

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

September 6, 2022- 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held September 6, 2022 at 10:00 a.m.

CALL TO ORDER Mayor Reutov called the meeting to order at 10:05 a.m.

PRESENT

Paul Reutov	Mayor
Colette Borgun	Councillor/Deputy Mayor
Charlyn Moore	Councillor
Lorin Tkachuk	Councillor
Darlene Beniuk	Councillor
Jason Stedman	Councillor
Sterling Johnson	Councillor
John Mondal	Councillor
Kevin Paré	Councillor

**STAFF IN
ATTENDANCE**

Dan Small	Chief Administrative Officer
Melanie McConnell	Associate CAO, Corporate Services Division
Darrell Lessmeister	Associate CAO, Recreation and Community Services Division (<i>In part</i>)
Brian Shapka	Associate CAO, Infrastructure Services Division (<i>In part</i>)
Heather Reid	Legislative Services Coordinator

ADOPTION OF AGENDA

22.826

MOVED

To adopt the September 6, 2022 agenda as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 August 16, 2022 Regular Council Meeting

- The minutes will be amended to reflect Deputy Mayor Borgun joined the meeting at 1:29 p.m. (on page 1 and page 5 of the minutes)

22.827 MOVED
To adopt the August 16, 2022 Regular Council Meeting minutes as amended.

CARRIED UNANIMOUSLY

DELEGATIONS

6.1 10:15 a.m. Delegation - Lac La Biche Back Country Riders Club

Mr. Rob Kruk, Ms. Collette Lessmeister, and Mr. Rod Webb presented information on the Lac La Biche Back Country Riders Club and a request for funding support.

22.828 MOVED
To thank the Lac La Biche Back Country Riders Club for the presentation to Council.

CARRIED UNANIMOUSLY

22.829 MOVED
To fund the \$50,000 request from the Lac La Biche Back Country Riders Club from the Resident Response Fund and further to bring forward information to the 2023 budget deliberations on collaborating and funding options for the trail system.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports

Councillor Stedman:

- Staff appreciation day at the hospital
- Recruitment and Retention Committee – recruitment activities ongoing

Councillor Tkachuk:

- Economic Development Advisory Committee meeting
- County facility tour

Councillor Johnson:

- Heart Lake Pow Wow Grand Entry

Councillor Moore:

- Update on staff appreciation activities at the hospital
- Recruitment and Retention Committee – recruitment activities ongoing

Deputy Mayor Borgun:

- Canadian Beef Conference
- Summer Days Event Wrap-Up meeting
- Northern Lights Library Systems Virtual meeting
- Greater North Foundation meeting

Councillor Beniuk:

- Canadian Beef Conference
- Greater North Foundation meeting
- County facility tour
- Craigen Grader Shop Grand Opening
- Rural Municipalities of Alberta Townhall

Councillor Mondal:

- County facility tour
- Heart Lake Pow Wow Grand Entry
- Lac La Biche District Natural Gas Coop 50th Anniversary Celebration
- Lac La Biche Kids Sport Fundraiser BBQ
- Rural Municipalities of Alberta Townhall
- Attended an Event featuring Danielle Smith – UCP Leadership Candidate

Councillor Beniuk exited Chambers at 10:47 a.m. and returned at 10:48 a.m.

Councillor Tkachuk exited Chambers at 10:48 a.m. and returned at 10:49 a.m.

Councillor Paré:

- 16th Annual Federation of Alberta Gas Coops Charity Golf Classic Fundraiser
- Hylo Harvest Days
- Kikino Metis Settlement fireworks and Silver Birch Rodeo
- Met with MLA Rebecca Schulz – UCP Leadership Candidate
- County facility tour
- Heart Lake Pow Wow Grand Entry
- Lac La Biche Kids Sport Fundraiser BBQ
- Buffalo Lake Metis Settlement Rodeo
- Rural Municipalities of Alberta Townhall
- Attended an Event featuring Danielle Smith – UCP Leadership Candidate

Mayor Reutov:

- Recruitment and Retention Committee – recruitment activities ongoing
- Economic Development Advisory Committee meeting
- Heart Lake Pow Wow Grand Entry
- Lac La Biche District Natural Gas Coop 50th Anniversary Celebration
- Buffalo Lake Metis Settlement Rodeo
- Agenda preparation meeting
- UCP Leadership Candidates meetings – Danielle Smith, Rebecca Schulz, Travis Toews

- Resident and business owner meetings

22.830 MOVED
To accept the Councillor Reports item as information.

CARRIED UNANIMOUSLY

DELEGATIONS

6.2 11:00 a.m. Delegation - 881 Corner Gas and Joe's Grill Water and Sewer Request-
Joe and Heyam Taha

Mr. Joe Taha and Ms. Heyam Taha presented to Council on their request for water and sewer services.

22.831 MOVED
To thank Mr. and Mrs. Taha for their presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.2 Establish Budget for Railway Safety Improvement Program for 2022 and 2023

Mr. Carl Kurppa, Grants & Community Funding Coordinator, presented the Establish Budget for Railway Safety Improvement Program for 2022 and 2023 item and responded to questions.

