

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**August 16, 2022- 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held August 16, 2022 at 10:00 a.m.

**CALL TO ORDER** Mayor Reutov called the meeting to order at 10:01 a.m.

<b>PRESENT</b>	Paul Reutov	Mayor
	Colette Borgun	Councillor/Deputy Mayor ( <i>Joined at 1:30 p.m. and participated electronically</i> )
	Lorin Tkachuk	Councillor
	Darlene Beniuk	Councillor ( <i>Joined at 1:30 p.m. and participated electronically</i> )
	Jason Stedman	Councillor
	Sterling Johnson	Councillor
	John Mondal	Councillor
	Kevin Paré	Councillor
	Charlyn Moore	Councillor

**STAFF IN  
ATTENDANCE**

Dan Small	Chief Administrative Officer
Melanie McConnell	Associate CAO, Corporate Services Division
Darrell Lessmeister	Associate CAO, Recreation and Community Services Division ( <i>In part and participated in person and electronically</i> )
Brian Shapka	Associate CAO, Infrastructure Services Division ( <i>In part</i> )
Danielle Patenaude	Legislative Services Coordinator

**ADOPTION OF AGENDA**

22.794	<b>MOVED</b> To adopt the August 16, 2022 Regular Council Meeting Agenda as presented.
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**CARRIED UNANIMOUSLY**

## ADOPTION OF MINUTES

- 22.795            MOVED  
To adopt the July 26, 2022 Regular Council Meeting Minutes as presented.

**CARRIED UNANIMOUSLY**

## DELEGATIONS

- 6.1      10:15 a.m.-Delegation-Ms. Shirley Duperron-Bylaw 22-013-Assessment of Designated Manufactured Homes in a Manufactured Home Community Bylaw

Ms. Shirley Duperron presented concerns she has respecting proposed Bylaw 22-013-Assessment of Manufactured Homes in a Manufactured Community.

- 6.1.1    Disposition of Delegation Business

- 22.796            MOVED  
To thank Ms. Duperron for her presentation to Council and to direct Administration to bring forward answers raised by the Delegation respecting Bylaw 22-013-Assessment of Designated Manufactured Homes in a Manufactured Home Community and to present this Council Report prior to the presentation of second reading of Bylaw 22-013.

**CARRIED UNANIMOUSLY**

## NEW BUSINESS

- 7.1      Councillor Reports

Councillor Stedman:

- Staff Appreciation at the Hospital
- Lac La Biche Regional Attraction and Retention Society

Councillor Tkachuk:

- Municipal Planning Commission

Councillor Johnson:

- Boyle-UPC Candidates
- Gas Co-Op 50<sup>th</sup> Anniversary

Councillor Moore:

- Municipal Planning Commission
- Lac La Biche Regional Attraction and Retention Society

Councillor Mondal:

- Virtual Townhall Meeting with Ms. Rajan Sawhney
- Safer Municipality Advisory Committee
- Boyle-UCP Leadership
- Resident concerns

Councillor Paré:

- Indigenous Collaboration Committee Planning Meeting
- Resident concerns
- Metis Nation of Alberta Annual General Meeting
- Hylo/Venice Recreational Society
- Field to Table Dinner & Dance (PDCDS)
- Mini Park BBQ at Plamondon

Mayor Reutov:

- Municipal Planning Commission
- Indigenous Collaboration Committee Planning Meeting
- Alberta Counsel Meeting
- Meeting with potential investment groups
- Safer Municipality Advisory Committee
- Met with Chief Administrative Officer & Members of Administration regarding current developments
- Numerous phone calls regarding County concerns
- County events

22.797

MOVED

To accept the Councillor Reports item as information.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

7.2 Human Resources Report Q1 and Q2

Ms. Deborah Menard, Human Resources Advisor and Ms. Shirley Huffman, Health and Safety Advisor co-presented the Human Resources Report Q1 and Q2 Report and responded to questions.

Councillor Tkachuk exited Council Chambers at 11:02 a.m. and returned at 11:05 a.m.

Councillor Paré exited Council Chambers at 11:10 a.m. and returned at the same time.

Councillor Tkachuk exited Council Chambers at 11:15 a.m.

22.798            MOVED  
To direct Administration to bring forward a Council Report pertaining to Telework Agreements to a future Council Meeting while accepting the Human Resources Q1 and Q2 Report as information.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Reutov called a recess at 11:18 a.m.

