

LAC LA BICHE COUNTY
PUBLIC WORKS COMMITTEE

DATE: March 13, 2017
TIME: 11:00 a.m.
PLACE: Council Chambers
McArthur Place

AGENDA

1. CALL TO ORDER

2. ADOPTION OF AGENDA

2.1 Lack of Quorum from Previous Meeting

A quorum call was taken, with the following members of the Committee being present:

Robert Richard	Councillor / Deputy Mayor / Chairperson
Tim Thompson	Councillor

A quorum was not found.

The Public Works Committee Meeting of March 07, 2017 was therefore adjourned.

3. ADOPTION OF MINUTES

3.1 February 07, 2017 Public Works Committee Meeting

4. UNFINISHED BUSINESS

5. URGENT MATTERS

6. DELEGATIONS & DISPOSITION OF DELEGATIONS

7. SEASONAL PROGRAMS UPDATE

7.1 Transportation Services Manager's Report;

7.2 Utility Services Manager's Report;

7.3 Environmental Services Manager's Report.

8. WORKPLAN & CAPITAL PROJECTS UPDATE

9. NEW BUSINESS

9.1 Update on Oiling & Graveling Program (Discussion);

9.2 Leaf and Yard Waste Organic Recycling Pilot Program (Briefing);

9.3 2017 Rain Barrel Purchasing (Briefing);

9.4 Owl River Transfer Station Relocation (Briefing);

9.5 Red Deer Brook Monitoring Report (Briefing);

9.6 SW 1-67-14 W4M Land Designation (Wetland Donation to County) (Briefing);

9.7 Curbside Collection of Waste & Recycling (ENVS-43-2017-01 (RFD));

9.8 Road Use Agreements (addition to agenda).

10. IN CAMERA SESSION (if necessary)

10.1 Old Mission Trail (s. 23 FOIP) (addition to agenda).

11. ADJOURNMENT

**LAC LA BICHE COUNTY
PUBLIC WORKS COMMITTEE MEETING
MCARTHUR PLACE, LAC LA BICHE**

March 13, 2017 – 11:00 a.m.

Minutes of the Lac La Biche County Public Works Committee Meeting held March 13, 2017 at 11:00 a.m.

CALL TO ORDER Councillor Richard called the meeting to order at 11:05 a.m.

PRESENT	Omer Moghrabi	Mayor
	Robert Richard	Councillor & Deputy Mayor, Chair
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works
	Tom Kinderwater	Manager, Environmental Services
	Gary Mayhew	Manager, Transportation Services
	Khalil Shaikh	Manager, Utilities Services
	James Roy	Legislative Services Coordinator

ADOPTION OF AGENDA

PW.17.014 Motion by Councillor Thompson to approve the March 13, 2017 Public Works Committee Meeting agenda as amended:

- Addition of Item: 9.8 Road Use Agreements
- Addition of Item: 10.1 (s. 23 FOIP) Old Mission Trail

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 February 07, 2017 – Public Works Committee Meeting.

PW.17.015 Motion by Mayor Moghrabi to adopt the February 07, 2017 Public Works Committee Meeting minutes, as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business to discuss.

URGENT MATTERS

There were no urgent matters to discuss.

DELEGATIONS & DISPOSITION OF DELEGATIONS

There were no delegations scheduled.

SEASONAL PROGRAMS UPDATE

7.1 Transportation Services Manager's Report;

Mr. Brian Shapka, Senior Manager, Public Works, introduced Mr. Gary Mayhew as the new Transportation Services Manager.

Mr. Mayhew presented the Transportation Services Manager's Report to the Committee and responded to questions from Committee members. He noted the date on the report should be March 13, not February 13.

PW.17.016 Motion by Councillor Haymour to accept the Transportation Services Manager's Report as information.

CARRIED UNANIMOUSLY

7.2 Utilities Services Manager's Report;

Mr. Khalil Shaikh, Manager, Utilities Services, presented the Utilities Services Manager's Report to the Committee and responded to questions from Committee members.

PW.17.017 Motion by Councillor Haymour to accept the Utilities Services Manager's Report as information.

CARRIED UNANIMOUSLY

7.3 Environmental Services Manager's Report.

Mr. Tom Kinderwater, Manager, Environmental Services, presented the Environmental Services Manager's Report to the Committee and responded to questions from Committee members.

PW.17.018 Motion by Mayor Moghrabi to accept the Environmental Services Manager's Report as information.

CARRIED UNANIMOUSLY

RECESS

Councillor Richard called a recess at 12:21 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 1:30 p.m. with all those Members of the Committee previously listed in attendance.

NEW BUSINESS

9.1 Update on Oiling and Graveling Program;

Mr. Shapka provided the Committee with an update on the County's road oiling and graveling projects for 2017, and responded to questions.

PW.17.019 Motion by Councillor Haymour to accept the update on oiling and graveling as information, and further, that Administration bring forward a gravel-sourcing plan to a future meeting of the Public Works Committee.

CARRIED UNANIMOUSLY

9.2 Leaf and Yard Waste Organic Recycling Pilot Program (Briefing);

Mr. Kinderwater made a presentation to the Committee on the leaf and yard waste recycling pilot program, and responded to questions.

