

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

March 22, 2022- 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held March 22, 2022 at 10:00 a.m.

CALL TO ORDER Mayor Reutov called the meeting to order at 10:03 a.m.

PRESENT

Paul Reutov	Mayor
Lorin Tkachuk	Councillor/Deputy Mayor
Colette Borgun	Councillor
Darlene Beniuk	Councillor
Jason Stedman	Councillor (<i>Joined at 10:48 a.m. and participated electronically</i>)
Sterling Johnson	Councillor
John Mondal	Councillor
Kevin Paré	Councillor
Charlyn Moore	Councillor

**STAFF IN
ATTENDANCE**

Dan Small	Acting Chief Administrative Officer/Associate CAO, Finance and Planning Division
Melanie McConnell	Associate CAO, Corporate Services Division
Darrell Lessmeister	Associate CAO, Recreation and Community Services Division (<i>In part and participated in person and electronically</i>)
Brian Shapka	Associate CAO, Infrastructure Services Division (<i>In part and participated in person and electronically</i>)
Mackenzie Zilinski	CAO Executive Assistant (<i>Participated electronically</i>)
Danielle Patenaude	Legislative Services Coordinator

ADOPTION OF AGENDA

22.210

MOVED

To adopt the March 22, 2022 Regular Council Meeting Agenda as amended:

Addition of items:

- Item #8.3-3:00 p.m.-Delegation-Personnel Matters (s.17-Disclosure harmful to personal privacy and s.24-Advice from officials-FOIP)
- Item #7.14-Intersection Improvements at Beaverhill Road

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

22.211

MOVED

To adopt the following minutes as presented:

- Special Council Meeting-March 7, 2022
- Regular Council Meeting-March 8, 2022

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports

Deputy Mayor Tkachuk:

- Alberta Municipalities (AM) Spring Convention
- Rural Municipalities Association (RMA) Spring Convention
- Healthier Communities Golf Tournament Meeting
- Procurement Workshop

Councillor Johnson:

- Alberta Municipalities (AM) Spring Convention
- Rural Municipalities Association (RMA) Spring Convention
- Procurement Workshop

Councillor Moore:

- Rural Municipalities Association (RMA) Spring Convention
- Procurement Workshop

Councillor Borgun:

- Alberta Municipalities (AM) Spring Convention
- Rural Municipalities Association (RMA) Spring Convention
- Healthier Communities Golf Tournament Meeting
- Procurement Workshop

Councillor Beniuk:

- Alberta Municipalities (AM) Spring Convention
- Rural Municipalities Association (RMA) Spring Convention
- Museum Meetings (Regular and AGM)
- Procurement Workshop

Councillor Mondal:

- Alberta Municipalities (AM) Spring Convention
- Rural Municipalities Association (RMA) Spring Convention
- Elected Officials Education Program (EOEP) Corporate Planning and Finance
- Family and Community Support Services (FCSS) Board Meeting

Councillor Paré:

- Alberta Municipalities (AM) Spring Convention
- Rural Municipalities Association (RMA) Spring Convention
- Elected Officials Education Program (EOEP) Corporate Planning and Finance
- Procurement Workshop
- Portage College “Waniskah” Indigenous Cultural Space Opening and Round dance

Mayor Reutov:

- Alberta Municipalities (AM) Spring Convention
- Rural Municipalities Association (RMA) Spring Convention
- Healthier Communities Golf Tournament Meeting
- Portage College “Waniskah” Indigenous Cultural Space Opening and Round dance
- Procurement Workshop
- Mayor/Deputy Mayor/CAO Agenda Review Meeting
- Resident phone calls

22.212

MOVED

To accept the Councillor Reports item as information.

CARRIED UNANIMOUSLY

DELEGATIONS

6.1 10:15 a.m.- Delegation-Oil Sands Community Alliance- Update on the Oil Sands Community Alliance

Mr. Perry Berkenpas, Executive Director electronically presented the Oil Sands Community Alliance- Update on the Oil Sands Community Alliance and responded to questions.

22.213 MOVED
To thank Mr. Berkenpas, on behalf of the Oil Sands Community Alliance, for his presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.2 Business Improvement Program

Mr. John Andersen, Director, Economic Investment & Retention presented the Business Improvement Program item and responded to questions.

Councillor Stedman electronically joined the meeting at 10:48 a.m.

