

LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE

DATE: February 3, 2015
TIME: 10:00 a.m.
PLACE: Council Chamber
COUNTY CENTRE

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 January 6, 2015 Policy & Priorities Committee Meeting;
 - 3.2 January 20, 2015 Public Works Committee Meeting.
4. COUNCILLOR REPORTS
5. CAO REPORT
 - 5.1 CAO Report.
6. UNFINISHED BUSINESS
 - 6.1 Briefing – Strategic Priorities Report, Chart and Work Program.
7. URGENT MATTERS
 - 7.1 Briefing – Cash in Lieu of Parking Options.
8. DELEGATIONS/PUBLIC INPUT SESSION
 - 8.1 10:15 a.m. Delegation – Northern Lights Library System;
 - 8.2 12:15 p.m. Public Input Session.
9. DISPOSITION OF DELEGATION BUSINESS
 - 9.1 Delegation – Northern Lights Library System;
 - 9.2 Public Input Session.

10. IN CAMERA

- 10.1 Briefing – Cash in Lieu of Parking Stalls (section 25 FOIP);
- 10.2 Briefing – Bare Land Condominiums (section 27 FOIP);
- 10.3 Briefing – Diamond Ridge (section 25 FOIP);
- 10.4 Briefing – Stop Work Order (section 27 FOIP).

11. NEW BUSINESS

- 11.1 Briefing – Water and Sewer Connection Policy, Procedure and Bylaw;
- 11.2 Briefing – Landfill Variance Request Update: SW-3-68-16-W4M;
- 11.3 Briefing – Restrictive Covenant at Mystic Beach;
- ~~11.4 Briefing – Hamlet of Plamondon Area Structure Plan; (removed from agenda)~~
- 11.5 Briefing – Vacant Residential Land Report;
- 11.6 Briefing – Explore Endeavour to Assist for Water Line Expansion;
- 11.7 Briefing – Health Foundation Update;
- ~~11.8 Briefing – Local Improvements Practices of Municipalities in Alberta for Paved and Surface Infrastructure (hand-out); (removed from agenda)~~
- 11.9 Briefing – AAMDC Lobbying Initiatives;
- 11.10 Briefing – Records and Information Management: Retention & Disposition Bylaw & Policy.

12. BOARDS AND COMMITTEES – REPORTS & MINUTES

- 12.1 January 8, 2014 Agricultural Service Board Minutes;
- 12.2 February 12, 2014 Agricultural Service Board Minutes;
- 12.3 April 9, 2014 Agricultural Service Board Minutes;
- 12.4 May 14, 2014 Agricultural Service Board Minutes;
- 12.5 June 11, 2014 Agricultural Service Board Minutes;
- 12.6 September 22, 2014 Agricultural Service Board Minutes;

- 12.7 November 10, 2014 F.C.S.S. Board Minutes;
- 12.8 November 20, 2014 Lac La Biche County Library Board Minutes;
- 12.9 December 1, 2014 ESAC Snapshot;
- 12.10 December 10, 2014 Inside AGRI;
- 12.11 December 15, 2014 F.C.S.S. Board Minutes;
- 12.12 December 17, 2014 Municipal Planning Commission Minutes.

