

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

May 1, 2018

Minutes of the Lac La Biche County Regular Council Meeting held May 1, 2018 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:06 a.m.

PRESENT

Omer Moghrabi	Mayor
Colette Borgun	Councillor / Deputy Mayor
Darlene Beniuk	Councillor
George L'Heureux	Councillor
Jason Stedman	Councillor
Charlyn Moore	Councillor
Sterling Johnson	Councillor
Colin Cote	Councillor
Lorin Tkachuk	Councillor

**STAFF IN
ATTENDANCE**

Shadia Amblie	Chief Administrative Officer
Dan Small	Assistant Chief Administrative Officer / Senior Manager, Finance & Grants
Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
Brian Shapka	Senior Manager, Public Works (in part)
Clayton Kittlitz	Senior Manager, Planning & Development (in part)
Jihad Moghrabi	Communications Coordinator (in part)
Heather Reid	Legislative Services Coordinator

REGRETS

ADOPTION OF AGENDA

18.593

Motion by Councillor Stedman to approve the May 1, 2018, Regular Council Meeting agenda as amended:

- Addition of Items:
 - o 8.3 Community Grant Funding (s.16 FOIP) (In Camera) (Discussion);
 - o 7.17 Meeting at Water North Coalition (Discussion);
 - o 7.18 Community Update (Discussion);
 - o 7.19 Utility Rates Review (Discussion).

CARRIED UNANIMOUSLY

URGENT MATTERS

There were no urgent matters.

PUBLIC HEARINGS

There were no public hearings scheduled.

DELEGATIONS

6.1 10:15 am North Parkland Power REA Ltd. (Briefing);

Ms. Vicki Zinyk, General Manager; Charles Newell, Chairman; and Harvey Yoder, Director, with North Parkland Power REA Ltd. provided Council with an overview of their operations and noted potential opportunities for partnership with Lac La Biche County.

6.1.1 Disposition of Delegation Business.

18.594 Motion by Deputy Mayor Borgun to thank North Parkland Power REA Ltd. for the presentation to Council.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 10:43 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 10:56 a.m. with all those Members of Council previously listed in attendance.

UNFINISHED BUSINESS

4.1 Statement of Revenues & Expenditures for the Period Ended March 31, 2018 (Request for Decision);

Mr. Dan Small, Assistant Chief Administrative Officer and Senior Manager, Finance and Grants, and Zeeshan Hasan, Manager, Finance, presented the Statement of Revenues & Expenditures for the Period Ended March 31, 2018 Request for Decision and responded to questions.

18.595 Motion by Councillor Beniuk that County Council accepts the Lac La Biche County Statement of Revenues & Expenditures for the Period Ended March 31, 2018, as information.

CARRIED UNANIMOUSLY

4.3 Lac La Biche Libraries Report (Discussion).

Councillor Beniuk provided an update on the Library conference in Jasper.

18.596 Motion by Councillor Beniuk to accept the report as information and further to direct Administration to prepare a letter to send to Lac La Biche County Library staff to thank them for their efforts.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Bylaw 18-008 - 2018 Tax Rate Bylaw – Lac La Biche County (Request for Decision);

Mr. Small and Mr. Hasan presented the Bylaw 18-008 - 2018 Tax Rate Bylaw – Lac La Biche County Request for Decision and responded to questions.

18.597 Motion by Councillor Tkachuk to direct Administration to bring forward a proposed mill rate bylaw for residential rates of 3 mills for residential/farm, 10 mills for urban non residential, and 18.3647 for rural non-residential for a 6.12 to 1 Ratio, as discussed in meeting for first reading during the May 1, 2018, Regular Council Meeting.

In Favour
Deputy Mayor Borgun
Councillor Tkachuk
Councillor L’Heureux
Councillor Beniuk

Opposed
Mayor Moghrabi
Councillor Stedman
Councillor Moore
Councillor Johnson
Councillor Cote

DEFEATED

18.598 Motion by Mayor Moghrabi to direct Administration to bring forward a proposed mill rate bylaw for residential rates of 3 mills for residential/farm, 10 mills for urban non residential, and 18 for rural non-residential for a 6 to 1 Ratio, as discussed in meeting for first reading during the May 1, 2018, Regular Council Meeting.

