

**LAC LA BICHE COUNTY**  
**REGULAR COUNCIL MEETING**

**DATE:** June 13, 2017  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers  
McArthur Place

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 May 18, 2017 Special Council Meeting
  - 3.2 May 23, 2017 Regular Council Meeting
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. PUBLIC HEARINGS
  - 6.1 11:00 a.m. Public Hearing – Bylaw 17-006  
(South Lac La Biche Area Structure Plan).

PUBLIC INPUT SESSION

  - 6.2 12:15 p.m. Public Input Session;
    - 6.2.1 Disposition of Public Input Session.
- DELEGATIONS
  - 6.3 2:00 p.m. Delegation – Lakeland Interpretive Society
    - 6.3.1 Disposition of Delegation Business.

7. *IN CAMERA SESSION*

- 7.1 Organizational Staff Changes (s. 17 FOIP) (RFD);
- 7.2 Results of the Water Tower Review (s. 25 FOIP) (Briefing);
- 7.3 Lac La Biche Antique Society May 15, 2017, Correspondence on the Pow Wow Hut (s. 25 FOIP) (Briefing);
- 7.4 Commercial Development of Plan 658HW, Block A (8304 – 100 Street) (s. 16 FOIP) (Briefing);
- 7.5 Preliminary Feasibility Study of the Hammond Subdivision (RFD);
- 7.6 Legal Matter (ss. 25 & 27 FOIP) (Discussion);
- 7.7 Legal matter – Mission Phase 1 local improvement (s. 27 FOIP) (Discussion);
- 7.8 Portage College (s. 25 FOIP) (Discussion);
- 7.9 Pow Wow (s. 27 FOIP) (Discussion).
- 7.10 Chief Administrative Officer's Performance Appraisal (s. 17 FOIP) (Discussion) (Addition to Agenda).

8. NEW BUSINESS

- 8.1 Elinor Lake Road Revised Gradeline Design (RFD);
- 8.2 Water Treatment Plant Phase II Update (RFD);
- 8.3 Storm Water Master Plan Funding (RFD);
- 8.4 Study Areas for Storm Water Management Review (RFD);
- 8.5 Bylaw 17-006 (South Lac La Biche Major Area Structure Plan) – 2nd and 3rd Reading (RFD);
- 8.6 Request for 3rd Extension to the Subdivision Approval for File 2014-S-004; Lot 01, Block 01, Plan 0322001 (JHO Holdings & Management Ltd., Odishaw, James H.) (RFD);
- 8.7 Rezoning Bylaw No. 17-010 (1<sup>st</sup> Reading) – Calnash Trucking Ltd.; Pt. of SE-18-67-14-W4M; from Agricultural District (AG) to Rural Industrial District (RI). (RFD);

- 8.8 Rezoning Bylaw No. 17-011 (1<sup>st</sup> Reading) – Stuber, Trevor; Pt. of NW-25-66-15-W4M; from Agricultural District (AG) to Rural Industrial District (RI) (RFD);
  - 8.9 2017 Boat Launch Maintenance Plan (Briefing);
  - 8.10 McArthur Park Gazebo/Amphitheatre (RFD);
  - 8.11 Bold Center Round-About Beautification;
  - 8.12 Request for Proposals – Audit Services (2017-2021) (RFD);
  - ~~8.13 Councillor Conference Attendance Policy (RFD); (Deleted from Agenda)~~
  - 8.14 Letter of Support for J. A. Williams High School Parent Advisory Committee (RFD).
9. ADJOURNMENT

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**June 13, 2017 – 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held June 13, 2017 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:09 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Robert Richard	Councillor / Deputy Mayor
	Wanda Austin	Councillor
	Richard Olson	Councillor (Entered at 10:42 a.m.)
	David Phillips	Councillor
	MJ Siebold	Councillor (Entered at 10:11 a.m.)
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor (Entered at 11:18 a.m.)
	John Nowak	Councillor

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer and Senior Manager, Finance & Grants
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement
	Brian Shapka	Senior Manager, Public Works
	Gordon Shaw	Senior Manager, Planning & Development
	Alex Fuller	Communications Coordinator
	Mackenzie Girard	Interim Legislative Services Coordinator

**ADOPTION OF AGENDA**

Councillor Siebold entered Council Chambers at 10:11 a.m.

