

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

June 4, 2019

Minutes of the Lac La Biche County Regular Council Meeting held June 4, 2019 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:02 a.m.

PRESENT	Omer Moghrabi	Mayor
	Lorin Tkachuk	Councillor / Deputy Mayor
	Colette Borgun	Councillor
	George L'Heureux	Councillor (Departed at 5:47 p.m.)
	Jason Stedman	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer
	Melanie McConnell	Senior Manager, Legislative and Information Services
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Clayton Kittlitz	Senior Manager, Planning & Development (in part)
	Alex Fuller	Communications Coordinator (in part)
	Jihad Moghrabi	Communications Coordinator (in part)
	Heather Reid	Legislative Services Coordinator

REGRETS	Darlene Beniuk	Councillor
	Charlyn Moore	Councillor

ADOPTION OF AGENDA

Mayor Moghrabi exited Chambers at 10:03 a.m. and Deputy Mayor Tkachuk assumed the Chair.

Mayor Moghrabi returned to Chambers at 10:05 a.m. and resumed the Chair.

19.471 Motion by Councillor Stedman to approve the June 4, 2019 Regular Council Meeting agenda as amended:

- Addition of Item
 - o 7.21 Coalition for Safer Alberta Roads (Discussion)
 - o 7.22 After Hours Contacts (Discussion)
- Deletion of Item
 - o 7.6 PI-30-014 Approach Construction Specifications Policy and Procedure (Briefing)

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 3.1 May 14, 2019 – Regular Council Meeting
-An update to motion 19.463 will be made to include the word “Councillor”.
- 3.2 May 23, 2019 Special Council Meeting

19.472 Motion by Councillor Borgun to adopt the May 14, 2019 Regular Council Meeting minutes as amended, and the May 23, 2019 Special Council meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

There were no urgent matters.

PUBLIC HEARINGS

There were no public hearings.

NEW BUSINESS

7.1 Councillor Reports (Discussion)

There were no Councillor reports.

7.21 Coalition for Safer Alberta Roads (Discussion)

Discussion ensued related to Councillor attendance at a Coalition event.

- 19.473 Motion by Deputy Mayor Tkachuk to approve Councillor Moore's attendance at the Coalition for Safer Highways event in Grande Prairie on June 11-12, 2019.

CARRIED UNANIMOUSLY

7.20 AUMA Summer Municipal Leaders' Caucus (Request for Decision)

Ms. Shadia Amblie, Chief Administrative Officer, presented the AUMA Summer Municipal Leaders' Caucus Request for Decision and responded to questions.

- 19.474 Motion by Councillor Borgun to authorize the attendance of Mayor Moghrabi for the AUMA Summer Municipal Leaders' Caucus on June 6, 2019.

CARRIED UNANIMOUSLY

7.22 After Hours Contacts (Discussion)

Councillor Johnson provided an update on the after hours contacts discussion item.

- 19.475 Motion by Councillor Johnson to accept the after hours contacts discussion item as information.

CARRIED UNANIMOUSLY

DELEGATIONS

- 6.1 Delegation 10:15 a.m. Expedition Management Consulting - Draft Recreation and Parks Master Plan (Briefing)

Mr. Justin Rousseau with Expedition Management Consulting presented an overview of the Draft Recreation and Parks Master Plan and responded to questions.

- 19.476 Motion by Councillor Cote to accept the Draft Recreation and Parks Master Plan Briefing as information.

CARRIED UNANIMOUSLY

- 19.477 Motion by Councillor L'Heureux to thank Mr. Justin Rousseau of Expedition Management Consulting for the presentation to Council.

CARRIED UNANIMOUSLY

- 6.2 Delegation 11:00 a.m. Expedition Management Consulting - Draft Tourism Strategy (Briefing)

Mr. Justin Rousseau with Expedition Management Consulting presented an overview of the Draft Tourism Strategy and Product Development Plan and responded to questions.

6.2.1 Disposition of Delegation Business

19.478 Motion by Councillor Stedman to accept the Draft Tourism Strategy Plan briefing as information.

CARRIED UNANIMOUSLY

19.479 Motion by Councillor Borgun to thank Mr. Justin Rousseau of Expedition Management Consulting for the presentation to Council.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 11:31 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:47 a.m. with all those Members of Council previously listed in attendance.