22.832 MOVED
That Council includes \$100,000 in the 2022 capital budget and \$1.1 million in the 2023 capital budget for the installation of signals on Range Road 164 (Plamondon – Caslan Connector – Mile 92.53 CN Lac La Biche Subdivision) and 105 Street (Mile 112.5 CN Lac La Biche Subdivision), to be financed by:

- 2022 - \$80,000 from the Rail Safety Improvement Program and \$20,000 from accumulated surplus, and
- 2023 - \$880,000 from the Rail Safety Improvement Program and \$220,000 from 2023 budgeted general revenue.

CARRIED UNANIMOUSLY

RECESS Mayor Reutov called a recess at 11:15 a.m.

RECONVENE Mayor Reutov reconvened the meeting at 11:24 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.3 Bylaw 22-012 Lac La Biche County Municipal Development Plan - First Reading

Ms. Diane Cloutier, Manager of Planning & Development and Sheeja Vimalan, Planning Technician presented Bylaw 22-012 Lac La Biche County Municipal Development Plan - First Reading and responded to questions.

22.833 MOVED
That Bylaw 22-012 be given first reading this 6th day of September 2022.

CARRIED UNANIMOUSLY

7.4 Capital Project Reports for the Period Ended July 31, 2022

Mr. Zeeshan Hasan, Manager of Finance presented the Capital Project Reports for the Period Ended July 31, 2022 and responded to questions.

22.834 MOVED
To accept the Capital Projects Reports for the Period Ended July 31, 2022 as information.

CARRIED UNANIMOUSLY

7.5 Awarding of Plamondon Lift Station Project Re-tender

Mr. Brian Shapka, Associate CAO, Infrastructure Services, and Mr. Ali Memon, Manager of Engineering Services, presented the Awarding of Plamondon Lift Station Project Re-tender item and responded to questions.

22.835 MOVED
That County Council cancels the award of the 2022 Plamondon Lift Station construction contract and re-tenders in October 2022 for completion in 2023.

CARRIED UNANIMOUSLY

7.6 Infrastructure Services Managers Monthly Reports and Projects Update

Mr. Shapka presented the Infrastructure Services Managers Monthly Reports and Projects Update and responded to questions.

Councillor Tkachuk exited Chambers at 12:09 p.m. and returned at 12:11 p.m.

22.836 MOVED
To accept the Infrastructure Services – Manager Reports and Capital Projects Update as information.

CARRIED UNANIMOUSLY

7.7 Recreation and Community Services Monthly Reports and Projects Update

Mr. Darrell Lessmeister, Associate CAO, Recreation and Community Services, presented the Recreation and Community Services Monthly Reports and Projects Update and responded to questions.

22.837 MOVED
To accept the Recreation and Community Services Division – Monthly Report as information.

CARRIED UNANIMOUSLY

RECESS Mayor Reutov called a recess at 12:30 p.m.

RECONVENE Mayor Reutov reconvened the meeting at 1:17 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Mondal.

CLOSED SESSION

22.838 MOVED
To go into Closed Session at 1:17 p.m. to discuss the closed session agenda items pursuant to the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

8.1 1:15 p.m. Delegation - KOI Water Group Ltd. and Red Wolf Corporation (s.16 FOIP - Disclosure harmful to business interests of a third party)

Members of the Delegation in attendance for the purposes of presenting: Tom West, Buzz Brown, Dale Leicht, Jason Beauchamp, Ashley Beauchamp, John Alook, Jerry Ladouceur, Gloria Boucher, Steve Widmer, and Terry McGeough.

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, John Andersen, Heather Stromquist, Alanna Wowk, Diane Cloutier, Kashif Ijaz and Heather Reid.

Councillor Mondal returned to Chambers at 1:27 p.m.

- 8.2 Lisa Roper Delegation Follow Up (s.24 FOIP - Advice from officials and s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, John Andersen, Alanna Wowk, Kashif Ijaz and Heather Reid.

- 8.3 Short Term Investments 2022-2023 RFP Process Update (s.16 FOIP - Disclosure harmful to business interests of a third party)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, John Andersen, Zeeshan Hasan, Alanna Wowk, Kashif Ijaz and Heather Reid.

- 8.4 Proposed Amendments to Council's Code of Conduct Bylaw and Integrity Commissioner Terms of Reference (s.24 FOIP - Advice from officials and s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, John Andersen, Darrell Lessmeister, Alanna Wowk, Diane Cloutier, Kashif Ijaz and Heather Reid.

Councillor Paré exited Chambers at 3:35 p.m. and returned at 3:39 p.m.

Deputy Mayor Borgun exited Chambers at 3:41 p.m. and returned at 3:42 p.m.

- 8.5 Vehicle Policy Follow Up (s.24 - Advice from officials; s.17 FOIP - Disclosure harmful to personal privacy)

Members of Administration present for the purposes of presenting and recording: Dan Small, Brian Shapka and Kashif Ijaz.

