

**LAC LA BICHE COUNTY**

**MONTHLY  
STRATEGIC SESSION**

**DATE:** January 21, 2014  
**TIME:** 1:30 p.m.  
**PLACE:** Council Chambers  
County Centre

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. DELEGATIONS
  - 6.1 2:00 p.m. Delegation – MP Brian Sorseth – CRISP Report.
7. DISPOSITION OF DELEGATIONS
  - 7.1 Delegation – MP Brian Sorseth – CRISP Report.
8. NEW BUSINESS
  - 8.1 Briefing – Prioritization of Council Initiatives.
9. IN CAMERA SESSION
  - 9.1 Legal Matter (section 27 FOIP) (addition to agenda).
10. ADJOURNMENT

**LAC LA BICHE COUNTY  
MONTHLY  
STRATEGIC SESSION**

**COUNTY CENTRE, LAC LA BICHE**

**January 21, 2014 – 1:30 p.m.**

Minutes of the Lac La Biche County Strategic Session held on January 21, 2014 at 1:30 p.m.

**CALL TO ORDER** Deputy Mayor Richard called the meeting to order at 1:30 p.m.

<b>PRESENT</b>	Robert Richard	Councillor / Deputy Mayor
	Wanda Austin	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	John Nowak	Councillor

<b>STAFF IN ATTENDANCE</b>	Gordon Frank	Acting CAO / General Manager, Development & Community Services
	Nancy Broadbent	General Manager, Corporate Services
	Jeff Lawrence	General Manager, Operations
	Shadia Amblie	Manager, Communications (in part)
	Melanie Kanarek	Manager, Legislative Services
	Joanne Onciul	Legislative Services Coordinator

<b>REGRETS</b>	Aurel Langevin	Mayor
	Hajar (Jerry) Haymour	Councillor

**ADOPTION OF AGENDA**

SS.14.001 Motion by Councillor Nowak to approve the January 21, 2014 Strategic Session agenda as amended:

- Addition of Item 9.1 – Legal Matter (section 27 FOIP).

**CARRIED UNANIMOUSLY**

## **IN CAMERA SESSION**

SS.14.002 Motion by Councillor Austin to go in camera at 1:32 p.m.

**CARRIED UNANIMOUSLY**

9.1 Legal Matter (section 27 FOIP).

## **RETURN TO REGULAR MEETING**

SS.14.003 Motion by Councillor Phillips to proceed with the meeting out of camera at 1:53 p.m.

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

9.1 Legal Matter (section 27 FOIP).

No action required.

## **NEW BUSINESS**

8.1 Briefing – Prioritization of Council Initiatives.

The prioritization of Council Initiatives commenced with discussions on each topic regarding the scope of discussion, action required, and level of priority.

The continuation of the prioritization of Council initiatives will conclude after delegation business.

## **DELEGATIONS**

6.1 MP Brian Storseth – CRISP Report.

MP Brian Stoseth introduced himself and Ameer Pundick, Communications Officer, to all those present. MP Storseth noted there was no need to discuss the CRISP Report in-camera.

Discussion ensued regarding the following:

- the vision and focus of Lac La Biche County is;
- the County’s priorities;
- railway issues in Lac La Biche County;
- MP Brian Jean’s resignation and what it means to Lac La Biche County;
- Future of Lac La Biche Airport;

- increased traffic on Highways 881, 63 and 28 and the dangers associated with the same;
- affordable and attainable housing;
- employing of foreign workers;
- Oil pipelines running East and West, how this will affect Lac La Biche County, and how to get the tools needed to succeed through this expected growth;
- Future of TransCanada trails;
- Local Initiatives regarding Highway 36 – Veteran’s Memorial – vertical alignment, bridge improvements, high load designation;

Councillor Olson left Council Chambers at 2:49 p.m.

Councillor Olson returned to Council Chambers at 2:54 p.m.

- Oil revenues;
- Increased need for Policing.

Councillor Siebold left Council Chambers at 2:58 p.m.

Councillor Siebold returned to Council Chambers at 3:02 p.m.

Deputy Mayor Richard thanked MP Storseth for his presentation and for helping Council with future initiatives.

**RECESS**

Deputy Mayor Richard called a recess at 3:02 p.m.

**RECONVENE**

Deputy Mayor Richard reconvened the meeting at 3:19 p.m. with all those Members of Council previously listed in attendance.

**DISPOSITION OF DELEGATIONS**

7.1 MP Brian Storseth – CRISP Report.

SS.14.004 Motion by Councillor Thompson to accept the delegation as information and further, to forward a letter of thank you to MP Brian Storseth for his attendance.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

### 8.1 Briefing – Prioritization of Council Initiatives.

The prioritization of Council Initiatives continued with discussion on each topic regarding the scope of discussion, action required, and level of priority.

Councillor Thompson left Council Chambers at 3:39 p.m.

Councillor Thompson returned to Council Chambers at 3:40 p.m.

## **ADJOURNMENT**

SS.14.005 Motion by Councillor Siebold to adjourn the Strategic Session of January 21, 2014 at 5:07 p.m.

