

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**February 11, 2020**

Minutes of the Lac La Biche County Regular Council Meeting held February 11, 2020 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:03 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Colette Borgun	Councillor
	Jason Stedman	Councillor ( <i>exited at 10:49 a.m.</i> )
	Sterling Johnson	Councillor
	Colin Cote	Councillor
	Lorin Tkachuk	Councillor

<b>STAFF IN ATTENDANCE</b>	Dan Small	Interim Acting Chief Administrative Officer
	Melanie McConnell	Senior Manager, Legislative & Information Services
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement
	Brian Shapka	Senior Manager, Public Works
	Jihad Moghrabi	Communications Manager
	Heather Reid	Legislative Services Coordinator

<b>REGRETS</b>	Charlyn Moore	Councillor / Deputy Mayor
----------------	---------------	---------------------------

**ADOPTION OF AGENDA**

20.133

MOVED

To approve the February 11, 2020 Regular Council Meeting agenda as amended:

-Addition of Item:

- 7.12 Rescheduling of February 25, 2020 Regular Council Meeting (Discussion)

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

3.1 February 4, 2020 – Regular Council Meeting.

20.134 MOVED  
To adopt the February 4, 2020 Regular Council Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

*There was no unfinished business.*

## **URGENT MATTERS**

*There were no urgent matters.*

## **PUBLIC HEARINGS**

*There were no public hearings scheduled.*

## **NEW BUSINESS**

7.1 Councillor Reports (Discussion)

Councillor Borgun:

- Alberta Bilingual Municipalities Association / Conseil de development economique de l'Alberta (ABMA/CDEA) Conference
- Family Community Support Services (FCSS) meeting

Councillor Stedman:

- Lac La Biche Health Services Foundation meeting
- RMRF Law Seminar

Councillor Cote:

- RMRF Law Seminar

Councillor Johnson – Nothing to report.

Councillor L'Heureux – Nothing to report.

Councillor Tkachuk:

- Lac La Biche Regional Health Services Foundation meeting
- Healthy Communities Golf Tournament meetings
- RMRF Law Seminar
- Lego competition judging

Councillor Beniuk:

- Rich Lake Recreation and Agricultural Society Board meeting
- Craigend Recreation and Agricultural Society Board meeting

Mayor Moghrabi:

- Youth Assessment Centre (YAC) 40<sup>th</sup> anniversary event
- Alberta Counsel conference call
- Lac La Biche Regional Health Foundation meeting

20.135

MOVED

To accept the Councillor Reports Discussion item as information.

**CARRIED UNANIMOUSLY**

## 7.2 Council Correspondence (Briefing)

Ms. Mackenzie Girard, CAO Executive Assistant, presented the Council Correspondence Briefing and responded to questions.

20.136

MOVED

To accept the Council Correspondence Briefing as information.

**CARRIED UNANIMOUSLY**

## 7.3 RMA Spring Convention Meetings (Briefing)

Ms. Girard presented the RMA Spring Convention Meetings Briefing and responded to questions.

20.137

MOVED

To direct Administration to schedule the meeting with the RCMP K Division Commanding Officer and Solicitor General - Assistant Deputy Minister; Minister of Transportation, Minister of Environment and Parks, at the RMA Spring Convention.

**CARRIED UNANIMOUSLY**

20.138            MOVED  
To direct Administration to schedule a meeting with the Minister of Health at the RMA Spring Convention.

**CARRIED UNANIMOUSLY**

7.4     Alberta Rural Development Network (ARDN) Meeting Schedule (Discussion)

Mayor Moghrabi provided Council with an update on the Alberta Rural Development Network (ARDN).

20.139            MOVED  
To direct the Housing Task Force Committee to continue the relationship with Alberta Rural Development Network (ARDN) and report back to Council.

**CARRIED UNANIMOUSLY**

7.5     2019 Municipal Census (Request for Decision)

Mr. Carl Kurppa, Grants & Community Funding Coordinator, presented the 2019 Municipal Census Request for Decision and responded to questions.

Councillor Tkachuk exited Chambers at 10:37 a.m. and returned at 10:40 a.m.

20.140            MOVED  
That County Council adopts the Lac La Biche County 2019 Municipal Census Report.

**CARRIED UNANIMOUSLY**

7.6     Alberta Community Partnership (ACP) Grant Application – Inter-jurisdictional Access Road Feasibility Study (Request for Decision)

Mr. Kurppa presented the Alberta Community Partnership (ACP) Grant Application – Inter-jurisdictional Access Road Feasibility Study Request for Decision and responded to questions.

20.141            MOVED  
That Lac La Biche County Council supports the submission of the Inter-jurisdictional Access Road Feasibility Study under the 2019/2020 intake of the Alberta Community Partnership grant program, with Lac La Biche County serving as the managing partner for this project.

