

LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING

DATE: May 24, 2016
TIME: 10:00 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 May 10, 2016 Regular Council Meeting;
 - 3.2 May 17, 2016 Special Council Meeting.
4. UNFINISHED BUSINESS
 - 4.1 Briefing – Disposition of Delegation – Lakeland Archers – Request for Support;
 - 4.2 RFD – Hamlet of Plamondon Area Structure Expansion of Plan Area;
 - 4.3 RFD – Updated 2016 – 2019 Communications Plan;
 - 4.4 ~~RFD – Councillor Remuneration Policy CS-11-001; Deleted from agenda~~
 - 4.5 ~~RFD – Councillor Conference Attendance Policy CS-11-004; Deleted from agenda~~
 - 4.6 ~~RFD – Bylaw 16-007 Council Meeting Procedures. Deleted from agenda~~
5. URGENT MATTERS
 - 5.1 Discussion – Emergency Reception Centre Update (addition to agenda);
6. PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS
 - 6.1 10:15 a.m. Delegation – Lac La Biche Regional Health Foundation;
 - 6.1.1 Disposition of Delegation – Lac La Biche Regional Health Foundation.
 - 6.2 11:00 a.m. Tender Opening – Resurfacing & Overlay Project;

- 6.3 11:00 a.m. Tender Opening – Lakeview Estates – Base and Pave;
- 6.4 11:30 a.m. Public Hearing – Bylaw 16-010 to amend Bylaw 11-010 being the Off-Site Levy Bylaw;
- 6.5 11:30 a.m. Public Hearing – Bylaw 16-011 to amend Land Use Bylaw 12-024 to include the proposed Mixed Use Residential Business District;
- 6.6 12:15 p.m. Public Input Session;
 - 6.6.1 Disposition of Public Input Session.
- 6.7 2:30 p.m. Tender Opening – Water Treatment Plant Upgrades.

7. IN CAMERA SESSION

- 7.1 RFD – Acceptance of Auditor’s Management Letter (s. 24 FOIP);
- 7.2 Briefing – Land Matter – Lease (s. 25 FOIP);
- 7.3 RFD – Community Futures Lac La Biche – Request for New Service Agreement (s. 25 FOIP);
- 7.4 Discussion – Personnel Matters (s.17 FOIP) (addition to agenda);
- 7.5 Discussion – Letter of Support (s. 17 FOIP) (addition to agenda).

8. NEW BUSINESS

- 8.1 RFD – Bylaw 16-010 to amend Bylaw 11-010 being the Off-Site Levy Bylaw – 2nd and 3rd Reading;
- 8.2 RFD – Bylaw 16-011 to amend Land Use Bylaw 12-024 to include the proposed Mixed Use Residential Business District and Update Section 11 with Appropriate Definitions – 2nd and 3rd Reading;
- 8.3 RFD – Request for Second Extension to the Subdivision Approval for File 2014-S-004; JHO Holdings & Management Ltd.; Hudson’s Bay Company Reserve (LACLABI;HB);
- 8.4 Briefing – Proposed Costs to Extend the Plan Area for the South Lac La Biche Major Area Structure Plan;
- 8.5 RFD – Result of the Request for Proposals for Visitor Information Centre (VIC) Services;
- 8.6 RFD – Appointment of Weed Inspectors under the Weed Control Act and Lac La Biche County’s Weed Control Policy for the 2016 Season;

- 8.7 Briefing – Pow Wow Association/Antique Society Offer to Fix Pow Wow Hut;
- 8.8 RFD –Summit Heights Barrel Fill;
- 8.9 RFD – Airport Improvements;
- 8.10 RFD – Old Trail Boat Launch Paving and Utility Installation;
- 8.11 RFD – Specialized Municipality Consultation Update;
- 8.12 Briefing – Update – Rich Lake Recreation and Agricultural Society;
- 8.13 RFD – Assessment of Industrial Property in Lac La Biche County;
- 8.14 RFD – AUMA Resolution – Secure Access to Natural Gas Pipelines;
- 8.15 RFD – Statement of Revenues & Expenditures for the Period Ended April 30, 2016;
- 8.16 RFD – Overtime Pay for County Staff Involved in Fort McMurray Evacuation;
- 8.17 RFD – Council Appointment to the Lac La Biche & District Chamber of Commerce (addition to agenda);
- 8.18 RFD – Landowner requests on the application of off-site levies as a condition of development approval (addition to agenda).

