

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

NOVEMBER 28, 2017 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held November 28, 2017 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:07 a.m.

PRESENT	Omer Moghrabi	Mayor
	Colette Borgun	Councillor / Deputy Mayor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Jason Stedman	Councillor
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor
	Lorin Tkachuk	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Dan Small	Senior Manager, Finance & Grants (in part)
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Gordon Shaw	Senior Manager, Planning & Development (in part)
	Alex Fuller	Communications Coordinator
	Kelli Calvert	Acting Legislative Services Coordinator

ADOPTION OF AGENDA

- 17.1032 Motion by Deputy Mayor Borgun to approve the November 28, 2017 Regular Council Meeting agenda as amended:
- o Addition of Item(s):
 - 8.20 Oil Sands Banquet
 - 8.21 Strategic Priorities

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 3.1 October 10, 2017 – Regular Council Meeting.
- 3.2 October 24, 2017 – Organizational Meeting.
- 3.3 November 7, 2017 – Special Council Meeting.
- 3.3 November 8, 2017 – Special Council Meeting.

It was noted that the November 8, 2017, Special Council Meeting minutes had a typo in the first line of the minutes, as well, the adjournment time was 4:32 p.m. rather than 3:32 p.m.

- 17.1033 Motion by Councillor Tkachuk to adopt the meeting minutes as amended.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

- 4.1 Senior Management Team Presentations (Briefing).

Dan Small, Senior Manager, Finance and Grants, and Zeeshan Hassan, Manager, Finance, were present to review the Finance department presentation.

Councillor Tkachuk exited Council Chambers at 11:19 a.m.

Councillor Tkachuk returned to Council Chambers at 11:20 a.m.

RECESS

Mayor Moghrabi called a recess at 11:22 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:40 a.m. with all those Members of Council previously listed in attendance.

Brian Shapka, Senior Manager, Public Works was present to review the Public Works presentations.

- 17.1034 Motion by Councillor Beniuk that Administration bring forward options with respect to creating efficiencies of grader beats, and a grader shop or storage in the Elinor Lake/Craigend area.

CARRIED UNANIMOUSLY

17.1035 Motion by Councillor Tkachuk to accept the Senior Management Team Presentations as information.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

6.3 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:15 p.m.

Councillor Stedman exited Council Chambers at 12:16 p.m.

Councillor Stedman returned Council Chambers at 12:18 p.m.

Ms. Sharon Behnke, Chairperson, Community Learning Program was present for the public input session.

Ms. Behnke provided an overview of the services provided by the Community Learning Program and invited Mayor and Council to a luncheon with the Community Learning Board of Directors on December 8, 2017.

There were no other presenters.

Mayor Moghrabi thanked the presenter for their comments.

17.1036 Motion by Councillor L'Heureux to close the public input session at 12:22 p.m.

CARRIED UNANIMOUSLY

6.3.1 Disposition of Public Input Session

17.1037 Motion by Councillor Cote that Administration forward a letter of thanks to Ms. Behnke for her presentation.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

4.1 Senior Management Team Presentations (Briefing) (continued).

Mr. Gordon Shaw, Senior Manager, Planning and Development continued the Senior Management Presentations.

17.1038 Motion by Councillor Stedman to accept the Senior Management presentation as information.

CARRIED UNANIMOUSLY

URGENT MATTERS

There were no urgent matters to discuss.

DELEGATIONS

There were no delegations scheduled.

RECESS

Mayor Moghrabi called a recess at 12:31 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:52 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.1 Dates for Special Meetings – 2018 Budget (Request for Decision);

Mr. Dan Small, Senior Manager, Finance and Grants provided dates for the Special Meetings for the 2018 Budget.

17.1039 Motion by Councillor L’Heureux that Administration bring a draft revised schedule to Council at the next Regular Council Meeting which reflects the one week of each month being free of Council or Committee meetings.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS/TENDER OPENINGS

6.2 2:00 P.M. Tender Opening – Contract No. TR-32-2017-17 Bridge File 9445, Beaver River, Township Road 633B Concrete Girder Bridge Construction & Other Work

Mr. Ali Memon, Manager, Engineering Services, Ms. Helen Wells, Transportation Coordinator, and Claire Joe, WSP Representative were present to open the tenders for the Township Road 633B Concrete Girder Bridge Construction & other work. The unofficial tender results were as follows:

Contractor	Amount without GST
PCL Construction Management	\$1,789,368.00
S&K Structures Ltd.	\$846,420.00
DCL Construction Services Ltd.	\$1,385,888.00
Carmacks Enterprises Ltd.	\$1,005,201.00
Formula	\$1,287,788.00
Four Point Industrial Services Inc.	\$1,224,244.00
1690082 Alberta Ltd.	\$1,084,455.00
PSA Construction Inc.	\$970,000.00
Horizon Mechanical Ltd.	\$1,191,326.00

Ms. Claire Joe confirmed that all tenders submitted would be reviewed for accuracy by the consultants.