ADDITION TO THE AGENDA

19.480 Motion by Mayor Moghrabi to add Item 7.23 FCM Standing Committee Discussion to the agenda.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.23 FCM Standing Committee for Rural Broadband (Discussion)

Deputy Mayor Tkachuk provided an update on the FCM Standing Committee for Rural Broadband discussion item.

19.481 Motion by Councillor Stedman to approve Deputy Mayor Tkachuk's application for the FCM Standing Committee for Rural Broadband and the associated expenses for committee meeting attendance.

CARRIED UNANIMOUSLY

7.2 Assignment of Lac La Biche County Fire Rescue Services Apparatus (Briefing)

Mr. John Kokotilo, Manager of Protective Services, presented the Assignment of Lac La Biche County Fire Rescue Services Apparatus Briefing and responded to questions.

19.482 Motion by Councillor Stedman to accept the Assignment of Lac La Biche County Fire Rescue Services Apparatus Briefing as information and further that Administration continue to manage the assignment of fire apparatus.

In Favour

Mayor Moghrabi
Deputy Mayor Tkachuk
Councillor Borgun
Councillor Stedman
Councillor Johnson
Councillor Cote

Opposed

Councillor L'Heureux

CARRIED

7.3 Public Works - Manager Reports (Briefing)

Mr. Brian Shapka, Senior Manager, Public Works, presented the Public Works – Managers Reports Briefing and responded to questions.

19.483 Motion by Councillor Borgun to accept the Public Works – Manager Reports Briefing as information.

CARRIED UNANIMOUSLY

7.4 Capital Project Update (Briefing)

Mr. Shapka presented the Capital Project Update Briefing and responded to questions.

19.484 Motion by Councillor L'Heureux to accept the Capital Project Update Briefing as information.

CARRIED UNANIMOUSLY

7.5 Molok Bin Survey (Briefing)

Ms. Molly Fyten, Manager, Environmental Services, presented the Molok Bin Survey Briefing and responded to questions.

19.485 Motion by Deputy Mayor Tkachuk to rescind Motion 19.005 which reads “Motion by Deputy Mayor Tkachuk to direct Administration to survey the rural subdivision residents in regards to the Communal Molok Bins, and providing information on the Molok system, cost and frequency of pick up.”

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 12:21 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 12:23 p.m. with all those Members of Council previously listed in attendance.

PUBLIC INPUT SESSION

6.3 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:23 p.m.

Mr. Brian Deheer spoke to Council related to the delegation presentation and noted appreciation for the following elements of the plans: lake health, McArthur Park concept, lake sightlines, trails network, and cultural heritage.

Mr. Rob McKinley inquired about painting of the lines on Beaverhill Road.

Mayor Moghrabi thanked the speakers and declared the public input session closed at 12:36 p.m.

RECESS Mayor Moghrabi called a recess at 12:36 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 1:37 p.m. with all those Members of Council previously listed in attendance.

7.7 2019 Approach Construction Fees (Briefing)

Mr. Shapka presented the 2019 Approach Construction Fees Briefing and responded to questions.

19.486 Motion by Councillor L'Heureux to approve the updated approach construction fees of \$3,900 for Gravel Approach Costs and \$10,600 for Asphalt Approach Costs for 2019.

In Favour

Mayor Moghrabi
Deputy Mayor Tkachuk
Councillor Borgun
Councillor L'Heureux
Councillor Stedman
Councillor Cote

Opposed

Councillor Johnson

CARRIED

19.487 Motion by Councillor Johnson to direct Administration to bring forward options to address existing subdivisions that do not have adequate approaches.

In Favour

Mayor Moghrabi
Councillor Borgun
Councillor L'Heureux
Councillor Stedman
Councillor Johnson
Councillor Cote

Opposed

Deputy Mayor Tkachuk

CARRIED

7.8 Roadway Signage (Discussion)

A discussion was held on the Roadway Signage agenda item.

19.488 Motion by Councillor Johnson to accept the Roadway Signage discussion item as information.

CARRIED UNANIMOUSLY

7.9 Subdivision Signage (Briefing)

Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement, presented the Subdivision Signage Briefing and responded to questions.

19.489 Motion by Deputy Mayor Tkachuk to direct Administration to proceed with Concept 1 in Lakeview Estates and Young's Beach in 2019, and to bring forward the matrix priority list to a future meeting of Council.

