

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

November 27, 2018 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held November 27, 2018 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:01 a.m.

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| PRESENT | Omer Moghrabi | Mayor |
| | Lorin Tkachuk | Councillor/Deputy Mayor |
| | Colette Borgun | Councillor |
| | Darlene Beniuk | Councillor |
| | George L'Heureux | Councillor |
| | Jason Stedman | Councillor |
| | Charlyn Moore | Councillor |
| | Sterling Johnson | Councillor |
| | Colin Cote | Councillor |

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| STAFF IN ATTENDANCE | Dan Small | Acting Assistant Chief Administrative Officer |
| | Darrell Lessmeister | Senior Manager, Recreation & Community Enhancement (in part) |
| | Brian Shapka | Senior Manager, Public Works (in part) |
| | Clayton Kittlitz | Senior Manager, Planning & Development (in part) |
| | Jihad Moghrabi | Communications Coordinator (in part) |
| | Heather Reid | Legislative Services Coordinator |

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| REGRETS | Shadia Amblie | Chief Administrative Officer |
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ADOPTION OF AGENDA

18.1405 Motion by Councillor Stedman to approve the November 27, 2018 Regular Council Meeting agenda as presented:

- Addition of Item:
 - o Item 7.15 Councillor Reports (Discussion).

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 3.1 November 8, 2018 – Special Council Meeting;
- 3.2 November 13, 2018 – Regular Council Meeting;
- 3.3 November 15, 2018 – Special Council Meeting.

18.1406 Motion by Councillor Borgun to adopt the November 8, 2018 Special Council Meeting minutes, the November 13, 2018 Regular Council Meeting minutes and the November 15, 2018 Special Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

There were no urgent matters.

PUBLIC HEARINGS

There were no public hearings scheduled.

NEW BUSINESS

7.15 Councillor Reports (Discussion);

Council held a roundtable discussion to provide updates on each Councillor's meetings and items of interest.

18.1407 Motion by Councillor Beniuk to accept the Councillor Reports Discussion item as information.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 10:22 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 10:28 a.m. with all those Members of Council previously listed in attendance.

DELEGATIONS

6.1 10:15 a.m. Delegation - Mr. Peter Kirylchuk - Road Conditions near Venice;

Mr. Peter Kirylchuk, and Mr. Eugene Uganecz, residents of the Venice area, presented to Council on behalf of residents of the area to share their concerns related to road conditions. Other area residents in attendance were: Alma Kirylchuk, Rose Feledichuk, Miles Uganecz, Michael and Tanya Kirylchuk. Mr. Kirylchuk requested Council consider rebuilding/reconstructing 4 miles of municipal road in the Venice area. Concerns related to the road included: the age and condition of the road, increased usage by residents as well as industry, and heavier equipment travelling the roads than it was originally designed for. Mr. Uganecz addressed Council to advise that he sees a need for two aging bridges along the stretch to be replaced by culverts. A safety concern was also brought forward related to a curved stretch of road along Highway 663 at Township Road 661.

6.1.1 Disposition of Delegation Business

18.1408 Motion by Deputy Mayor Tkachuk to thank Mr. Kirylchuk and Mr. Uganecz for the presentation to Council.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 10:55 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:09 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.1 Bylaw 18-030 (Planning & Development Fees and Charges) (Request for Decision);

Mr. Clayton Kittlitz, Senior Manager, Planning & Development, presented Bylaw 18-030 (Planning & Development Fees and Charges) Request for Decision and responded to questions.

18.1409 Motion by Councillor Cote that Bylaw 18-030 be given first reading this 27th day of November, 2018.

CARRIED UNANIMOUSLY

18.1410 Motion by Councillor Stedman that Bylaw 18-030 be given second reading this 27th day of November, 2018.

CARRIED UNANIMOUSLY

18.1411 Motion by Councillor Cote that Bylaw 18-030 be submitted for third and final reading this 27th day of November, 2018.

In Favour
Mayor Moghrabi
Deputy Mayor Tkachuk
Councillor Borgun
Councillor Stedman
Councillor Moore
Councillor Johnson
Councillor Cote

Opposed
Councillor Beniuk
Councillor L'Heureux

Unanimous Consent Required

DEFEATED

7.2 Draft Environmental Reserve Bylaw and Implementation Plan (Briefing);

Mr. Kittlitz presented the Draft Environmental Reserve Bylaw and Implementation Plan Briefing and responded to questions.

18.1412 Motion by Councillor Stedman to accept the Draft Environmental Reserve Bylaw and Implementation Plan Briefing as information and further to direct Administration to bring forward a public engagement plan to a future meeting of Council.

CARRIED UNANIMOUSLY

7.3 Business Registration (Briefing);

Ms. Jana Rowe, Tourism, Marketing, and Economic Development Coordinator, presented the Business Registration Briefing and responded to questions.

