

LAC LA BICHE COUNTY
PUBLIC WORKS COMMITTEE

DATE: August 10, 2016
TIME: 10 a.m.
PLACE: Council Chambers
McArthur Place

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 June 16, 2016 Public Works Committee Meeting Minutes.
4. UNFINISHED BUSINESS
 - 4.1 Briefing – Solid Waste Transitional Plan;
 - 4.2 Discussion – Follow Up on Meeting with Minister Mason.
5. URGENT MATTERS
6. DELEGATIONS & DISPOSITION OF DELEGATIONS
 - 6.1 10:15 a.m. – V3
McArthur Park Storm Water Outfall Design
7. SEASONAL PROGRAMS UPDATE
8. WORKPLAN & CAPITAL PROJECTS UPDATE
 - 8.1 Capital Projects Listing and Map;
 - 8.2 Transportation Services Manager's Report;
 - 8.3 Utilities Manager's Report;
 - 8.4 Environmental Services Manager's Report.
9. NEW BUSINESS
 - 9.1 Briefing – Curbside Pickup Program Mandatory Participation;

- 9.2 Briefing – William J. Cadzow Health Centre Improvements (attachments confidential);
- 9.3 Briefing – Old Conklin Road User Fees;
- 9.4 Discussion – Holowachuk Access Road Options;
- 9.5 Discussion – Old Trail Boat Launch Day Use;
- 9.6 Briefing – Hybrid Road Paving;
- 9.7 Briefing – Water and Sewer Repair Transitional Plan;
- 9.8 Briefing – Design Services for an Intersection and Access Road at 90th Avenue and Beaver Hill Road (addition to agenda);
- 9.9 Discussion – Dumasfield Subdivision Deep Services (addition to agenda);
- 9.10 Discussion – Lac La Biche Main Street Lighting (addition to agenda).
10. IN CAMERA SESSION (if necessary)
 - 10.1 Discussion – Capital Project Legal Matters (s. 27 FOIP).
11. ADJOURNMENT

**LAC LA BICHE COUNTY
PUBLIC WORKS COMMITTEE MEETING
McARTHUR PLACE, LAC LA BICHE**

August 10, 2016 – 10 a.m.

Minutes of the Lac La Biche County Public Works Committee Meeting held August 10, 2016 at 10 a.m.

CALL TO ORDER Councillor Richard called the meeting to order at 10:19 a.m.

PRESENT	Omer Moghrabi	Mayor
	Robert Richard	Councillor/Chairperson
	David Phillips	Councillor
	Hajar (Jerry) Haymour	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works
	Gordon Shaw	Senior Manager, Planning & Development
	Khalil Shaikh	Manager, Utilities (in part)
	Tom Kinderwater	Manager, Environmental Services (in part)
	Hugh Pettigrew	Manager, Transportation Services (in part)
	Vicki Versteeg	Legislative Services Coordinator

ADOPTION OF AGENDA

PW.16.077 Motion by Councillor Haymour to approve the August 10, 2016 Public Works Committee Meeting agenda as amended:

- Addition of item 9.8 Briefing – Design Services for an Intersection and Access Road at 90th Avenue and Beaver Hill Road;
- Addition of item 9.9 Discussion – Dumasfield Subdivision Deep Services;
- Addition of item 9.10 Discussion – Lac La Biche Main Street Lighting;
- Addition of item 10.1 Discussion – Capital Project Legal Matters (s. 27 FOIP).

CARRIED UNANIMOUSLY

PW.16.078 Motion by Mayor Moghrabi to add item 4.2 Discussion – Follow Up on Meeting with Minister Mason to the August 10, 2016 Public Works Committee agenda.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 June 16, 2016 – Public Works Committee Meeting.

PW.16.079 Motion by Mayor Moghrabi to adopt the June 16, 2016 Public Works Committee Meeting minutes as circulated.

CARRIED UNANIMOUSLY

DELGATIONS & DISPOSITION OF DELEGATIONS

6.1 V3 – McArthur Park Storm Water Outfall Design.

Mr. Nick Pyrcce and Mr. Steven Reichert, representatives of V3 Companies of Canada, presented design and engineering options for the storm water outfall at McArthur Park. Discussion followed on accessibility outfall design features, mechanisms to slow storm water out flows following heavy rain, and the costs and benefit of each design option. The Committee also discussed seeking approval by Alberta Environment and Parks for the designs.

RECESS

Councillor Richard called a recess at 11:01 a.m.

RECONVENE

Councillor Richard reconvened the meeting at 11:13 a.m. with all those Members of the Committee previously listed in attendance.