In Favour	Opposed
Mayor Moghrabi	Councillor Stedman
Deputy Mayor Borgun	Councillor Johnson
Councillor L'Heureux	Councillor Cote
Councillor Beniuk	Councillor Tkachuk
Councillor Moore	

CARRIED

18.599 Motion by Councillor Stedman to direct Administration to bring forward a proposed mill rate bylaw for residential rates of 3 mills for residential/farm, 10 mills for urban non residential, and 18.46 mills rural non-residential as discussed in meeting for first reading during the May 1, 2018, Regular Council Meeting.

In Favour	Opposed
Mayor Moghrabi	Councillor L'Heureux
Councillor Cote	Deputy Mayor Borgun
Councillor Johnson	Councillor Tkachuk
Councillor Stedman	Councillor Beniuk
Councillor Moore	

CARRIED

7.2 Analysis and Proposed Use of Additional 2018 Property Tax Revenue (Briefing);

Mr. Small and Mr. Hasan presented the Analysis and Proposed Use of Additional 2018 Property Tax Revenue Briefing and responded to questions.

18.600 Motion by Deputy Mayor Borgun to accept the briefing as information.

CARRIED UNANIMOUSLY

7.3 Update County Cheque Signing Authorities (Request for Decision);

Mr. Small presented the Update County Cheque Signing Authorities Request for Decision and responded to questions.

18.601 Motion by Councillor Stedman that Council designates Clayton Kittlitz as a cheque signing authority for Lac La Biche County effective immediately.

In Favour	Opposed
Mayor Moghrabi	Councillor Johnson
Councillor Cote	
Councillor Stedman	
Councillor Moore	
Councillor L'Heureux	
Deputy Mayor Borgun	
Councillor Tkachuk	
Councillor Beniuk	

CARRIED

18.602 Motion by Councillor L'Heureux that Council removes Gordon Shaw as a cheque signing authority for Lac La Biche County effective immediately.

CARRIED UNANIMOUSLY

7.4 CM-71-005 Ad Hoc Funding (Briefing);

Mr. Small presented the CM-71-005 Ad Hoc Funding Briefing and responded to questions.

18.603 Motion by Councillor Cote to accept the briefing as information.

CARRIED UNANIMOUSLY

7.5 Council Code of Conduct Bylaw 18-002 (Request for Decision);

Mr. Small and Ms. Danielle Cardinal, Legislative Services Coordinator, presented the Council Code of Conduct Bylaw 18-002 Request for Decision and responded to questions.

18.604 Motion by Deputy Mayor Borgun that Bylaw 18-002 be given third reading this 1st day of May, 2018.

CARRIED UNANIMOUSLY

Councillor L'Heureux exited Chambers at 11:56 a.m.

18.605 Motion by Councillor Cote that Council Members' Code of Conduct Policy CS-11-006 be repealed.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 11:57 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 12:05 p.m. with all those Members of Council previously listed in attendance including Councillor L'Heureux.

7.6 Request for First Extension to the Subdivision Approval for File 2017-S-007; Reutov, Vera & Egoroff, Petro; Lot D, Plan 8522458 (Request for Decision);

Mr. Clayton Kittlitz, Senior Manager Planning and Development, presented the Request for First Extension to the Subdivision Approval for File 2017-S-007; Reutov, Vera & Egoroff, Petro; Lot D, Plan 8522458 Request for Decision and responded to questions.

18.606 Motion by Councillor Moore that County Council grants a one (1) year extension to the Subdivision Approval for File 2017-S-007 until May 17, 2019.

CARRIED UNANIMOUSLY

7.7 Municipal Lease – Lac La Biche Regional Humane Society (Request for Decision);

Mr. Kittlitz and Ms. Sheera Bourassa, Manager, Planning & Development, presented the Municipal Lease – Lac La Biche Regional Humane Society Request for Decision and responded to questions.

18.607 Motion by Councillor Moore to endorse the terms of the land lease agreement with the Lac La Biche Regional Humane Society with an amendment to the annual lease rate to \$1.00.