**RECONVENE**

Mayor Reutov reconvened the meeting at 11:27 a.m. with all those Members of Council previously listed in attendance, including Councillor Tkachuk.

**NEW BUSINESS**

7.3      2023 SiteLink Forum

Mr. John Andersen, Director, Economic Investment & Retention presented the 2023 SiteLink Forum item and responded to questions.

22.799            MOVED  
That Council approve \$75,000 to host a site selection conference to promote investment potential in 2023.

**CARRIED UNANIMOUSLY**

7.4      Environmental Reserve, Municipal Reserve, Conservation Reserve Initiative

Ms. Diane Cloutier, Manager, Planning and Development and Mr. John Buchko, Principal, EDS Group Inc co-presented the Environmental Reserve, Municipal Reserve, Conservation Reserve Initiative item and responded to questions.

Councillor Mondal exited Council Chambers at 12:03 p.m. and returned at 12:05 p.m.

Councillor Tkachuk exited Council Chambers at 12:17 p.m.

22.800            MOVED  
To direct Administration to change the scope of work and proposed work plan for the Environmental Reserve, Municipal Reserve, Conservation Reserve Initiative and to bring this forward for Council's consideration to the 2023 Budget deliberations.

**CARRIED UNANIMOUSLY**

## **PUBLIC INPUT SESSION**

6.2 12:15 p.m. Public Input Session

Administration confirmed that there were no registered speakers, nor was there anyone in attendance for the Public Input Session.

## **RECESS**

Mayor Reutov called a recess at 12:25 p.m.

## **RECONVENE**

Mayor Reutov reconvened the meeting at 1:29 p.m. with all those Members of Council previously listed in attendance, including Deputy Mayor Borgun and Councillor Beniuk who both joined the meeting electronically.

## **EXTENSION OF MEETING**

22.801 **MOVED**  
To extend the August 16, 2022 Regular Council Meeting until all items on the agenda are addressed.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

7.5 First Reading-Bylaw 22-012 Lac La Biche County Municipal Development Plan

Ms. Cloutier and Ms. Sheeja Vimalan, Planning Technician co-presented the First Reading-Bylaw 22-012 Lac La Biche County Municipal Development Plan to Council and responded to questions.

Deputy Mayor Borgun electronically joined the meeting at 1:31 p.m.

22.802 **MOVED**  
To accept the First Reading-Bylaw 22-012 Lac La Biche Municipal Development Plan Council Report as information.

**CARRIED UNANIMOUSLY**

7.6 Enforcement Services Quarterly Statistics-Quarter 2 2022

Mr. Darrell Lessmeister, Associate CAO, Recreation and Community Services and Mr. Chris Clark, Manager, Enforcement Services co-presented the Enforcement Services Quarterly Statistics-Quarter 2 2022 to Council and responded to questions.

Deputy Mayor Borgun exited the meeting at 1:43 p.m.

Councillor Beniuk exited the meeting at 1:44 p.m.

Deputy Mayor Borgun electronically joined the meeting at 1:45 p.m.

Councillor Beniuk exited the meeting at 1:47 p.m.

Councillor Beniuk electronically joined the meeting at 1:48 p.m.

22.803            MOVED  
That Council accept the Enforcement Services Quarterly  
Statistics-Quarter 2 2022 report as information.

**CARRIED UNANIMOUSLY**

7.7      Enforcement Services Law Enforcement Training Program

Mr. Lessmeister and Mr. Clark presented the Enforcement Services Law  
Enforcement Training Program item and responded to questions.

22.804            MOVED  
That Council direct Administration to reclassify the Law  
Enforcement Training Program to full time permanent  
positions and continue with the training program.

**CARRIED UNANIMOUSLY**

## **DELEGATIONS**

6.3      2:00 p.m. Delegation-RCMP-Quarterly Statistics

Staff Sgt. Neil Bailey presented the Quarterly RCMP Statistics and  
responded to questions.

6.3.1    Disposition of Delegation Business

22.805            MOVED  
To thank Staff Sgt. Neil Bailey for his presentation to  
Council.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

7.8      Recreation Services Manager Reports

Mr. Lessmeister presented the Recreation Services Manager Reports and  
responded to questions.