**CARRIED UNANIMOUSLY**

7.9     Safe Place Initiative (Briefing)

Mr. Glynton Brittain, School Resource Officer, presented the Safe Place Initiative Briefing and responded to questions.

Councillor Stedman exited Chambers at 10:49 a.m. and did not return.

20.142            MOVED  
To accept the Safe Place Initiative Briefing as information and further to direct Administration to bring forward additional information, including costs, on adding Safe Place locations on Google Maps.

**CARRIED UNANIMOUSLY**

**RECESS**            Mayor Moghrabi called a recess at 11:00 a.m.

**RECONVENE**      Mayor Moghrabi reconvened the meeting at 11:14 a.m. with all those Members of Council previously listed in attendance with the exception of Councillor Tkachuk.

**NEW BUSINESS**

7.7     Municipal Development Plan Amendment Bylaw No. 20-005 (Request for Decision)

Ms. Carmela Green, Acting Manager, Planning & Development, and Ms. Sheera Bourassa, Planning & Development Officer, presented the Municipal Development Plan Amendment Bylaw No. 20-005 Request for Decision and responded to questions.

20.143            MOVED  
That Bylaw 20-005 be given first reading this 11<sup>th</sup> day of February, 2020.

**CARRIED UNANIMOUSLY**

7.8 Land Use Bylaw Amendment and Rezoning Bylaw No. 20-006 (Request for Decision)

Ms. Green and Ms. Bourassa presented the Land Use Bylaw Amendment and Rezoning Bylaw No. 20-006 Request for Decision.

20.144 MOVED  
That Bylaw 20-006 be given first reading this 11<sup>th</sup> day of February, 2020.

**CARRIED UNANIMOUSLY**

7.10 Beaver Lake Cree Nation Waterline Engineering Study (Briefing)

Mr. Small presented the Beaver Lake Cree Nation Waterline Engineering Study Briefing and responded to questions.

Councillor Tkachuk returned to Chambers at 11:35 a.m.

20.145 MOVED  
To accept the Beaver Lake Cree Nation Waterline Engineering Study Briefing as information.

**CARRIED UNANIMOUSLY**

7.11 Bylaw 20-008 Establishing the Lac La Biche Watershed Management Steering Committee (Request for Decision)

Ms. Melanie McConnell, Senior Manager, Legislative & Information Services, and Ms. Molly Fyten, Manager, Environmental Services, presented the Bylaw 20-008 Establishing the Lac La Biche Watershed Management Steering Committee Request for Decision and responded to questions.

20.146 MOVED  
That Bylaw 20-008 be given first reading this 11<sup>th</sup> day of February 2020.

**CARRIED UNANIMOUSLY**

20.147 MOVED  
That Bylaw 20-008 be given second reading this 11<sup>th</sup> day of February 2020.

**CARRIED UNANIMOUSLY**

20.148            MOVED  
That Bylaw 20-008 be submitted for third reading  
this 11<sup>th</sup> day of February 2020.

**CARRIED UNANIMOUSLY**

20.149            MOVED  
That Bylaw 20-008 be given third reading this 11<sup>th</sup>  
day of February 2020.

**CARRIED UNANIMOUSLY**

20.150            MOVED  
That Councillor Cote and Councillor Borgun be  
appointed to the Lac La Biche Watershed  
Management Steering Committee.

**CARRIED UNANIMOUSLY**

7.12    Rescheduling of Feb 25 Regular Council Meeting (Discussion)

Council held a discussion related to the rescheduling of the February 25, 2020 meeting.

20.151            MOVED  
To direct Administration to reschedule the February  
25 Regular Council Meeting to Wednesday,  
February 26, 2020 at 9:00 a.m. to be held in Council  
Chambers, McArthur Place, 2<sup>nd</sup> Floor.

**CARRIED UNANIMOUSLY**

**NOTICES OF MOTION**

**Tax incentives to encourage development or revitalization**

Councillor Cote served the following Notice of Motion to be presented for debate and  
vote at the March 3, 2020 Regular Council Meeting:

To direct Administration to bring forward information relating to tax incentives,  
in the spirit of encouraging development or revitalization, as provided for under  
sections 364.1 and 364.2 *Municipal Government Act*.

**RECESS**                    Mayor Moghrabi called a recess at 12:03 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 12:15 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Beniuk.

**PUBLIC INPUT SESSION**

6.1 12:15 p.m. Public Input Session.

Mayor Moghrabi declared the public input session open at 12:15 p.m.

There was no one present for the public input session.

Councillor Beniuk returned to Chambers at 12:14 p.m.

Mayor Moghrabi declared the public input session closed at 12:15 p.m.