**CARRIED UNANIMOUSLY**

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**Robert Richard, Deputy Mayor**

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**Gordon Frank  
Acting Chief Administrative Officer**

Council Initiatives for Discussion

Strategic Sessions			
Topic	Scope of Discussion	Action	Priority
March AAMDC Lobbying Efforts	Discuss topics for March meetings with Ministers.		High
Disposition of former recreation lands (hall, arena, rink)	Develop plan for lands. <b>Report on Jubilee hall and curling rink</b>		High
Civic Centre and County Facilities	Discuss plans for civic centre, state of facilities, preferred state of facilities and staff locations.	Schedule session for early February.	High
Urban Services Area	Review of urban services area and discuss potential request to review boundaries of same. <b>New MDP</b>		Medium
Portage College	Review of Portage College strategic plan. <b>Is there an agreement? Jeff - not as of yet but there is a draft</b>	Request delegation from College Board of Governors.	High
Sidewalks	Prioritization of replacement and review/establishment of policy. <b>Look into accessibility</b>	Bring forward sidewalk replacement report.	June
Beaver Lake Hamlet Upgrades	Planning for long term upgrades including sidewalks, streetlights. Discuss needs vs. wants. <b>Young's Beach and Holowachuk's</b>		Low priority - long term planning
Local Improvement Bylaws	Review of use and application of local improvement bylaws. <b>Research other munis sidewalks lighting / how to deal with petitions</b>		High
Water & Sewer Services	Connection policy/matrix, prioritization of connections, hook-up statistics, cost recovery & fees, review of Corex agreement.	Session scheduled for February 24.	High
Natural Gas Services	Feasibility of continuing with in-house system vs. transfer to the gas co-op.	<b>Priliminary with Gas Co-op before</b>	July
Transfer Stations / <b>Waste Management</b>	Review of history, landfill closures, etc. related to transfer stations. <b>Reviewing the plan / Owl River location</b>		May

Council Initiatives for Discussion

Boat Launches	Review of boat launch inventory, municipal reserve/crown, private lands for new launch construction. Discussions re: new boat launches		March
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Community Policing      Validity of the program      High

**Strategic Sessions (cont'd)**

Topic	Scope of Discussion	Action	Priority
Off Site Levies	Review off site levies. Review Corvus study		Briefing coming Jan 27
Business Licensing	Review pros and cons of requiring business licenses should dovetail the LUB / chamber involvement		September
Affordable/Attainable Housing	Define affordable/attainable housing and develop a go forward strategy. Pending development agreements , joint venture		February
Community Funding	Review of community group funding criteria		February
Plamondon Recreation Master Plan	Review of master plan. PCDCS Plan model	forward copy of master plan to new members of Council	March
Trail Network	Review trail system and areas for expansion. In house consult / ATV trails / external funding (federal)		Low

Land Sale Policy Review      High

Airport Study      Study to go to Feb POP

**Council Items**

Topic	Scope of Discussion	Action	Priority
LLBC - NLSD Joint Use Agreement	Operational and capital cost sharing between parties and facility use. Field negotiations	Bring forward Joint Use Agreement.	Committee is meeting on TR / URGENT
Meeting with CN	Meet with senior CN representative(s).	Request meeting.	Medium
Economic Development Department	Responsibilities of the department.	Presentation from Economic Development Officer.	Budget meeting

Council Initiatives for Discussion

Bold Center Study	Council review of the Terms of Reference for the study. <b>Depends on approval of budget</b>	Bring forward Terms of Reference prior to RFP/tender.	
Golf Course Shop	Review of needs vs. wants of shop. <b>Who is in charge of plan? Discuss shared facility / options</b>	<b>1st - Ask for conceptual plan, Gord to clarify who's drawing plans</b>	
Health Society	Review of society bylaws and a go forward plan. <b>Models</b>		<b>Early February</b>
Archery Club	Schedule meeting with Club to discuss location for club activities. <b>Curling rink / Council meeting with the club / arrange site visit prior to this meeting (first)</b>		<b>March</b>
Antique Society	Schedule meeting to discuss location for society activities.		
Use of AEDs	Council training for AED use. <b>Do an inventory of who has and decide on who pays</b>	Schedule presentation.	<b>June</b>

Public Works Committee			
Topic	Scope of Discussion	Action	Priority
Hamlet of Lac La Biche - Parking	Options for parking, including "Esso" lands. <b>Included with drawing for back alley / previous parking study</b>	Obtain legal opinion on liabilities prior to launching investigation/study.	<b>Briefing in February</b>
Bold Center - HWY 881 Road Construction	Options and requirements of constructing a road from the Bold Center to HWY 881. This includes from 91 Ave or by County Centre Office. <b>Transportation guidelines / possibility of doubling up on Traffic Control studies / cost sharing to lobby for lights, etc.</b>	Meeting with Alberta Transportation. <b>Happened in January</b>	



Council Initiatives for Discussion

In-House Road Construction	Review establishment of an in-house road construction program.	Bring forward discussion paper.	April
Road Maintenance	review road grading frequency. <b>Is there a Policy? Level of service / Inspection Policy can be brought fwd for review</b>		
Oiling and Paving	Review programs. Forward comments to Transportation Master Plan committee. <b>Policy by 2015 budget / alternative methods to oiling and paving</b>		August
Sewer Line along HWY 55	Where is the line going, who is it going to serve and hook-ups.	Bring forward briefing. <b>Forward to Council as soon as Briefing is done</b>	<b>Briefing is prepared and on agenda for Jan. 28 RCM</b>

POP Committee			
Topic	Scope of Discussion	Action	Priority
Development Parking Requirements	Review of development parking requirements and activity in the last year.	Prepare and bring forward briefing.	<b>Either the 28th of January or the 4th of February</b>