- 17.537      Motion by Councillor Phillips to approve the June 13, 2017 Regular Council Meeting agenda as amended.
- Addition of Item: 7.10 – Chief Administrative Officer’s performance appraisal.
  - Deletion of Agenda Item: 8.13 – Councillor Conference Attendance Policy will be deferred to a future council meeting.

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

3.1 May 18, 2017 – Special Council Meeting.

17.538 Motion by Councillor Nowak to adopt the May 18, 2017 Special Council Meeting minutes as amended.

**CARRIED UNANIMOUSLY**

3.2 May 23, 2017 – Regular Council Meeting.

17.539 Motion by Councillor Austin to adopt the May 23, 2017 Regular Council Meeting minutes as amended.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

*There was no unfinished business.*

## **URGENT MATTERS**

*There were no urgent matters.*

## **NEW BUSINESS**

8.1 Elinor Lake Road Revised Gradeline Design (RFD)

Mr. Brian Shapka, Senior Manager, Public Works, presented the Elinor Lake Road Revised Gradeline Design, and responded to questions.

17.540 Motion by Councillor Siebold that County Council approve design, land acquisition and tender for the Elinor Lake Project in 2017.

**CARRIED UNANIMOUSLY**

Councillor Olson entered Council Chambers at 10:42 a.m.

8.2 Water Treatment Plant Phase II Update (RFD)

Mr. Shapka presented the Water Treatment Plant Phase II Update, and responded to questions.

17.541 Motion by Councillor Austin that County Council approve the initiation of the tender process for the Water Treatment Plant Upgrade Phase II Project.

**CARRIED UNANIMOUSLY**

Mayor Moghrabi exited Council Chambers at 10:47 a.m. and Deputy Mayor Richard assumed the Chair. Mayor Moghrabi returned to Council Chambers at 10:48 a.m.

8.3 Storm Water Master Plan Funding (RFD)

Mr. Shapka presented the Storm Water Master Plan Funding, and responded to questions.

17.542 Motion by Councillor Olson that County Council approve additional funding of \$27,800.00 for the Storm Water Master Plan update.

**CARRIED UNANIMOUSLY**

Councillor Haymour entered Council Chambers at 11:18 a.m.

**PUBLIC HEARINGS**

6.1 Public Hearing – Bylaw 17-006 (South Lac La Biche Area Structure Plan)

Mayor Moghrabi declared the public hearing open at 11:00 a.m.

Mayor Moghrabi asked Mr. Dan Small, Assistant Chief Administrative Officer, whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Mr. Small advised that this as the case, and further noted there were no written submissions.

Mr. Gordon Shaw, Senior Manager, Planning & Development, summarized the purpose for the hearing.

Mayor Moghrabi asked if the Applicant was present and wishing to speak to the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw.

Mr. Brian Deheer spoke before Council in support of the proposed Bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

Ms. Sharon Hutchinson spoke before Council asking for clarification of the proposed Bylaw.

Mayor Moghrabi asked if the Applicant wishes to make any closing comments.

Mr. Gordon Shaw, Senior Manager, Planning & Development, summarized the closing comments in regards to the proposed Bylaw.

Pario Plan presented to Council the South Lac La Biche Area Structure Plan.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 11:37 a.m.

## **NEW BUSINESS**

8.5 Bylaw 17-006 (South Lac La Biche Major Area Structure Plan) –  
2<sup>nd</sup> and 3<sup>rd</sup> Reading (RFD)

17.543 Motion by Councillor Olson that Bylaw No. 17-006 be amended by changing the number of the bylaw referenced in Clause 4 from 1181/01 to 1184/01.

**CARRIED UNANIMOUSLY**

17.544 Motion by Councillor Haymour that Bylaw No. 17-006 as amended be given second reading.

**CARRIED UNANIMOUSLY**

17.545 Motion by Councillor Siebold that Bylaw No. 17-006 as amended be given third reading.

**CARRIED UNANIMOUSLY**

## **RECESS**

Mayor Moghrabi called a recess at 11:40 a.m.

## **RECONVENE**

Mayor Moghrabi reconvened the meeting at 11:55 a.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

8.4 Study Areas for Storm Water Management Review (RFD)

Mr. Shaw and Mr. Shapka presented the Study Areas for Storm Water Management Review, and responded to questions.

17.546 Motion by Councillor Richard to direct Administration to bring back a revised plan for the Beaver Lake area and the Plamondon area to a future Council meeting.