9. ADJOURNMENT

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

May 24, 2016 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held May 24, 2016 at 10 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:07 a.m.

PRESENT	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor (entered at 10:21 a.m.)
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	John Nowak	Councillor / Deputy Mayor (entered at 11:28 a.m.)

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Jeff Lawrence	Senior Manager, Recreation & Community Enhancement (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Gordon Shaw	Senior Manager, Planning & Development (in part)
	Dan Small	Senior Manager, Finance & Grants (in part)
	Jihad Moghrabi	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator

REGRETS	Hajar (Jerry) Haymour	Councillor
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ADOPTION OF AGENDA

- | | |
|--------|---|
| 16.521 | Motion by Councillor Richard to approve the May 24, 2016 Regular Council Meeting agenda as amended: |
| | <ul style="list-style-type: none"> - Deletion of agenda item 4.4 RFD – Councillor Remuneration Policy CS-11-001; - Deletion of agenda item 4.5 RFD – Councillor Conference Attendance Policy CS-11-004; - Deletion of agenda item 4.6 RFD – Bylaw 16-007 Council Meeting Procedures; |

Motion 16.521 continued;

- Addition of agenda item 5.1 Discussion – Emergency Reception Centre Update;
- Addition of 7.4 Discussion – Personnel Matters (s. 17 FOIP);
- Addition of Item 8.17 – RFD – Council Appointment to the Lac La Biche & District Chamber of Commerce.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 May 10, 2016 – Regular Council Meeting;

3.2 May 17, 2016 – Special Council Meeting.

16.522 Motion by Councillor Phillips to adopt the May 10, 2016 Regular Council Meeting and May 17, 2016 Special Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

URGENT MATTERS

5.1 Emergency Reception Centre Update (addition to agenda).

Mr. John Kokotilo, Manager of Protective Services (Fire & Enforcement), provided the following update on the Emergency Reception Centre:

- Supplies for evacuees have been moved from the Bold Center to the Jubilee Hall and Archery Lanes;
- Meals for evacuees have been moved from the Bold Center Devon Room to the McArthur Room at McArthur Place;
- All supplies from Beaver Lake, Buffalo Lake, etc., have been consolidated; all supplies are now in the salt shed at County Centre;
- Donations are still coming in by the truck load;
- Currently evacuees are able to get supplies from 2 p.m. to 7 p.m., with one staff person on at all times to oversee the need for supplies;
- The County is still serving between 300 – 500 meals daily;
- There is no certainty when evacuees are to return home;
- All volunteer and employee hours are being documented.

Mayor Moghrabi thanked and commended Mr. Kokotilo, staff, and volunteers for all their hard work and dedication.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.1 Delegation – Lac La Biche Regional Health Foundation;

Council and Administration introduced themselves to the delegation. Mr. Zicki Eludin, Mr. Kal Polturak, and Mr. Brydon Ward, representatives of the Lac La Biche Regional Health Foundation, introduced themselves to all those present.

Mr. Eludin started the presentation by thanking Council for their support of the mobile cardiac telemetry monitor, the staff provided as administrative support, and for organizing the golf tournament with Portage College. The following information was shared:

- History of the Foundation;
- The Lac La Biche Regional Health Foundation was formally approved by the Minister of Health on September 10, 2015;
- The Foundation is working toward obtaining full charitable status which will allow the Foundation to issue income tax receipts for donations. With a charitable status, it will be easier to fundraise;
- The Foundation obtained a mailbox number and are working toward getting a phone number;
- The Foundation's vision is to have a hospital that is fully equipped with diagnostic equipment to enhance direct patient care;

Councillor Olson entered Council Chambers at 10:21 a.m.