13. CORRESPONDENCE

- Received December 18, 2014 from Donna Webster, Canadian Friendship Centre - Re: Invite to emerging needs of aboriginal people hosted by Aboriginal Affairs and Northern Development;
- Received December 18, 2014 from Mayor Gene Sobolewski – Re: Meeting to discuss funding opportunities from I.D. 349 (Air Weapons Range);
- Received January 5, 2015 from AAMD&C – Re: Invite to Alberta’s Association of Municipal District & Counties District No. 5 Regular Meeting;
- Received January 5, 2015 from Honorable Stephen Mandel – Re: Alberta Health Services;
- Received January 5, 2015 from Honorable David Yurdiga – Re: Infrastructure Goals;
- Received January 5, 2015 from Rob McCormick, Lac La Biche Kinsmen - Re: Sponsorship request;
- Received January 6, 2015 from Planning and Development – Re: Planning and Development Services Report as of December 31, 2014;
- Sent January 6, 2015 to Susan Hart, Director General, Broadband, from Dan Small, Re: Broadband Services and Alberta Community Partnership Program Participation - Lac La Biche County;
- Sent January 6, 2015 to Ron Jackson, Director of Agriculture and Emergency Services, Athabasca County, from Dan Small, Re: Alberta Community Partnership Program Participation – Lac La Biche County;
- Received January 8, 2015 from Deputy Mayor Duane Lay, City of Cold Lake – Re: Declining letter to Mayor of Bonnyville;
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- Received January 26, 2015 from Community Futures Lac La Biche - Re: Invite to discuss the future of a Destination Management Plan; and
- Received January 29, 2015 from Arlene Hrynyk, Northern Lights School Division – Re: Invite to J. A. Williams High School Grand Opening.

14. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE MEETING
COUNTY CENTRE, LAC LA BICHE**

February 3, 2015 – 10:00 a.m.

Minutes of the Lac La Biche County Policy and Priorities Committee Meeting held on February 3, 2015 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:01 a.m.

PRESENT	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor (entered at 2:36 p.m.)
	John Nowak	Councillor / Deputy Mayor (entered at 10:15 a.m.)

STAFF IN ATTENDANCE	Shadia Amblie	Interim Chief Administrative Officer/ Manager, Communications
	Melanie McConnell	Interim Assistant Chief Administrative Officer/Manager, Legislative Services
	Karen Gingras	Interim Senior Manager, Planning & Economic Development
	Julie MacIsaac	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator

REGRETS	David Phillips	Councillor
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ADOPTION OF AGENDA

P.15.023 Motion by Councillor Austin to approve the February 3, 2015 Policy and Priorities Committee Meeting agenda as amended:

- Deletion of Item 11.4 Briefing – Hamlet of Plamondon Area Structure Plan;
- Deletion of Item 11.8 Briefing – Local Improvements Practices of Municipalities in Alberta for Paved and Surface Infrastructure (hand-out).

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 January 6, 2015 Policy and Priorities Committee Meeting.

P.15.024 Motion by Councillor Olson to adopt the January 6, 2015 Policy and Priorities Committee Meeting minutes as circulated.

CARRIED UNANIMOUSLY

3.2 January 20, 2015 Public Works Committee Meeting.

P.15.025 Motion by Councillor Siebold to adopt the January 20, 2015 Public Works Committee Meeting minutes as circulated.

CARRIED UNANIMOUSLY

COUNCILLOR REPORTS

4.1 Councillor Reports.

Councillor Richard – nothing to report.

Councillor Austin

- Attended the Agricultural Service Board Conference in Edmonton – provided the following information as discussed at the conference:
 - when rezoning agricultural land, Councils should consider that 80% of land in Alberta is considered urban; 20% is considered rural, and of this 20%, only 6% is farming land;
 - Alberta is losing agricultural land at 1% to 2% per year, with a loss of 1.6 million acres of farm land from 2006 – 2011;
 - There are predictions that if nothing is done in the next 40 years, that all the good, black soil will be covered in pavement and cement;
 - There are no new people getting into farming if the land is not inherited because they cannot afford to purchase the land;
 - Protection of farmland from club root and Canada thistle;
 - Elk hunt – Population of Elk has increased, causing them to tear down fences, graze off cattle pastures, and get into feed;
 - Discussed the need for more Fish and Wildlife Officers as we only have two;
 - Motion was made that Alberta Environment and Sustainable Resource Development together with Alberta Recycling Management Authority implement a stewardship program that will provide funding and add value to both collection and recycling of Agricultural plastics in Alberta (grain bags and twine);

→ Pesticide container collection program – all costs to the municipalities including upgrade and future liability expenses associated to the program be recovered from AB Environment & Sustainable Resource Development and clean farms Canada.