CARRIED UNANIMOUSLY

18.608 Motion by Councillor Cote to direct Administration to allocate funding in the amount of \$17,500.00 from the unallocated surplus to the Utilities Department budget for utility hookup to the proposed humane society facility.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

6.3 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:19 p.m.

Ms. Tracey Thompson, Community and Municipal Affairs Lead, Devon Canada Corporation, shared concerns related to the 2018 mill rate and noted implications of budget constraints on Devon's community investment spending should there be an increase in the mill rate.

Ms. Shafak Sajid, Policy Analyst with Oil Sands Community Alliance addressed Council to advocate for a mill rate reduction for industry.

Mr. Jason King representing Diamond Ridge provided Council with an update on the Diamond Ridge development to date.

18.609 Motion by Councillor L'Heureux to thank Tracey Thompson with Devon Canada.

CARRIED UNANIMOUSLY

18.610 Motion by Deputy Mayor Borgun to thank Shafak Sajid with the Oil Sands Community Alliance.

CARRIED UNANIMOUSLY

18.611 Motion by Councillor Moore to thank Jason King with Diamond Ridge.

CARRIED UNANIMOUSLY

Mayor Moghrabi declared the public input session closed at 12:33 p.m.

RECESS

Mayor Moghrabi called a recess at 12:33 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:13 p.m. with all those Members of Council previously listed in attendance.

7.8 Summer and Seasonal Employees (Briefing);

Mr. Kashif Ijaz, Manager, Human Resources, presented the Summer and Seasonal Employees Briefing and responded to questions.

18.612 Motion by Councillor Cote to direct Administration to repurpose the Protective Services Summer Clerk Position into the Project Services Department and further to accept the briefing as information.

In Favour
Mayor Moghrabi
Councillor Cote
Councillor Stedman
Councillor L'Heureux
Deputy Mayor Borgun
Councillor Beniuk
Councillor Johnson

Opposed
Councillor Moore
Councillor Tkachuk

CARRIED

7.9 Tourism Strategy Terms of Reference (Request for Decision);

Ms. Jana Rowe, Tourism, Marketing & Economic Development Coordinator, presented the Tourism Strategy Terms of Reference and responded to questions.

18.613 Motion by Councillor Stedman that Council approves the Tourism Strategy terms of reference and further that Administration is directed to proceed with the Request for Proposals.

CARRIED UNANIMOUSLY

7.17 Meeting at Water North Coalition (Discussion);

Councillor Cote provided an update to Council on the Water North Coalition meeting.

18.614 Motion by Deputy Mayor Borgun to accept Councillor Cote's update as information.

CARRIED UNANIMOUSLY

7.18 Community Update (Discussion);

Councillor Johnson provided information regarding a neighbouring municipality's Council/community update published weekly in the local newspaper.

18.615 Motion by Councillor Beniuk to accept Councillor Johnson's community update briefing as information and further to direct administration to bring forward options and costs for advertising Council Highlights in the newspaper.

CARRIED UNANIMOUSLY

7.10 Preventive Maintenance Program (Utilities) (Briefing);

Mr. Brian Shapka, Senior Manager, Public Works and Mr. Khalil Shaikh, Manager, Utilities, presented the Preventive Maintenance Program (Utilities) Briefing and responded to questions.

18.616 Motion by Councillor Beniuk to accept the briefing as information.

CARRIED UNANIMOUSLY

7.11 Review the Street Sweeping Program for the Hamlets of Lac La Biche and Plamondon (Briefing);

Mr. Shapka and Mr. Gary Mayhew, Manager, Transportation Services, presented the Review the Street Sweeping Program for the Hamlets of Lac La Biche and Plamondon Briefing and responded to questions.

18.617 Motion by Councillor L'Heureux to accept the briefing as information and to direct Administration to bring back information on efficiencies in the program.

CARRIED UNANIMOUSLY

7.1 Bylaw 18-008 - 2018 Tax Rate Bylaw – Lac La Biche County (Request for Decision); Continued...

Mr. Small and Mr. Hasan continued the presentation of Bylaw 18-008 - 2018 Tax Rate Bylaw – Lac La Biche County Request for Decision and responded to questions.