- The Foundation's goals include: enhanced medical care at the William J. Cadzow Health Centre; expansion of new services and new equipment; and the ability to provide scholarships to post-secondary students taking health related programs;
- The Foundation's upcoming events include: Golf Fore Health Tournament; Festival of Trees Banquet; and a Valentine's Gala;
- Marketing plan – website launch, Facebook and Twitter accounts;
- Groups, companies and individuals that are willing to assist with fundraising;
- List of projects – purchase of a CT scanner and other diagnostic equipment that will assist in encouraging professionals to work and live in the community;
- The Ladies' Auxiliary has been assisting with fundraising efforts.

Discussion ensued regarding lobbying efforts with the Provincial Government.

Mayor Moghrabi thanked the delegation for their presentation.

DISPOSITION OF DELEGATION BUSINESS

6.1.1 Disposition of Delegation – Lac La Biche Regional Health Foundation.

16.523 Motion by Councillor Austin to send a thank you letter to the Lac La Biche Regional Health Foundation for their presentation.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

4.1 Briefing – Disposition of Delegation – Lakeland Archers – Request for Support;

Councillor Richard provided background information on the letter from Lac La Biche Shooting Association regarding the disposition of REC810010 to Lac La Biche County.

16.524 Motion by Councillor Richard to direct Administration to bring forward further information with respect to the reassignment of the lease disposition currently held with the Lac La Biche Shooting Association.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 10:54 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:02 a.m. with all those Members of Council previously listed in attendance.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.2 Tender Opening – Resurfacing & Overlay Project;

Mr. Ali Memon, Transportation Services Development Engineer, Ms. Helen Wells, Transportation Services Coordinator, and Mr. Hugh Pettigrew, Manager of Transportation Services, were present to open the tenders for Tender TR-32-2016-13 – Resurfacing & Overlay Project. The unofficial tender results are as follows:

Contractor	Amount (without GST)
Knelsen Sand & Gravel Ltd.	\$1,477,400.00
Allied Paving	\$1,318,560.00
E Construction Ltd.	\$1,362,310.00
Camp 5 Paving	\$1,443,153.00

Mr. Pettigrew thanked all the contractors for attending and advised that once the bids have been reviewed for accuracy by the consultants, Administration will bring forward a recommendation for Council's consideration.

RECESS

Mayor Moghrabi called a recess at 11:09 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:16 a.m. with all those Members of Council previously listed in attendance.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.3 Tender Opening – Lakeview Estates – Base and Pave;

Mr. Brad Grant, WSP representative, Mr. Memon, and Ms. Wells were present to open the tenders for Tender TR-32-2016-03 – Lakeview Estates – Base and Pave. The unofficial tender results are as follows:

Contractor	Schedule A County Supplied Aggregate	Schedule B Contractor Supplied Aggregate
E Construction Ltd.	\$3,144,650.00	\$3,237,300.00
Knelsen Sand & Gravel Ltd.	\$2,370,162.50	\$2,803,162.50
Allied Paving	No bid provided	\$2,456,800.00

Mr. Grant thanked all the contractors for attending and advised that once the bids have been reviewed for accuracy by the consultants, Administration will bring forward a recommendation for Council's consideration.

ADDITION TO AGENDA

16.525 Motion by Mayor Moghrabi to add item 7.5 Discussion – Letter of Support (s. 17 FOIP) to the May 24, 2016 Regular Council meeting agenda.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

16.526 Motion by Councillor Phillips to go in camera at 11:25 a.m.

CARRIED UNANIMOUSLY

7.5 Discussion – Letter of Support (s. 17 FOIP).

Councillor Nowak entered Council Chambers at 11:28 a.m.

Agenda item 7.5 was returned to later in the meeting.

RETURN TO REGULAR MEETING

16.527 Motion by Councillor Olson to proceed with the meeting out of camera at 11:35 a.m.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.4 Public Hearing – Bylaw 16-010 to amend Bylaw 11-010 being the Off-Site Levy Bylaw;

Mayor Moghrabi reviewed the public hearing process and declared the public hearing open at 11:38 a.m.

Mayor Moghrabi asked Ms. Melanie McConnell, Assistant Chief Administrative Officer, whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case, and further noted there were no written submissions.

Mr. Gord Shaw, Senior Manager of Planning & Development, summarized the purpose for the hearing.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw.