Councillor Stedman exited Council Chambers at 2:37 p.m. and returned at  
2:38 p.m.

Councillor Stedman exited Council Chambers at 2:39 p.m. and returned at  
the same time.

Councillor Paré exited Council Chambers at 2:39 p.m. and returned at the  
same time.

22.806            MOVED  
To accept the Recreation and Community Services  
Division – Monthly Report as information.

**CARRIED UNANIMOUSLY**

7.9     Infrastructure Services - Manager Reports and Capital Projects  
Update

Councillor Beniuk exited the meeting at 2:41 p.m.

Mr. Brian Shapka, Associate CAO, Infrastructure Services Division  
presented the Infrastructure Services - Manager Reports and Capital  
Projects Update item and responded to questions.

22.807            MOVED  
To accept the Infrastructure Services – Manager Reports  
and Capital Projects Update as information.

**CARRIED UNANIMOUSLY**

7.10    ASB Chemical Storage Building

Mr. Shapka presented the ASB Chemical Storage Building item and  
responded to questions.

Councillor Beniuk returned to the meeting at 2:51 p.m.

Councillor Moore exited Council Chambers at 2:53 p.m. and returned at  
2:55 p.m.

22.808            MOVED  
That Council approves the construction contract award of  
the ENV-62-2021-01-22-01 ASB Chemical Storage  
Building Request for Proposal to Vantage Builders Ltd. for  
\$314,760.00 plus applicable taxes.

**CARRIED UNANIMOUSLY**

7.11    Bridge File 72382 Replacement TR-32-2021-14-22

Mr. Shapka presented the Bridge File 72382 Replacement TR-32-2021-  
14-22 item and responded to questions.

22.809            MOVED  
That Council approves the contract award of the Bridge File 72382 Replacement, TR-32-2021-14-22 to Lafarge Canada Inc. for \$1,268,000.00 plus applicable taxes.

**CARRIED UNANIMOUSLY**

7.12    Main Street Corridor (Discussion)

Mayor Reutov presentation the Main Street Corridor item.

Councillor Johnson exited Council Chambers at 3:03 p.m. and returned at the same time.

22.810            MOVED  
To direct Administration to prepare a consolidated vision document for public awareness, pertaining to the Development Corridors, inclusive of upcoming capital projects and pertinent studies/assessments.

**CARRIED UNANIMOUSLY**

7.13    Capital Projects Report for the Period Ended June 30, 2022

Mr. Zeeshan Hasan, Manager, Finance presented the Capital Projects Report for the Period Ended June 30, 2022 item and responded to questions.

22.811            MOVED  
That Council accept the Capital Projects Report for the period ended June 30, 2022 as information.

**CARRIED UNANIMOUSLY**

7.14    Quarterly Financial Reports as of June 30, 2022

Mr. Hasan presented the Quarterly Financial Reports as of June 30, 2022 item and responded to questions.

22.812            MOVED  
That Council accept the Quarterly Financial Report for the period ended June 30, 2022 as information.

**CARRIED UNANIMOUSLY**

7.15    Terms and Conditions for 2022 Public Auction of Tax Recovery Properties

Mr. Hasan presented the Terms and Conditions for 2022 Public Auction of Tax Recovery Properties item and responded to questions.

Councillor Tkachuk exited Council Chambers at 3:22 p.m. and returned at the same time.



22.813            MOVED  
That Council approves the Terms and Conditions for 2022  
Public Auction of Tax Recovery Properties as presented.

**CARRIED UNANIMOUSLY**

7.16    Request for Additional Funding-Hylo Venice Recreational and  
Agricultural Society

Mr. Dan Small, Chief Administrative Officer presented the Request for  
Additional Funding-Hylo Venice Recreational and Agricultural Society  
item and responded to questions.

22.814            MOVED  
To approve the Hylo Venice Recreational and Agricultural  
Society request for funding in the amount of \$12,600 with  
funding to come from the Resident Response Fund.

**CARRIED UNANIMOUSLY**

7.17    Electric Vehicle Charging Program

Mr. Small presented the Electric Vehicle Charging Program item and  
responded to questions.

22.815            MOVED  
To direct Administration to continue to explore 2023  
granting opportunities to support Electric Vehicle Charging  
stations within Lac La Biche County.

