

LAC LA BICHE COUNTY
PUBLIC WORKS COMMITTEE

DATE: December 6, 2016
TIME: 10 a.m.
PLACE: Council Chambers
McArthur Place

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 November 1, 2016 Public Works Committee Meeting.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. DELEGATIONS & DISPOSITION OF DELEGATIONS
7. SEASONAL PROGRAMS UPDATE
8. WORKPLAN & CAPITAL PROJECTS UPDATE
 - 8.1 Capital Projects Summary as of November 24, 2016;
 - 8.2 Transportation Services Manager's Report;
 - 8.3 Utilities Manager's Report;
 - 8.4 Environmental Services Manager's Report.
9. NEW BUSINESS
 - 9.1 Briefing - Bulk Recycling for Cardboard, Paper and Plastic;
 - 9.2 Briefing - Request for Unbudgeted Funds for DML Expansion of the Beaver Lake and Plamondon Landfills;
 - 9.3 Briefing - Solid Waste Initiatives with First Nations of Beaver Lake and Heart Lake;

- 9.4 Briefing – Standardization of Four-Yard Bins and Inclusion of Boat Launches, Seasonal and County Properties into the County Waste and Recycling Program;
- 9.5 Briefing – Request to Expend Capital Funds for Expansion of the Access Road and Berm at the Plamondon Landfill;
- 9.6 Briefing – Condition Assessment of Cast Iron Water Supply Pipes;
- 9.7 Discussion – Schedule for Upcoming Public Works Committee Meetings;
- 9.8 Discussion – Elinor Lake Road (addition to agenda).
10. IN CAMERA SESSION (if necessary)
11. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY
PUBLIC WORKS COMMITTEE MEETING
MCARTHUR PLACE, LAC LA BICHE**

December 6, 2016 – 10:00 a.m.

Minutes of the Lac La Biche County Public Works Committee Meeting held December 6, 2016 at 10 a.m.

CALL TO ORDER Councillor Richard called the meeting to order at 10:07 a.m.

PRESENT	Omer Moghrabi	Mayor
	Robert Richard	Councillor (Chair)
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works
	Tom Kinderwater	Manager, Environmental Services (in part)
	Khalil Shaikh	Manager, Utilities Services (in part)
	Joanne Onciul	Legislative Services Coordinator
	James Roy	Legislative Services Coordinator

ADOPTION OF AGENDA

PW.16.153 Motion by Mayor Moghrabi to approve the December 6, 2016 Public Works Committee Meeting agenda as amended:

- Addition of item 9.8 Discussion – Elinor Lake Road.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 November 1, 2016 – Public Works Committee Meeting.

PW.16.154 Motion by Councillor Haymour to adopt the November 1, 2016 Public Works Committee Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There were no unfinished business items to discuss.

URGENT MATTERS

There were no urgent matters to discuss.

DELEGATIONS & DISPOSITION OF DELEGATIONS

There were no delegations scheduled for this meeting.

SEASONAL PROGRAMS UPDATE

Mr. Brian Shapka, Senior Manager of Public Works, provided a summary of all seasonal programs, highlighting the following:

- Road sanding, brushing and sign replacement are in progress;
- Oiling has been shut down for the season;
- Five companies in total expressed interest in the concrete crushing project, only one valid bid was submitted.

Discussion ensued regarding the budgetary process for stock piling of gravel and sand, and the inventory for future capital projects.

WORKPLAN & CAPITAL PROJECTS UPDATE

8.1 Capital Projects Summary as of November 24, 2016;

Mr. Shapka provided a summary of all capital projects, highlighting the following:

- Old Trail: patching and painting of lines complete. Remainder of job suspended until Spring;
- Churchill drive: sidewalks, curb and gutter work completed. Paving will resume May 1st or upon removal of road bans. Top soil done, sod needs to be laid;
- Water Treatment Plant: planned improvements will be commissioned by the end of this year;
- Water fill station: plumbing and heated pad completed; waiting for parts for metering system to complete remaining work; will be operational sometime this month; and
- Beaverhill Road and Highway 881: Alberta Transportation is satisfied with existing infrastructure.

RECESS Councillor Richard called a recess at 10:49 a.m.

RECONVENE Councillor Richard reconvened the meeting at 10:58 a.m. with all those Members of the Committee previously listed in attendance.

WORKPLAN & CAPITAL PROJECTS UPDATE

8.2 Transportation Services Manager's Report;

Mr. Shapka presented the Transportation Services Manager's Report and provided an overview of the departmental activities and highlights.

PW.16.155 Motion by Councillor Haymour to direct Administration to bring options forward to the December 13, 2016 Regular Council Meeting regarding winter gravelling on the Old Conklin Road.

CARRIED UNANIMOUSLY

PW.16.156 Motion by Councillor Thompson to direct Administration to bring options forward on the drainage swale design for the intersection of 103 Street and 102 Avenue to a future Public Works Committee Meeting.

CARRIED UNANIMOUSLY

PW.16.157 Motion by Mayor Moghrabi to accept the Transportation Services Manager's Report as information.

CARRIED UNANIMOUSLY

8.1 Capital Projects Summary as of November 24, 2016 (continued);

PW.16.158 Motion by Councillor Thompson to accept the Capital Projects Summary as information.

CARRIED UNANIMOUSLY

8.3 Utilities Services Manager's Report;

Mr. Khalil Shaikh, Manager of Utilities, presented the Utilities Services Manager's Report and provided an overview of the departmental activities and highlights. Discussion ensued regarding the sewer backup from the construction job undertaken in the summer along 101 Avenue.