Councillor Borgun exited Council Chambers at 10:57 a.m. and returned at the same time.

Councillor Paré exited Council Chambers at 11:20 a.m. and returned at 11:21 a.m.

22.214 MOVED
That Council accepts the Business Improvement Program (BIP), with the inclusion of 101 Avenue in the Hamlet of Plamondon, granting a 20% portion of approved improvement costs to a maximum of \$20,000 per project.

CARRIED UNANIMOUSLY

22.215 MOVED
That Council directs Administration to return to Council with recommended pilot projects, as allowed by budget, for final approval and conditions on grant eligibility.

CARRIED UNANIMOUSLY

22.216 MOVED
That Council include all businesses, that pay business taxes, within Lac La Biche County as part of the Business Improvement Program as part of year two of the program implementation.

CARRIED UNANIMOUSLY

7.3 First Reading Municipal Development Plan Amendment
Bylaw 22-009 and Rezoning Bylaw 22-010

Ms. Sheera Bourassa, Planning and Development Officer presented the First Reading Municipal Development Plan Amendment Bylaw 22-009 and Rezoning Bylaw 22-010 item and responded to questions.

22.217 MOVED
That Bylaw 22-009 be given first reading this 22nd day of March, 2022.

CARRIED UNANIMOUSLY

22.218 MOVED
That Bylaw 22-010 be given first reading this 22nd day of March, 2022.

CARRIED UNANIMOUSLY

7.4 2022 Funding Recommendations-Recreational/Cultural Operating
Program

Mr. Carl Kurppa, Grants and Community Funding Coordinator presented the 2022 Funding Recommendations-Recreational/Cultural Operating Program item and responded to questions.

Mayor Reutov exited Council Chambers at 11:27 a.m. Deputy Mayor Tkachuk assumed the position of Chair.

Mayor Reutov returned to Council Chambers at 11:28 a.m. and returned to the position of Chair.

Deputy Mayor Tkachuk exited Council Chambers at 11:28 a.m. and returned at the same time.

Deputy Mayor Tkachuk exited Council Chambers at 11:45 a.m. and exited at 11:48 a.m.

- 22.219 MOVED
That Council allocates Recreational/Cultural Operating Program Funding to the following organizations and for the following amounts:
- Hylo/Venice Recreation and Agricultural Society \$55,000
 - Owl River Recreation Association \$21,097
 - Russian Kafolicheskaya Culture Preservation Society \$37,793.

CARRIED UNANIMOUSLY

- 22.220 MOVED
To direct Administration to not approve the following organization as part of the Recreational/Cultural Operating Program:
- Le Club de la Radio Communautaire de Plamondon-Lac La Biche \$23,715.

In Favour (7): Mayor Reutov, Councillor Moore, Councillor Mondal, Councillor Beniuk, Councillor Paré, Deputy Mayor Tkachuk, and Councillor Johnson

Opposed (2): Councillor Borgun, and Councillor Stedman

CARRIED

- 22.221 MOVED
To approve all remaining organizations, as recommended by Administration in column D, as part of the Recreational/Cultural Operating Program.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

6.2 12:15 p.m.- Public Input Session

There were two registered speakers for the Public Input Session.

Ms. Jodie Brownlie requested Council to contemplate allowing County employees, particularly casual employees, to be considered for Member-at-Large appointments on County committees.

Mr. Guy Lambert and Mrs. Cecile Lambert presented to Council concerns about the Bayview Beach Bylaw 22-007, particularly about residents being charged the local improvement levy prior to the completion of the project.

22.222 **MOVED**
 To thank Ms. Brownlie and Mr. and Mrs. Lambert for their presentations to Council as part of the Public Input Session.

CARRIED UNANIMOUSLY

RECESS Mayor Reutov called a recess at 12:28 p.m.

RECONVENE Mayor Reutov reconvened the meeting at 1:39 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.5 2022 Funding Recommendations-Capital Projects Assistance Grant

Mr. Kurppa presented the 2022 Funding Recommendations-Capital Projects Assistance Grant item and responded to questions.

