



PROTECTIVE SERVICES

FIRE SERVICES

- 152 apparatus call outs April 1 - June 22, 2021
 - 19 - Structure
 - 49 - Wildland
 - 21 - Multi-vehicle collisions (MVCs)
 - 19 - False Alarm
 - 10 - Medical Assist
 - 34 - Other emergency incidents
- LCU-002 - Hylo-Buffalo Lake Fire- Fire Services mitigated
- LCU-002 fire for 7 days (largest wildfire in recent history for Lac La Biche County) SPU Type #2 trailer- used in this fire to protect structures.
- LLB Fire Rescue Services staffing for Paid on Call (POC) Firefighters including Administration - currently 63 members.
- Recruitment - currently scheduling interviews for Recruit Class #121
- Work Duties - 1325 total work duty hours for Fire Services staff (Protective Services Building)
- Training - 485 total hours for Fire Services staff to date.



FIRE SMART

- 25 Fire Smart assessments and wood chipping completed

SAFETY CODES

- 19 Safety Codes Inspections and Occupancy loads

EMERGENCY MANAGEMENT

- LLBC awarded National Emergency Management Exemplary Service Award - Resilient Communities - 2019
- Yearly training program (2021) developed and approved by SLT. COVID Response team met "20" times so far in dealing with pandemic response in Quarter 2 2021.

DISASTER SERVICES

- Additional Type #2 Structure Protection Unit trailer completed-2 type #3's in inventory. These units will have the capacity to protect up to 70 homes in the event of a wildfire.

PROTECTIVE SERVICES BUILDING

- Protective Services Building interior complete.
- Front parking lot complete.

INFRASTRUCTURE SERVICES



ENVIRONMENTAL SERVICES

WASTE & RECYCLING

- Approximately 18.21 tonnes of curbside recycling collected and brought to a recycling facility, from April 1 to May 31, 2021.
- Approximately 368.73 tonnes of curbside waste disposed, from April 1 to June 21, 2021.
- Approximately 2526.5 tonnes of waste was received and landfilled from April 1 to June 21, 2021. With 2047.629 being landfilled.
- Approximately 220.59 tonnes of recycling was diverted off site, and 258.2815 tonnes of potential recycling was diverted to a holding cell on site for transfer to off site recycling facilities, from April 1 to June 21, 2021.
- Work has commenced on the compost Pad at the Beaver Lake landfill.
- New plans for the landfills are currently in progress and an analysis for the slope issue at the Beaver Lake landfill is also in progress.
- Internet towers and cell phone boosters were installed at three transfer sites.
- The new compactor has been delivered to the Beaver Lake landfill and the old one has been hauled out.

ENVIRONMENT

- Attended steering committee meeting for LICA's Beaver River Integrated Watershed Management Plan.
- Hosted a planting and pruning workshop with 23 participants in partnership with Lindsay Kozakevich.
- Hosted 5 Recycling Workshops for classrooms at our local schools.
- Held a public engagement session on April 22, 2021 on Zoom for the Lac La Biche Watershed Management Plan. The final draft of the Lac La Biche Watershed Management Plan was presented to Council on May 23, 2021 during which Council adopted the WMP. Therefore, the Lac La Biche Watershed Management Plan is now complete and ready for implementation.
- Attended LICA's Boundary Change Advisory Committee meeting.
- Created a Communication Plan for education and outreach on reducing use of single use plastics.
- Compost Week was May 2 - 8, 2021; during which the CORE workshop was advertised, along with advertising for the Green Cones and backyard tumbling composters available for sale at County Centre. Plus, information was shared such as residential waste composition (showing that compostable organics make up to 30% of waste), the importance of grass-cycling, and the community garden.
- Met with Field Inspector from Alberta Recycling at Beaver Lake landfill to review our site operations and recycling programs.
- In lieu of the spring large item pickup, there was free residential tipping fees for one week. Residents paid no tipping fees, regardless of if it was household waste or C&D (construction and demolition). ICI fees will still apply. We are currently planning a large item pickup once current COVID-19 restrictions are lifted.
- Began the water quality monitoring program which includes lake sampling, inflow/outflow sampling, and beach sampling in partnership with Alberta Health Services.
- Lac La Biche County is now partnering with ALMS (Alberta Lake Management Society) and the University of Alberta to conduct lake sampling in the field to correlate to satellite imagery. This testing is being done to create a mathematical model to use satellite images to determine severities of blue-green algae blooms on lakes in Alberta.
- Nominations were received for the Environmental Stewardship Awards. Winners were chosen by the Corporate Green Team for each category: business/institution, community organization, agriculture and individual, and announced during Environment Week.
- Environment Week was May 30 to June 5, 2021, during which several events/workshops were hosted. These events/workshops included Mad About Science in collaboration with FCSS for Jr. Family Night, 'Solar or Not to Solar' workshop by Al Bertschi with Portage College, CORE (Community Organics Recycling Enhancement) workshop, Healthy Waters Lac La Biche Open House, a corporate Waste and Recycling

