

**LAC LA BICHE COUNTY**  
**PUBLIC WORKS COMMITTEE**

**DATE:** March 9, 2016  
**TIME:** 10 a.m.  
**PLACE:** Council Chambers  
County Centre

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 February 24, 2016 Public Works Committee Meeting.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. DELEGATIONS & DISPOSITION OF DELEGATIONS
7. SEASONAL PROGRAMS UPDATE
8. WORKPLAN & CAPITAL PROJECTS UPDATE
  - 8.1 Tender, Quotation, and RFP Listing;
  - 8.2 Transportation Services Manager's Report.
9. NEW BUSINESS
  - 9.1 10 a.m. Facility Tours (Water Treatment Plant, Truckfills, Airport Site);
  - 9.2 Briefing – Summit Heights Truckfill;
  - 9.3 Briefing – Airport Improvements Proposal.
10. IN CAMERA SESSION (if necessary)
11. ADJOURNMENT

**LAC LA BICHE COUNTY  
PUBLIC WORKS COMMITTEE MEETING  
COUNTY CENTRE, LAC LA BICHE**

**March 9, 2016 – 10 a.m.**

Minutes of the Lac La Biche County Public Works Committee Meeting held March 9, 2016 at 10 a.m.

**NEW BUSINESS**

9.1 10 a.m. Facility Tours (Water Treatment Plant, Truckfills, Airport Site);

At 10 a.m., Members of the Committee and Administration attended a tour of the Water Treatment Plant and Airport and Summit Heights truckfills.

**CALL TO ORDER** Councillor Richard called the meeting to order at 1:56 p.m.

<b>PRESENT</b>	Robert Richard	Councillor/Chairperson
	David Phillips	Councillor
	Hajar (Jerry) Haymour	Councillor

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works
	Hugh Pettigrew	Manager, Transportation Services
	Vicki Versteeg	Legislative Services Coordinator

<b>REGRETS</b>	Omer Moghrabi	Mayor
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**ADOPTION OF AGENDA**

PW.16.027 Motion by Councillor Phillips to approve the March 9, 2016 Public Works Committee Meeting agenda as presented.

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

3.1 February 24, 2016 – Public Works Committee Meeting.

PW.16.028 Motion by Councillor Haymour to adopt the February 24, 2016 Public Works Committee Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

There was no unfinished business to address.

## **URGENT MATTERS**

There were no urgent matters to address.

## **DELEGATIONS & DISPOSITION OF DELEGATION BUSINESS**

There were no delegations.

## **SEASONAL PROGRAMS UPDATE**

A Seasonal Programs Update was not provided.

## **WORKPLAN & CAPITAL PROJECTS UPDATE**

### 8.1 Tender, Quotation, and RFP Listing;

Mr. Brian Shapka, Senior Manager of Public Works, addressed each item listed on the *Tender, Quotation, and RFP listing*.

PW.16.029 Motion by Councillor Phillips to accept the Tender, Quotation, and RFP Listing as information.

**CARRIED UNANIMOUSLY**

### 8.2 Transportation Services Manager's Report.

Mr. Hugh Pettigrew, Manager of Transportation Services, provided a capital projects update and review of recent departmental activities.

PW.16.030 Motion by Councillor Phillips to accept the Transportation Services Manager's Report as information.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

9.2 Briefing – Summit Heights Truckfill;

PW.16.031 Motion by Councillor Haymour to accept the Summit Heights Truckfill briefing as information, and further to direct Administration to prepare an Request for Decision for an addition of a barrel fill at the Summit Heights truckfill to be submitted to a Regular Council Meeting.

**CARRIED UNANIMOUSLY**

9.3 Briefing – Airport Improvements Proposal.

PW.16.032 Motion by Councillor Haymour to defer discussion of the airport improvements proposal until the next meeting of the Public Works Committee.

**CARRIED**  
**Councillor Richard**  
**Councillor Haymour**

**OPPOSED**  
**Councillor Phillips**

**CARRIED**

PW.16.033 Motion by Councillor Phillips to reschedule the April 5, 2016 Public Works Committee meeting to April 13, 2016 at 10 a.m. in Council Chambers.

**CARRIED**  
**Councillor Richard**  
**Councillor Phillips**

**OPPOSED**  
**Councillor Haymour**

**CARRIED**

**IN CAMERA SESSION (if necessary)**

There were no *in camera* matters to address.

**ADJOURNMENT**

PW.16.034 Motion by Councillor Richard to adjourn the Public Works Committee Meeting of March 9, 2016 at 3:10 p.m.

**CARRIED UNANIMOUSLY**

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**Robert Richard, Chairperson**

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**Shadia Amblie  
Chief Administrative Officer**

ADOPTED