PW.16.159 Motion by Councillor Haymour to bring forward information on insurance coverage regarding the water and sewer backup that happened along 101 Avenue this summer to a future Regular Council Meeting.

CARRIED UNANIMOUSLY

PW.16.160 Motion by Mayor Moghrabi to accept the Utilities Services Manager's Report as information.

CARRIED UNANIMOUSLY

8.4 Environmental Services Manager's Report.

Mr. Tom Kinderwater, Manager of Environmental Services, presented the Environmental Services Manager's Report and provided an overview of the departmental activities and highlights.

Councillor Haymour left Council Chambers at 11:45 a.m.

Councillor Haymour returned to Council Chambers at 11:51 a.m.

PW.16.161 Motion by Councillor Thompson that the Lac La Biche Watershed Steering Committee first attends a meeting of Council to discuss their request for staff assistance and information disclosure, prior to Administration providing any further assistance.

IN FAVOUR

Councillor Richard

Mayor Moghrabi

Councillor Thompson

OPPOSED

Councillor Haymour

CARRIED

PW.16.162 Motion by Councillor Haymour to accept the Environmental Services Manager's Report as information.

CARRIED UNANIMOUSLY

RECESS

Councillor Richard called a recess at 12:05 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 1:27 p.m. with all those Members of the Committee previously listed in attendance.

NEW BUSINESS

9.1 Briefing – Bulk Recycling for Cardboard, Paper and Plastic;

Mr. Kinderwater briefed the Public Works Committee on the current state of bulk recycling of cardboard, paper, and plastic by the County. He presented three options for the Committee’s future consideration.

PW.16.163 Motion by Councillor Haymour that the Public Works Committee recommends that the existing bulk recycling program for cardboard, paper and plastic be continued with the existing provider, and that Council be made aware of this endorsement for its consideration at a future meeting.

CARRIED UNANIMOUSLY

9.2 Briefing – Request for Unbudgeted Funds for DML Expansion of the Beaver Lake and Plamondon Landfills;

PW.16.164 Motion by Councillor Haymour that the request to spend unbudgeted funds towards the expansion of the Plamondon landfill be brought forward to a future meeting of Council for their consideration.

CARRIED UNANIMOUSLY

9.3 Briefing – Solid Waste Initiatives with First Nations of Beaver Lake and Heart Lake;

PW.16.165 Motion by Councillor Thompson to direct Administration to continue discussions with neighboring First Nations communities on the subject of developing a solid waste and recycling initiative, and to report progress back to the Public Works Committee.

CARRIED UNANIMOUSLY

9.4 Briefing – Standardization of Four-Yard Bins and Inclusion of Boat Launches, Seasonal and County Properties into the County Waste and Recycling Program;

PW.16.166 Motion by Mayor Moghrabi to direct Administration to develop a business case for obtaining commercial-sized standardized covered waste and recycling containers and expanding the current number to service boat launches, County offices, and RV dumping stations, and that the same be brought forward to a future Public Works Committee Meeting for their consideration.

CARRIED UNANIMOUSLY

9.5 Briefing – Request to Expend Capital Funds for Expansion of the Access Road and Berm at the Plamondon Landfill;

PW.16.167 Motion by Councillor Thompson to direct Administration to bring forward its request to spend \$23,250 from Environmental Services Department capital funding to increase the width of the Plamondon landfill access road from the scale to the active face and to install a berm in the northeast corner of the outside surrounding road to a future meeting of Council for their consideration.

CARRIED UNANIMOUSLY

9.6 Briefing – Condition Assessment of Cast Iron Drinking Water Supply Pipes;

Mr. Shaikh briefed the Public Works Committee on the condition of Lac La Biche’s cast iron pipes, and the progress of pipe replacement.

Discussion ensued on obtaining water samples, applying for external infrastructure funding to replace the cast iron pipes, and the state of drinking water in the community.

Mayor Moghrabi left Council Chambers at 2:48 pm

Mayor Moghrabi returned to Council Chambers at 2:49 pm

Mayor Moghrabi left Council Chambers at 3:09 p.m. and did not return to the meeting.

9.6 Briefing – Condition Assessment of Cast Iron Drinking Water Supply Pipes (continued);

PW.16.168 Motion by Councillor Haymour to direct Administration to return to Council with options and estimates on the replacement of all cast iron drinking water pipes in Lac La Biche County within the next 5 years.

IN FAVOUR
Councillor Haymour

OPPOSED
Councillor Richard
Councillor Thompson

DEFEATED

PW.16.169 Motion by Councillor Thompson to accept the briefing regarding the condition assessment of cast iron water supply pipes in Lac La Biche County, and further to direct Administration to return to Council with options and estimates on testing, assessment and remediation, as well as applying for external infrastructure funding and the replacement of the remaining cast iron pipes in Lac La Biche County.

IN FAVOUR
Councillor Richard
Councillor Thompson

OPPOSED
Councillor Haymour

CARRIED

9.8 Discussion – Elinor Lake Road (Addition to Agenda).

Mr. Shapka briefed the Public Works Committee on the posted speed limit on Elinor Lake Road, and recommended reducing the posted speed limit to 80 km per hour to save on construction and right-of-way purchase costs.

9.7 Discussion – Schedule for Upcoming Public Works Committee Meetings.

PW.16.170 Motion by Councillor Thompson to cancel the January 3, 2017 Public Works Committee meeting.

CARRIED UNANIMOUSLY

ADJOURNMENT

PW.16.171 Motion by Councillor Haymour to adjourn the Public Works Committee Meeting of December 6, 2016 at 3:45 p.m.

CARRIED UNANIMOUSLY

Robert Richard, Chairperson

**Shadia Amblie
Chief Administrative Officer**

ADOPTED