NEW BUSINESS

8.2 Statement of Revenue & Expenditures for the Period Ended October 31, 2017 (Request for Decision);

Mr. Small provided an overview of the Statement of Revenue & Expenditures for the Period Ended October 31, 2017, and responded to questions.

17.1040 Motion by Councillor Moore that County Council accepts the Lac La Biche County Statement of Revenue & Expenditures for the Period Ended October 31, 2017, as presented.

CARRIED UNANIMOUSLY

17.1041 Motion by Councillor Johnson to bring forward a financial overview including operational and capital expenditures as well as reserve allocations for 2016 and 2017.

CARRIED UNANIMOUSLY

8.3 Transfers Between Budget Line Items – September – November 22, 2017 (Briefing);

Mr. Zeeshan Hasan, Manager, Finance, provided Council with the Transfers Between Budget Line Items from September to November 22, 2017, and responded to questions.

17.1042 Motion by Councillor Tkachuk to accept Transfers Between Budget Line Items – September – November 22, 2017 briefing as information.

CARRIED UNANIMOUSLY

8.4 Membership in Association Bilingue des Municipalités de l'Alberta (Alberta Bilingual Municipalities Association) (ABMA) (Request for Decision);

Mr. Small presented the RFD for the Membership in Association Bilingue des Municipalités de l'Alberta (Alberta Bilingual Municipalities Association) (ABMA) to Council, and responded to questions.

17.1043 Motion by Councillor Cote that Lac La Biche County continue to support the efforts of the Association Bilingue des Municipalités de l'Alberta (Alberta Bilingual Municipalities Association) by continuing to be a member in the Association and appointing a member of County Council to act as a “champion” and attend meetings in person and via telephone.

CARRIED UNANIMOUSLY

17.1044 Motion by Councillor Cote that Deputy Mayor Borgun be appointed by Council to attend meetings of the Association Bilingue des Municipalités de l'Alberta (Alberta Bilingual Municipalities Association).

CARRIED UNANIMOUSLY

8.5 Councillor Expense Claims Processed in October 2017 (Briefing);

Mr. Small presented the Councillor Expense Claims Processed in October 2017.

17.1045 Motion by Deputy Mayor Borgun to approve the Councillor Expense Claims processed in October 2017.

CARRIED UNANIMOUSLY

8.6 Rezoning Bylaw No. 17-025; Lett, Heather & Alex; NW 26-66-15-W4M; from Agricultural District (AG) to On-Site Estate Residential District 2 (OE2) – 1st Reading (Request for Decision);

Ms. Sheera Bourassa, Development Officer, presented Rezoning Bylaw No. 17-025 to Council for first reading.

17.1046 Motion by Councillor L'Heureux that Bylaw 17-025 be given first reading this 28th day of November, 2017.

CARRIED UNANIMOUSLY

8.7 Rezoning Bylaw No. 17-027; Menard, Armand; NE-16-65-11-W4M; from Agricultural District (AG) to On-Site Estate Residential District 2 (OE2) – 1st Reading (Request for Decision);

Ms. Bourassa presented Rezoning Bylaw No. 17-027 to Council for first reading.

17.1047 Motion by Councillor Stedman that Bylaw 17-027 be given first reading this 28th day of November, 2017.

CARRIED UNANIMOUSLY

8.8 Rezoning Bylaw No. 17-028; Bourque, Moe; RL-43-67-14-W4M; from Agricultural District (AG) to Estate Small Lot Residential District 2 (ES2) – 1st Reading (Request for Decision);

Ms. Bourassa presented Rezoning Bylaw No. 17-028 to Council for first reading.

17.1048 Motion by Councillor Tkachuk that Bylaw 17-028 be given first reading this 28th day of November, 2017.

CARRIED UNANIMOUSLY

8.9 Proposed Amendment to Bylaw 17-004 – Workcamps (Briefing);

Mr. Gordon Shaw, Senior Manager, Planning and Development made a presentation to Council regarding workcamps within the Land Use Bylaw.