CARRIED UNANIMOUSLY

7.10 Plamondon Washroom Facility (Briefing)

Mr. Lessmeister and Mr. Gary Harman, Manager of Parks & Facilities, presented the Plamondon Washroom Facility Briefing and responded to questions.

19.490 Motion by Councillor Borgun to direct Administration to proceed with the Plamondon double washroom facility with a cost of \$110,000.

19.491 Motion by Councillor Stedman to table motion 19.490 until after the tender openings.

CARRIED UNANIMOUSLY

TENDER OPENINGS

- 6.4 Tender Opening 2:15 p.m. TR-32-2019-16 Township Road 674 (Old 46) & Range Road 152 Asphalt Concrete Pavement & Other Work

Mr. Glen Rau - Stantec, Mr. Ali Memon - Lac La Biche County and Ms. Jennifer Jackson – Lac La Biche County were present to open the tenders for the TR-32-2019-16 Township Road 674 (Old 46) & Range Road 152 Asphalt Concrete Pavement & Other Work. The unofficial tender results are as follows:

Contractor	Amount without GST
Knelsen Sand & Gravel Ltd.	\$1,841,705.00
E Construction Ltd.	\$2,119,200.00
Sandstar Construction Ltd	\$1,778,800.00
Border Paving Ltd.	\$1,988,616.00
Ledcor Group	\$1,981,464.82
Allied Paving Co. Ltd.	\$1,714,300.00

Mr. Memon confirmed that all tenders submitted will be reviewed for accuracy.

RECESS Mayor Moghrabi called a recess at 2:21 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 2:25 p.m. with all those Members of Council previously listed in attendance.

TENDER OPENINGS

- 6.5 Tender Opening 2:25 p.m. TR-32-2019-03 Plamondon/Caslan Connector (Range Road 162) Grading, GBC, ACP and Other Work

Mr. Brad Grant -WSP, Mr. Ali Memon - Lac La Biche County and Ms. Jennifer Jackson – Lac La Biche County were present to open the tenders for the TR-32-2019-03 Plamondon/Caslan Connector (Range Road 162) Grading, GBC, ACP and Other Work. The unofficial tender results are as follows:

Contractor	Amount without GST
PME Inc.	\$8,966,177.50
Central City Asphalt Ltd.	\$8,390,358.17
Knelsen Sand & Gravel Ltd.	\$8,097,340.00
E Construction Ltd.	\$7,550,442.00

Carmacks Enterprises Ltd.	\$7,186,396.60
TBL Construction Ltd.	\$7,830,433.20
Border Paving Ltd.	\$7,370,498.00
Swamp Cats Ltd.	\$11,285,335.90
Ledcor Highways Ltd.	\$7,767,442.20
Allied Paving Co. Ltd.	\$7,305,684.00

Mr. Memon confirmed that all tenders submitted will be reviewed for accuracy.

6.6 Tender Opening 2:30 p.m. FAC-31-16-2019-1 Bold Center Athletic Park Phase I

Mr. Darrell Lessmeister and Mr. Gary Harman were present to open the tenders for the FAC-31-16-2019-1 Bold Center Sports Field Development. The unofficial tender results are as follows:

Contractor	Amount without GST
Nova Mechanical Systems Ltd.	\$5,259,107.70
Wilco Constructors Northwest Inc.	\$4,141,244.15

Mr. Lessmeister confirmed that all tenders submitted will be reviewed for accuracy.

NEW BUSINESS

7.10 Plamondon Washroom Facility (Briefing)

Discussion continued on the Plamondon Washroom Facility Briefing.

19.492 Motion by Councillor L'Heureux to lift motion 19.490 from the table.

CARRIED UNANIMOUSLY

19.490 Motion by Councillor Borgun to direct Administration to proceed with the Plamondon double washroom facility with a cost of \$110,000.

In Favour

Mayor Moghrabi
Deputy Mayor Tkachuk
Councillor Borgun
Councillor L'Heureux
Councillor Cote

Opposed

Councillor Johnson
Councillor Stedman

CARRIED

19.493 Motion by Councillor L'Heureux that the \$110,000 for the Plamondon Washrooms comes from accumulated surplus.

CARRIED UNANIMOUSLY

7.11 Councillor Expense Claims Processed April 2019 (Request for Decision)

Mr. Dan Small, Assistant Chief Administrative Officer, presented the Councillor Expense Claims Processed April 2019 Request for Decision and responded to questions.

