

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

July 23, 2019 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held July 23, 2019 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:00 a.m.

PRESENT	Omer Moghrabi	Mayor
	Lorin Tkachuk	Councillor/Deputy Mayor (<i>exited at 5:30 p.m.</i>)
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor
	Jason Stedman	Councillor
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor
Colin Cote	Councillor	

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer
	Melanie McConnell	Senior Manager, Legislative & Information Services
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (<i>in part</i>)
	Brian Shapka	Senior Manager, Public Works (<i>in part</i>)
	Clayton Kittlitz	Senior Manager, Planning & Development (<i>in part</i>)
	Jihad Moghrabi	Communications Coordinator
Danielle Cardinal	Legislative Services Coordinator	

REGRETS	George L'Heureux	Councillor
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ADOPTION OF AGENDA

19.681	Motion by Councillor Cote to approve the July 23, 2019 Regular Council Meeting agenda as presented
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CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 July 9, 2019 – Regular Council Meeting.

19.682 Motion by Councillor Stedman to adopt the July 9, 2019 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There were no unfinished business items.

URGENT MATTERS

There were no urgent matters.

NEW BUSINESS

7.1 Councillor Reports (Discussion)

Councillor Beniuk:

- Lac La Biche County Library Board Sub-Committee Meetings (Human Resources and Finance)
- Lac La Biche County Carnival Night/Performance Events

Councillor Borgun:

- Lac La Biche County Library Board Sub-Committee Meetings (Human Resources and Finance)

Councillor Stedman had nothing to report

Councillor Moore had nothing to report

Councillor Johnson:

- Lac La Biche Pow Wow Days Event

Councillor Cote:

- Lac La Biche Pow Wow & Fish Derby Association

Deputy Mayor Tkachuk:

- Alberta HUB
- Athabasca Regional Airport Event
- Lac La Biche County Carnival night

Mayor Moghrabi:

- Lakeland Center FASD
- Lac La Biche Pow Wow Days event
- Meeting with Biologist, Mr. Ray Makowecki
- K Days Pancake Breakfast
- Alberta Counsel
- Meeting with Mr. Steven Cross, Superintendent, Northeast Region, Fish and Wildlife Enforcement Branch

19.683 Motion by Councillor Borgun to accept the Councillor Reports discussion item as information.

CARRIED UNANIMOUSLY

DELEGATION

6.1 10:15 a.m.- Ms. Nancy Broadbent, President and CEO, Portage College

Ms. Nancy Broadbent, President and CEO, Portage College, presented to Council the 2020 Strategic Plan for the College, and responded to questions.

6.1.1 Disposition of Delegation Business

19.684 Motion by Councillor Beniuk to thank Ms. Broadbent for her presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.2 Recycling Council of Alberta 2019 Conference (Request for Decision)

Ms. Mackenzie Girard, Executive Assistant to the Chief Administrative Officer, presented to Council the Recycling Council of Alberta 2019 Conference Request for Decision and responded to questions.

19.685 Motion by Councillor Borgun to direct Administration to register two Councillors to attend the Recycling Council of Alberta 2019 Conference.

CARRIED UNANIMOUSLY

7.3 Innotech Alberta Vegreville 2019 Field Day (Request for Decision)

Ms. Girard presented the Innotech Alberta Vegreville 2019 Field Day Request for Decision to Council and responded to questions.

19.686 Motion by Councillor Stedman to direct Administration to register three Councillors to attend the July 25, 2019 InnoTech Alberta Vegreville 2019 Field Day.

CARRIED UNANIMOUSLY

7.4 Council Correspondence (Briefing)

Ms. Girard presented a Briefing to Council regarding Council Correspondence with correspondence from Lac Ste. Anne County, the Minister of Justice & Solicitor General, Gas Alberta Inc. and from a County resident, Mr. Albert Stratichuk. Ms. Girard also responded to questions.