17.1049 Motion by Councillor Moore that Administration brings forward information with respect to section C2.30 with PART 3 – General 7 Special Land Use Regulations of Bylaw No. 17-004 being the Land Use Bylaw with implications and recommendations of reducing or eliminating the 20 km buffer around hamlets.

CARRIED UNANIMOUSLY

8.10 Unauthorized Use of County Owned Land Adjacent to Water Bodies (Briefing);

Mr. Shaw made a presentation to Council regarding the Unauthorized Use of County Owned Land Adjacent to Water Bodies.

Councillor L'Heureux exited Council Chambers at 3:20 p.m. and did not return to the meeting.

17.1050 Motion by Councillor Stedman that Administration forwards Bylaw No. 17-003, Policy Statement PI-63-005 and Procedure Statement PI-63-005 to a future Regular Council meeting.

CARRIED UNANIMOUSLY

17.1051 Motion by Mayor Moghrabi to direct Administration to bring forward information on the transfer of dollars to Ducks Unlimited.

IN FAVOUR
Mayor Moghrabi
Councillor Stedman
Councillor Moore
Councillor Johnson
Councillor Cote
Councillor Borgun
Councillor Beniuk

OPPOSED
Councillor Tkachuk

CARRIED

8.11 Tourism Marketing/Economic Development Coordinator Position (Request for Decision);

Mr. Shaw made a presentation to Council regarding the Tourism/Marketing Economic Development Coordinator position, and responded to questions.

17.1052 Motion by Deputy Mayor Borgun that Council directs Administration to begin a recruitment campaign for a person to staff the Tourism Marketing/Economic Development Coordinator position.

CARRIED UNANIMOUSLY

17.1053 Motion by Councillor Beniuk that Administration enters into discussions with Community Futures to extend the current agreement until February 28, 2018.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 3:33 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:40 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.12 Enhanced RCMP (PDS) – Police Dog Service (Briefing);

Mr. John Kokotilo, Manager, Protective Services, made a presentation to Council regarding Enhanced RCMP (PDS) – Police Dog Service, and responded to questions.

17.1054 Motion by Councillor Stedman that Council directs Administration to apply for the Police Dog Service.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

17.1055 Motion by Councillor Beniuk to extend the November 28, 2017, Regular Council Meeting to such time that all agenda items have been brought forward.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.13 Extension of Current Curbside Collection of Waste and Recycling Contract ENV5-43-2016-04, for Six (6) Additional Months (Request for Decision);

Mr. Brian Shapka, Senior Manager, Public Works made a presentation to Council regarding the Extension of Current Curbside Collection of Waste and Recycling Contract ENV5-43-2016-04, for Six (6) Additional Months.

17.1056 Motion by Councillor Johnson to extend the current curbside collection contract with Lakeland Waste Disposal for a period of six (6) months (final contract).

CARRIED UNANIMOUSLY

8.14 Local Sports Hall of Fame & Inspiration Nominations (Request for Decision);

Mayor Moghrabi declared a conflict as he was named as a Local Sports Hall of Fame nominee and exited Council Chambers at 4:01 p.m., and Deputy Mayor Borgun assumed the Chair.

Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement made a presentation to Council regarding the Local Sports Hall of Fame & Inspiration Nominations.

17.1057 Motion by Councillor Beniuk to approve the induction of the following nominations for the Local Sports Hall of Fame & Inspiration Wall: Barry Chwedoruk; Maurice Richard; Omer Moghrabi; Rene Bourque; Bonnie McDonald; Rene Schaub; and Eugene Lebas.

CARRIED UNANIMOUSLY

Mayor Moghrabi returned to Council Chambers at 4:07 p.m., and resumed the Chair.

8.15 McArthur Park Gazebo/Amphitheatre Naming Sponsorship (Request for Decision);

Mr. Lessmeister made a presentation to Council regarding the McArthur Park Gazebo/Amphitheatre Naming Sponsorship.

17.1058 Motion by Councillor Moore that County Council accept \$50,000.00 sponsorship from the Lac La Biche Rotary Club for 20 years naming rights on the McArthur Park Gazebo/Amphitheatre.

CARRIED UNANIMOUSLY

17.1059 Motion by Councillor Cote that Administration develop a policy/procedure related to sponsorship for naming rights of future developments.