P.15.026 Motion by Councillor Richard to write a letter to Environmental and Sustainable Resources Development (ESRD) to invite them to discuss the local fisheries and wildlife management strategies.

CARRIED UNANIMOUSLY

Councillor Olson

- Attended the Land Use Bylaw review in Plamondon;
- Attended the Agricultural Service Board Conference in Edmonton – added that he attended the presentations of Verlyn Olson, Minister of Agriculture and Rural Development, and Diana McQueen, Minister of Municipal Affairs.

Councillor Siebold – nothing to report.

Councillor Thompson – nothing to report.

Councillor Nowak entered Council Chambers at 10:15 am.

Councillor Nowak

- Attended the Chamber of Commerce meeting, discussion ensued regarding the Land Use Bylaw.

Mayor Moghrabi

- Noted that the Chamber of Commerce has requested a meeting with Council in the near future;
- Has attended several community events;
- Is spending several hours reviewing budget.

P.15.027 Motion by Councillor Olson that Administration schedules a meeting with the full executive of the Lac La Biche & District Chamber of Commerce and County Council to discuss areas of mutual concern.

CARRIED UNANIMOUSLY

DELGATIONS/PUBLIC INPUT SESSION

8.1 Delegation – Northern Lights Library System.

Mircea Panciuk, Executive Director, Northern Lights Library System, was in attendance and presented the following information to Council with respect to the Northern Lights Library System (NLLS) and its partner libraries, including Plamondon Municipal Library and Stuart MacPherson Public Library:

- Statistical data of the TRAC/TAL (The Regional Automation Consortium/The Alberta Library) cardholders;
- Amount of books ordered in 2013 and the discounts that were received for the same;
- Interlibrary Loan Cost Recovery Grant;
- Amount of items that are catalogued on the Polaris Integrated Library System (ILS) and The Regional Automation Consortium (TRAC);
- Statistics from 2013 regarding the number of items circulated;
- Statistics from 2013 of how many interlibrary loans were done and the amount Plamondon Municipal Library and Stuart MacPherson Public Library saved because of this program;
- Review of 2013 Statement of Services based on 2010 population numbers;
- Revenue for the System is received from participating municipalities and library boards (62%), provincial operating grants (31%), and other grants and sources (7%). Federal funding was cut out three years ago.

Mayor Moghrabi thanked Mr. Panciuk for his presentation.

URGENT MATTERS

7.1 Briefing – Cash in Lieu of Parking Options.

Councillor Nowak left Council Chambers at 10:45 a.m.

Councillor Nowak returned to Council Chambers at 10:45 a.m.

Karen Gingras, Senior Manager, Planning and Economic Development was present and reviewed options with respect to cash in lieu of parking. Discussion ensued regarding the same.

Councillor Olson left Council Chambers at 11:04 a.m.

Councillor Olson returned to Council Chambers at 11:05 a.m.

7.1 Briefing – Cash in Lieu of Parking Options (continued).

Discussion continued regarding cash in lieu of parking options.

Councillor Austin left Council Chambers at 11:16 a.m.

Councillor Austin returned to Council Chambers at 11:17 a.m.

Discussion continued regarding cash in lieu of parking options.

Mayor Moghrabi asked the gallery if anyone had any questions or comments related to this matter.

Darren Happner, business owner, was in attendance and provided his findings of a survey he conducted on the amount of parking stalls on the main street of the Hamlet of Lac La Biche. Mr. Happner provided his opinion that the County is short on parking stalls and business owners are not going to want to sublease parking as they do not wish to have a caveat attached to their property.

RECESS

Mayor Moghrabi called a recess at 11:25 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:32 a.m. with all those Members of Council previously listed in attendance.

URGENT MATTERS

7.1 Briefing – Cash in Lieu of Parking Options (continued).

Discussion continued regarding cash in lieu of parking options.

P.15.028 Motion by Councillor Siebold to accept the Briefing regarding Cash in Lieu of Parking Options as information.