ENVIRONMENT (continued)

Workshop, a public Waste and Recycling Workshop, and a Household Hazardous Waste Round up and Shredding Event. Along with these events, advertising was completed for the newly adopted Lac La Biche Watershed Management Plan, the re-opening of the reuse centers at our landfills

and transfer stations, as well as the announcement of the Environmental Stewardship Awards. Contests were also held; there was a video contest for kids to share why they love Lac La Biche lake, and a passport contest for adults attending our events.

AGRICULTURE

- Weed and Pest Inspectors were appointed by Council during the April 13th RCM.
- Ag Services held two virtual open house events to educate residents and staff about programs and services offered by the County's Agricultural Department, with a focus on clubroot. The events were held on April 26 and May 13, 2021.
- Garden grade peat moss and soil grade gypsum have been added to the Community Garden soil to improve the soil texture. Soil sampling was conducted before the addition of the soil amendment products. Three new water tanks have been installed at the community garden. Of the 40 plots, 33 (representing 83%) have been assigned and utilized.
- The County's ASB industrial hemp demonstration plots were seeded on May 26, 2021. Germination ranges from 10-90%.
- The Agricultural Service Board held meetings on April 7, May 5, and June 24, 2021. All ASB members participated in the virtual meetings.
- Ag Services, with provincial funding, installed and monitored the Burkard clubroot trap in Plamondon. The trap will remain on site and be monitored weekly until September 2021.
- The ASB equipment was rented out for a combined total of 62 days in April and May 2021. Skunk traps and corral panels are the most rented equipment.
- The agricultural team inspected all municipal roads and removed roadside logs, rocks and other debris that would impact mowing. This operation took 5 five days.
- The ASB sold or internally utilized 29 jugs of herbicide between April and June 15, 2021.
- The Manager of Environmental Services and the Ag Fieldman presented an update on the County's Clubroot Management Agreement to Council on May 25, 2021 for information purposes.
- Planning of the AG Symposium continues and has been rescheduled for July 15, 2021.
- Planning for the AAAF (Association of Alberta Agriculture Fieldmen) golf tournament is currently in progress. It is being hosted by Lac La Biche County this year and will be taking place on August 26, 2021.



FLEET SERVICES

- **325** Equipment & Vehicle Repair Requests were completed from January to June of these **26** included Commercial Vehicle Inspection Program (CVIP) certificates.
- Fleet vehicles were booked for **63** days from January to June.
- Phase 3 shop expansion project was scheduled to be complete in September, but delays have pushed it to October 2021.
- All 2020 carry forward equipment purchases have been delivered.
- Fleet services continues to list and sell items on GovDeal.ca including smaller vehicles, equipment, and miscellaneous surplus items. Other departments have requested assistance selling items.
- **Capital Equipment Purchases for 2021:**
 - Due to delays from Covid-19, we are expecting delivery of a plow truck, Equipment trailer and five pick-up trucks in August and September 2021.
 - All New Growth Equipment has been delivered on time.
 - Enforcement Services Peace Officer patrol units have been sourced and ordered and expect to be rigged and ready by September.
 - Fire Services Fire Truck (Tender) has been ordered and expecting delivery in May 2022.



