

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
March 23, 2021 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held March 23, 2021 at 10:00 a.m.

In accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Lac La Biche County Council held this meeting electronically.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:04 a.m.

PRESENT	Omer Moghrabi	Mayor
	Colin Cote	Councillor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor/Deputy Mayor
	Jason Stedman	Councillor
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor (<i>Participated remotely</i>)
	Lorin Tkachuk	Councillor
	George L'Heureux	Councillor

STAFF IN ATTENDANCE	Ken Van Buul	Chief Administrative Officer
	Dan Small	Associate Chief Administrative Officer, Finance & Planning (<i>In part-Participated remotely</i>)
	Melanie McConnell	Associate Chief Administrative Officer, Corporate Services (<i>participated remotely</i>)
	Darrell Lessmeister	Associate Chief Administrative Officer, Recreation & Community Services (<i>In part – participated remotely</i>)
	Brian Shapka	Associate Chief Administrative Officer, Infrastructure Services Division (<i>In part-participated remotely</i>)
	Mackenzie Girard	CAO Executive Assistant (<i>participated remotely</i>)
	Heather Reid	Legislative Services Coordinator

ADOPTION OF AGENDA

21.187

MOVED

To adopt the March 23, 2021 Regular Council Meeting agenda as amended:

Additions:

- 8.6 Closed Session Poplar Point Discussion (s.24 FOIP – Advice from officials)

Deletions:

- Item 7.3 - Bylaw 20-033 Lac La Biche Airport Area Structure Plan – Third Reading.
- Item 7.4 – Bylaw 20-034 Land Use Bylaw Amendments – Airport District – Third Reading.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 Regular Council Meeting Minutes - March 9, 2021

21.188

MOVED

To adopt the March 9, 2021 Regular Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports

Councillor Johnson - nothing to report

Councillor Cote:

- Assessment Review Board refresher training
- Alberta Health Services Community Conversation on COVID response
- Healthy Waters Board meeting
- Alberta Electric System Tariff discussion
- Rural Municipalities of Alberta Virtual Spring Convention
- Crime Prevention Communication sent to Solicitor General
- Plamondon District and Community Development Society meeting
- Lakeland Industry & Community Association Board meeting

- Lac La Biche Interpretive Society

Deputy Mayor Beniuk:

- Rural Municipalities of Alberta Virtual Spring Convention
- Alberta Food Marketplace webinar
- Greater North Foundation Board meeting

Councillor L'Heureux:

- Provided a written report distributed with the agenda package
- Homelessness discussion

DELEGATIONS

6.1 10:15 a.m. Delegation - Nutrient Removal for Lac La Biche Lake

Ms. Dorte Koster with Associated Environmental presented to Council on Nutrient Removal for Lac La Biche Lake and responded to questions.

21.189

MOVED

To thank Dorte Koster for the presentation to Council.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS

6.2 11:00 a.m. Public Hearing - Bylaw 21-009 Land Use Bylaw Rezoning Amendment

Mayor Moghrabi declared the public hearing open at 10:58 a.m.

Mayor Moghrabi asked Melanie McConnell, Associate CAO, Corporate Services Division, whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case, and further noted there were no registered speakers or written submissions.

Ms. Sheera Bourassa, Planning & Development Officer, summarized the purpose for the hearing.

In accordance with the Public Hearing Procedures, Mayor Moghrabi went through the order of presentations and confirmed for the record that no registrations to speak or written submissions were received, as follows:

- a. The Applicant did not register to speak;
- a. There were no registered speakers in support of the proposed bylaw.

- b. There were no written submissions received in support of the proposed bylaw;
- c. There were no registered speakers opposed to the proposed bylaw;
- d. There are no written submissions received in opposition to the proposed bylaw;
- e. The Applicant did not register to speak and did not provide closing comments.

Mayor Moghrabi declared the public hearing closed at 11:02 a.m.

NEW BUSINESS

7.5 Bylaw 21-009 - Land Use Bylaw Rezoning - Second and Third Readings

Ms. Sheera Bourassa, Planning & Development Officer, presented the Bylaw 21-009 - Land Use Bylaw Rezoning - Second and Third Readings and responded to questions.

21.190 **MOVED**
That Bylaw 21-009 be given second reading this 23rd day of March, 2021.

CARRIED UNANIMOUSLY

21.191 **MOVED**
That Bylaw 21-009 be given third reading this 23rd day of March, 2021.