CARRIED UNANIMOUSLY

CAO REPORT

5.1 CAO Report.

P.15.029 Motion by Councillor Nowak to accept the CAO Report as information.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

6.1 Briefing – Strategic Priorities Report, Chart and Work Program.

P.15.030 Motion by Councillor Thompson to accept the Briefing regarding Strategic Priorities Report, Chart and Work Plan in principle, and further that Administration brings forward updates of the Strategic Priorities Chart and Work Program.

CARRIED UNANIMOUSLY

DISPOSITION OF DELEGATION BUSINESS

9.1 Delegation – Northern Lights Library System;

P.15.031 Motion by Councillor Austin to send a thank you letter to the Northern Lights Library System for Mr. Panciuk's presentation.

CARRIED UNANIMOUSLY

NEW BUSINESS

11.7 Briefing – Health Foundation Update;

P.15.032 Motion by Councillor Olson to accept the briefing regarding the Health Foundation update as information.

CARRIED UNANIMOUSLY

~~11.8 Briefing – Local Improvements Practices of Municipalities in Alberta for Paved and Surface Infrastructure (hand-out); (deleted from the agenda)~~

11.9 Briefing – AAMDC Lobbying Initiatives;

P.15.033 Motion by Councillor Richard that Administration schedules meetings with the following Ministers at the AAMDC:

- Minister of Health, Stephen Mandel;
- Minister of Environment and Sustainable Development, Kyle Fawcett;
- Minister of Seniors, Jeff Johnson;
- Minister of Transportation, Wayne Drysdale;
- Minister of Culture and Tourism, Maureen Kubinec.

CARRIED UNANIMOUSLY

DELGATIONS/PUBLIC INPUT SESSION

8.2 Public Input Session.

Gail Broadbent-Ludwig was in attendance and expressed her thoughts and opinions as to what happened at the Chamber of Commerce meeting held on February 2, 2015. Ms. Broadbent-Ludwig also expressed her concern with the level of review of the draft Land Use Bylaw by the County Chamber of Commerce representative. Ms. Broadbent-Ludwig also requested information with respect to snow removal in the County.

Darren Happner was in attendance and asked that if Council is to proceed with the cash in lieu of parking, to consider the expense of starting a new business and the cost the owners would face to comply with the parking requirements as set out in the current Land Use Bylaw.

Discussion ensued regarding personal opinions reflecting upon the whole of the business community.

Ms. Broadbent-Ludwig noted that the official spokesperson for the Chamber of Commerce is President, Ron Briscoe and whatever comes from him is the expressed opinion of the Chamber of Commerce unless otherwise stated.

IN CAMERA SESSION

P.15.034 Motion by Councillor Siebold to go in camera at 12:30 p.m.

CARRIED UNANIMOUSLY

10.3 Briefing – Diamond Ridge (section 25 FOIP);

Councillor Olson left Council Chambers at 12:32 p.m.

Councillor Olson returned to Council Chambers at 12:34 p.m.

Councillor Thompson left Council Chambers at 1:02 p.m.

Councillor Thompson returned to Council Chambers at 1:03 p.m.

RECESS

Mayor Moghrabi called a recess at 1:14 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:32 p.m. with all those Members of Council previously listed in attendance.

IN CAMERA SESSION

10.3 Briefing – Diamond Ridge (section 25 FOIP) (continued);

Councillor Haymour entered Council Chambers at 2:36 p.m.

10.1 Briefing – Cash in Lieu of Parking Stalls (section 25 FOIP);

Mayor Moghrabi left Council Chambers at 3:28 p.m. with Deputy Mayor Nowak assuming the Chair.

Mayor Moghrabi returned to Council Chambers at 3:29 p.m. and resumed the Chair.

RETURN TO REGULAR MEETING

P.15.035 Motion by Councillor Nowak to return to proceed with the meeting out of camera at 4:07 p.m.