18.618 Motion by Mayor Moghrabi that Bylaw 18-008 be given first reading this 1st day of May, 2018 (featuring mill rates of 3.0000 mills for residential/farm, 10.0000 mills for urban non residential, and 18.0000 mills for rural non-residential).

In Favour
Mayor Moghrabi
Deputy Mayor Borgun
Councillor L'Heureux
Councillor Beniuk
Councillor Moore

Opposed
Councillor Stedman
Councillor Johnson
Councillor Cote
Councillor Tkachuk

CARRIED

18.619 Motion by Mayor Moghrabi that Bylaw 18-008 be given second reading this 1st day of May, 2018 (featuring mill rates of 3.0000 mills for residential/farm, 10.0000 mills for urban non residential, and 18.0000 mills for rural non-residential).

In Favour
Mayor Moghrabi
Deputy Mayor Borgun
Councillor L'Heureux
Councillor Beniuk
Councillor Moore

Opposed
Councillor Stedman
Councillor Johnson
Councillor Cote
Councillor Tkachuk

CARRIED

18.620 Motion by Deputy Mayor Borgun that Bylaw 18-008 be submitted for third and final reading (featuring mill rates of 3.0000 mills for residential/farm, 10.0000 mills for urban non residential, and 18.0000 mills for rural non-residential) this 1st day of May 2018.

In Favour
Mayor Moghrabi
Deputy Mayor Borgun
Councillor L'Heureux
Councillor Beniuk
Councillor Moore

Opposed
Councillor Stedman
Councillor Johnson
Councillor Cote
Councillor Tkachuk

DEFEATED

**Unanimous consent required to proceed with third reading.
Third reading will come to a future Council meeting.*

RECESS

Mayor Moghrabi called a recess at 2:42 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:53 p.m. with all those Members of Council previously listed in attendance.

7.12 Capital Projects List;

Mr. Shapka presented the Capital Projects List and responded to questions.

18.621 Motion by Councillor L'Heureux to direct Administration to set up a strategic session to discuss capital projects including a proposal for Alberta Transportation.

CARRIED UNANIMOUSLY

18.622 Motion by Mayor Moghrabi to direct Administration to bring forward information on the tactical plan to the June 5, 2018 Regular Council Meeting.

CARRIED UNANIMOUSLY

7.13 Curbside Pickup Program (Briefing);

Mr. Shapka and Ms. Molly Fyten, Manager, Environmental Services, presented the Curbside Pickup Program Briefing and responded to questions.

18.623 Motion by Councillor Tkachuk to direct Administration to implement a public feedback survey that includes service options with pros and cons for the residents of Missawawi Estates (Phases I and II) and McGrane Estates and bring back a summarized report for Council's review and approval to a future meeting of Council.

CARRIED UNANIMOUSLY

7.14 Parks and Open Spaces Policy & Procedure (Briefing);

Mr. Darrell Lessmeister, Senior Manager, Recreation & Community Enhancement, and Mr. Gary Harman, Manager, Parks and Facilities, presented the Parks and Open Spaces Policy Briefing and responded to questions.

Councillor Stedman exited Chambers at 3:38 pm and returned at 3:40 pm.

18.624 Motion by Deputy Mayor Borgun to accept the briefing as information.

CARRIED UNANIMOUSLY

18.625 Motion by Deputy Mayor Borgun to extend the May 1, 2018 Regular Council Meeting until all items on the agenda are addressed.

In Favour
Mayor Moghrabi
Deputy Mayor Borgun
Councillor L'Heureux
Councillor Beniuk
Councillor Moore
Councillor Stedman
Councillor Johnson
Councillor Cote

Opposed
Councillor Tkachuk

CARRIED

7.15 Urban Forestry Policy & Procedure (Request for Decision);

Mr. Lessmeister presented the Urban Forestry Policy and Procedure Request for Decision and responded to questions.