**RECESS** Mayor Moghrabi called a recess at 12:16 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 1:21 p.m. with all those Members of Council previously listed in attendance.

**CLOSED SESSION**

20.152

**MOVED**

To go into closed session at 1:22 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

- 8.1 Additional Utility Writeoff Listing (s.17 - Disclosure harmful to personal privacy, s.24(1) - Advice from officials FOIP) (Briefing)
- 8.2 Delegation 3:30 p.m. Land Matter (s.16(1) - Disclosure harmful to business interests of a third party, s.25(1) - Disclosure harmful to economic and other interests of a public body, s.24(1) - Advice from officials FOIP) (Briefing)
- 8.3 Personnel Update (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)

**CARRIED UNANIMOUSLY**



- 8.1 Additional Utility Writeoff Listing (s.17 - Disclosure harmful to personal privacy, s.24(1) - Advice from officials FOIP) (Briefing)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Jihad Moghrabi and Heather Reid.

- 8.3 Personnel Update (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)

There were no members of Administration present.

#### **RETURN TO REGULAR MEETING**

- 20.153 MOVED  
To proceed with the meeting in open session at 1:52 p.m.

**CARRIED UNANIMOUSLY**

#### **BUSINESS ARISING OUT OF "CLOSED SESSION"**

- 8.1 Additional Utility Writeoff Listing (s.17 - Disclosure harmful to personal privacy, s.24(1) - Advice from officials FOIP) (Briefing)

- 20.154 MOVED  
To the accept the Additional Utility Writeoff Listing Briefing as information, and further to accept Administration's recommendations to write off the uncollectable receivables.

**CARRIED UNANIMOUSLY**

- 8.3 Personnel Update (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)

- 20.155 MOVED  
To direct the Mayor to proceed as discussed in Closed Session.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 1:54 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 2:12 p.m. with all those Members of Council previously listed in attendance.

## TENDER OPENING

### 6.2 2:15 p.m. Tender Opening - Twp Rd 682A – Mystic Beach Road Realignment

Mr. Brad Grant - WSP, Mr. Ali Memon - Lac La Biche County and Ms. Jennifer Jackson – Lac La Biche County were present to open the tenders for the TR-32-2020-01 Twp Rd 682A – Mystic Beach Road Realignment. The unofficial tender results are as follows:

<b>Contractor</b>	<b>Amount without GST</b>
Allied Paving Company Ltd.	\$2,721,407.00
Prairie North Construction Ltd.	\$3,482,548.89
PSA Construction Inc.	\$3,820,919.73
Swamp Cats Ltd.	\$3,182,363.86
Martushev Logging Ltd. less faxed revision	\$3,771,038.10 -\$80,010
<b>Total</b>	<b>\$3,691,028.10</b>
E Construction	\$2,902,301.20
Central Civil Solutions	\$4,120,101.31
Knelsen Sand & Gravel	\$2,889,748.26
Urlacher Construction Ltd.	\$3,852,896.25

Mr. Memon confirmed that all tenders submitted will be reviewed for accuracy.

## CLOSED SESSION

20.156

MOVED

To go into closed session at 2:25 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

- 8.2 Delegation 3:30 p.m. Land Matter (s.16(1) - Disclosure harmful to business interests of a third party, s.25(1) - Disclosure harmful to economic and other interests of a public body, s.24(1) - Advice from officials FOIP) (Briefing)

**CARRIED UNANIMOUSLY**

- 8.2 Delegation 3:30 p.m. Land Matter (s.16(1) - Disclosure harmful to business interests of a third party, s.25(1) - Disclosure harmful to economic and other interests of a public body, s.24(1) - Advice from officials FOIP) (Briefing)

Members of the public present: Aurel Langevin

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, and Heather Reid.

## **RETURN TO REGULAR MEETING**

20.157 MOVED  
To proceed with the meeting in open session at 3:04 p.m.

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING OUT OF “CLOSED SESSION”**

- 8.2 Delegation 3:30 p.m. Land Matter (s.16(1) - Disclosure harmful to business interests of a third party, s.25(1) - Disclosure harmful to economic and other interests of a public body, s.24(1) - Advice from officials FOIP) (Briefing)

20.158 MOVED  
To thank Mr. Langevin for the presentation to Council and further to direct Administration to proceed as discussed in Closed Session on the Land Matter.

**CARRIED UNANIMOUSLY**

## **ADJOURNMENT**

20.159 MOVED  
To adjourn the Regular Council Meeting of February 11, 2020 at 3:07 p.m.

**CARRIED UNANIMOUSLY**

---

**Omer Moghrabi, Mayor**

---

**Dan Small**  
**Interim Acting Chief Administrative Officer**