19.494 Motion by Deputy Mayor Tkachuk that Council approves the Councillor expense claims processed for the period of April 2019.

CARRIED UNANIMOUSLY

7.12 Statement of Revenues & Expenditures for the Period Ended April 30, 2019 (Briefing)

Mr. Small presented the Statement of Revenues & Expenditures for the Period Ended April 30, 2019 Briefing and responded to questions.

19.495 Motion by Councillor Borgun to accept the Statement of Revenues & Expenditures for the Period Ended April 30, 2019 Briefing as information.

CARRIED UNANIMOUSLY

7.13 Budget Planning (Discussion)

Councillor Johnson provided information on the budget planning discussion item.

19.496 Motion by Deputy Mayor Tkachuk to accept the budget planning discussion item as information.

CARRIED UNANIMOUSLY

7.14 Ward Open House 5 and 7- Discussion Summary (Briefing)

Ms. Melanie McConnell, Senior Manager, Legislative Services, and Ms. Danielle Cardinal, Legislative Services Coordinator, presented the Ward Open House 5 and 7 Discussion Summary Briefing and responded to questions.

19.497 Motion by Councillor Cote to accept the Ward Open House 5 and 7- Discussion Summary Briefing as information.

CARRIED UNANIMOUSLY

7.15 Amended Council Code of Conduct Bylaw 18-002 (Briefing)

Ms. McConnell and Ms. Cardinal presented the Amended Code of Conduct Bylaw 18-002 Briefing and responded to questions.

19.498 Motion by Councillor L'Heureux to direct Administration to bring forward the revised Code of Conduct Bylaw for readings to a future meeting of Council.

CARRIED UNANIMOUSLY

ADDITION TO THE AGENDA

19.499 Motion by Deputy Mayor Tkachuk to add Item 8.4 Code of Conduct (s.17 FOIP) Discussion to the Closed Session Agenda.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

19.500 Motion by Councillor Stedman to extend the June 4, 2019 Regular Council Meeting until all items on the agenda are addressed.

In Favour

Mayor Moghrabi
Deputy Mayor Tkachuk
Councillor Borgun
Councillor L'Heureux
Councillor Stedman
Councillor Johnson

Opposed

Councillor Cote

CARRIED

RECESS Mayor Moghrabi called a recess at 3:38 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 3:43 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

19.501 Motion by Councillor Johnson to go into closed session at 3:44 p.m.

CARRIED UNANIMOUSLY

8.1 Delegation 3:30 p.m. – Mr. Robert Visser and Mr. Wayne Cunningham – Proposed Commercial Development Update (s.16 FOIP) (Briefing)

Members of the Public present for the purpose of presenting: Mr. Robert Visser Mr. Wayne Cunningham.

Members of Administration present for the purpose of presenting and recording: Shadia Amblie, Dan Small, Melanie McConnell, Clayton Kittlitz, Brian Shapka, and Heather Reid.

RETURN TO REGULAR MEETING

19.502 Motion by Councillor Stedman to proceed with the meeting in open session at 4:37 p.m.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 4:38 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 4:44 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Stedman.

NEW BUSINESS

7.17 CS-11-004: Councillor Conference Attendance Policy (Briefing)

19.503 Motion by Councillor Borgun to defer Item 7.17 to the June 11 Regular Council Meeting.

CARRIED UNANIMOUSLY

7.16 Request to Schedule a Special Council Meeting (Request for Decision)

Ms. McConnell presented the Request to Schedule a Special Council Meeting Request for Decision and responded to questions.

Councillor Stedman returned to Chambers at 4:47 p.m.

19.504 Motion by Councillor Cote to schedule a special council meeting on June 18, 2019 at 9:00 a.m. for the following matters: Main Street Revitalization Project; General Municipal Servicing Standards (GMSS); and Golf Course History.

CARRIED UNANIMOUSLY

7.18 Correspondence to Council (Briefing)

Ms. Mackenzie Girard, Executive Assistant, presented the Corresponded to Council Briefing and responded to questions.