19.687 Motion by Councillor Stedman to accept the meeting invitation from Lac Ste. Anne County to discuss rural issues from infrastructure to health care, and the social needs of rural Alberta.

CARRIED UNANIMOUSLY

19.688 Motion by Deputy Mayor Tkachuk to accept the correspondence from Alberta Justice and Solicitor General, regarding the concerns raised from residents in Lakeview Estates with respect to wildlife, as information.

CARRIED UNANIMOUSLY

19.689 Motion by Councillor Cote to accept the letter from Mr. Albert Stratichuk as information.

CARRIED UNANIMOUSLY

19.690 Motion by Councillor Moore to direct Administration to submit a nomination for Councillor Beniuk for a director position with the Gas Alberta Board.

CARRIED UNANIMOUSLY

7.5 Council Conference Attendance Policy (Request for Decision)

Ms. Melanie McConnell, Senior Manager, Legislative and Information Services presented to Council the amended Council Conference Attendance Policy CS-11-004, and responded to questions.

19.691 Motion by Councillor Cote to adopt the amended Councillor Conference Attendance Policy CS-11-004.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 11:02 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:13 a.m. with all those Members of Council previously listed in attendance, except Councillor Stedman.

Councillor Stedman returned to Council Chambers at 11:15 a.m.

NEW BUSINESS

7.6 2019 Recreational/Cultural Operating Funding Program Allocations (Request for Decision)

Mr. Dan Small, Assistant Chief Administrative Officer, and Mr. Carl Kurppa, Policy and Grants Coordinator, presented to Council the 2019 Recreational/Cultural Operating Funding Program Allocations, and responded to questions.

19.692 Motion by Councillor Cote to allocate an additional \$97,310 to the Recreational/Cultural Operating Funding Program by transferring \$97,310 from the Capital Grant Program.

In Favour

Deputy Mayor Tkachuk
Councillor Moore
Councillor Johnson
Councillor Stedman
Councillor Cote
Councillor Borgun

Opposed

Mayor Moghrabi
Councillor Beniuk

CARRIED

7.7 Ad Hoc Funding (Request for Decision)

Mr. Small and Mr. Kurppa presented to Council a request for ad-hoc funding and responded to questions.

- 19.693 Motion by Deputy Mayor Tkachuk to approve \$750 in Ad Hoc funding to Miss Amber Skyrpan of the Canadian National Paralympic Team to attend the Parapan American Games in Lima, Peru in August 2019.

CARRIED UNANIMOUSLY

7.10 Smart Manhole Cover for Level and Flow Monitoring (Request for Decision)

Mr. Brian Shapka, Senior Manager, Public Works, and Mr. Khalil Shaikh, Manager, Utilities presented to Council the Smart Manhole Cover for Level and Flow Monitoring Request for Decision and responded to questions.

- 19.694 Motion by Councillor Cote to approve \$25,000 in 2019 Capital Budget for Sewer Utility Services funded from accumulated surplus for the supply, install, and activation of three Smart Covers for continuous monitoring of sewer manholes.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

- 6.2 12:15 p.m.- Ms. Lori Tarrant, Coordinator, Plamondon & District Community Development Society

Ms. Lori Tarrant, Coordinator, Plamondon & District Community Development Society presented to Council concerns regarding the Plamondon baseball diamonds and the 2019 Mud Bog Event.

- 6.2.1 Disposition of Public Input Session

- 19.695 Motion by Mayor Moghrabi to thank Ms. Tarrant for her presentation to Council.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 12:40 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:24 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.8 Main Street Summer Trial (Briefing)

Mr. Clayton Kittlitz, Senior Manager, Planning and Development, presented to Council the Main Street Summer Trial briefing and responded to questions.

19.696 Motion by Deputy Mayor Tkachuk to accept the Main Street Summer Trial Briefing as information.

CARRIED UNANIMOUSLY

7.9 Award Golf Course Directional Drill Contract (Request for Decision)

Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement and Mr. Gary Harman, Manager, Parks & Facilities, presented to Council the Award Golf Course Directional Drill Contract Request for Decision, and responded to questions.

