

**LAC LA BICHE COUNTY**  
**PUBLIC WORKS COMMITTEE**

**DATE:** May 20, 2014  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers  
COUNTY CENTRE

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 April 15, 2014 Public Works Committee meeting.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. DELEGATIONS
7. DISPOSITION OF DELEGATIONS
8. TRANSPORTATION SERVICES
  - 8.1 Manager's Report;
  - 8.2 Briefing – Holowachuk/Young's Beach Walking Trail;
  - 8.3 Briefing – Matters Raised by Mr. Bourassa from April 8 RCM;
  - 8.4 Briefing – Frolov – Gaudet Road;
  - 8.5 Briefing – Township Road 675 (Piquette Road);
  - 8.6 Discussion – Holowachuk Subdivision Interior Roads;
  - 8.7 Discussion – Road Tour;
  - 8.8 Calcium Application (addition to agenda);
  - 8.9 Street Cleaning and Enforcement (addition to agenda);
  - 8.10 Alberta Transportation Master Study (addition to agenda).

9. UTILITIES

9.1 Manager's Report;

9.2 Briefing - Utility Sewer Dumping Rates – Work Camps;

9.3 Discussion – Utility Facility Tour;

9.4 Water and Sewer Study (addition to agenda).

10. SOLID WASTE AND RESOURCE RECOVERY MANAGEMENT

10.1 Manager's Report;

10.2 Briefing – Littering Education and Enforcement Communications Plan;

10.3 Briefing – Curbside Pickup Program – Weekly Pickup of Recyclables Option;

10.4 Briefing – Landfill and Transfer Stations Days of Operation;

10.5 Cleaning Around Landfill Area and Reduce Hours of Landfills (addition to agenda).

11. INFRASTRUCTURE PERTINENT TO PUBLIC WORKS

12. COUNCIL ITEMS

12.1 Discussion – Cancellation of May 27, 2014 Regular Council Meeting (addition to agenda).

13. IN CAMERA SESSION

14. ADJOURNMENT

**LAC LA BICHE COUNTY  
PUBLIC WORKS COMMITTEE MEETING  
COUNTY CENTRE, LAC LA BICHE**

**May 20, 2014 – 10:00 a.m.**

Minutes of the Lac La Biche County Public Works Committee Meeting held on May 20, 2014 at 10:00 a.m.

**CALL TO ORDER** Acting Mayor Richard called the meeting to order at 10:01 a.m.

<b>PRESENT</b>	Robert Richard	Acting Mayor
	Wanda Austin	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor / Acting Deputy Mayor
<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Interim Chief Administrative Officer/ Manager, Communications
	Melanie McConnell	Interim Assistant Chief Administrative Officer/Manager, Legislative Services
	Jeff Lawrence	General Manager, Operations
	Julie MacIsaac	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator (in part)

**ADOPTION OF AGENDA**

PW.14.052 Motion by Councillor Haymour to approve the May 20, 2014 Public Works Committee Meeting agenda as amended:

- Addition of Item 8.8 Calcium Application;
- Addition of Item 8.9 Street Cleaning and Enforcement;
- Addition of Item 8.10 Alberta Transportation Master Study;
- Addition of Item 9.4 Water and Sewer Study;
- Addition of Item 10.5 Cleaning around Landfill Area and Reduced Hours of Landfills;
- Addition of Item 12.1 Discussion – Cancellation of May 27, 2014 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

3.1 April 15, 2014 Public Works Committee Meeting.

PW.14.053 Motion by Councillor Olson to adopt the April 15, 2014 Public Works Committee Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

## **TRANSPORTATION SERVICES**

8.1 Manager's Report;

Brian Shapka, Manager, Transportation Services provided an update on the Capital Projects for the Transportation Services department, and further provided highlights of the department's activities. Discussion ensued regarding the same.

Discussion ensued regarding the cleaning of streets and public places and the enforcement of the same.

It was noted that a briefing was prepared under 10.2 of the agenda on this topic.

Councillor Siebold left Council Chambers at 10:35 a.m.