Mr. Gordon Lichuk and his wife, Ms. Coreen Gamblin, live West of Lac La Biche and are affected by the changes proposed in the offsite levy. They expressed their concern with the current offsite levy fees and the deterrent it places on people wanting to improve their homes.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

There was no one present wishing to speak in opposition of the proposed bylaw.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 11:45 a.m.

6.5 Public Hearing – Bylaw 16-011 to amend Land Use Bylaw 12-024 to include the proposed Mixed Use Residential Business District;

Mayor Moghrabi declared the public hearing open at 11:46 a.m.

Mayor Moghrabi asked Ms. McConnell whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case, and further noted there were no written submissions.

Mr. Dustin Robson, Planning & Development Officer, summarized the purpose for the hearing.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw.

Ms. Cheryl Stevenson, a resident affected by the proposed mixed use residential business district, expressed her concern with the inability to sell her home because it is currently zoned commercial.

Mr. Shaw explained that the proposed mixed use residential business district would allow flexibility to properties within this district to transition from commercial zoning to residential zoning.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

There was no one present wishing to speak in opposition of the proposed bylaw.

Mayor Moghrabi asked if the applicant wished to make any closing comments. No closing comments were made.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 11:51 a.m.

NEW BUSINESS

8.1 RFD – Bylaw 16-010 to amend Bylaw 11-010 being the Off-Site Levy Bylaw – 2nd and 3rd Reading;

16.528 Motion by Councillor Phillips that Bylaw 16-010 be given second reading this 24th day of May, 2016.

CARRIED UNANIMOUSLY

8.1 RFD – Bylaw 16-010 to amend Bylaw 11-010 being the Off-Site Levy Bylaw – 2nd and 3rd Reading (continued);

16.529 Motion by Councillor Richard that Bylaw 16-010 be given third and final reading this 24th day of May, 2016.

CARRIED UNANIMOUSLY

8.2 RFD – Bylaw 16-011 to amend Land Use Bylaw 12-024 to include the proposed Mixed Use Residential Business District and Update Section 11 with Appropriate Definitions – 2nd and 3rd Reading;

16.530 Motion by Councillor Olson that Bylaw 16-011 be given second reading this 24th day of May, 2016.

CARRIED UNANIMOUSLY

16.531 Motion by Councillor Phillips that Bylaw 16-011 be given third and final reading this 24th day of May, 2016.

CARRIED UNANIMOUSLY

16.532 Motion by Councillor Phillips to allow the landowners of the identified lots to apply for rezoning to the new MRB District, if they so choose, at no cost.

CARRIED UNANIMOUSLY

Councillor Austin left Council Chambers at 12:01 p.m.

ADDITION TO AGENDA

16.533 Motion by Councillor Richard to add item 8.18 RFD – Landowner Requests on the Application of Off-Site Levies as a Condition of Development Approval to the May 24, 2016 Regular Council meeting agenda.

CARRIED UNANIMOUSLY

Councillor Austin returned to Council Chambers at 12:04 p.m.

NEW BUSINESS

- 8.18 RFD – Landowner Requests on the Application of Off-Site Levies as a Condition of Development Approval (addition to agenda).

Mr. Shaw provided an overview of the RFD regarding landowner requests on the application of off-site levies as a condition of development approval and fielded questions of Council with respect to the same.

Councillor Olson left Council Chambers at 12:12 p.m.

Councillor Olson returned to Council Chambers at 12:14 p.m.

- 16.534 Motion by Councillor Siebold that off-site levies in the amount of \$754,025.00 payable as a result of development approval 2016-027 be waived for this approval only for the parcel legally described as Pt. RL 25-67-15-W4M because the County can only collect the levy once and prefers to collect the levy at the subdivision approval stage when it can be applied to the entire parcel and not just a portion of it.

CARRIED UNANIMOUSLY

- 16.535 Motion by Councillor Richard that off-site levies in the amount of \$631,025.00 payable as a result of development approval 2016-029 be waived for this approval only for the parcel legally described as NW 03-67-13-W4M because the County can only collect the levy once and prefers to collect it at the subdivision approval stage when it can be applied to the entire parcel and not just a portion of it.