<b>In Favour</b>	<b>Opposed</b>
<b>Mayor Moghrabi</b>	<b>Councillor Haymour</b>
<b>Councillor Siebold</b>	
<b>Councillor Thompson</b>	
<b>Councillor Nowak</b>	
<b>Councillor Richard</b>	
<b>Councillor Austin</b>	
<b>Councillor Olson</b>	
<b>Councillor Phillips</b>	

**CARRIED**

8.6 Request for 3<sup>rd</sup> Extension to the Subdivision Approval for File 2014-S-004; Lot 1, Block 1, 0322001 (JHO Holdings & Management Ltd., Odishaw, James H.) (RFD)

Ms. Sheera Bourassa, Planning and Development Officer, presented the request for decision for a 3<sup>rd</sup> extension on subdivision file 2014-S-004, and responded to questions.

17.547 Motion by Councillor Olson that County Council denies the one (1) year extension to the Subdivision Approval for File 2017-S-004 until June 18, 2018.

<b>In Favour</b>	<b>Opposed</b>
<b>Mayor Moghrabi</b>	<b>Councillor Haymour</b>
<b>Councillor Siebold</b>	
<b>Councillor Thompson</b>	
<b>Councillor Nowak</b>	
<b>Councillor Richard</b>	
<b>Councillor Austin</b>	
<b>Councillor Olson</b>	
<b>Councillor Phillips</b>	

**CARRIED**



## **PUBLIC INPUT SESSION**

### **6.2 Public Input Session.**

Mayor Moghrabi declared the public input session open at 12:28 a.m.

Mr. Lorin Tkachuk, Interim President, and Mr. Neil Timm, Interim Vice President, of the Lac La Biche Pow Wow & Fish Derby Association presented their comments on the recent executive changes of the association and plans for the 2017 event.

Ms. Lavon Fleming spoke in regards to Lac La Biche Pow Wow and Fish Derby Association event.

Mr. Mel Kuprowsky, president of the Lions Club, and Carol St. Jean, secretary of the Lions Club, spoke in regards to the proposed Family Boreal Biker Rally and Rock Concert event.

Mr. Bryan Kumpula, member of the Lac La Biche Antique Society, spoke in regards to the ownership of the Pow Wow Hut.

Mayor Moghrabi thanked the presenters for their comments, and declared the public input session closed at 1:02 p.m.

#### **6.2.1 Disposition of Public Input Session**

17.548 Motion by Councillor Nowak to thank the presenters of the public input session for their comments.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 1:03 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 2:17 p.m. with all those Members of Council previously listed in attendance.

## DELEGATIONS

### 6.3 Delegation – Lakeland Interpretive Society

Mr. Shirley Klyne and Ms. Marie Warawa of the Lakeland Interpretive Society made a presentation to Council.

#### 6.3.1 Disposition of Delegation Business

17. 549 Motion by Councillor Siebold to thank the Lakeland Interpretive Society for their presented to County Council.

**CARRIED UNANIMOUSLY**

17. 550 Motion by Councillor Olson to direct Administration to bring forward the value of space, related utilities, and the funding that is provided for the Lac La Biche Regional Museum and Discovery Centre to a future Council meeting.

**In Favour**  
**Mayor Moghrabi**  
**Councillor Phillips**  
**Councillor Olson**  
**Councillor Richard**  
**Councillor Thompson**  
**Councillor Haymour**  
**Councillor Nowak**

**Opposed**  
**Councillor Siebold**  
**Councillor Austin**

**CARRIED**

17. 551 Motion by Councillor Philips to provide the Lakeland Interpretive Society the additional operating funding of \$15,000.00 for the 2017 fiscal year.

**In Favour**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Siebold**  
**Councillor Olson**  
**Councillor Phillips**

**Opposed**  
**Councillor Richard**  
**Councillor Haymour**  
**Councillor Nowak**  
**Councillor Thompson**

**CARRIED**

**RECESS** Mayor Moghrabi called a recess at 3:36 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 3:48 p.m. with all those Members of Council previously listed in attendance.

17.552 Motion by Councillor Austin to extend the June 13, 2017 Council Meeting passed 4:00 p.m.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

8.7 Rezoning Bylaw No. 17-010 (1<sup>st</sup> Reading) – Calnash Trucking Ltd.; PT. of SE-18-67-14-W4M; from Agricultural District (AG) to Rural Industrial District (RI) (RFD)

Ms. Bourassa presented the Rezoning Bylaw No. 17-010 (1<sup>st</sup> Reading) from Agricultural District to Rural Industrial District, and responded to questions.