Councillor Siebold returned to Council Chambers at 10:39 a.m.

## **RECESS**

Acting Mayor Richard called a recess at 10:39 a.m.

## **RECONVENE**

Acting Mayor Richard reconvened the meeting at 10:48 a.m. with all those Members of Council previously listed in attendance.

## **TRANSPORTATION SERVICES**

8.2 Briefing – Holowachuk/Young's Beach Walking Trail;

Discussion ensued regarding options for a walking trail between Holowachuk Estates and Young's Beach. It was noted that the County has a utility right-of-way between the subdivisions, but that it is unclear if that right-of-way could be used for walking trail purposes.

This topic was returned to following item 8.10.

8.3 Briefing – Matters Raised by Mr. Bourassa from April 8 RCM;

Discussion ensued regarding the presentation made by Mr. Bourassa at the April 8, 2014 Regular Council Meeting.

Brian Shapka, Manager, Transportation Services advised that Mr. Bourassa had requested that the County take over the road to his residence, but that the noted road would not meet the County's General Municipal Servicing Standards (GMSS).

Discussion ensued regarding the request to increase the Egg Lake Road Speed Limit.

PW.14.054 Motion by Councillor Olson to have Administration review the design standard for the Egg Lake road for increased speed limit to 90 km/hour.

**In Favour**  
**Acting Mayor Richard**  
**Councillor Austin**  
**Councillor Olson**  
**Councillor Siebold**  
**Councillor Thompson**  
**Councillor Haymour**  
**Councillor Nowak**

**Opposed**  
**Councillor Phillips**

**CARRIED**

Discussion ensued regarding the osprey nest (rather than the noted eagle's nest) that was removed during the clearing of a road allowance.

8.4 Briefing – Frolov – Gaudet Road;

Discussion ensued regarding the Briefing - Frolov-Gaudet Road. It was discussed that this road could be considered as part of the road tour under item 8.7.

**RECESS**

Acting Mayor Richard called a recess at 11:29 a.m.

**RECONVENE**

Acting Mayor Richard reconvened the meeting at 2:18 p.m. with all those Members of Council previously listed in attendance.

## TRANSPORTATION SERVICES

### 8.5 Briefing – Township Road 675 (Piquette Road);

Discussion ensued regarding the history on Township Road 675 (Piquette Road) and the letter received from an adjacent landowner.

Councillor Nowak left Council Chambers at 2:19 p.m.

Councillor Nowak returned to Council Chambers at 2:19 p.m.

Discussion continued on Township Road 675.

Councillor Nowak left Council Chambers at 2:36 p.m.

Councillor Nowak returned to Council Chambers at 2:36 p.m.

PW.14.055 Motion by Councillor Olson that Administration advise Mr. Leclerc on the application of assessment classifications, and the implications should Mr. Leclerc choose to relocate his business or cease activity at the current location.

**CARRIED UNANIMOUSLY**

### 8.6 Discussion – Holowachuk Subdivision Interior Roads;

PW.14.056 Motion by Councillor Phillips that Administration investigate the cost estimates for the pre-engineering of storm water design and asphalt road upgrades in Holowachuk Estates.

**CARRIED UNANIMOUSLY**

### 8.7 Discussion – Road Tour;

PW.14.057 Motion by Councillor Haymour that Administration schedule a road tour for Council during the month of June.

**CARRIED UNANIMOUSLY**

### 8.8 Calcium Application;

Discussion ensued regarding the application of calcium on roadways/municipal facilities and the dust control policy.

8.9 Street Cleaning and Enforcement;

Discussion ensued regarding keeping paved roadways clear of gravel, mud and debris.

8.10 Alberta Transportation Master Study.

Acting Mayor Richard advised that Alberta Transportation is currently seeking input on a long term transportation study.

It was noted that this topic should be deferred to the County's Transportation Committee for comment.

General questions/discussion on transportation matters ensued.