CARRIED UNANIMOUSLY

- 16.536 Motion by Councillor Phillips that off-site levies in the amount of \$229,020.30 payable as a result of development approval 2016-038 be waived for this approval only for the parcel legally described as Lot 37, Plan LACLABI (RL 37-67-14-W4M because the County can only collect the levy once and prefers to collect it at the subdivision approval stage when it can be applied to the entire parcel and not just a portion of it.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.6 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:23 p.m.

Mr. Vern Yackimec was present and expressed that he does not accept the \$754,025.00 off-site levy charge as a reasonable amount for off-site levies on his property.

Mayor Moghrabi thanked Mr. Yackimec for his comments, and declared the public input session closed at 12:26 p.m.

6.6.1 Disposition of Public Input Session.

No action required.

RECESS

Mayor Moghrabi called a recess at 12:26 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 12:30 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.3 RFD – Request for Second Extension to the Subdivision Approval for File 2014-S-004; JHO Holdings & Management Ltd.; Hudson’s Bay Company Reserve (LACLABI;HB);

16.537 Motion by Councillor Nowak that County Council grant a one (1) year extension to the Subdivision Approval File 2014-S-004 until June 18, 2017.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Phillips
Councillor Thompson**

OPPOSED

**Councillor Olson
Councillor Siebold
Councillor Nowak**

CARRIED

RECESS

Mayor Moghrabi called a recess at 12:39 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:04 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Siebold.

Councillor Siebold entered Council Chambers at 2:04 p.m.

UNFINISHED BUSINESS

4.2 RFD – Hamlet of Plamondon Area Structure Expansion of Plan Area;

16.538 Motion by Councillor Richard to defer agenda item 4.2 RFD – Hamlet of Plamondon Area Structure Expansion of Plan Area until such time that Administration can provide further information.

CARRIED UNANIMOUSLY

4.3 RFD – Updated 2016 – 2019 Communications Plan;

Mr. Jihad Moghrabi, Communications Coordinator, presented the RFD on the updated 2016 – 2019 Communications Plan and fielded questions of Council.

Discussion ensued regarding some suggested changes:

- On page three of the Communications Plan under the heading Target Audiences – Priorities – it was recommended that, in the second paragraph, the clause “(mainly working in the Bold Center or with community programs)” be removed;
- On page four of the Communications Plan under the heading Residents – it was recommended that the sentence “More modeling and transparency in engagement and communications targeting these communities is needed to overcome reservations and lingering we/they attitudes.” be reviewed and perhaps reworded;
- Within the entirety of the document, it was recommended that wording be consistent by utilizing the words County and Region and removing the word Hamlets;
- On page five of the Communications Plan, under the heading Students and Educators, it was recommended that the Francophone school in Lac La Biche be included.

16.539 Motion by Councillor Thompson that the 2016 – 2019 Communications Plan is adopted as amended with the changes as discussed.

CARRIED UNANIMOUSLY

4.4 Removed from agenda;

- 4.5 Removed from agenda;
- 4.6 Removed from agenda;

NEW BUSINESS

- 8.4 Briefing – Proposed Costs to Extend the Plan Area for the South Lac La Biche Major Area Structure Plan;

16.540 Motion by Councillor Nowak to direct Administration to contact PariPlan to negotiate on the cost of the scope change for the South Lac La Biche Major Area Structure Plan.

CARRIED UNANIMOUSLY

- 8.5 RFD – Result of the Request for Proposals for Visitor Information Centre (VIC) Services;

16.541 Motion by Councillor Thompson that the proposal provided by the Lakeland Interpretive Society and the Association Canadienne Francaise de l'Alberta Regionale de Plamondon-Lac La Biche (ACFA) be approved by County Council, and further, that a three year service agreement be entered into with these agencies for the delivery of Visitor Information Centre Services.

