

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

February 22, 2022- 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held February 22, 2022 at 10:00 a.m.

In accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Lac La Biche County Council held this meeting electronically.

CALL TO ORDER Mayor Reutov called the meeting to order at 10:03 a.m.

PRESENT	Paul Reutov	Mayor
	Lorin Tkachuk	Councillor/Deputy Mayor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor
	Jason Stedman	Councillor
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor
	John Mondal	Councillor
	Kevin Paré	Councillor

**STAFF IN
ATTENDANCE**

Dan Small	Acting Chief Administrative Officer/Associate CAO, Finance and Planning Division
Melanie McConnell	Associate CAO, Corporate Services Division
Darrell Lessmeister	Associate CAO, Recreation and Community Services Division (<i>In part and participated in person and electronically</i>)
Brian Shapka	Associate CAO, Infrastructure Services Division (<i>In part and participated in person and electronically</i>)
Mackenzie Zilinski	CAO Executive Assistant (<i>Participated electronically</i>)
Danielle Patenaude	Legislative Services Coordinator

ADOPTION OF AGENDA

22.127 MOVED
To adopt the February 22, 2022 Regular Council Meeting
Agenda as presented.

CARRIED UNANIMOUSLY

*Council subsequently passed Motion #22.145 to add Closed Session Item
8.5-Grant Update (s.21-FOIP) to the February 22, 2022 Agenda*

PROCEDURAL MATTER & EXTENSION OF MEETING

22.128 MOVED
To waive provision 13(2) of the Meeting Procedures Bylaw
20-32 and direct Administration to not record names or
attendance reasons of Closed Session attendees, for Item
8.1, in the minutes of the February 22, 2022 Regular
Council Meeting and to extend the meeting until all items
on the agenda are addressed.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

22.129 MOVED
To adopt the February 8, 2022 Regular Council Meeting
minutes as presented.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports

Councillor Paré:

- Hylo/Venice Ag Rec Board Meeting
- Plamondon Museum Tour
- Virtual Townhall Meeting-Community Policing
- Elected Official Education Program (EOEP) Corporate Planning and Finance Seminar
- Brownlee LLP Emerging Trends in Municipal Law Seminar

Councillor Mondal:

- Regular Council Meeting
- Virtual Townhall Meeting-Community Policing
- Elected Official Education Program (EOEP) Corporate Planning and Finance Seminar
- Family and Community Support Services (FCSS) Board Meeting

Councillor Beniuk:

- Virtual Townhall Meeting-Community Policing
- Museum Meeting
- Brownlee LLP Emerging Trends in Municipal Law Seminar

Councillor Borgun:

- Virtual Townhall Meeting-Community Policing
- Healthy Waters Meeting
- Lakeland Agricultural Research Association (LARA) HR Meeting
- Municipal Planning Commission (MPC)
- Lac La Biche Mission Historical Society Meeting
- Lac La Biche County Working Group Golf Tournament Meeting
- Brownlee LLP Emerging Trends in Municipal Law Seminar

Councillor Moore indicated that she attended most of the meetings previously mentioned.

Councillor Johnson:

- Virtual Townhall Meeting-Community Policing
- Owl River Rec Society-Family Fish Day

Deputy Mayor Tkachuk:

- Municipal Planning Commission (MPC)
- Virtual Townhall Meeting-Community Policing
- Lac La Biche County Working Group Golf Tournament Meeting
- Portage College Association Annual General Meeting (AGM)
- Brownlee LLP Emerging Trends in Municipal Law Seminar
- Alberta Community Crime Prevention Association (ACCPA)

Councillor Stedman:

- Virtual Townhall Meeting-Community Policing

Mayor Reutov:

- Regular Council Meeting
- Safter Municipality Advisory Committee (SMAC)
- Municipal Planning Commission (MPC)
- Doctor Recruitment Meeting
- Portage College Entrepreneurial Meeting
- Economic Development Advisory Committee (EDAC)
- Transitional Housing calls
- Responded to variety of resident calls

22.130 **MOVED**
To accept the Councillor Reports item as information.

CARRIED UNANIMOUSLY

DELEGATIONS

6.1 10:15 a.m. Delegation- Mr. James MacDonald, Executive Director and Ms. Vicky Lefebvre, NLLS Board Chair-Northern Lights Library System

Mr. James MacDonald, Executive Director and Ms. Vicky Lefebvre, NLLS Board Chair-Northern Lights Library System electronically co-presented the service benefits of NLLS to Council and responded to questions.

Councillor Borgun exited Council Chambers at 10:23 a.m. and returned at the same time.

Councillor Stedman exited Council Chambers at 10:24 a.m. and returned at the same time.

6.1.1 Disposition of Delegation Business

22.131 **MOVED**
To thank Mr. MacDonald and Ms. Lefebvre for their presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.2 Council Correspondence- Letter from Minister Ric McIver-Property Tax Rates

Ms. Mackenzie Zilinski, CAO Executive Assistant presented the Council Correspondence- Letter from Minister Ric McIver-Property Tax Rates item and responded to questions.