DELGATIONS & DISPOSITION OF DELEGATIONS

6.1 V3 – McArthur Park Storm Water Outfall Design (continued).

PW.16.080 Motion by Councillor Phillips to accept the McArthur Park storm water outfall design presentation as information, and further that a recommendation for storm water outfall options one and three (as presented to the Committee) be presented to Council at the August 23, 2016 Regular Council Meeting for endorsement and future presentation to, and approval by, Alberta Environment and Parks.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

4.1 Briefing – Solid Waste Transitional Plan;

Mr. Tom Kinderwater, Manager of Environmental Services, presented the briefing, addressed the shortcomings of the current solid waste strategy, and explained Administration's approach to developing a more effective plan.

Discussion followed on the legacy of inconsistency in earlier solid waste transitional plans and options for regional collaboration.

PW.16.081 Motion by Mayor Moghrabi to accept the briefing on a solid waste transitional plan as information, and further that the Committee make a recommendation to Council that Environmental Services be permitted to develop options for a long-term and consistent solid waste management strategy for a total cost of \$40,000 be presented to Council at a future Regular Council Meeting.

CARRIED UNANIMOUSLY

PW.16.082 Motion by Councillor Haymour to direct Administration to plan a site tour of neighbouring jurisdictions' waste management facilities.

CARRIED UNANIMOUSLY

4.2 Discussion – Follow Up on Meeting with Minister Mason to the agenda (addition to agenda).

Ms. Shadia Amblie, Chief Administrative Officer, provided an overview of the meeting held on July 6, 2016 with Minister Mason (Alberta Infrastructure and Transportation). Correspondence from Minister Mason was shared with the Committee. Discussion followed on Administration's draft response to the Minister's letter.

URGENT MATTERS

There were no urgent matters to address.

SEASONAL PROGRAMS UPDATE

Councillor Haymour exited Chambers at 12:04 p.m.

Mr. Brian Shapka, Senior Manager of Public Works, and Mr. Hugh Pettigrew, Manager of Transportation Services, provided an overview of seasonal programs. The dust control program and selective second applications of calcium chloride were discussed.

Councillor Haymour returned to Chambers at 12:07 p.m.

Discussion continued on sites in need of a second application of dust control solutions.

PW.16.083 Motion by Mayor Moghrabi to direct Administration to present a Request for Decision to the August 23, 2016 Regular Council Meeting for additional funds for the 2016 dust control program and a submit the dust control policy to the Policy Review Committee for amendment.

CARRIED UNANIMOUSLY

RECESS

Councillor Richard called a recess at 12:35 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 1:44 p.m. with all those Members of the Committee previously listed in attendance.

WORKPLAN & CAPITAL PROJECTS UPDATE

8.1 Capital Projects Listing and Map;

Mr. Shapka and Mr. Pettigrew discussed progress of the gravel crushing program and the supply and quality of crushed gravel.

Discussion continued progress of the Old Trail project and approaches to project management.

PW.16.084 Motion by Councillor Phillips to accept the capital projects listing and map as information, and further that the capital projects listing be made available on Council's SharePoint.

CARRIED UNANIMOUSLY

8.2 Transportation Services Manager's Report;

Mr. Pettigrew reviewed departmental activities, including the gravelling, resurfacing, and sidewalk programs. Discussion continued on logic of the timing for graveling and timing of resurfacing projects.

PW.16.085 Motion by Councillor Haymour to accept the Transportation Services Manager's report as information.

CARRIED UNANIMOUSLY

8.2 Utilities Services Manager's Report;

Mr. Khalil Shaikh, Manager of Utilities, was introduced to the Committee. Mr. Shaikh provided an overview of the departmental activities and highlights.

PW.16.086 Motion by Mayor Moghrabi to accept the Utilities Manager's report as information.

CARRIED UNANIMOUSLY

RECESS

Councillor Richard called a recess at 3:11 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 3:22 p.m. with all those Members of the Committee previously listed in attendance.

WORKPLAN & CAPITAL PROJECTS UPDATE

8.4 Environmental Services Manager's Report.

Councillor Haymour exited Council Chambers at 3:23 p.m.

Mr. Tom Kinderwater, Manager of Environmental Services, provided an overview of the department's activities, including Environment Week activities, progress on the storm water pond project, and use of the landfill compactor at Plamondon.

PW.16.087 Motion by Mayor Moghrabi to accept the Environmental Services Manager's Report as information.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.1 Briefing – Curbside Pickup Program Mandatory Participation;

Mr. Kinderwater advised that the Curbside Pickup Program continues to be rolled out. In an effort to keep the program as comprehensive as possible, Administration has been working with concerned residents to find solutions to their concerns.

Councillor Haymour returned to Council Chambers at 3:45 p.m.

Discussion continued on Administration's work to retain as many participants in the program as possible.

PW.16.088 Motion by Councillor Phillips to accept the curbside pickup program mandatory participation briefing as information, that program participation requirements be maintained for all users and that the solid waste management bylaw be revised as part of the solid waste management program review.