CARRIED UNANIMOUSLY

7.1 Councillor Reports continued...

Councillor Moore:

- Rural Municipalities of Alberta Virtual Spring Convention
- Alberta Food Marketplace webinar
- Elected Officials Education Program - Service Delivery course

Councillor Borgun:

- Municipal Planning Commission
- Elected Officials Education Program - Service Delivery course
- Rural Municipalities of Alberta Virtual Spring Convention
- Plamondon District and Community Development Society meeting
- Alberta Bilingual Municipalities Association

Councillor Tkachuk:

- Alberta Health Services Community Conversation on COVID response
- Alberta Electric System Tariff discussion
- Municipal Planning Commission
- Aboriginal Liaison Committee
- Rural Municipalities of Alberta Virtual Spring Convention
- Alberta Food Marketplace webinar
- Portage College Athletics Association
- Lakeland Industry & Community Association Board meeting

Councillor Stedman:

- Alberta Electric System Tariff discussion
- Alberta Health Services Community Conversation on COVID response
- Rural Municipalities of Alberta Virtual Spring Convention
- Lac La Biche Regional Health Society

Mayor Moghrabi:

- Aboriginal Liaison Committee
- Next Steps meeting
- Portage College Virtual Round dance
- Rural Mayor and Reeve Liaison Committee meeting
- Rural Municipalities of Alberta Virtual Spring Convention
- Greater North Foundation
- MLA Standing Committee on Highway Speeds

21.192

MOVED

To accept the Councillor Reports item as information.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 11:24 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:33 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.2 Bylaw 21-011 - Land Use Bylaw Amendment and Rezoning - Arterial Commercial District - First Reading

Ms. Bourassa presented the Bylaw 21-011 - Land Use Bylaw Amendment and Rezoning - Arterial Commercial District - First Reading

21.193 MOVED
That Bylaw 21-011 be given first reading this 23rd day of
March, 2021.

CARRIED UNANIMOUSLY

7.6 2021 Minister's Awards for Municipal Excellence

Ms. Mackenzie Girard, CAO Executive Assistant, presented the 2021 Minister's Awards for Municipal Excellence and responded to questions.

21.194 MOVED
That Council supports the submission of Lac La Biche
County's Safe Place initiative for the 2021 Minister's
Awards for Municipal Excellence.

CARRIED UNANIMOUSLY

7.7 Council Correspondence - March

Ms. Girard presented the Council Correspondence – March report and responded to questions.

21.195 MOVED
That Council accepts the Council Correspondence March
Report as information.

CARRIED UNANIMOUSLY

7.8 Correspondence and Submissions at Public Meetings Policy

Ms. Girard presented the Correspondence and Submissions at Public Meetings Policy and responded to questions.

21.196 MOVED
That Council accepts the amended Correspondence and
Submissions at Public Meetings Policy as presented.

CARRIED UNANIMOUSLY

7.9 Legal Advice Policy

Ms. Girard presented the Legal Advice Policy and responded to questions.

21.197 MOVED
To accept the amended Legal Advice Policy as presented.

CARRIED UNANIMOUSLY

7.11 Plamondon Festival Centre - Cooling System Request

Mr. Ken Van Buul, Chief Administrative Officer and Darrell Lessmeister, Associate CAO, Recreation and Community Services, presented the Plamondon Festival Centre - Cooling System Request and responded to questions.

Councillor Stedman exited Chambers at 12:20 p.m. and returned at 12:22 p.m.

21.198 MOVED
That Council approves a community capital grant to Plamondon District Community Development Society for purchase of a cooling system for \$150,000, and further that the community grant budget be increased by \$150,000 and be taken from accumulated surplus.

In Favour (8): Mayor Moghrabi, Councillor Borgun, Councillor Stedman, Councillor Moore, Councillor L'Heureux, Councillor Tkachuk, Councillor Cote, and Councillor Johnson
Opposed (1): Deputy Mayor Beniuk

CARRIED

7.12 Bold Center Sports Field Phase 3 Plan

Mr. Lessmeister, Associate CAO, Recreation and Community Services Division, presented the Bold Center Sports Field Phase 3 Plan and responded to questions.

21.199 MOVED
That County Council accept the development plan for phase 3 of the Bold Center Sports Field with the addition of a gravel parking lot as discussed.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 12:34 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 1:37 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Stedman.

NEW BUSINESS

7.10 Municipal Asset Management Program

Mr. Dan Small, Associate CAO, Finance and Planning Division, presented the Municipal Asset Management Program and responded to questions.