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

22.816            MOVED  
To go into Closed Session at 3:28 p.m. pursuant to the  
*Freedom and Information and Protection of Privacy Act.*

**CARRIED UNANIMOUSLY**

The following Members of Administration were present during Closed  
Session for recording and presentation purposes: Dan Small, Melanie  
McConnell, Darrell Lessmeister, Brian Shapka, Alanna Wowk  
(electronically), John Andersen, Zeeshan Hasan, and Danielle Patenaude.

8.1            2022 Tax Penalty Waiver Request (s.17-Disclosure harmful to  
personal privacy and s.24-Advice from officials-FOIP)

8.2 2022 Tax Reduction for Loss of Property from Fire Damage (s.17-Disclosure harmful to personal privacy and s.24-Advice from officials-FOIP)

8.5 Development Matter (s.25-Disclosure harmful to economic and other interests of a public body-FOIP)

8.3 Intergovernmental Relations Follow Up (s.24-Advice from officials and s.21-Intergovernmental Relations-FOIP)

Councillor Moore exited Council Chambers at 4:34 p.m. and returned at 4:36 p.m.

Ms. Wowk exited the meeting.

8.4 Intergovernmental Relations (s.24-Advice from officials and s.21-Intergovernmental Relations-FOIP)

Mr. Hasan and Mr. Andersen exited Council Chambers prior to Item 8.6.

8.6 Vehicle Policy (s.17-Disclosure harmful to personal privacy-FOIP)

Councillor Mondal exited Council Chambers at 4:42 p.m. and returned at the same time.

Councillor Tkachuk exited Council Chambers at 4:55 p.m. and returned at 4:58 p.m.

**BUSINESS ARISING OUT OF CLOSED SESSION**

22.817 MOVED  
To return the meeting to Open Session at 5:12 p.m.

**CARRIED UNANIMOUSLY**

8.1 2022 Tax Penalty Waiver Request (s.17 and s.24-FOIP)

22.818 MOVED  
That County Council denies the taxpayer's request to waive their unpaid and paid 2022 tax penalties for tax roll numbers 40XXXXXX13, 651XXXXXX01, 661XXXXXX01, 661XXXXXX01 & 661XXXXXX01.

In Favour (6): Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (3): Mayor Reutov, Deputy Mayor Borgun, and Councillor Paré

**CARRIED**

8.2 2022 Tax Reduction for Loss of Property from Fire Damage (s.17- and s.24-FOIP)

22.819 MOVED

That County Council approve the taxpayer's request to have their 2022 property tax levy reduced based on the condition of the property as of January 15, 2022 for tax roll 40XXXXXX82.

In Favour (6): Mayor Reutov, Deputy Mayor Borgun, Councillor Moore, Councillor Paré, Councillor Stedman, and Councillor Tkachuk

Opposed (3): Councillor Mondal, Councillor Beniuk, and Councillor Johnson

**CARRIED**

8.3 Intergovernmental Relations Follow Up (s.24 and s.21-FOIP)

22.820 MOVED

To bring forward this item for further discussion at a future Council Meeting in Open Session.

**CARRIED UNANIMOUSLY**

8.4 Intergovernmental Relations (s.24 and s.21-FOIP)

22.821 MOVED

To bring back flag placement to a future Council Meeting to be discussed in Open Session.

In Favour (8): Mayor Reutov, Deputy Mayor Borgun, Councillor Moore, Councillor Mondal, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (1): Councillor Beniuk

**CARRIED**

8.5 Development Matter (s.25-FOIP)

22.822 MOVED

To accept the Development Matter item as information.

**CARRIED UNANIMOUSLY**

8.6 Vehicle Policy (s.17-FOIP)

22.823 MOVED  
To direct Administration to bring back a report to the next Regular Council Meeting on the vehicle usage detailing a GPS audit of all units that are approved for use after hours, with the position associated with it, and any other vehicles that are currently being used that are not conforming to the Vehicle Usage Policy, and further that the Policy be immediately enforced.

**CARRIED UNANIMOUSLY**

22.824 MOVED  
To direct Administration to ensure that vehicle unit numbers are clearly displayed on the driver's side and rear of the vehicles.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

22.825 MOVED  
To adjourn the August 16, 2022 Regular Council Meeting at 5:30 p.m.

**CARRIED UNANIMOUSLY**

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Paul Reutov  
Mayor

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Dan Small  
Chief Administrative Officer