RETURN TO OPEN SESSION

22.839 MOVED
To return to Open Session at 4:06 p.m.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

22.840 MOVED
To extend the September 6, 2022 Regular Council Meeting until all agenda items have been addressed.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.1 1:15 p.m. Delegation - KOI Water Group Ltd. and Red Wolf Corporation (s.16 FOIP - Disclosure harmful to business interests of a third party)

22.841 MOVED
To thank KOI Water Group Ltd. & Red Wolf Corp. for the presentation to Council.

CARRIED UNANIMOUSLY

8.2 Lisa Roper Delegation Follow Up (Discussion) (s.24 FOIP - Advice from officials and s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

22.842 MOVED
That Council direct Administration to approve \$20,000 to Ms. Roper to be paid from the Resident Response Fund and further to direct Administration to engage with Ms. Roper on future content development.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (2): Deputy Mayor Borgun, and Councillor Beniuk

CARRIED

8.3 Short Term Investments 2022-2023 RFP Process Update (s.16 FOIP - Disclosure harmful to business interests of a third party)

22.843 MOVED
To accept the Short-Term Investments 2022-2023 RFP Process Update as information.

CARRIED UNANIMOUSLY

- 8.4 Proposed Amendments to Council's Code of Conduct Bylaw and Integrity Commissioner Terms of Reference (s.24 FOIP - Advice from officials and s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

22.844 MOVED
That Administration bring forward amendments to Council's Code of Conduct Bylaw, including amendments that allow for complaints to be filed from the public, and further to bring forward the scope of services for the third-party Integrity Commissioner to a future meeting of Council.

CARRIED UNANIMOUSLY

- 8.5 Vehicle Policy Follow-Up (s.24 - Advice from officials; s.17 FOIP - Disclosure harmful to personal privacy)

Councillor Beniuk exited Chambers at 4:15 p.m.

22.845 MOVED
To accept the Vehicle Policy Follow Up as information.

CARRIED UNANIMOUSLY

Councillor Beniuk returned to Chambers at 4:16 p.m.

NEW BUSINESS

- 7.8 Transitional Housing Project - Site Selection

Mr. Lessmeister and Ms. Anita Polturak, Manager of FCSS, presented the Transitional Housing Project - Site Selection item and responded to questions.

22.846 MOVED
That Council approve allocation of Option 3 (Legal Description 1197HW-1A) for the Transitional Housing facility site.

In Favour (5): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Paré, and Councillor Johnson

Opposed (4): Deputy Mayor Borgun, Councillor Moore, Councillor Stedman, and Councillor Tkachuk

CARRIED

22.847 MOVED
That Council release the Task Force with acknowledgement for their contributions to the evolution of this project over the past 21 months.

CARRIED UNANIMOUSLY

7.9 County Sponsorship and Naming Rights Policy

Mr. Lessmeister presented the County Sponsorship and Naming Rights Policy item and responded to questions.

Mayor Reutov exited Council Chambers at 4:41 p.m. and Deputy Mayor Borgun assumed the role of the Chair.

Mayor Reutov returned to Council Chambers at 4:42 p.m. and resumed the role of the Chair.

22.848 MOVED
That County Council receives the report as information and directs Administration to bring back a draft Sponsorship and Naming Rights Policy for County Council to review and approve.

CARRIED UNANIMOUSLY

7.10 Elks Sponsorship (Discussion)

Mr. Lessmeister presented the Elks Sponsorship discussion and responded to questions.

22.849 MOVED
To accept the \$25,000 10-year Lac La Biche Elks naming rights proposal for Ball Diamond #1 at the Bold Center Sports Fields.

In Favour (8): Mayor Reutov, Deputy Mayor Borgun, Councillor Moore, Councillor Mondal, Councillor Paré, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson
Opposed (1): Councillor Beniuk

CARRIED

DELETIONS FROM THE AGENDA

22.850 MOVED
To defer Items 7.11 and 7.12 to the September 13, 2022
Regular Council Meeting.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.13 Business Improvement Program Application: 2192782 Alberta Ltd. (Costa Cafe)

Mr. John Andersen, Director of Economic Investment & Retention, presented the Business Improvement Program Application: 2192782 Alberta Ltd. (Costa Cafe) item and responded to questions.

Councillor Tkachuk declared a pecuniary interest related to potential business interests and exited Chambers at 5:02 p.m. in advance of the discussion.

22.851 MOVED
That Council approves a grant of up to \$2,000 for 2192782
Alberta Ltd. per the Business Improvement Program
application with proof of the project's costs and payments
and compliance with provincial and County planning and
development regulations.

CARRIED UNANIMOUSLY

Councillor Tkachuk returned to Chambers at 5:01 p.m. at the conclusion of the discussion and vote.

ADJOURNMENT

22.852 MOVED
To adjourn the September 6, 2022 Regular Council
Meeting at 5:01 p.m.

CARRIED UNANIMOUSLY

Paul Reutov, Mayor

Dan Small, Chief Administrative Officer