21.200 MOVED
That Council accepts Asset Management Policy FIN-10-020.

CARRIED UNANIMOUSLY

21.201 MOVED
That Council approves the Asset Management Implementation Plan.

CARRIED UNANIMOUSLY

7.13 GMSS Revision

Mr. Brian Shapka, Associate CAO, Infrastructure Services Division, presented the GMSS Revision report and responded to questions.

21.202 MOVED
That Council moves to add “All utilities must be provided as underground installations (including electrical)” to the end of the second paragraph under Franchise Utilities on page 5 of 1, Section A General of the General Municipal Servicing Standards manual.

CARRIED UNANIMOUSLY

21.203

MOVED

That Council moves to add “and must be serviced by underground power” to the end of the fourth paragraph under Street Lighting, Standards and Guidelines on page 1 of 5, Section I Street Lighting of the General Municipal Servicing Standards manual.

CARRIED UNANIMOUSLY

7.14 Councillor Expense Claims - February 2021

Mr. Small, Associate CAO, Finance and Planning Division, presented the Councillor Expense Claims - February 2021 and responded to questions.

21.204

MOVED

To approve the Councillor expense claims processed for the period of February 2021.

CARRIED UNANIMOUSLY

7.15 Bylaw 21-007 Subdivision and Development Appeal Board Bylaw - First Reading

Ms. Melanie McConnell, Associate CAO, Corporate Services Division, presented the Bylaw 21-007 Subdivision and Development Appeal Board Bylaw - First Reading and responded to questions.

21.205

MOVED

That Bylaw 21-007 be given first reading this 23rd day of March, 2021.

CARRIED UNANIMOUSLY

7.16 Bylaw 21-010 Business License Bylaw - First Reading

Ms. Jana Rowe, Economic Development Officer, presented the Bylaw 21-010 Business License Bylaw - First Reading and responded to questions.

21.206 MOVED
That Bylaw 21-010 be given first reading this 23rd day of
March, 2021.

In Favour (7): Mayor Moghrabi, Councillor Borgun, Councillor Moore,
Councillor L'Heureux, Councillor Tkachuk, Councillor Cote, Deputy
Mayor Beniuk
Opposed (1): Councillor Johnson

CARRIED

EXTENSION OF MEETING

21.207 MOVED
To extend the March 23, 2021 Regular Council Meeting
until all items on the agenda have been addressed.

In Favour (6): Mayor Moghrabi, Councillor Borgun, Councillor Moore,
Deputy Mayor Beniuk, Councillor L'Heureux, and Councillor Tkachuk
Opposed (2): Councillor Cote and Councillor Johnson

CARRIED

CLOSED SESSION

21.208 MOVED
To go into Closed Session at 3:08 p.m. for the following
items and pertinent exceptions to the disclosure in Division
2 of Part 1 of the Freedom and Information and Protection
of Privacy (FOIP) Act:

- 8.1 Committee Members at Large Appointments -
Family & Community Support Services,
Agricultural Services Board, Safer Municipalities
Advisory Committee, Economic Development
Advisory Committee (s.17 FOIP - Disclosure
harmful to personal privacy)
- 8.2 Rural Municipalities of Alberta Spring Meeting
Opportunities (s.21 FOIP - Disclosure harmful to
intergovernmental relations; s.24 FOIP - Advice
from Officials)
- 8.3 Land Purchase Request (s.17 FOIP - Disclosure
harmful to personal privacy; s.25 FOIP - Disclosure
harmful to economic and other interests of a public
body)

- 8.4 Land Lease Request - File Number ML-21-001
(s.25 FOIP - Disclosure harmful to economic and other interests of a public body)
- 8.5 Code of Conduct (s.17 FOIP - Disclosure harmful to personal privacy; s.27 FOIP - Privileged Information)
- 8.6 Poplar Point Discussion (s.24 FOIP)

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 3:09 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 3:23 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

- 8.1 Committee Members at Large Appointments - Family & Community Support Services, Agricultural Services Board, Safer Municipalities Advisory Committee, Economic Development Advisory Committee (s.17 FOIP - Disclosure harmful to personal privacy)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Dan Small, Melanie McConnell, Jana Rowe, Anita Polturak, Danielle Patenaude, Mackenzie Girard, Alex Fuller, Brian Shapka, Darrell Lessmeister and Heather Reid.

Councillor Stedman returned to Chambers at 3:50 p.m.

