

**LAC LA BICHE COUNTY**  
**SPECIAL COUNCIL MEETING**

**DATE:** March 6, 2017  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers  
McArthur Place

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. URGENT MATTERS
  - 3.1 Letter of Support – Portage College
  - 3.2 Letter of Support – Lac La Biche Mission Historical Society
4. NEW BUSINESS
  - 4.1 Proposed 2017 County Budget
5. IN CAMERA SESSION (*if necessary*)
  - 5.1 Discussion – Hammond Subdivision (s. 25 FOIP) (addition to agenda).
6. ADJOURNMENT

**LAC LA BICHE COUNTY  
SPECIAL COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**March 06, 2017 – 10:00 a.m.**

Minutes of the Lac La Biche County Special Council Meeting held March 06, 2017 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:07 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Robert Richard	Councillor / Deputy Mayor
	Wanda Austin	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Dan Small	Interim Assistant Chief Administrative Officer/ Senior Manager, Finance & Grants
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement
	Brian Shapka	Senior Manager, Public Works
	Gordon Shaw	Senior Manager, Planning & Development
	Alex Fuller	Communications Coordinator
	James Roy	Legislative Services Coordinator
<b>REGRETS</b>	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor

**ADOPTION OF AGENDA**

- 17.250 Motion by Councillor Austin to approve the March 06, 2017 Special Council Meeting agenda as amended:
- Addition of *in camera* Item 5.1 – Discussion (Hammond Subdivision)

**CARRIED UNANIMOUSLY**

## **URGENT MATTERS**

### **3.1 Letter of Support – Portage College**

Ms. Shadia Amblie, Chief Administrative Officer, made a presentation to Council and responded to questions regarding a letter of support to Portage College for its Community Environment Action Grant Application.

- 17.251 Motion by Councillor Siebold that Administration, following the direction of Council, make the necessary amendments to the draft letter of support to Portage College for its Community Environment Action Grant application, and send the letter no later than today at 12:00 p.m.

**CARRIED UNANIMOUSLY**

### **3.2 Letter of Support – Lac La Biche Mission Historical Society**

Mr. Dan Small, Interim Assistant Chief Administrative Officer/Senior Manager, Finance and Grants, made a presentation to Council and responded to questions regarding a letter of support to the Lac La Biche Mission Historical Society for its Community Initiatives Program operating grant application.

- 17.252 Motion by Councillor Phillips that Lac La Biche County provides a letter of support to the Lac La Biche Mission Historical Society for its grant application.

**CARRIED UNANIMOUSLY**

## NEW BUSINESS

4.1 Proposed 2017 County Budget;

4.1.2 Discretionary Budget;

### *Seasonal Staffing – Public Works (continued)*

Ms. Amblie and Mr. Brian Shapka, Senior Manager, Public Works, made a presentation to Council regarding seasonal staffing positions (flaggers) for the Public Works Department this summer.

Councillor Olson left Council Chambers at 10:32 a.m. and returned at 10:34 a.m.

17.253 Motion by Councillor Olson that Council approve, as requested by Administration, the establishment of no more than two seasonal staff positions, in addition to the three positions approved on March 01, 2017, in the Public Works Department, to be employed under such terms and conditions that Administration considers appropriate.

**CARRIED UNANIMOUSLY**

### *Approval of this meeting's Discretionary Budget Items*

Ms. Amblie, Mr. Small, and Mr. Shapka made a presentation to Council and responded to questions regarding the process of approving discretionary budget items and the schedule for their final consideration.

### *Discretionary Item – Vehicle GPS Systems*

Mr. Les Coté, Manager, Equipment Maintenance, gave a presentation to Council and responded to questions regarding the installation of GPS monitoring on County vehicles.

17.254 Motion by Councillor Austin that Council move forward all items on the discretionary budget included in this meeting's agenda, and directs Administration to include these items in the final operating budget for further consideration by Council at a future special (budget) meeting.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 11:03 a.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 11:17 a.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

4.1 Proposed 2017 County Budget (continued);

4.1.3 Capital Budget;

*Airport Runway Lighting*

Mr. Shapka made a presentation to Council and responded to questions regarding the installation of enhanced runway lighting at the Lac La Biche airport.

*Utilities – Water & Sewer Projects*

Mr. Khalil Shaikh, Manager, Utilities, Mr. Small, and Mr. Shapka made a presentation to Council and responded to questions regarding the prioritization of proposed water and sewer capital projects for the 2017 budget.

**RECESS** Mayor Moghrabi called a recess at 12:30 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 1:29 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

4.1.3 Capital Budget (continued);

*Utilities – General*

Mr. Shapka, Mr. Shaikh, and Mr. Jon Skjersven, Acting Manager, Utilities, made a presentation to Council and responded to questions regarding proposed utilities projects for the 2017 budget.

*Public Works – Equipment*

Mr. Shapka and Mr. Coté made a presentation to Council and responded to questions regarding proposed equipment purchases for the Public Works Department out of the 2017 budget.

**RECESS**

Mayor Moghrabi called a recess at 2:40 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 2:48 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

4.1.3 Capital Budget (continued);

*Public Works – Equipment (continued)*

Mr. Shapka and Mr. Coté continued their presentation to Council and responded to questions regarding proposed equipment purchases for the Public Works Department out of the 2017 budget.

*Fire & Protective Services*

Mr. John Kokotilo, Manager, Protective Services & Regional Fire Chief, and Mr. Coté made a presentation to Council and responded to questions regarding proposed equipment purchases for Protective Services in the 2017 budget.

*Environmental Services*

Mr. Tom Kinderwater, Manager, Environmental Services, and Mr. Shapka made a presentation to Council and responded to questions regarding proposed equipment purchases for Environmental Services in the 2017 budget.

Councillor Olson left Council Chambers at 3:33 p.m. and returned at 3:35 p.m.

17.255

Motion by Councillor Richard to direct Administration to bring forward its analysis and recommendations for the Elinor Lake transfer station reconfiguration to a future meeting of the Public Works Committee.

**CARRIED UNANIMOUSLY**

*Recreation Services*

Mr. Darrel Lessmeister, Senior Manager, Recreation and Community Enhancement, made a presentation to Council and responded to questions regarding proposed capital expenditures for recreation services in the 2017 budget.

Councillor Austin left Council Chambers at 3:50 p.m. and returned at 3:51 p.m.

Councillor Austin left Council Chambers at 3:56 p.m. and did not return to the meeting.

Councillor Phillips left Council Chambers at 3:57 p.m. and returned at 4:00 p.m.

*Information Technology*

Mr. Travis Simmons, Manager, Information Technology, made a presentation to Council and responded to questions regarding proposed capital expenditures for information technology in the 2017 budget.

17.256 Motion by Councillor Thompson to defer all remaining agenda items until the March 09, 2017 special council meeting.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

17.257 Motion by Councillor Siebold to adjourn the Special Council Meeting of March 06, 2017 at 4:14 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**