18.1413 Motion by Deputy Mayor Tkachuk to accept the Business Registration Briefing as information and further to direct Administration to conduct a survey on business registration, and bring back the results to a future meeting of Council for consideration.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

6.2 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:15 p.m.

Mr. David Hanson spoke to Council on the draft Environmental Reserve Bylaw presentation. Mr. Hanson inquired if there would be consideration of municipal reserves and their usage in addition to the environmental reserves. Mr. Hanson noted he is looking forward to the public engagement on the proposed Environmental Reserve bylaw.

Mr. Brian Deheer addressed Council related to the Athabasca Watershed Forum and noted it was well attended. A summary report is being prepared and will be circulated to municipalities. Mr. Deheer also identified opportunity to share Lac La Biche County's watershed management plans with other municipalities.

18.1414 Motion by Councillor Stedman to thank Mr. Hanson and Mr. Deheer for their presentations to Council.

CARRIED UNANIMOUSLY

Mayor Moghrabi declared the public input session closed at 12:24 p.m.

RECESS Mayor Moghrabi called a recess at 12:24 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 1:16 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.14 Proposed 2019 County Budget (Discussion).

18.1415 Motion by Councillor L'Heureux to defer Item 7.14 – Proposed 2019 County Budget to the Special Council Meeting for Budget Deliberations on November 29, 2018.

CARRIED UNANIMOUSLY

7.4 Mayoral Letters of Concern Regarding Bill C-69 (Request for Decision);

Mr. Jihad Moghrabi, Communications Coordinator, presented the Mayoral Letters of Concern Regarding Bill C-69 Request for Decision and responded to questions.

18.1416 Motion by Councillor L'Heureux that no correspondence be forwarded on behalf of Council on Bill C-69.

In Favour
Deputy Mayor Tkachuk
Councillor Beniuk
Councillor L'Heureux
Councillor Borgun
Councillor Stedman
Councillor Cote

Opposed
Mayor Moghrabi
Councillor Moore
Councillor Johnson

CARRIED

7.5 County Vehicle Wraps (Briefing);

Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement, presented the County Vehicle Wraps Briefing and responded to questions.

18.1417 Motion by Councillor Borgun to accept the County Vehicle Wraps Briefing as information.

CARRIED UNANIMOUSLY

7.6 Bold Center LED Sign Request for Proposal (Request for Decision);

Mr. Lessmeister presented the Bold Center LED Sign Request for Proposal Request for Decision and responded to questions

18.1418 Motion by Councillor Stedman that County Council approve awarding of the project FAC-72-2018-03, Exterior Electronic LED Sign Bold Center Development & Installation at a cost of \$254,906.41 to digital EDGE media Inc, and further to direct Administration to bring forward to a future meeting of Council potential revenue opportunities with the signage.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 1:57 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:04 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.7 Councillor Appointment – Plamondon & District Community Development Society (PDCDS) (Request for Decision);

Mr. Dan Small, Acting Assistant Chief Administrative Officer, presented the Councillor Appointment – Plamondon & District Community Development Society (PDCDS) Request for Decision and responded to questions.

18.1419 Motion by Councillor Stedman that Council appoints two Councillors as voting members on the Board of the Plamondon & District Community Development Society.

CARRIED UNANIMOUSLY

18.1420 Motion by Councillor Moore that Councillor L'Heureux be appointed as the second member to the Board of the Plamondon & District Community Development Society.

CARRIED UNANIMOUSLY

7.8 Lac La Biche County Library Board – Committee Appointment (Request for Decision);

Mr. Small presented the Lac La Biche County Library Board – Committee Appointment Request for Decision and responded to questions.

18. 1421 Motion by Councillor Beniuk to reappoint Ms. Janice Fulawka to the Lac La Biche County Library Board to a three year term ending September 19, 2021.

CARRIED UNANIMOUSLY

7.9 Proposed Northern Lights Library System (NLLS) 2019 Fee Increase (Request for Decision);

Mr. Small presented the Proposed Northern Lights Library System (NLLS) 2019 Fee Increase Request for Decision and responded to questions.

18.1422 Motion by Councillor Borgun that Lac La Biche County approves the proposed levy increase for the Northern Lights Library System from \$5.07 per capita to \$5.15 per capita for the 2019 fiscal year for both member municipalities and municipal library boards.

CARRIED UNANIMOUSLY

7.10 2018 Staff Christmas Gift (Request for Decision);

Ms. Mackenzie Girard, Executive Assistant to the Chief Administrative Officer, presented the 2018 Staff Christmas Gift Request for Decision and responded to questions.