22.223 **MOVED**
 That Council allocate Capital Projects Assistance Grant funding in the amount of \$494,226, as requested by the following organizations, with the \$216,420 funded from the program and the remaining funding to come from the Resident Response Fund:

Organization	2022 Requested
Craigend Recreation and Agricultural Society	\$6,000
Lac La Biche Mission Historical Society	\$2,537
PDCDS- Camp 3F	\$4,515
Chapelle Society	\$10,000
Hylo/Venice Recreation and Agricultural Society	\$30,186
Hylo/Venice Recreation and Agricultural Society	\$22,360
Lac La Biche Mission Historical Society	\$19,250
Owl River Recreation Association	\$41,378
Russian Kafolicheskaya Culture Preservation Society-11 requests	\$358,000 <i>*combined amount</i>

CARRIED

22.224 **MOVED**
 That Council allocates capital assistance funding to the Rich Lake Recreation and Agricultural Society in the amount of \$41,258 with funding to come from the Resident Response Fund.

CARRIED UNANIMOUSLY

DELEGATIONS

6.3 2:15 p.m. -Tender Opening- Young's Beach Subdivision
 GBC, ACP and other work

Mr. Ali Memon, Manager, Engineering Services, Ms. Jennifer Jackson, Clerk, Project Services and Mr. Erwin Miranda, Wood Environment & Infrastructure Solutions were present to open the tenders for Tender Opening TR-32-2019-11-22 Young's Beach Subdivision Granular Base Course (GBC), Asphalt Concrete Pavement (ACP) and other work.

CONTRACTOR	AMOUNT WITHOUT GST
H. Wilson Industries Limited	\$5,391,110.25
Ledcor Group of Companies	\$5,667,938.49
Alpine Asphalt and Paving Contracting Inc	\$4,306,077.54
E-Construction	\$4,910,250.00
Knelsen Sand and Gravel Limited	\$4,065,955.00

NEW BUSINESS

7.6 Preparedness Mitigation & Response-Council Addition Form from Councillor Kevin Paré

Mr. Dan Small, Acting Chief Administrative Officer presented the Preparedness Mitigation & Response-Council Addition Form from Councillor Kevin Paré item and responded to questions.

22.225 MOVED
That Council accept the report as information, and direct Administration to flag this for internal discussions during the 2023 budget preparation.

CARRIED UNANIMOUSLY

7.7 Bold Center Sports Field Change Room Facility

Mr. Darrell Lessmeister, Associate CAO, Recreation and Community Services Division and Mr. Gary Harman, Manager, Parks & Facilities co-presented the Bold Center Sports Field Change Room Facility item and responded to questions.

22.226 MOVED
That County Council directs Administration to bring back further options for the Bold Center Changeroom Facility to future Capital Budget discussions.

CARRIED UNANIMOUSLY

22.227 MOVED
That Council move \$1,579,900 to Capital Reserves for the Bold Sports Field Change Room capital project.

CARRIED UNANIMOUSLY

7.8 Golf Course Improvement Capital Plan

Mr. Lessmeister and Mr. Harman co-presented the Golf Course Improvement Capital Plan item and responded to questions.

22.228 MOVED
That Lac La Biche County Council accepts the Lac La Biche Golf Course Master Plan Seven (7) year Working Capital Plan.

CARRIED UNANIMOUSLY

EXTENSION OF THE MEETING

Councillor Paré exited Council Chambers at 2:55 p.m. and returned at 2:57 pm.

22.229 MOVED
To extend the March 22, 2022, meeting until all items on the agenda are addressed.

CARRIED UNANIMOUSLY

CLOSED SESSION

22.230

MOVED

To go into Closed Session at 2:57 p.m. pursuant to the *Freedom and Information and Protection of Privacy (FOIP) Act* for the following items:

- 8.1-Lakeside Property Erosions (s.16-Disclosure harmful to business interests of a third party, s. 24-Advice from officials, and s.25-Disclosure harmful to economic and other interests of a public body-FOIP)
- 8.2-Physician Recruitment Update (s.24-Advice from officials-FOIP, s.21-Disclosure harmful to intergovernmental relations-FOIP, and s.16-Disclosure harmful to business interests of a third party-FOIP)
- 8.3-3:00 p.m.-Delegation-Personnel Matters (s.17-Disclosure harmful to personal privacy and s.24-Advice from officials-FOIP)-*Addition to the Agenda*

CARRIED UNANIMOUSLY

The following Members of Administration were present during closed session for recording and presenting purposes: Dan Small, Melanie McConnell, Mackenzie Zilinski (electronically) and Danielle Patenaude.

The following public member was present during closed session for Item 8.3: Lenora LeMay.