22.132 **MOVED**
That Council accept the Council Correspondence letter from Minister Ric McIver on property tax rates report as information.

CARRIED UNANIMOUSLY

7.3 Northern Lights Library System Budget Approval

Mr. Dan Small, Acting Chief Administrative Officer presented the Northern Lights Library System Budget Approval item and responded to questions.

22.133 MOVED

That Lac La Biche County accepts the 2022 budget for the Northern Lights Library System, with no levy increase, and to approve the annual levy payment of \$49,847.13 for both member municipalities and municipal library boards.

CARRIED UNANIMOUSLY

7.5 Councillor Expense Claims-January 2022

Mr. Small presented the Councillor Expense Claims-January 2022 and responded to questions.

22.134 MOVED

That Council approves the Councillor expense claims processed for the period of January 2022 and to amend Councillor Mondal's Expense Claim.

CARRIED UNANIMOUSLY

7.4 Municipal Assessor Contract Award

Mr. Zeeshan Hasan, Manager, Finance presented the Municipal Assessor Contract Award and responded to questions.

22.135 MOVED

That Council award the Municipal Assessment Contract for the period of April 1, 2022 to March 31, 2025 to Municipal Assessment Services Group for a total cost of \$793,700 for this period, with an option to renew for an additional three years upon mutual agreement.

CARRIED UNANIMOUSLY

RECESS

Mayor Reutov called a recess at 10:57 a.m.

RECONVENE

Mayor Reutov reconvened the meeting at 11:01 a.m. with all those Members of Council previously listed in attendance.

DELEGATIONS

6.2 11:00 a.m.-Delegation-Transitional Housing Healing Camp Program

Mr. Darrell Lessmeister, Associate CAO, Recreation and Community Services Division, Ms. Anita Polturak, Manager, FCSS, and Mr. Jason Ekeberg, Vice President Metis Nation of Alberta (MNA) Region 1 jointly presented the Transitional Housing Healing Camp Program item and responded to questions.

Councillor Stedman exited Council Chambers at 11:58 p.m. and returned at 12:00 p.m.

Councillor Paré exited Council Chambers at 12:03 p.m. and returned at 12:04 p.m.

6.2.2 Disposition of Delegation Business

22.136 MOVED

That County Council approves \$375,000 for the purchase and renovation of 6 portable units for the Transitional Housing Project, \$150,000 grant and \$225,000 from reserves (Transitional Wraparound Services Centre Reserve).

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Paré, Councillor Stedman, and Deputy Mayor Tkachuk

Opposed (2): Councillor Beniuk, and Councillor Johnson

CARRIED

22.137

MOVED

That County Council approves use of the property identified as 9001-105 Street, Urban Legal Land Description 202097711, Rural Land Description NE-36-66-14-4) for the in-town service and Plan 8021044 Block 1 Lot 7MSR (also known as the Municipal Reserve in the Bonesville Subdivision).

In Favour (2): Councillor Stedman, and Deputy Mayor Tkachuk

Opposed (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, and Councillor Johnson

DEFEATED

22.138

MOVED

To direct Administration and the Transitional Housing Task Force to negotiate with Metis Nation of Alberta (MNA) Region 1 for the placement of the portable units at the Bonesville Subdivision site.

In Favour (5): Mayor Reutov, Councillor Mondal, Councillor Beniuk, Councillor Paré, and Councillor Johnson.

Opposed (4): Councillor Borgun, Councillor Moore, Councillor Stedman, and Deputy Mayor Tkachuk

CARRIED

22.139

MOVED

To approve the Bonesville Subdivision site (Plan 8021044, Block 1, Lot 7MSR, also known as the Municipal Reserve in the Bonesville Subdivision) and to direct the Transitional Housing Task Force to explore an alternate site, instead of 9001-105 Street, within the Hamlet of Lac La Biche, for consideration for the Transitional Housing Project and to bring this information forward to a future Council Meeting.

CARRIED UNANIMOUSLY

22.140 MOVED
To thank Mr. Cardinal and Mr. Ekeberg, on behalf of Metis Nation of Alberta Region 1 and the representatives of the Transitional Housing Task Force for their presentation to Council.

CARRIED UNANIMOUSLY

RECESS Mayor Reutov called a recess 12:43 p.m.

RECONVENE Mayor Reutov reconvened the meeting at 12:45 p.m. with all those Members of Council previously listed in attendance.

PUBLIC INPUT SESSION

There was no one registered for the Public Input Session.

CLOSED SESSION

22.141 MOVED
To go into Closed Session at 12:46 p.m. to discuss the closed session agenda items pursuant to the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

8.1 Chief Administrative Officer (CAO) Recruitment (s.24-FOIP)

RETURN TO REGULAR MEETING

22.142 MOVED
To return the meeting to open session at 2:00 p.m.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.6 Snow Removal Policy

Mr. Brian Shapka, Associate CAO, Infrastructure Services Division presented the Snow Removal Policy item and responded to questions.