19.697 Motion by Deputy Mayor Tkachuk to accept a variance to the CS-10-004 Procurement Policy to permit the collection of quotes in order to meet environmental timeframes for the Golf Course Directional Drill and Wet Well Install Project.

CARRIED UNANIMOUSLY

19.698 Motion by Councillor Stedman to approve the awarding of the Golf Course Directional Drill and Wet Well Install to AP Irrigation Systems in the amount of \$699,833.00 (plus GST).

CARRIED UNANIMOUSLY

7.11 Holowachuk Boat Launch Washroom (Briefing)

Mr. Shapka presented to Council the Holowachuk Boat Launch Washroom Briefing and responded to questions.

19.699 Motion by Councillor Moore to accept the Holowachuk Boat Launch Washroom Briefing as information.

CARRIED UNANIMOUSLY

7.12 Mission Subdivision-Phase 1 (Request for Decision)

Discussion ensued regarding a Notice of Motion that was presented during the July 9, 2019 meeting by Mayor Moghrabi, on behalf of Councillor Stedman.

19.700 Motion by Mayor Moghrabi to accept the Mission Subdivision-Phase 1 discussion as information.

CARRIED UNANIMOUSLY

7.13 100 Avenue Base and Pave Project Budget Allocation (Request for Decision)

Mr. Small presented to Council the 100 Avenue Base and Pave Project Budget Allocation Request for Decision and responded to questions.

19.701 Motion by Deputy Mayor Tkachuk that Council approves \$1,250,000 for the 2019 Capital Budget for the 100 Avenue Base and Pave project funded from Capital Reserves for the Waste Conversion Facility.

CARRIED UNANIMOUSLY

7.14 2020 Budget Guiding Principles (Request for Decision)

Mr. Small presented to Council the 2020 Budget Guiding Principles and responded to questions.

19.702 Motion by Deputy Mayor Tkachuk that County Council directs Administration to prepare the proposed 2020 budget such that Council and Administration strives for a 5% reduction in operating expenditures.

CARRIED UNANIMOUSLY

19.703 Motion by Councillor Johnson that County Council directs Administration to prepare the proposed 2020 budget, 2021 – 2023 financial plan, and 2021 – 2025 capital plan based upon budgeted 2019 property tax revenues for the 2020 fiscal year.

CARRIED UNANIMOUSLY

19.704 Motion by Councillor Moore to direct Administration to bring forward to a future Council Meeting a public participation plan to aid Council in completing the 2020 budget process.

CARRIED UNANIMOUSLY

7.15 Dates for Special Council Meetings-2020 Budget (Request for Decision)

Ms. McConnell and Mr. Small presented to Council, a proposed Council Meeting Schedule dedicated to the 2020 Budget and responded to questions.

19.705 Motion by Councillor Borgun that Council schedule Special Council Meetings to discuss the 2020 County Budget, 2021 – 2023 Operating Plan and the 2021 – 2025 Capital Plan, to be held at 10:00 am in Council Chambers on the following dates:

- Tuesday, October 29, 2019
- Thursday, October 31, 2019
- Friday, November 1, 2019
- Thursday, November 7, 2019
- Tuesday, November 19, 2019
- Thursday, November 21, 2019
- Thursday, December 5, 2019

CARRIED UNANIMOUSLY

19.706 Motion by Councillor Beniuk to cancel the November 12, 2019 and December 24, 2019 Regular Council Meetings.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 3:20 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:31 p.m. with all those Members of Council previously listed in attendance, except Councillor Borgun.

NEW BUSINESS

7.16 Councillor Expense Claims Processed June 2019 (Request for Decision)

Mr. Small presented the Councillor Expense Claims Processed-June 2019 and responded to questions.