17.553 Motion by Councillor Haymour that Bylaw 17-010 be given first reading this 13<sup>th</sup> day of June, 2017.

**In Favour**

**Mayor Moghrabi  
Councillor Siebold  
Councillor Thompson  
Councillor Haymour  
Councillor Phillips  
Councillor Olson  
Councillor Richard  
Councillor Austin**

**Opposed**

**Councillor Nowak**

**CARRIED**

8.8 Rezoning Bylaw No. 17-011 (1<sup>st</sup> Reading) – Stuber, Trevor; PT. of NW-25-66-14-W4M; from Agricultural District (AG) to Rural Industrial District (RI) (RFD)

Ms. Bourassa presented the Rezoning Bylaw 17-011 (1<sup>st</sup> Reading) from Agricultural district to Rural Industrial District, and responded to questions.

17.554 Motion by Councillor Thompson that Bylaw 17-011 be given first reading this 13<sup>th</sup> day of June, 2017.

**In Favour**  
**Mayor Moghrabi**  
**Councillor Siebold**  
**Councillor Thompson**  
**Councillor Haymour**  
**Councillor Phillips**  
**Councillor Olson**  
**Councillor Richard**  
**Councillor Austin**

**Opposed**  
**Councillor Nowak**

**CARRIED**

8.9 2017 Boat Launch Maintenance Plan (Briefing)

Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement, and Mr. Gary Harman, Manager, Parks and Facilities, presented the Briefing on the 2017 Boat Launch Maintenance Plan, and responded to questions.

17.555 Motion by Councillor Haymour to accept the Briefing on the 2017 Boat Launch Maintenance Plan as information.

**CARRIED UNANIMOUSLY**

Councillor Olson exited Council Chambers at 4:29 p.m.

8.10 McArthur Park Gazebo/Amphitheatre (RFD)

Mr. Lessmeister presented the Request for Decision for the McArthur Park Gazebo/Amphitheatre.

17.556 Motion by Councillor Nowak to direct Administration to provide a Request for Proposals (RFP) process for the development of a Gazebo/Amphitheatre in McArthur Park.

**CARRIED UNANIMOUSLY**

Councillor Olson returned to Council Chambers at 4:30 p.m.

8.11 Bold Center Round-About Beautification (RFD)

Mr. Lessmeister presented the Request for Decision for the Bold Center Round-About Beautification, and responded to questions.

17.557 Motion by Councillor Olson to direct Administration to provide a Request for Proposals (RFP) process for the development of Bold Center Round-About Beautification.

**CARRIED UNANIMOUSLY**

8.12 Request for Proposals – Audit Services (2017-2021) (RFD)

Mr. Dan Small, Senior Manager, Finance and Grants, presented the draft Request for Proposals for Audit Services, and responded to questions.

17.558 Motion by Councillor Haymour that County Council direct Administration to request proposals for audit services for the 2017 – 2021 fiscal years and bring the proposals for consideration at a future Council meeting.

**CARRIED UNANIMOUSLY**

8.14 Letter of Support for J. A. Williams High School Parent Advisory Committee (RFD)

Ms. Shadia Amblie, Chief Administrative Officer, presented the letter of support for J. A. Williams High School Parent Advisory Committee, and responded to questions.

17.559 Motion by Councillor Thompson that Lac La Biche County send a letter of support to the J. A. Williams High School Parent Advisory Committee for retaining carryover funding.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 4:45 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 4:51 p.m. with all those Members of Council previously listed in attendance.

**IN CAMERA SESSION**

17.560 Motion by Councillor Haymour to go *in camera* at 4:52 p.m.

**CARRIED UNANIMOUSLY**

Councillor Philipps exited Council Chambers at 5:00 p.m. and did not return to the meeting.

Councillor Haymour exited Council Chambers at 5:14 p.m. and returned at 5:15 p.m.