8.2 Briefing – Holowachuk/Young's Beach Walking Trail (cont'd);

Mr. Shapka advised that the previously discussed utility right-of-way was not purchased for walking trails, and further written permission from the landowners would be required.

PW.14.058 Motion by Councillor Haymour that Administration forward requests to the affected property owners to use the existing utility right-of-way for a walking trail between Young's Beach and Holowachuk Estates.

**In Favour**

**Acting Mayor Richard  
Councillor Austin  
Councillor Olson  
Councillor Phillips  
Councillor Thompson  
Councillor Haymour  
Councillor Nowak**

**Opposed**

**Councillor Siebold**

**CARRIED**

**RECESS**

Acting Mayor Richard called a recess at 3:41 p.m.

**RECONVENE**

Acting Mayor Richard reconvened the meeting at 3:58 p.m., with all those Members of Council previously listed in attendance.

PW.14.059 Motion by Councillor Olson to extend the meeting time to the conclusion of the agenda.

**In Favour**

**Acting Mayor Richard  
Councillor Austin  
Councillor Olson  
Councillor Phillips  
Councillor Siebold  
Councillor Thompson  
Councillor Haymour**

**Opposed**

**Councillor Nowak**

**CARRIED**

**UTILITIES**

9.1 Manager's Report;

Gary Siebold, Manager, Utility Services provided an update on the projects and initiatives for the Utility Services department. Discussion ensued regarding the same.

PW.14.060 Motion by Councillor Thompson that Administration receives confirmation as to whether additional costs will be incurred due to the delay on the Highway 55 gravity sewer project, and further that this information be brought forward to the next Public Works Committee meeting.

**CARRIED UNANIMOUSLY**

It was noted that the Council needs to set time aside to review the water and sewer master plan, associated policies/bylaws and options for service hookups. Administration advised that this topic will be considered as part of the strategic priorities list review.

**RECESS**

Acting Mayor Richard called a recess at 4:54 p.m.

**RECONVENE**

Acting Mayor Richard reconvened the meeting at 5:01 p.m., with all those Members of Council previously listed in attendance.



## UTILITIES

### 9.2 Briefing – Utility Sewer Dumping Rates – Work Camps;

Discussion ensued regarding septage disposal fees.

PW.14.061 Motion by Councillor Olson that Administration brings forward amendments to the County's fees and charges with respect to septage disposal as follows:

- \$1.00/m<sup>3</sup> for residential;
- \$5.00/m<sup>3</sup> for "in county" commercial;
- \$10.00/m<sup>3</sup> for "out of county" commercial; and
- \$10.00/m<sup>3</sup> for industrial and industrial work camps.

**In Favour**

**Acting Mayor Richard  
Councillor Austin  
Councillor Olson  
Councillor Phillips  
Councillor Siebold  
Councillor Haymour  
Councillor Nowak**

**Opposed**

**Councillor Thompson**

**CARRIED**

### 9.3 Discussion – Utility Facility Tour;

PW.14.062 Motion by Councillor Thompson that Administration schedule a utility facility tour for Council during the month of July.

**CARRIED UNANIMOUSLY**

### 9.4 Water and Sewer Study.

No further discussion was required.

## COUNCIL ITEMS

12.1 Discussion – Cancellation of May 27, 2014 Regular Council Meeting.

PW.14.063 Motion by Councillor Haymour to cancel the May 27, 2014 Regular Council Meeting, and further that all items scheduled for this meeting be deferred to the June 10<sup>th</sup> Regular Council Meeting.

**CARRIED UNANIMOUSLY**

**SOLID WASTE AND RESOURCE RECOVERY MANAGEMENT**

PW.14.064 Motion by Councillor Nowak to defer agenda Items 10.1 – 10.5 to the next Public Works Committee Meeting.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

PW.14.065 Motion by Councillor Austin to adjourn the Public Works Committee Meeting of May 20, 2014 at 5:27 p.m.

**CARRIED UNANIMOUSLY**

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**John Nowak, Acting Mayor**

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**Date**

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**Shadia Amblie  
Interim Chief Administrative Officer**

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**Date**