19.707 Motion by Deputy Mayor Tkachuk that Council approves the Councillor expense claims processed for the period of June 2019

CARRIED UNANIMOUSLY

Councillor Borgun returned to Council Chambers at 3:32 p.m.

7.17 Statement of Revenues and Expenditures June 30, 2019 (Briefing)

Mr. Small presented to Council the Statement of Revenues & Expenditures for the Period Ended June 30, 2019 and responded to questions.

19.708 Motion by Councillor Cote to accept the Statement of Revenues & Expenditures for the Period Ended June 30, 2019 Briefing as information.

CARRIED UNANIMOUSLY

7.18 Meeting with Canadian National (CN) (Discussion)

19.709 Motion by Councillor Moore to direct Administration to proceed with initiating discussions regarding the Canadian National (CN) railway within Lac La Biche County.

CARRIED UNANIMOUSLY

NOTICE OF MOTIONS

10.1 Proposed Environmental Reserve Bylaw (Notice of Motion)

Councillor Moore presented the Notice of Motion regarding the Proposed Environmental Reserve Bylaw which is to be brought forward to the August 13, 2019 Regular Council Meeting.

10.2 Travel Alberta Industry Conference (Notice of Motion)

Councillor Borgun presented the Notice of Motion to be presented during the August 6, 2019 Regular Council Meeting to authorize her to attend the Travel Alberta Industry Conference on October 27 – 29, 2019.

EXTENSION OF MEETING

19.710 Motion by Councillor Beniuk to extend the July 23, 2019 Regular Council Meeting until all items on the agenda are addressed.

In Favour

Mayor Moghrabi
Councillor Johnson
Councillor Beniuk
Councillor Stedman
Councillor Moore
Councillor Borgun

Opposed

Deputy Mayor Tkachuk
Councillor Cote

CARRIED

RECESS Mayor Moghrabi called a recess at 3:57 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 4:05 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

19.711 Motion by Councillor Stedman go into Closed Session at 4:05 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP) Act*:

8.1 Land Use Enforcement Matter (s.17(1)-Disclosure harmful to personal privacy-FOIP) (Briefing)

- 8.2 Building Cost Estimates (s.25(1)(c)- Disclosure harmful to the economic and other interests of a public body-FOIP) (Briefing)
- 8.3 Wapahki Economic Development Initiative (s.16(1)- Disclosure harmful to business interests of a third party-FOIP) (Discussion)
- 8.4 Request for penalty – fee deferral of 2019 tax payments on oil and gas properties covered by tax roll no. 8000006477 and other roll numbers (s.16(2)-Disclosure Harmful to business interests of a third party-FOIP) (Request for Decision)
- 8.5 Craigend Grader Shop (s.16(1)-Disclosure harmful to business interests of a third party-FOIP) (Discussion)

CARRIED UNANIMOUSLY

The following members of Administration were in attendance during the Closed Session for presentation and recording purposes: Ms. Shadia Amblie, Chief Administrative Officer, Ms. Melanie McConnell, Senior Manager, Legislative & Information Services, Mr. Dan Small, Assistant Chief Administrative Officer, Mr. Clayton Kittlitz, Senior Manager, Planning & Development, Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement, Mr. Brian Shapka, Senior Manager, Public Works, Mr. Gary Harman, Manager, Parks & Facilities, and Ms. Danielle Cardinal, Legislative Services Coordinator.

8.1 Land Use Enforcement Matter (s.17(1)-FOIP) (Briefing)

Mr. Clayton Kittlitz exited Council Chambers following the conclusion of Item 8.1- Land Use Enforcement Matter (s.17(1)- FOIP)) (Briefing).

Councillor Stedman declared a Pecuniary Interest, prior to the discussion of item 8.2- Building Cost Estimates (s.25(1)(c)- FOIP) (Briefing), due to employment purposes and exited Council Chambers at 4:11 p.m.