18.626 Motion by Councillor Stedman that County Council approves the Urban Forestry Policy and Procedure.

CARRIED UNANIMOUSLY

7.16 Ball Diamonds (Handout).

Mr. Lessmeister presented the Ball Diamonds Request for Decision and responded to questions.

18.627 Motion by Councillor Johnson that County Council requests Northern Lights Public School Division for permission to complete repairs and maintenance to the Aurora ball diamonds and further to direct Administration to post signage at Diamond #3 to limit use for Minor Baseball.

CARRIED UNANIMOUSLY

18.628 Motion by Councillor Tkachuk to direct Administration to move \$41,000.00 out of accumulated surplus to Parks and Open Spaces for the repairs to the Aurora/McArthur Park ball diamonds.

CARRIED UNANIMOUSLY

7.18 Utility Rates (Discussion);

Councillor Beniuk discussed concerns related to current rates for utility services.

18.629 Motion by Councillor Beniuk to direct Administration to bring forward to a meeting of Council in June information on actual utility costs versus fees charged.

CARRIED UNANIMOUSLY

Councillor L'Heureux exited Chambers at 4:32 p.m. and returned at 4:34 p.m.

IN CAMERA SESSION

18.630 Motion by Councillor Johnson to go in camera at 4:36 p.m.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 4:36 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 4:45 p.m. with all those Members of Council previously listed in attendance.

8.1 Affordable Housing (s.25(1) FOIP) (Request for Decision);

Ms. Shadia Amblie, Chief Administrative Officer, presented the Affordable Housing Request for Decision.

Members of Administration present for the discussion were: Shadia Amblie, Dan Small, Brian Shapka, Heather Reid

8.2 Gravel Acquisition (s.25(1) FOIP)(Briefing);

Mr. Shapka presented the Gravel Acquisition briefing.

Members of Administration present for the discussion were: Shadia Amblie, Dan Small, Brian Shapka and Heather Reid.

8.3 Community Grant Funding (s.16 FOIP) (Discussion);

Ms. Amblie presented the Community Grant Funding discussion item.

Members of Administration present for the discussion were: Shadia Amblie and Dan Small.

Councillor Tkachuk exited Chambers at 5:29 p.m and returned at 5:30 p.m.

4.2 Renewal of Assessment Services Contract (s.16 FOIP) (Request for Decision);

Mr. Small presented the Renewal of Assessment Services Contract Request for Decision.

Members of Administration present for the discussion were: Shadia Amblie, Dan Small, and Heather Reid.

Councillor Moore exited Chambers at 6:09 p.m. and returned at 6:11 p.m.

RETURN TO REGULAR MEETING

18.631 Motion by Deputy Mayor Borgun to proceed with the meeting out of camera at 6:14 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF "IN CAMERA SESSION"

8.1 Affordable Housing (s.25(1) FOIP) (Request for Decision);

18.632 Motion by Councillor Moore that Lac La Biche County confirms its commitment to the affordable housing project in partnership with Portage College, and further that the County has the financial capacity to support the construction of a 90-unit project subject to provincial and federal funding.

CARRIED UNANIMOUSLY

8.2 Gravel Acquisition (s.25(1) FOIP)(Briefing);

18.633 Motion by Councillor Beniuk to direct Administration to proceed with Option 1 negotiations as discussed In Camera.

CARRIED UNANIMOUSLY

18.634 Motion by Councillor Johnson to direct Administration to continue to pursue negotiations on Option 1 for phase 2 and 3 as discussed In Camera.

CARRIED UNANIMOUSLY

8.3 Community Grant Funding (s.16 FOIP) (Discussion);

No action required.

4.2 Renewal of Assessment Services Contract (s.16 FOIP) (Request for Decision).

18.635 Motion by Councillor Tkachuk that Administration be directed to negotiate a new assessment services agreement with Municipal Assessment Services Group Inc. including options for 10 and 20 percent re-inspection for a three-year period ending March 31, 2021, and bring it back to Council for its approval.

CARRIED UNANIMOUSLY

ADJOURNMENT

18.636 Motion by Councillor L'Heureux to adjourn the Regular Council Meeting of May 1, 2018, at 6:24 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**