8.3 3:00 p.m.-Delegation-Personnel Matters (s.17 and s.24- FOIP)

Councillor Beniuk exited Council Chambers at 4:05 p.m.

Councillor Mondal exited Council Chambers at 4:12 p.m. and returned at 4:16 p.m.

Councillor Beniuk returned to Council Chambers at 4:26 p.m.

Ms. LeMay exited Council Chambers upon the concluded discussion of Item 8.3.

8.1 Lakeside Property Erosions (s.16, s. 24, and s.25-FOIP)

8.2 Physician Recruitment Update (s.24, s.21 and s.16- FOIP)

RETURN TO REGULAR MEETING

22.231 MOVED
 To return the meeting to open session at 4:20 p.m.

CARRIED UNANIMOUSLY

RECESS Mayor Reutov called a recess at 4:21 p.m.

RECONVENE Mayor Reutov reconvened the meeting at 4:28 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.9 Main Street Revitalization Update

Mr. Small and Mr. Brian Shapka, Associate CAO, Infrastructure Services Division co-presented the Main Street Revitalization Update item and responded to questions.

Councillor Paré exited Council Chambers at 4:47 p.m. and returned at the same time.

22.232 MOVED
 That Council accept the Main Street Revitalization Update as information.

CARRIED UNANIMOUSLY

7.10 Tarrabain Drive Contract Award

Mr. Shapka presented the Tarrabain Drive Contract Award item and responded to questions.

22.233 MOVED
 That Council approves the award of a construction contract to E Construction Ltd. for TR-32-2018-04-22, Tarrabain Drive Base and Pave in the amount of \$1,151,800 plus GST.

CARRIED UNANIMOUSLY

7.14 Intersection Improvements at Beaverhill Road-*Addition to the Agenda*

Mr. Small and Mr. Shapka co-presented the Intersection Improvements at Beaverhill Road- item and responded to questions.

22.234 **MOVED**
To re-allocate unused funding up to \$300,000 from the Tarrabain Drive Base and Pave TR-32-2018-04-22 project towards the Intersection Improvements at Beaverhill Road project.

CARRIED UNANIMOUSLY

7.11 2022 Budget Carry Forwards (2021 Carry Forwards)

Mr. Zeeshan Hasan, Finance Manager presented the 2022 Budget Carry Forwards (2021 Carry Forwards) item and responded to questions.

22.235 **MOVED**
That Council Approves \$273,762 in operating expenditures and \$146,638 in operating revenues for the 2022 Budget including the referenced recreation item.

CARRIED UNANIMOUSLY

7.12 Councillor Expense Claims-February 2022

Mr. Hasan presented the Councillor Expense Claims-February 2022 item and responded to questions.

22.236 **MOVED**
That Council approves the Councillor expense claims processed for the period February 2022.

CARRIED UNANIMOUSLY

7.13 Bylaw 22-007 Bayview Beach Local Improvement Tax Levy
Bylaw-Third Reading

Mr. Small and Mr. Hasan co-presented the Bylaw 22-007 Bayview Beach Local Improvement Tax Levy Bylaw-Third Reading item and responded to questions.

22.237 **MOVED**
That Bylaw 22-007 be given third and final reading this 22nd day of March 2022.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor Stedman, Deputy Mayor Tkachuk, and Councillor Johnson

Opposed (2): Councillor Mondal, and Councillor Paré

CARRIED

BUSINESS ARISING OUT OF CLOSED SESSION

8.3 3:00 p.m.-Delegation-Personnel Matters (s.17-Disclosure harmful to personal privacy and s.24-Advice from officials-FOIP)-*Addition to the Agenda*

22.238 MOVED
To proceed as discussed in Closed Session.

CARRIED UNANIMOUSLY

8.1 Lakeside Property Erosions (s.16, s. 24, and s.25-FOIP)

22.239 MOVED
That Council move forward with Option A as outlined in the Lakeside Property Erosion report in Closed Session.

CARRIED UNANIMOUSLY

8.2 Physician Recruitment Update (s.24, s.21 and s.16- FOIP)

22.240 MOVED
That Council move forward with Option A.

CARRIED UNANIMOUSLY

ADJOURNMENT

22.241 MOVED
To adjourn the March 22, 2022 Regular Council Meeting at 5:17 p.m.

CARRIED UNANIMOUSLY

Paul Reutov, Mayor

Dan Small, Acting Chief
Administrative Officer