18.1423 Motion by Deputy Mayor Tkachuk to direct Administration to move forward with the 2018 Staff Christmas Gift proposal of 2 \$25.00 gift certificates, and further that \$17,000 is moved from the accumulated surplus to the General Administration budget for this expenditure.

CARRIED UNANIMOUSLY

7.11 Update - Plamondon North Water and Sewer Servicing Local Improvement Plan (Request for Decision);

Mr. Small presented the Update - Plamondon North Water and Sewer Servicing Local Improvement Plan Request for Decision and responded to questions.

- 18.1424 Motion by Councillor Borgun that Lac La Biche County Council directs Administration to prepare a local improvement tax bylaw for the Plamondon North water and sewer servicing area based on the local improvement plan presented to property owners in the affected area in November 2018.

CARRIED UNANIMOUSLY

7.12 Statement of Revenues & Expenditures for the Period Ended October 31, 2018 (Request for Decision);

Mr. Small and Mr. Zeeshan Hasan, Manager, Finance, presented the Statement of Revenues & Expenditures for the Period Ended October 31, 2018 Request for Decision and responded to questions.

- 18.1425 Motion by Councillor Stedman that County Council accepts the Lac La Biche County Statement of Revenues & Expenditures for the Period Ended October 31, 2018, as information.

CARRIED UNANIMOUSLY

7.13 Analysis of Loss of Municipal Officers' Expense Allowance in 2019 (Handout);

Mr. Small presented the Analysis of Loss of Municipal Officers' Expense Allowance in 2019 Briefing and responded to questions.

- 18.1426 Motion by Deputy Mayor Tkachuk to accept the Results of Surveys for Municipal Elected Officials Briefing as information.

CARRIED UNANIMOUSLY

- 18.1427 Motion by Councillor Stedman to direct Administration to increase Councillor base pay and daily meeting fee by 14.47% to offset the increase in taxation that will become effective January 1, 2019 to be reflected in the 2019 budget.

In Favour
Deputy Mayor Tkachuk
Councillor Beniuk
Councillor Borgun
Councillor Stedman
Councillor Cote

Opposed
Mayor Moghrabi
Councillor L'Heureux
Councillor Moore
Councillor Johnson

CARRIED

RECESS Mayor Moghrabi called a recess at 3:09 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 3:22 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Stedman.

CLOSED SESSION

18.1428 Motion by Councillor Borgun to go into closed session at 3:23 p.m.

CARRIED UNANIMOUSLY

Councillor Stedman entered Chambers at 3:23 p.m.

8.1 Affordable Housing Update (s.25 FOIP) (Discussion);

Members of Administration present for the purposes of presenting and recording: Dan Small and Heather Reid.

RETURN TO REGULAR MEETING

18.1429 Motion by Councillor Moore to proceed with the meeting in open session at 4:00 p.m.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

18.1430 Motion by Councillor Moore to extend the November 27, 2018 Regular Council Meeting until all items on the agenda are addressed.

In Favour
Deputy Mayor Tkachuk
Councillor Beniuk
Councillor L'Heureux
Councillor Borgun
Councillor Stedman
Councillor Moore
Councillor Johnson

Opposed
Mayor Moghrabi
Councillor Cote

CARRIED

CLOSED SESSION

18.1431 Motion by Councillor Beniuk to go into closed session at 4:00 p.m.

CARRIED UNANIMOUSLY

8.1 Affordable Housing Update (s.25 FOIP) (Discussion);

Discussion on the Affordable Housing Update continued.

Members of Administration present for the purposes of presenting and recording: Dan Small and Heather Reid.

RETURN TO REGULAR MEETING

18.1432 Motion by Councillor Stedman to proceed with the meeting in open session at 4:07 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “CLOSED SESSION”

8.1 Affordable Housing Update (s.25 FOIP) (Discussion);

18.1433 Motion by Councillor Moore to request Alberta Rural Development Network (ARDN) to attend a future Council meeting with a briefing for Council on the proposed affordable housing project in Lac La Biche County.

CARRIED UNANIMOUSLY

CLOSED SESSION

18.1434 Motion by Councillor Borgun to go into closed session at 4:07 p.m.

CARRIED UNANIMOUSLY

8.2 Code of Conduct (s.17 FOIP) (Discussion).

There were no members of Administration present.

RETURN TO REGULAR MEETING

18.1435 Motion by Councillor L’Heureux to proceed with the meeting in open session at 4:23 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “CLOSED SESSION”

8.2 Code of Conduct (s.17 FOIP) (Discussion).

No further action required.

ADJOURNMENT

18.1436 Motion by Councillor Beniuk to adjourn the Regular Council Meeting of November 27, 2018 at 4:25 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Dan Small
Acting Assistant Chief Administrative Officer**

ADOPTED