CARRIED UNANIMOUSLY

9.2 Briefing – William J. Cadzow Health Centre Improvements;

Mr. Pettigrew and Mr. Shapka addressed the costs to replace curbs, sidewalks, and asphalt at the William J. Cadzow Health Centre. The Committee discussed the magnitude of the potential costs and the County's role in improving infrastructure.

PW.16.089 Motion by Councillor Haymour to accept the briefing on improvements to the William J. Cadzow Health Centre as information, and further that the Health Centre improvements discussed by the Committee be addressed at the forthcoming meeting with the Minister of Health.

CARRIED UNANIMOUSLY

9.3 Briefing – Old Conklin Road User Fees;

Mr. Shapka addressed the deteriorating condition of the Old Conklin road and limited funds available for repair.

PW.16.090 Motion by Councillor Phillips to accept the briefing on Old Conklin Road user fees as information, and further that this issue be considered during 2017 budget deliberations.

CARRIED UNANIMOUSLY

9.10 Discussion – Lac La Biche Main Street Lighting;

PW.16.091 Motion by Councillor Haymour to refer consideration of this matter to a Regular Council meeting.

CARRIED UNANIMOUSLY

Councillor Haymour exited Council Chambers at 4:39 p.m.

9.4 Discussion – Holowachuk Access Road Options;

Mr. Shapka addressed concerns from residents about the scope of the paving project at Holowachuk Estates. Discussion continued on future improvements to the access road.

9.5 Discussion – Old Trail Boat Launch Day Use;

The Committee reviewed boat launch accessibility and discussed plans for the finished boat launch on the Old Trail.

9.6 Briefing – Hybrid Approach to Road Construction;

The Committee discussed past direction for Administration to investigate hybrid approaches to road construction.

PW.16.092 Motion by Mayor Moghrabi to accept the briefing on hybrid road paving as information, and further that this matter be disposed from the Committee's follow up action list.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.7 Briefing – Water and Sewer Repair Transitional Plan;

PW.16.093 Motion by Councillor Phillips to accept the briefing on a water and sewer repair transitional plan as information, and further that this matter be disposed from the Committee’s follow up action list.

CARRIED UNANIMOUSLY

9.8 Briefing – Design Services for an Intersection and Access Road at 90th Avenue and Beaver Hill Road (addition to agenda).

Mr. Gordon Shaw, Senior Manager of Planning and Development, addressed questions about the County’s obligations to construct an access road at the intersection of 90th Avenue and Beaver Hill Road.

RECESS

Councillor Richard called a recess at 5:19 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 5:30 p.m. with all those Members of the Committee previously listed in attendance.

NEW BUSINESS

9.8 Briefing – Design Services for an Intersection and Access Road at 90th Avenue and Beaver Hill Road (addition to agenda).

Discussion continued on the County’s obligation to provide road access to the property described as Lot 4.

PW.16.094 Motion by Mayor Moghrabi to accept the briefing on design services for an intersection and access road at the intersection of 90th Avenue and Beaver Hill Road as information, and further to direct Administration to return to the Committee with further information as requested.

CARRIED UNANIMOUSLY

- 9.9 Discussion – Dumasfield Subdivision Deep Services (addition to agenda);

The Committee discussed the timing, design, and tendering of deep services in the Dumasfield Subdivision.

- PW.16.095 Motion by Mayor Moghrabi that the Committee make a recommendation at a Regular Council meeting that deep services for the Dumasfield Subdivision (Points West area) be tendered for completion in 2016.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

- 4.2 Discussion – Follow Up on Meeting with Minister Mason to the agenda (addition to agenda).

The Committee reviewed the draft letter to Minister Mason and recommended changes.

RECESS

Councillor Richard called a recess at 5:56 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 5:57 p.m. with all those Members of the Committee previously listed in attendance.

UNFINISHED BUSINESS

- 4.2 Discussion – Follow Up on Meeting with Minister Mason to the agenda (addition to agenda) (continued).

Discussion continued on amendments to the draft letter to Minister Mason.

- PW.16.096 Motion by Councillor Richard to accept the draft letter to Minister Mason as information, and further, to direct Administration to incorporate the requested changes and present the redrafted letter at the August 23, 2016 Regular Council meeting.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

PW.16.097 Motion by Mayor Moghrabi to go in camera at 6:05 p.m.

CARRIED UNANIMOUSLY

10.1 Discussion - Project Legal Matters (s. 27 FOIP).

RETURN TO REGULAR MEETING

PW.16.098 Motion by Mayor Moghrabi to proceed with the meeting out of camera at 6:17 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF IN CAMERA SESSION

10.1 Discussion - Project Legal Matters (s. 27 FOIP).

No action required.

ADJOURNMENT

PW.16.099 Motion by Councillor Phillips to adjourn the Public Works Committee Meeting of August 10, 2016 at 6:17 p.m.

CARRIED UNANIMOUSLY

Robert Richard, Chairperson

**Shadia Amblie
Chief Administrative Officer**