

LAC LA BICHE COUNTY
SPECIAL COUNCIL MEETING

DATE: November 9, 2015
TIME: 10:00 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. NEW BUSINESS
 - 3.1 Briefing – Proposed 2016 County Budget.
4. IN CAMERA *(if necessary)*
4. ADJOURNMENT

**LAC LA BICHE COUNTY
SPECIAL COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

November 9, 2015 – 10:00 a.m.

Minutes of the Lac La Biche County Special Council Meeting held November 9, 2015 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:04 a.m.

PRESENT	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	John Nowak	Councillor/Deputy Mayor (entered at 11:06 a.m.)

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Dan Small	Senior Manager, Finance & Grants
	Gordon Shaw	Senior Manager, Planning & Development (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Jihad Moghrabi	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator

REGRETS	Richard Olson	Councillor
	Hajar (Jerry) Haymour	Councillor

ADOPTION OF AGENDA

15.721 Motion by Councillor Richard to approve the November 9, 2015 Special Council Meeting agenda as presented.

CARRIED UNANIMOUSLY

NEW BUSINESS

3.1 Briefing – Proposed 2016 County Budget.

Mr. Dan Small, Senior Manager, Finance & Grants, provided an overview of the Proposed 2016 County Budget and how the budget will be presented.

Councillor Thompson left Council Chambers at 10:24 a.m.

Councillor Thompson returned to Council Chambers at 10:26 a.m.

Mr. Maurice Gushta, Manager, Finance, provided an overview of the structure of the budget binder that was presented to Members of Council.

Council Operating Budget

Ms. Melanie McConnell, Assistant Chief Administrative Officer, reviewed the proposed Council Operating Budget for 2016.

RECESS

Mayor Moghrabi called a recess at 10:56 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:06 a.m. with all those Members of Council previously listed in attendance, including Councillor Nowak.

NEW BUSINESS

3.1 Briefing – Proposed 2016 County Budget (continued).

General Administration Operating Budget

Ms. Shadia Amblie, Chief Administrative Officer, reviewed the proposed General Administration Operating Budget for 2016.

Records Management Operating Budget

Ms. McConnell reviewed the proposed Records Management Operating Budget for 2016.

Council was provided with a copy of the recently updated Organizational Chart. A review ensued of the proposed changes to the Organizational Chart with regard to Records Management.

Human Resources Operating Budget

Ms. Amblie advised that the general operations contracted services portion of the Human Resources Operational Budget was increased to allow for training of the management team. Ms. Amblie also noted that the staff relations contracted services portion of the Human Resources Operational Budget was increased to account for the reallocation of Team Building from all other departments.

Mr. Kashif Ijaz, Manager, Human Resources, continued the review of the proposed Human Resources Operating Budget for 2016.

RECESS Mayor Moghrabi called a recess at 11:53 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 12:04 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

3.1 Briefing – Proposed 2016 County Budget (continued).

Health & Safety Operating Budget

Ms. Shirley Huffman, Manager, Health & Safety, reviewed the proposed Health & Safety Operating Budget for 2016.

Discussion ensued regarding contracted services.

RECESS Mayor Moghrabi called a recess at 12:24 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 1:47 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

3.1 Briefing – Proposed 2016 County Budget (continued).

Office of the Chief Administrative Officer

Ms. Amblie reviewed the Office of the Chief Administrative Officer proposed Operating Budget for 2016.

Senior Manager, Planning and Development Operating Budget

Mr. Gordon Shaw, Senior Manager, Planning and Development, reviewed the proposed Senior Manager, Planning and Development Operating Budget for 2016.

Senior Manager, Finance and Grants Operating Budget

Mr. Dan Small, Senior Manager, Finance and Grants, reviewed the proposed Senior Manager, Finance and Grants Operating Budget for 2016.

G.I.S. Operating Budget

Mr. Shaw reviewed the proposed G.I.S. Operating Budget for 2016.

Discussion ensued regarding contracted services.

Information Technology Operating Budget

Mr. Travis Simmons, Manager, Information Technologies, reviewed the proposed Information Technology Operating Budget for 2016.

Finance Operating Budget

Mr. Gushta reviewed the proposed Finance Operating Budget for 2016.

Discussion ensued regarding workers' compensation and interest and penalties on accounts payable.

Councillor Phillips left Council Chambers at 2:52 p.m. and did not return to the meeting.

Discussion continued regarding the Finance department's operational budget.

RECESS

Mayor Moghrabi called a recess at 2:56 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:10 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

3.1 Briefing – Proposed 2016 County Budget (continued).

Senior Manager, Public Works Operating Budget

Mr. Brian Shapka, Senior Manager, Public Works, reviewed the proposed Senior Manager, Public Works Operating Budget for 2016.

Discussion ensued regarding provincial and federal funding for infrastructure and bridge funding, and the Municipal Sustainability Initiative (MSI).

Senior Manager, Recreation and Community Enhancement Operating Budget

In the absence of Mr. Jeff Lawrence, Senior Manager, Recreation and Community Enhancement, Ms. Amblie reviewed the proposed Senior Manager, Recreation and Community Enhancement Operating Budget for 2016.

Assistant Chief Administrative Officer Operating Budget

Ms. McConnell reviewed the proposed Assistant Chief Administrative Officer Operating Budget for 2016.

Legislative Services Operating Budget

Ms. McConnell reviewed the proposed Legislative Services Operating Budget for 2016.

Ms. McConnell provided an overview of the benefits of completing a 2016 municipal census.

Communications Operating Budget

Ms. Amblie reviewed the proposed Communications Operating Budget for 2016.

Transportation Operating Budget

Mr. Shapka reviewed the proposed Transportation Operating Revenue Budget for 2016.

ADJOURNMENT

15.722 Motion by Councillor Thompson to adjourn the Special Council Meeting of November 9, 2015 at 4:05 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**