PROJECT COORDINATION TEAM

- The months of April, May and June focused on initiating new 2021 approved project starts and completion of carry over 2020 projects which included consultant pre-qualification for years 2022 to 2024. There are just over 30 capital and operational projects Engineering Services are currently working on, highlights are:
- **2 construction projects are complete:**
 - Blais Resort Drainage
 - Protective Services Facility Parking Lot – Paving and Drainage
- **14 construction projects have been initiated:**
 - Bridge File 79415 - Gold River Bridge/Culvert Replacement
 - Bridge File 72757 - Missawawi Creek Bridge Replacement
 - Bridge File 13640 - Nashim Drive Bridge Replacement
 - Bridge File 74197 - Old 46 Culvert Replacement
 - Bridge File 77865 - bridge/culvert replacements
 - Lakeland Drive Chip Seal Coat
 - Hamlet - Back Lane Paving Program
 - 101 Ave Surface and Utility Rehabilitation -103 Street to 105 Street
 - Bayview Beach Water & Sewer (92 Services)
- Plamondon Wastewater Lift Station Upgrade
- Utility Yard Cold Storage Pole Shed – Replacement
- Boat Launch Parking at Poplar Point, Elinor Lake
- Airport Reservoir Upgrades (Sentinel East Storm Pond)
- County Centre Parking Lot and Yard Extension
- 2 carry over construction projects have started: County Centre Shop Expansion – Connector Building and Beaver Lake Compost Pad
- **9 engineering projects:**
 - Beaver Hill Road & 91 Avenue Intersection Improvement
 - Heart Lake First Nations Access Alternate Road
 - Highway 881 Crosswalk Lighting
 - Transportation Master Plan
 - Infrastructure Assessment Study
 - Traffic Impact Assessment – Lac La Biche East
 - Stormwater Master Plan revision
 - Sentinel Park Water and Sewer Installation
 - Mission Road Walking Trail
- **2 construction projects postponed to spring 2022:**
 - Chemical Shed Warehouse
 - Fork Lake Access w/Washrooms and Parking



TRANSPORTATION SERVICES

- Ongoing sign maintenance within the County, including the subdivision and hamlet signage program.
- Brushing is ongoing in various areas of the County.
- Winter road maintenance and culvert steaming was being completed on an as needed basis.
- Pothole patching is ongoing and completed as required.
- Completed spot gravelling and spraying calcium for the 2021 Dust Abatement Program.
- Continuing the street sweeping program in the hamlets of Lac La Biche and Plamondon.
- The regravelling program has started and is 10% complete as well as patch gravelling being completed as needed.
- Approximately 200 approaches have been gravelled for the approach maintenance program in conjunction with the regravelling program.
- Commenced the Oiled Road Rehabilitation Program. Repaired sections of road on Tarrabain Drive, Golden Sands Subdivision, 90 Avenue in the Hamlet of Lac La Biche, Square Lake Subdivision, Campsite Road, Birch Grove Subdivision, Fork Lake Estates Subdivision and we have started repairs in the Missawawi South Subdivision.
- The Hamlet message and line painting program commenced on June 21.
- Crack Sealing on the rural County paved roads is ongoing and is approximately 10% completed.
- Completed fence repairs, landscaping and brushing at the Airport.
- Assisted Fire Services with the construction of a sea can pad at the Hylo Fire Hall.



UTILITIES

- Utilities department hosted an auditor on behalf of the Federation of Gas Co-op's to complete an Operations and Maintenance audit. During this audit, the auditor reviewed all associated documentation regarding the operations and maintenance of the natural gas distribution system, as well as a field tour to verify infrastructure placement. Lac La Biche County received the auditor's report and should be commended for a job well done.
- Utility Staff repaired a watermain break at the intersection of 105 St and 101 Ave. Cause of the break was a failed Hymax coupler that was used on a section that was previously repaired.
- Utility staff repaired a watermain break located near 15010 Old Trail. Cause of the break was due to corrosion on a 10" Hymax coupler used to connect a future 4" service stub.
- Utility staff responded to a grease spill in the back lane of 101 Ave. Utility staff were able to contain the grease prior to it entering the County's storm drain infrastructure.
- Hydro-Vac receiving station has been in operation and currently being utilized. This receiving station was installed to manage the hydro-vac slurry and avoid unnecessary impacts on the lagoons while TELUS Fibre is being installed throughout the County.
- Contractor has completed the repair and replacement of damaged sanitary manholes west of town, this preventative maintenance minimized infiltration and assisted with unnecessary stress on associated lift station equipment.
- Utility staff are working closely with contractors installing TELUS Fibre, staff are inspecting, verifying, and locating Lac La Biche County owned water, sewer and natural gas services to prevent any damage caused by this very important construction.
- Utilities department has awarded project number UT-44-2021-01 (12-03) natural gas revamp to the successful contractor. Construction timelines for this construction are to commence on August 3, 2021 and to be complete by August 23, 2021. Lac La Biche County will work closely with the successful contractor to ensure completion timelines and budget are met.
- The Seasonal Trappers have harvested over 200 beavers through our pest control program.
- Culvert maintenance due to beaver activity is ongoing.
- Utility staff attended training for Alberta Environment regulatory applications.