CARRIED UNANIMOUSLY

EXTEND MEETING

P.15.036 Motion by Councillor Siebold to extend the February 3, 2015 Policy & Priorities Committee Meeting to the end of the agenda.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

P.15.037 Motion by Councillor Haymour to go in camera at 4:07 p.m.

CARRIED UNANIMOUSLY

10.1 Briefing – Cash in Lieu of Parking Stalls (section 25 FOIP) (continued);

Councillor Haymour left Council Chambers at 4:09 p.m.

Councillor Haymour returned to Council Chambers at 4:10 p.m.

RECESS Mayor Moghrabi called a recess at 4:33 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 4:45 p.m. with all those Members of Council previously listed in attendance, without Councillors Thompson and Haymour. Councillor Thompson did not return to the meeting.

IN CAMERA SESSION

10.1 Briefing – Cash in Lieu of Parking Stalls (section 25 FOIP) (continued);

Councillor Haymour returned to Council Chambers at 4:48 p.m.

10.2 Briefing – Bare Land Condominiums (section 27 FOIP);

Deferred to a future meeting of Council.

10.4 Briefing – Stop Work Order (section 27 FOIP).

RETURN TO REGULAR MEETING

P.15.038 Motion by Councillor Siebold to proceed with the meeting out of camera at 5:00 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

10.1 Briefing – Cash in Lieu of Parking Stalls (section 25 FOIP);

P.15.039 Motion by Councillor Nowak to direct Administration to discuss options with ISL Engineering with respect to parking stalls in currently established business districts in Lac La Biche County as discussed *in camera*, and further, that a briefing be brought forward to update Council with respect to a policy that considers cash in lieu and other options when on-site parking is unavailable.

CARRIED UNANIMOUSLY

10.3 Briefing – Diamond Ridge (section 25 FOIP);

P.15.040 Motion by Councillor Richard to direct Administration to negotiate an agreement with Diamond Ridge, indicating the options as discussed *in camera*.

CARRIED UNANIMOUSLY

10.4 Briefing – Stop Work Order (section 27 FOIP).

P.15.041 Motion by Councillor Nowak to accept the Briefing regarding the Stop Work Order (section 27 FOIP) as information.

CARRIED UNANIMOUSLY

DISPOSITION OF DELEGATION BUSINESS

9.2 Public Input Session.

P.15.042 Motion by Councillor Nowak to direct Administration to send letters of thanks to the presenters of the public input session.

IN FAVOUR
Mayor Moghrabi
Councillor Richard
Councillor Olson
Councillor Siebold
Councillor Nowak

OPPOSED
Councillor Austin
Councillor Haymour

CARRIED

NEW BUSINESS

11.1 Briefing – Water and Sewer Connection Policy, Procedure and Bylaw;

Deferred to a future meeting of Council.

11.2 Briefing – Landfill Variance Request Update: SW-3-68-16-W4M;

Deferred to a future meeting of Council.

11.3 Briefing – Restrictive Covenant at Mystic Beach;

Deferred to a future meeting of Council.

~~11.4 Briefing – Hamlet of Plamondon Area Structure Plan; (deleted from the agenda)~~

11.5 Briefing – Vacant Residential Land Report;

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11.6 Briefing – Explore Endeavour to Assist for Water Line Expansion;
Deferred to a future meeting of Council.

11.10 Briefing – Records and Information Management: Retention & Disposition Bylaw & Policy.

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BOARDS AND COMMITTEES – REPORTS & MINUTES

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CORRESPONDENCE

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- Received January 29, 2015 from Arlene Hrynyk, Northern Lights School Division – Re: Invite to J. A. Williams High School Grand Opening.

P.15.043 Motion by Councillor Siebold to accept the Boards and Committees – Reports and Minutes, items 12.1 through 12.12, and the Correspondence items listed under agenda item 13.0 as information.

CARRIED UNANIMOUSLY

ADJOURNMENT

P.15.044 Motion by Councillor Austin to adjourn the Policy and Priorities Committee Meeting of February 3, 2015 at 5:20 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Interim Chief Administrative Officer**