CARRIED UNANIMOUSLY

- 8.6 RFD – Appointment of Weed Inspectors under the Weed Control Act and Lac La Biche County's Weed Control Policy for the 2016 Season;

16.542 Motion by Councillor Thompson to appoint David Nelson and Joel Larry as weed inspectors to perform the duties and functions as set forth in the Alberta Weed Control Act and per Lac La Biche County's Integrated Vegetation Management Policy PI-63-002, with an effective date of May 24, 2016 and culminating with the expiration of employment as set forth in the employment agreement with the aforementioned employees.

CARRIED UNANIMOUSLY

8.7 Briefing – Pow Wow Association/Antique Society Offer to Fix Pow Wow Hut;

16.543 Motion by Councillor Nowak to accept the briefing regarding the Pow Wow Association/Antique Society offer to fix the Pow Wow hut as information.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.7 Tender Opening – Water Treatment Plant Upgrades;

Mr. Memon, Ms. Wells, and Mr. Bob Macor, Construction and Projects Coordinator, were present to open the tenders for the water treatment plant upgrades. The unofficial tender results are as follows:

Contractor	Amount
Alpha Construction Inc.	\$1,070,850.00 including GST
Tritech Group Ltd.	\$1,722,850.50 including GST
Nason	\$1,168,303.50 including GST
Nova Mechanical Systems Ltd.	\$1,048,467.00 including GST
Filtrum Construction	\$995,190.00 including GST

Mr. Brian Shapka, Senior Manager of Public Works, thanked all the contractors for attending and advised that once the bids have been reviewed for accuracy by the consultants, Administration will bring forward a recommendation for Council’s consideration.

NEW BUSINESS

8.8 RFD –Summit Heights Barrel Fill;

16.544 Motion by Councillor Thompson that County Council approve additional 2016 Capital Budget funds in the amount of \$170,000 for the installation of a barrel fill at the Summit Heights reservoir.

CARRIED UNANIMOUSLY

8.9 RFD – Airport Improvements;

16.545 Motion by Councillor Nowak that County Council approve additional 2016 Capital Budget funds in the amount of \$500,000 for the construction of improvements at the Lac La Biche County Airport.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Phillips
Councillor Siebold
Councilor Nowak

OPPOSED
Councillor Olson
Councillor Thompson

CARRIED

8.10 RFD – Old Trail Boat Launch Paving and Utility Installation;

It was noted that, on page two of the RFD, under the heading Response Options, that both amounts should read \$170,000.

Agenda item 8.10 was deferred to later in the meeting.

RECESS

Mayor Moghrabi called a recess at 3:11 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:20 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.11 RFD – Specialized Municipality Consultation Update;

16.546 Motion by Councillor Olson that Alberta Counsel be contracted to facilitate the open houses and prepare the final report to the Minister of Municipal Affairs on behalf of the County at a cost of not more than \$6,500, to be paid from accumulated surplus.

CARRIED UNANIMOUSLY

16.547 Motion by Councillor Richard that open houses for public consultations regarding the change of status of Lac La Biche County to a specialized municipality take place in the second half of August, with exact dates to be determined.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

- 16.548 Motion by Councillor Austin to extend the May 24, 2016 Regular Council meeting to such time that all agenda items have been addressed.

CARRIED UNANIMOUSLY

NEW BUSINESS

- 8.11 RFD – Specialized Municipality Consultation Update (continued);
- 16.549 Motion by Councillor Olson that County Council accepts the content of the table and maps as proposed in the RFD to be presented at the open houses.

CARRIED UNANIMOUSLY

Councillor Siebold left Council Chambers at 4:00 p.m. and did not return to the meeting.

NEW BUSINESS

- 8.12 Briefing – Update – Rich Lake Recreation and Agricultural Society;
- 16.550 Motion by Councillor Thompson to accept the update on the Rich Lake Recreation and Agricultural Society as information, and further that Administration provide Council with an update on the mold situation.

CARRIED UNANIMOUSLY

- 8.13 RFD – Assessment of Industrial Property in Lac La Biche County;
- 16.551 Motion by Councillor Thompson to direct Administration to send a letter to the Minister of Municipal Affairs in support of continuing the current practice of having municipalities conduct the assessment of industrial property.