CARRIED UNANIMOUSLY

8.16 Bylaw 17-026 Rescinding Council Committees (Request for Decision);

Ms. Melanie McConnell, Assistant CAO, presented the Bylaw 17-026 Rescinding Council Committees.

17.1060 Motion by Councillor Stedman that Bylaw 17-026 be given first reading this 28th day of November, 2017.

CARRIED UNANIMOUSLY

17.1061 Motion by Councillor Moore that Bylaw 17-026 be given second reading this 28th day of November, 2017.

CARRIED UNANIMOUSLY

17.1062 Motion by Councillor Moore that Bylaw 17-026 be submitted for third and final reading this 28th day of November, 2017.

CARRIED UNANIMOUSLY

17.1063 Motion by Deputy Mayor Borgun that Bylaw 17-026 be given third reading this 28th day of November, 2017.

CARRIED UNANIMOUSLY

8.17 Council Appointment to the Lac La Biche County Library Board and Northern Lights Library Board (Request for Decision);

Ms. McConnell presented the Council Appointment to the Lac La Biche County Library Board and Northern Lights Library Board to Council.

17.1064 Motion by Councillor Tkachuk to accept Councillor L'Heureux's resignation from the Lac La Biche County Library Board and the Northern Lights Library Board.

CARRIED UNANIMOUSLY

17.1065 Motion by Councillor Stedman to appoint Deputy Mayor Borgun to the Lac La Biche Library Board.

CARRIED UNANIMOUSLY

17.1066 Motion by Councillor Tkachuk to appoint Councillor Beniuk to the Northern Lights Library Board System, with Deputy Mayor Borgun appointed as the alternate.

CARRIED UNANIMOUSLY

8.18 Council Appointment to the Lakeland Industry & Community Association (Request for Decision);

17.1067 Motion by Mayor Moghrabi to appoint Councillor Cote to the Lakeland Industry & Community Association.

CARRIED UNANIMOUSLY

8.19 Reports on Meetings and AAMDC/AUMA Conventions (Discussion);

Members of Council provided verbal presentations on their recent convention attendance.

8.20 Oil Sands Banquet (Discussion);

17.1068 Motion by Councillor Beniuk authorize Councillor Tkachuk to attend the Oil Sands Banquet in Fort McMurray on November 29th.

CARRIED UNANIMOUSLY

8.21 Strategic Priorities (Discussion).

17.1069 Motion by Councillor Beniuk that Administration set a date for a future Strategic Session regarding Strategic Priorities.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

17.1070 Motion by Councillor Moore to go *in camera* at 4:47 p.m.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 4:47 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 4:51 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Beniuk.

Councillor Stedman exited Council Chambers at 4:51 p.m. and did not return to the meeting.

IN CAMERA SESSION

7.1 Commercial Development of Plan 658HW, Block A (8304 – 100 Street) – Update (s. 25 FOIP) (Request for Decision).

Councillor Beniuk returned to Council Chambers at 4:52 p.m.

Councillor Beniuk exited Council Chambers at 4:54 p.m.

Councillor Beniuk returned to Council Chambers at 4:54 p.m.

Councillor Tkachuk exited Council Chambers at 5:07 p.m.

Councillor Tkachuk returned to Council Chambers at 5:07 p.m.

7.2 Lakeview Estates Project (s. 27 FOIP) (Discussion);

7.3 Waste Management Project (s. 21 & 25 FOIP) (Discussion).

Councillor Tkachuk exited Council Chambers at 5:50 p.m.

Councillor Tkachuk returned to Council Chambers at 5:51 p.m.

RETURN TO REGULAR MEETING

17.1071 Motion by Councillor Beniuk to proceed with the meeting out of camera at 6:04 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF *IN CAMERA* SESSION

7.1 Commercial Development of Plan 658HW, Block A (8304 – 100 Street) – Update (s. 25 FOIP) (Request for Decision).

17.1072 Motion by Councillor Tkachuk that Administration bring forward additional information for the proposed Commercial Development of Plan 658HW, Block A (8304 – 100 Street) including the benefiting lands, and proposed development concept.

CARRIED UNANIMOUSLY

7.2 Lakeview Estates Project (s. 27 FOIP) (Discussion);

No action required.

7.3 Waste Management Project (s. 21 & 25 FOIP) (Discussion).

No action required.

ADJOURNMENT

17.1073 Motion by Deputy Mayor Borgun to adjourn the Regular Council Meeting of November 28, 2017 at 6:09 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

Shadia Amblie

Chief Administrative Officer