- 8.2 Rural Municipalities of Alberta Spring Meeting Opportunities (s.21 FOIP - Disclosure harmful to intergovernmental relations; s.24 FOIP - Advice from Officials)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Dan Small, Melanie McConnell, Jana Rowe, Mackenzie Girard, Brian Shapka, Darrell Lessmeister, Diane Cloutier and Heather Reid.

- 8.3 Land Purchase Request (s.17 FOIP - Disclosure harmful to personal privacy; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Dan Small, Melanie McConnell, Mackenzie Girard, Brian Shapka, Diane Cloutier and Heather Reid.

8.4 Land Lease Request - File Number ML-21-001 (s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Dan Small, Melanie McConnell, Mackenzie Girard, Brian Shapka, Danielle Patenaude, Diane Cloutier and Heather Reid.

8.6 Poplar Point Discussion (s.24 FOIP)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Dan Small, Melanie McConnell, Mackenzie Girard, Brian Shapka, Danielle Patenaude, Diane Cloutier and Heather Reid.

RECESS Mayor Moghrabi called a recess at 5:01 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 5:10 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

8.5 Code of Conduct (s.17 FOIP - Disclosure harmful to personal privacy; s.27 FOIP - Privileged Information)

There were no members of Administration present.

Councillor L'Heureux exited Chambers at 5:11 p.m. and returned at 5:54 p.m.

Councillor L'Heureux exited Chambers at 5:55 p.m. and returned at 6:02 p.m.

RETURN TO REGULAR SESSION

21.209 MOVED
To return the meeting to Open Session at 6:12 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.1 Committee Members at Large Appointments

21.210 MOVED
To appoint Ms. Linda Lauzon to the Agriculture Service Board (ASB), as the Area 3 Member, for a three-year term beginning April 1, 2021 and ending March 31, 2024.

CARRIED UNANIMOUSLY

Councillor Cote declared a pecuniary interest related to the application of a family member and exited Chambers at 6:17 p.m.

- 21.211 **MOVED**
To appoint Ms. Brenda Cote to the Family and Community Support Services Board (FCSS) for a three-year term beginning June 27, 2021 and ending June 26, 2024.

CARRIED UNANIMOUSLY

Councillor Cote returned to Chambers at 6:18 p.m. at the conclusion of the discussion and vote on the FCSS Board appointment.

- 21.212 **MOVED**
To appoint Guy Lambert, Normand Durocher, and Jim Courtoreille to the Safer Municipality Advisory Committee (SMAC) for a two-year term beginning July 11, 2021 and ending July 10, 2023.

CARRIED UNANIMOUSLY

- 21.213 **MOVED**
To appoint the following individuals to the Economic Development Advisory Committee for the following terms and seats:
- Ms. Donna Webster for a two-year term for the Indigenous seat.
 - Mr. Gerry Webster for a one-year term for the Business seat.
 - Mr. David Phillips, for a two-year term for the Non-Profit seat.
 - Mr. Kal Polturak for a two-year term for the Member-At-Large Resident seat.
 - Ms. Amber Cook for a two-year term for the Member-At-Large Resident/Non-resident seat.
 - Mr. Reuel Thomas for a one-year term for the Member-At-Large Resident/Non-Resident seat.

CARRIED UNANIMOUSLY

8.2 Rural Municipalities of Alberta Spring Meeting Opportunities

21.214 MOVED
To proceed with Option A as presented in Closed Session.

CARRIED UNANIMOUSLY

8.3 Land Purchase Request

21.215 MOVED
That Council direct Administration to decline the offer to purchase of Lot P, Block 2, Plan 5156KS.

CARRIED UNANIMOUSLY

8.4 Land Lease Request

21.216 MOVED
That Council directs Administration to begin the lease process on File Number ML-21-001.

In Favour (7): Mayor Moghrabi, Councillor Borgun, Councillor Moore, Deputy Mayor Beniuk, Councillor L'Heureux, Councillor Stedman, and Councillor Tkachuk
Opposed (2): Councillor Cote, and Councillor Johnson

CARRIED

8.6 Poplar Point Discussion (s.24 FOIP)

21.217 MOVED
To proceed as directed by Council in Closed Session.

CARRIED UNANIMOUSLY

8.5 Code of Conduct

21.218 MOVED
To direct the Mayor to proceed as directed by Council.

CARRIED UNANIMOUSLY

ADJOURNMENT

21.219

MOVED

To adjourn the Regular Council Meeting of March 23, 2021
at 6:23 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

Ken Van Buul
Chief Administrative Officer