Councillor Stedman exited Council Chambers at 2:26 pm.

22.143 MOVED
To direct Administration to schedule a Special Council Meeting dedicated to the Snow Removal Policy and exploring the accompanying procedure schedules and to accept the Snow Removal Policy as information.

CARRIED UNANIMOUSLY

DELEGATIONS

6.4 2:00 p.m. Tender Opening-Plamondon Lift Stations Re-Tender UT-41-2020-03-22

Mr. Ryan Sharpe, MPE Engineering Ltd., Mr. Ali Memon, Manager, Engineering Services and Ms. Jennifer Jackson, Clerk, Engineering Services were present to open the tenders for Tender Opening-Plamondon Lift Stations Re-Tender UT-41-2020-03-22.

CONTRACTOR	AMOUNT WITH GST
Kitchton Contracting Ltd	\$11,727,980.25
NOVA Mechanical Systems Ltd.	\$4,097,862.30
Martushev Logging Ltd	\$3,770,963.70
640 Earthworks (1307695 Alberta Ltd)	\$3,451,731.19
Chandos Construction Ltd.	\$3,370,733.00

7.7 Amendments to the Lac La Biche County Indigenous Collaboration Committee (ICC) Terms of Reference (TOR)

Ms. Melanie McConnell, Associate CAO, Corporate Services Division and Ms. Danielle Patenaude, Legislative Services Coordinator co-presented Amendments to the Lac La Biche County Indigenous Collaboration Committee (ICC) Terms of Reference (TOR) and responded to questions.

22.144 **MOVED**
To adopt the amended Lac La Biche County Indigenous Collaboration Committee Terms of Reference as presented.

CARRIED UNANIMOUSLY

8.5 Grant Update (s.21- Disclosure harmful to intergovernmental relations-FOIP)- *Addition to the Agenda*

22.145 **MOVED**
To add to the February 22, 2022 Agenda, Closed Session Item 8.5- Grant Update (s.21- Disclosure harmful to intergovernmental relations-FOIP)

CARRIED UNANIMOUSLY

CLOSED SESSION

- 22.146 MOVED
To go into Closed Session at 2:41 p.m. to discuss the closed session agenda items pursuant to the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

The following Members of Administration were present during the Closed Session for presenting and recording purposes: Dan Small, Melanie McConnell, Darrell Lessmeister (electronically), Brian Shapka (electronically) Mackenzie Zilinski (electronically), Carl Kurppa, John Andersen, and Danielle Patenaude.

- 8.3 Land Matter Updates (s.24 and s.16-FOIP)
8.5 Grant Update (s.21- Disclosure harmful to intergovernmental relations-FOIP)- *Addition to the Agenda*

Mr. Kurppa exited Council Chambers at the conclusion of Item 8.5.

- 8.2 Delegation-Tourism Infrastructure Group-Mr.Roger Richard (s.25-FOIP)

Councillor Borgun exited Council Chambers at 3:47 p.m. and returned at the same time.

Councillor Stedman returned to Council Chambers at 3:38 p.m.

Councillor Paré exited Council Chambers at 3:51 p.m. and returned at 3:56 p.m.

The following Members of the Public were present during Closed Session for presenting purposes: Roger Richard and Emilie Richard for Item 8.2.

The Richard's exited Council Chambers at the conclusion of their presentation.

- 8.4 Road Access Update (s.21 and s.24-FOIP)

RETURN TO REGULAR MEETING

- 22.147 MOVED
To return the meeting to open session at 4:19 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.1 Chief Administrative Officer (CAO) Recruitment (s.24-FOIP)

22.148 MOVED
To proceed as discussed in Closed Session.

CARRIED UNANIMOUSLY

8.2 Delegation-Tourism Infrastructure Group-Mr. Roger Richard
(s.25- FOIP)

22.149 MOVED
To accept the Tourism Infrastructure Group presentation as information.

CARRIED UNANIMOUSLY

22.150 MOVED
To thank Mr. Roger Richard for his delegation on Tourism Infrastructure.

CARRIED UNANIMOUSLY

8.3 Land Matter Updates(s.24 and s.16-FOIP)

22.151 MOVED
That Council accepts the Land Matter Updates report as information.

CARRIED UNANIMOUSLY

8.4 Road Access Update (s.21 and s.24-FOIP)

22.152 MOVED
That Council accept the Road Access Update Report as information.

CARRIED UNANIMOUSLY

8.5 Grant Update (s.21-FOIP)-*Addition to the Agenda*

22.153 MOVED
To accept the Grant Update item as information.

CARRIED UNANIMOUSLY

ADJOURNMENT

22.154

MOVED

To adjourn the Regular Council Meeting of February 22, 2022 at 4:24 p.m.

CARRIED UNANIMOUSLY

Paul Reutov, Mayor

Dan Small, Acting Chief
Administrative Officer

ADOPTED