**IN CAMERA SESSION**

- 7.1 Organizational Staff Changes (s. 17 FOIP) (RFD)
- 7.2 Results of the Water Tower Review (s. 25 FOIP) (Briefing)
- 7.3 Lac La Biche Antique Society May, 15, 2017, Correspondence on the Pow Wow Hut (s. 25 FOIP) (Briefing)
- 7.4 Commercial Development of Plan 658HW, Block A (8304 – 100 Street) (s. 16 FOIP) (Briefing)
- 7.5 Preliminary Feasibility Study of the Hammond Subdivision (RFD)
- 7.6 Legal Matter Old Trail (ss. 25 & 27 FOIP) (Discussion)
- 7.7 Legal Matter –Mission Phase 1 Local Improvement (s. 27 FOIP) (Discussion)
- 7.8 Portage College (s. 27 FOIP) (Discussion)
- 7.9 Pow Wow (s. 27 FOIP) (Discussion)
- 7.10 Chief Administrative Officer’s performance appraisal (Discussion) (Addition to Agenda)

**RETURN TO REGULAR MEETING**

17.561 Motion by Councillor Austin to proceed with the meeting out of camera at 7:01 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF *IN CAMERA* SESSION**

7.1 Organizational Staff Changes (s. 17 FOIP) (RFD)

17.562 Motion by Councillor Richard to approve the reclassification of the Parent Link Programmer position to Programming Supervisor, effective June 19, 2017.

**CARRIED UNANIMOUSLY**

17.563 Motion by Councillor Haymour to approve the reclassification of the Electrician to Construction Supervisor –Electrician, effective June 19, 2017.

**CARRIED UNANIMOUSLY**

7.2 Results of the Water Tower Review (s. 25 FOIP) (Briefing)

17.564 Motion by Councillor Olson to direct Administration to receive a quote on the painting of the Water Tower and get information on the land acquisition, and bring back to a future Council meeting.

**CARRIED UNANIMOUSLY**

7.3 Lac La Biche Antique Society May, 15, 2017, Correspondence on the Pow Wow Hut (s. 25 FOIP) (Briefing)

17.565 Motion by Councillor Richard that Administration along with Mayor Moghrabi meet with Mr. Rayko in regards to the Pow Wow Hut.

**CARRIED UNANIMOUSLY**

7.4 Commercial Development of Plan 658HW, Block A (8304 – 100 Street) (s. 16 FOIP) (Briefing)

17.566 Motion by Councillor Olson to direct Administration to bring forward a cost of the installation for the utilities on the road allowance of 95<sup>th</sup> Street and Madison Avenue.

**CARRIED UNANIMOUSLY**

7.5 Preliminary Feasibility Study of the Hammond Subdivision (RFD)

17.567 Motion by Councillor Haymour that Administration is directed to complete an Environmental Phase 1, Heritage Screening, Geotechnical study on the remaining lands of the Hammond Subdivision to a maximum upset cost of \$30,000.00 exclusive of GST to be drawn from General Surplus. Furthermore, these studies are to be completed by July 31, 2017.

<b>In Favour</b>	<b>Opposed</b>
<b>Mayor Moghrabi</b>	<b>Councillor Richard</b>
<b>Councillor Siebold</b>	
<b>Councillor Thompson</b>	
<b>Councillor Haymour</b>	
<b>Councillor Nowak</b>	
<b>Councillor Olson</b>	
<b>Councillor Austin</b>	

7.6 Legal Matter (ss. 25 & 27 FOIP) (Discussion)

17.568 Motion by Councillor Olson to accept the discussion on Old Trail Legal Matter as information.

**CARRIED UNANIMOUSLY**

7.7 Legal Matter –Mission Phase 1 Local Improvement (s. 27 FOIP) (Discussion)

17.569 Motion by Councillor Siebold to accept the discussion on the Mission Phase 1 Local Improvement as information.

**CARRIED UNANIMOUSLY**

7.8 Portage College (s. 27 FOIP) (Discussion)

17.570 Motion by Councillor Thompson to direct Administration to draft a letter to the Minister of Advanced Education, Deputy Premier, and Premier, as discussed in camera.

**CARRIED UNANIMOUSLY**

7.9 Pow Wow (s. 27 FOIP) (Discussion)

17.571 Motion by Councillor Richard to direct Administration to advise the Lac La Biche Pow Wow and Fish Derby



Association that the County special events funding will remain for the 2017 event, including in kind support and use of the McArthur Park Grounds.

**CARRIED UNANIMOUSLY**

***IN CAMERA SESSION***

17.572 Motion by Councillor Siebold to go *in camera* at 7:20 p.m.

**CARRIED UNANIMOUSLY**

**RETURN TO REGULAR MEETING**

17.573 Motion by Councillor Olson to proceed with the meeting out of camera at 7:24 p.m.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

17.574 Motion by Councillor Austin to adjourn the Regular Council Meeting of June 13, 2017 at 7:25 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**