19.505 Motion by Deputy Mayor Tkachuk to direct Administration to enter a team into the Heart Lake First Nation Treaty Days Golf Tournament on Friday, June 7, 2019.

CARRIED UNANIMOUSLY

19.506 Motion by Councillor Cote to accept the correspondence from Mr. Lebas and Ms. Lauzon as information.

CARRIED UNANIMOUSLY

19.507 Motion by Councillor L'Heureux to direct Administration to bring forward a Request for Decision on the road naming request received from the Ferris family.

CARRIED UNANIMOUSLY

19.508 Motion by Councillor Stedman to direct Administration to invite the Junior B Clippers Hockey Club as a delegation to a future Council meeting.

CARRIED UNANIMOUSLY

19.509 Motion by Councillor Borgun to accept the correspondence from Mr. Ceci as information.

CARRIED UNANIMOUSLY

7.19 Joining the Resource Communities of Canada Coalition (Request for Decision)

19.510 Motion by Councillor Stedman that Lac La Biche County supports the Resource Communities of Canada Coalition.

CARRIED UNANIMOUSLY

CLOSED SESSION

19.511 Motion by Councillor Deputy Mayor Tkachuk to go into closed session at 4:57 p.m.

CARRIED UNANIMOUSLY

8.2 Water Tower (s.25 and s.27 FOIP) (Briefing)

Members of Administration present for the purpose of presenting and recording: Shadia Amblie, Dan Small, Melanie McConnell, Darrell Lessmeister, Gary Harman, and Heather Reid.

8.3 Fibre Optic Proposals (s.16 FOIP) (Request for Decision)

Members of Administration present for the purpose of presenting and recording: Shadia Amblie, Dan Small, Melanie McConnell and Heather Reid.

Councillor L'Heureux departed the meeting at 5:47 p.m.

Deputy Mayor Tkachuk declared a pecuniary interest with respect to the discussion of obtaining legal advice on a perceived potential pecuniary interest in the fibre optic project and exited Chambers at 5:56 p.m. in advance of the discussion.

Deputy Mayor Tkachuk returned to Chambers at 6:00 p.m. at the conclusion of the discussion.

8.4 Code of Conduct (s.17 FOIP) Discussion

Members of Administration present for the purpose of presenting and recording: Shadia Amblie, Dan Small, Melanie McConnell, and Heather Reid.

RETURN TO REGULAR MEETING

19.512 Motion by Councillor Stedman to proceed with the meeting in open session at 6:14 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “CLOSED SESSION”

8.1 Delegation 3:30 p.m. – Mr. Robert Visser and Mr. Wayne Cunningham – Proposed Commercial Development Update (s.16 FOIP) (Briefing)

19.513 Motion by Councillor Borgun to accept the Proposed Commercial Development Update Briefing as information.

CARRIED UNANIMOUSLY

19.514 Motion by Deputy Mayor Tkachuk to follow with Alberta Transportation on the setbacks as discussed during Closed Session.

CARRIED UNANIMOUSLY

8.2 Water Tower (s.25 and s.27 FOIP) (Briefing)

19.515 Motion by Councillor Stedman to direct Administration to proceed on the Water Tower as discussed in Closed Session.

CARRIED UNANIMOUSLY

8.3 Fibre Optic Proposals (s.16 FOIP) (Request for Decision)

19.516 Motion by Mayor Moghrabi that Council directs Administration to initiate negotiations with the vendor identified in closed session regarding installation of fibre optic to the premise and improved cellular coverage in rural areas of the County.

CARRIED UNANIMOUSLY

Deputy Mayor Tkachuk declared a pecuniary interest with respect to the discussion of obtaining legal advice on a perceived potential pecuniary interest in the fibre optic project and exited Chambers at 6:16 p.m.

Council held a discussion on seeking legal advice related to a perceived potential pecuniary interest. There was no disposition following the discussion.

Deputy Mayor Tkachuk returned to Chambers at 6:21 p.m. at the conclusion of the discussion.

8.4 Code of Conduct (s.17 FOIP) (Discussion)

19.517 Motion by Councillor Johnson to direct Administration to include a provision in the Code of Conduct Bylaw related to Councillor Meeting protocols.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

Council did not provide any notices of motions.

ADJOURNMENT

19.518 Motion by Councillor Stedman to adjourn the Regular Council Meeting of June 4, 2019 at 6:26 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**