PW.17.020 Motion by Councillor Haymour that the Committee endorse Option 02 (Use of Existing Recycling Receptacles) of the Leaf and Yard Waste Organic Recycling Pilot Program, with those necessary amendments based upon the Committee's deliberations; and further, that the Committee report its approval of this option at a future meeting of Council, and recommend to Council that it concur with the Committee's endorsement.

IN FAVOUR
Mayor Moghrabi
Councillor Richard
Councillor Haymour

OPPOSED
Councillor Thompson

CARRIED

PW.17.021 Motion by Councillor Haymour that the Committee recommends the initiation of a pilot project to examine providing garbage and recycling collection from alleys, where feasible, and that Administration shall bring forward any conclusions and recommendations, regarding the same to a future meeting of Council held no later than April 15, 2017.

IN FAVOUR
Mayor Moghrabi
Councillor Richard
Councillor Haymour

OPPOSED
Councillor Thompson

CARRIED

9.3 2017 Rain Barrel Purchasing (Briefing);

Mr. Kinderwater made a presentation to the Committee regarding rain barrel purchasing, and responded to questions.

PW.17.022 Motion by Councillor Thompson that the Committee approve Option 03 (Existing Subsidy) as presented by Administration, and that the Committee report its approval to a future meeting of Council and recommend to Council that it endorse the Committee's recommendation.

IN FAVOUR
Mayor Moghrabi
Councillor Thompson
Councillor Haymour

OPPOSED
Councillor Richard

CARRIED

9.4 Owl River Transfer Station Relocation (Briefing);

PW.17.023 Motion by Councillor Thompson to endorse Administration's planned survey of residents of the Blais Resort, Big Bay and surrounding areas to determine which County waste facilities are currently utilized, and to ascertain the optimal location for the possible opening of a new transfer station to service those areas, and to bring the same forward to a future meeting of the Committee.

IN FAVOUR
Mayor Moghrabi
Councillor Thompson
Councillor Richard

OPPOSED
Councillor Haymour

CARRIED

9.5 Red Deer Brook Monitoring Report (Briefing);

Mr. Kinderwater and Mr. Shapka gave a presentation relating to the Red Brook Monitoring Report and responded to questions of the Committee.

PW.17.024 Motion by Councillor Thompson to approve Administration's request to present to Council a Request for Decision seeking approval to proceed with the compilation of a Red Deer Brook report, identifying a path forward.

CARRIED UNANIMOUSLY

9.6 SW 1-67-14 W4W Land Designation (Wetland Donation to County) (Briefing);

Mr. Kinderwater and Mr. Shapka gave a presentation and answered questions relating to a donation of land for wetlands preservation, and responded to questions.

PW.17.025 Motion by Councillor Haymour to designate the remainder of consideration of this agenda item as an *in camera* matter, and defer consideration of this matter until *in camera* business.

CARRIED UNANIMOUSLY

9.7 Curbside Collection of Waste & Recycling (ENVS-43-2017-01) (RFD).

Mr. Kinderwater and Mr. Shapka gave a presentation and answered questions relating to the draft Request for Proposal (RFP) ENVS-43-2017-01 (Curbside Collection of Residential Waste Material & Recycling and Bin Rental Servicing).

PW.17.026 Motion by Councillor Haymour to authorize the implementation of Request for Proposal (RFP) ENVS-43-2017-01 Curbside Collection of Residential Waste Material and Recycling and Bin Rental and Servicing for a three-year period to perform the curbside collection of waste and recyclables, pilot program organics collection, and collection of recycle streams from the transfer stations and landfills, subject to any amendments made based upon the direction of the Committee, and further, that the revised Request for Proposal be brought forward to a future meeting of Council for its consideration.

CARRIED UNANIMOUSLY

9.8 Road Use Agreements (addition to agenda).

Mr. Shapka responded to questions from Committee members regarding road use agreements.

No action required.

IN CAMERA SESSION

PW.17.027 Motion by Councillor Haymour to go in camera at 3:36 p.m.

CARRIED UNANIMOUSLY

RECESS Councillor Richard called a recess at 3:36 p.m.

RECONVENE Councillor Richard reconvened the meeting at 3:47 p.m. with all those Members of the Committee previously listed in attendance.

IN CAMERA SESSION

10.1 Old Mission Trail (s. 23 FOIP) (Discussion);

9.6 SW 1-67-14 W4W Land Designation (Wetland Donation to County) (Briefing) (s. 23 FOIP) (continued).

RETURN TO REGULAR MEETING

PW.17.028 Motion by Councillor Haymour to proceed with the meeting out of camera at 3:56 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF IN CAMERA SESSION

10.1 Old Mission Trail (s. 23 FOIP)

No action required.

9.6 SW 1-67-14 W4W Land Designation (Wetland Donation to County) (Briefing) (s. 23 FOIP).

PW.17.029 Motion by Councillor Thompson that the Committee recommends that Council not proceed with this wetland donation proposal, and that this recommendation be reported to Council at a future meeting.

CARRIED UNANIMOUSLY

ADJOURNMENT

PW.17.030 Motion by Mayor Moghrabi to adjourn the Public Works Committee Meeting of March 13, 2017 at 4:00 p.m.

CARRIED UNANIMOUSLY

Robert Richard, Chairperson

**Shadia Amblie
Chief Administrative Officer**

ADOPTED