CARRIED UNANIMOUSLY

8.14 RFD – AUMA Resolution – Secure Access to Natural Gas Pipelines;

16.552 Motion by Councillor Olson that Administration submit the drafted AUMA resolution: *Secure Access to Natural Gas Pipelines* for the 2016 AUMA convention.

CARRIED UNANIMOUSLY

8.15 RFD – Statement of Revenues & Expenditures for the Period Ended April 30, 2016;

16.553 Motion by Councillor Thompson that County Council accept the Lac La Biche County Statement of Revenues and Expenditures for the period ended April 30, 2016, as presented.

CARRIED UNANIMOUSLY

Mr. Dan Small, Senior Manager of Finance and Grants, provided a Disaster Management Operating Budget as of May 24, 2016 for Council's review.

16.554 Motion by Councillor Thompson to accept the handout regarding the Disaster Management Operating Budget as information.

CARRIED UNANIMOUSLY

8.16 RFD – Overtime Pay for County Staff Involved in Fort McMurray Evacuation;

16.555 Motion by Councillor Nowak that the setup, operation, and winding down of reception centre operations in response to the wildfires in the Regional Municipality of Wood Buffalo in May 2016 be designated as an extraordinary event that justifies payment of overtime to all non-management and management employees involved in accordance with Lac La Biche County Human Resource policies and procedures.

CARRIED UNANIMOUSLY

8.17 RFD – Council Appointment to the Lac La Biche & District Chamber of Commerce (addition to agenda).

16.556 Motion by Councillor Olson to accept Councillor Nowak’s resignation from the Lac La Biche & District Chamber of Commerce.

CARRIED UNANIMOUSLY

16.557 Motion by Councillor Thompson to defer the appointment of a County representative on the Chamber of Commerce to the Organizational Meeting to be held in October, 2016.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.10 RFD – Old Trail Boat Launch Paving and Utility Installation;

Mr. Shapka provided Council with maps of the proposed Old Trail boat launch paving and utility installation project.

Discussion ensued regarding the same.

16.558 Motion by Councillor Richard that County Council approve additional 2016 Capital Budget funds in the amount of \$170,000 for the installation of utilities and paving of the road and parking areas at the Old Trail Boat Launch.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 4:38 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 4:45 p.m. with all those Members of Council previously listed in attendance.

IN CAMERA SESSION

16.559 Motion by Councillor Austin to go in camera at 4:45 p.m.

CARRIED UNANIMOUSLY

7.1 RFD – Acceptance of Auditor’s Management Letter (s. 25 FOIP);

7.2 Briefing – Land Matter – Lease (s. 25 FOIP);

Councillor Austin left Council Chambers at 5:10 p.m. and did not return to the meeting.

7.3 RFD – Community Futures Lac La Biche – Request for New Service Agreement (s. 25 FOIP);

7.4 Discussion – Personnel Matters (s. 17 FOIP) (addition to agenda);

RETURN TO REGULAR MEETING

16.560 Motion by Councillor Nowak to proceed with the meeting out of camera at 5:30 p.m.
CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

7.1 RFD – Acceptance of Auditor’s Management Letter (s. 25 FOIP);

16.561 Motion by Councillor Thompson that County Council accept the County auditor’s comments on internal control as presented in their letter of April 26, 2016 as information.

CARRIED UNANIMOUSLY

7.2 Briefing – Land Matter – Lease (s. 25 FOIP);

16.562 Motion by Councillor Richard that Administration bring back information on the Lease as requested *in camera* to a future Council meeting.

CARRIED UNANIMOUSLY

7.3 RFD – Community Futures Lac La Biche – Request for New Service Agreement (s. 25 FOIP).

16.563 Motion by Councillor Thompson that Administration be given direction to negotiate with Community Futures a new service agreement that reflects changes in marketing activity totaling \$22,500 and have Community Futures provide a rationale for the Service Administration Fee so that Council can determine its validity.

CARRIED UNANIMOUSLY

7.4 Discussion – Personnel Matters (s. 17 FOIP);

No action required.

7.5 Discussion – Letter of Support (s. 17 FOIP).

No action required.

ADJOURNMENT

16.564 Motion by Councillor Thompson to adjourn the Regular Council Meeting of May 24, 2016 at 5:33 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**