

**LAC LA BICHE COUNTY**

**WATER & WASTEWATER INFRASTRUCTURE  
STRATEGIC SESSION**

**DATE:** July 29, 2015  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers  
County Centre

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. NEW BUSINESS
  - 3.1 Briefing – Water and Sewer Connection Policy, Procedure, and Bylaw;
  - 3.2 Briefing – Accommodating Future Development of Mission Beach Subdivisions.
4. IN CAMERA SESSION (if necessary)
5. ADJOURNMENT

**LAC LA BICHE COUNTY  
WATER & WASTEWATER INFRASTRUCTURE  
STRATEGIC SESSION**

**COUNTY CENTRE, LAC LA BICHE**

**July 29, 2015 – 10:00 a.m.**

Minutes of the Lac La Biche County Strategic Session held July 29, 2015 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:10 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor (entered at 10:36 a.m.)
	John Nowak	Councillor/Deputy Mayor
<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer/ Manager, Communications
	Melanie McConnell	Interim Assistant Chief Administrative Officer/Senior Manager, Legislative & Information Services
	Brian Shapka	Interim Senior Manager, Public Works
	Julie MacIsaac	Communications Coordinator
	Vicki Versteeg	Legislative Services Coordinator
<b>REGRETS</b>	David Phillips	Councillor

**ADOPTION OF AGENDA**

SS.15.015 Motion by Councillor Siebold to approve the July 29, 2015 Strategic Session agenda as presented.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

### **3.1 Briefing – Water and Sewer Connection Policy, Procedure, and Bylaw;**

Mr. Brian Shapka, Interim Senior Manager, Public Works, and Mr. Gary Siebold, Manager of Utilities, presented the Briefing, reviewed objectives of the policy, procedure, and bylaw, and reviewed changes to the current policy and procedure.

Discussion followed regarding criteria requiring connection to water and sanitary sewer lines.

Mayor Moghrabi exited Council Chambers at 10:25 a.m.; Deputy Mayor Nowak assumed the Chair.

Mayor Moghrabi returned to Council Chambers at 10:26 a.m. and resumed the Chair.

Discussion continued regarding timelines for requiring connection and mechanisms to encourage connections.

Councillor Haymour entered Council Chambers at 10:36 a.m.

Discussion continued regarding costs property owners may incur when connecting to water and sanitary sewer lines and options available to finance these costs.

Councillor Olson exited Council Chambers at 10:59 a.m.

## **RECESS**

Mayor Moghrabi called a recess at 11:00 a.m.

## **RECONVENE**

Mayor Moghrabi reconvened the meeting at 11:13 a.m. with all those Members of Council previously listed in attendance, including Councillor Olson.

## **NEW BUSINESS**

### **3.1 Briefing – Water and Sewer Connection Policy, Procedure, and Bylaw (continued);**

Mr. Siebold provided an update on the current number of water and sanitary sewer connections and Mission Beach subdivisions with and without petitions for services.

Discussion followed regarding the impact of water and sanitary sewer servicing on water quality in Lac La Biche Lake and current water quality conditions.

Councillor Olson exited Council Chambers at 11:55 a.m.

Councillor Olson returned to Council Chambers at 11:59 a.m.

Councillor Nowak exited Council Chambers at 12:16 p.m.

Councillor Nowak returned to Council Chambers at 12:18 p.m.

Mr. Siebold reviewed water and sanitary sewer connection policies of other municipalities.

Councillor Haymour exited Council Chambers at 12:41 p.m.

Councillor Haymour returned to Council Chambers at 12:43 p.m.

Mayor Moghrabi exited Council Chambers at 12:43 p.m.; Deputy Mayor Nowak assumed the Chair.

Mayor Moghrabi returned to Council Chambers at 12:45 p.m. and resumed the Chair.

### 3.2 Briefing – Accommodating Future Development of Mission Beach Subdivisions.

Mr. Siebold reviewed the recommendation to not oversize the water lines to the Mission Beach subdivisions.

Discussion followed regarding the costs associated with flushing the water lines contrasted with costs to install a larger line in the future.

3.1 Briefing – Water and Sewer Connection Policy, Procedure, and Bylaw (continued);

SS.15.016 Motion by Councillor Haymour to direct Administration to make amendments to the draft bylaw as detailed below, and to return to Council with the same at the September 1, 2015 Policy and Priorities Committee meeting.

- Permitting three years for connection from enactment of the bylaw;
- A penalty of \$5,000 for failure to connect to water and sewer services;
- Removal of a provision to apply for an extension on the time required to connect to water and sanitary sewer lines.

**CARRIED UNANIMOUSLY**

SS.15.017 Motion by Councillor Olson to direct Administration to prepare a communication plan to include public consultations with respect to the proposed water and sewer connection policy and bylaw.

**CARRIED UNANIMOUSLY**

3.2 Briefing – Accommodating Future Development of Mission Beach Subdivisions.

SS.15.018 Motion by Councillor Siebold to accept the Briefing regarding accommodating future development of the Mission Beach Subdivisions as information.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

SS.15.019 Motion by Councillor Siebold to adjourn the Strategic Session of July 29, 2015 at 1:06 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**

ADOPTED