8.2 Building Cost Estimates (s.25(1)(c)-FOIP) (Briefing)

Councillor Stedman returned to Council Chambers at 4:44 p.m., following the concluded discussion of item-8.2-Building Cost Estimates (s.25(1)(c)-FOIP) (Briefing)

Mr. Lessmeister and Mr. Harman exited Council Chambers following the concluded discussion of item 8.2- Building Cost Estimates (s.25(1)(c)-FOIP) (Briefing)

8.3 Wapahki Economic Development Initiative (s.16(1)-FOIP) (Discussion)

8.4 Request for penalty – fee deferral of 2019 tax payments on oil and gas properties covered by tax roll no. 8000006477 and other roll numbers (s.16(2)-FOIP) (Request for Decision)

8.5 Craigend Grader Shop (s.16(1)-FOIP) (Discussion)

RETURN TO REGULAR MEETING

19.712 Motion by Councillor Moore to proceed with the meeting in open session at 5:29 p.m.

CARRIED UNANIMOUSLY

Deputy Mayor Tkachuk exited Council Chambers at 5:30 p.m. and did not return.

BUSINESS ARISING OUT OF CLOSED SESSION

8.1 Land Use Enforcement Matter (s.17(1) FOIP) (Briefing)

19.713 Motion by Councillor Johnson to accept the Land Use Enforcement Matter Briefing as information.

CARRIED UNANIMOUSLY

Councillor Stedman declared a Pecuniary Interest, prior to the decision relating to item 8.2- Building Cost Estimates (s.25(1)(c)-FOIP) Briefing, due to employment purposes and exited Council Chambers at 5:31 p.m.

8.2 Building Cost Estimates (s.25(1)(c)-FOIP) (Briefing)

19.714 Motion by Councillor Cote to direct Administration to proceed with the second option as outlined in the Follow-up section in the Building Costs Estimates Briefing.

CARRIED UNANIMOUSLY

Councillor Stedman returned to Council Chambers at 5:32 p.m., following the decision of item-8.2-Building Cost Estimates (s.25(1)(c)-FOIP) Briefing.

8.3 Wapahki Economic Development Initiative (s.16(1)-FOIP)
(Discussion)

19.715 Motion by Councillor Beniuk to accept the Wapahki Economic Development Initiative Discussion item as information.

CARRIED UNANIMOUSLY

8.4 Request for penalty – fee deferral of 2019 tax payments on oil and gas properties covered by tax roll no. 8000006477 and other roll numbers (s.16(2)-FOIP) (Request for Decision)

19.716 Motion by Councillor Borgun that County Council reject the request from the owner of the property covered by tax roll no. 8000006477 and other roll numbers for tax deferral for 2019 taxes.

In Favour

Councillor Johnson
Councillor Moore
Councillor Beniuk
Councillor Stedman
Councillor Cote
Councillor Borgun

Opposed

Mayor Moghrabi

CARRIED

8.5 Craigend Grader Shop (s.16(1)-FOIP) (Discussion)

19.717 Motion by Councillor Beniuk to accept the Craigend Grader Shop discussion item as information.

CARRIED UNANIMOUSLY

CLOSED SESSION

19.718 Motion by Councillor Borgun to go into Closed Session at 5:34 p.m. for the following item and pertinent exception to the disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP) Act*:

8.6 CAO Evaluation (s.17(1)(4)- Disclosure harmful to personal privacy-FOIP) (Discussion)

CARRIED UNANIMOUSLY

There was no one from Administration in attendance during the Closed Session.

RETURN TO REGULAR MEETING

19.719 Motion by Councillor Moore to proceed with the meeting in open session at 5:41 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “CLOSED SESSION”

8.6 CAO Evaluation (s.17(1)(4)-FOIP) (Discussion)

19.720 Motion by Councillor Stedman to proceed as discussed in Closed Session.

CARRIED UNANIMOUSLY

ADJOURNMENT

19.721 Motion by Councillor Stedman to adjourn the Regular Council Meeting of July 23, 2019 at 5:43 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**