

LAC LA BICHE COUNTY

REGULAR COUNCIL MEETING

DATE: July 9, 2013
TIME: 1:30 p.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 June 25, 2013 Regular Council Meeting Minutes.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS
 - 6.1 1:35 p.m. Public Hearing – Rezoning Bylaw No. 13-018; Voyageur Electric Ltd.; Pt. of NW 11-68-16-W4M & Pt. of SW 11-68-16-W4M; from Agricultural District (AG) to On-Site Estate Residential District 1 (OE1);
 - 6.2 2:00 p.m. Delegation – Northern Lights School Division Political Advocacy Committee – Re: Joint Meeting with Ministers;
 - 6.3 2:30 p.m. Delegation – Provincial EMS Leadership – Re: New Air Ambulance Services Delivery;
 - 6.4 3:15 p.m. Tender Opening – BNR Road Upgrade;
 - 6.5 3:30 p.m. Public Input Session.
7. DISPOSITION OF DELEGATION BUSINESS
8. NEW BUSINESS
 - 8.1 RFD – Rezoning Bylaw No. 13-018; Voyageur Electric Ltd.; Pt. of NW 11-68-16-W4M & Pt. of SW 11-68-16-W4M; from Agricultural District (AG) to On-Site Estate Residential District 1 (OE1) – 2nd and 3rd Readings;

- 8.2 RFD – Rezoning Bylaw No. 13-025; Duigou, Erwin; SW-14-67-14-W4M; from Agricultural District (AG) to Serviced Estate Residential 2 (ES2) – 1st Reading;
- 8.3 RFD – Rezoning Bylaw No. 13-026; Bochkarev, Dennis; Lot 1, Block 2, Plan 0928661; from Agricultural District (AG) to On-Site Estate Residential 1 (OE1) – 1st Reading;
- 8.4 RFD – Bylaw No. 13-028; Amendment to the Land Use Bylaw 12-024 (remove Campground as a Discretionary Use within the Agricultural (AG) District) – 1st Reading;
- 8.5 RFD – Lakeland Interpretive Society – Stewardship of Historical Artifacts;
- 8.6 RFD – Lac La Biche Pow Wow Funding and Assistance Requests;
- 8.7 RFD – Elected Official Position Description;
- 8.8 RFD – Municipal Planning Commission Resignation;
- 8.9 2013 Municipal Census;
- 8.10 Discussion – Addressing Questions of Councillors (addition to agenda).

9. NOTICES OF MOTION

10. IN CAMERA SESSION

- 10.1 Land Matter (section 25 FOIP);
- 10.2 Land Matter (section 25 FOIP);
- 10.3 Land Matter (section 25 FOIP);
- 10.4 Personnel Matter (section 17 FOIP) (addition to agenda);
- 10.5 Land Matter (section 25 FOIP) (addition to agenda);
- 10.6 Big Dock Removal Contractor (section 16 FOIP) (addition to agenda).

11. ADJOURNMENT

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

JULY 9, 2013 – 1:30 p.m.

Minutes of the Lac La Biche County Regular Council Meeting held on July 9, 2013 at 1:30 p.m.

CALL TO ORDER Mayor Langevin called the meeting to order at 1:33 p.m.

PRESENT	Aurel Langevin	Mayor
	Robert Richard	Councillor
	Guy Piquette	Councillor
	MJ Siebold	Councillor
	Gail Broadbent-Ludwig	Councillor / Deputy Mayor
	John Nowak	Councillor
STAFF IN ATTENDANCE	Roy Brideau	Chief Administrative Officer
	Dan Small	General Manager, Corporate Services (in part)
	Gordon Frank	General Manager, Development & Community Services (in part)
	Shadia Amblie	General Manager, Communications & Human Services
	Melanie Kanarek	Manager, Legislative Services
	Joanne Onciul	Legislative Services Coordinator
REGRETS	Alvin Kumpula	Councillor
	Eugene Uganecz	Councillor
	Tim Thompson	Councillor

ADOPTION OF AGENDA

13.300 Motion by Councillor Piquette to approve the July 9, 2013 Regular Council Meeting agenda as amended:

- Addition of Item 8.10 – Discussion – Addressing Questions of Councillors;
- Addition of Item 10.4 – Personnel Matter (section 17 FOIP);
- Addition of Item 10.5 – Land Matter (section 25 FOIP);
- Addition of Item 10.6 – Big Dock Removal Contractor (section 16 FOIP).

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 Regular Council Meeting of June 25, 2013.

13.301 Motion by Councillor Nowak to adopt the Regular Council Meeting minutes of June 25, 2013 as circulated.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.1 Public Hearing - Rezoning Bylaw No. 13-018; Voyageur Electric Ltd.; Pt. of NW 11-68-16-W4M & Pt. of SW 11-68-16-W4M; from Agricultural District (AG) to On-Site Estate Residential District 1 (OE1);

Mayor Langevin declared the public hearing open at 1:35 p.m.

Councillor Broadbent-Ludwig declared a conflict of interest as the applicant is a client of hers and left Council Chambers at 1:37 p.m.

Mayor Langevin asked the Manager, Legislative Services whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. The Manager, Legislative Services advised that this was the case.

Gordon Frank, General Manager, Development & Community Services, summarized the purpose for the hearing.

Mayor Langevin asked the Manager, Legislative Services if any written submissions were received. The Manager, Legislative Services advised that no written submissions were received.

Mayor Langevin asked if there was anyone present wishing to speak to Rezoning Bylaw No. 13-018.

There was no one present wishing to speak to the proposed Rezoning Bylaw No. 13-018.

Mayor Langevin declared the public hearing closed at 1:40 p.m.

NEW BUSINESS

8.1 RFD – Rezoning Bylaw No. 13-018; Voyageur Electric Ltd.; Pt. of NW 11-68-16-W4M & Pt. of SW 11-68-16-W4M; from Agricultural District (AG) to On-Site Estate Residential District 1 (OE1) – 2nd and 3rd Readings;

13.302 Motion by Councillor Nowak that Bylaw No. 13-018 be given second reading this 9th day of July, 2013.

CARRIED UNANIMOUSLY

13.303 Motion by Councillor Richard that Bylaw No. 13-018 be given third and final reading this 9th day of July, 2013.

CARRIED UNANIMOUSLY

Councillor Broadbent-Ludwig entered Council Chambers at 1:41 p.m.

8.2 RFD – Rezoning Bylaw No. 13-025; Duigou, Erwin; SW-14-67-14-W4M; from Agricultural District (AG) to Serviced Estate Residential 2 (ES2) – 1st Reading;

Gordon Frank introduced Doug Topinka as the new Manager, Planning & Development to all those present.

13.304 Motion by Councillor Broadbent-Ludwig that Bylaw No. 13-025 be given first reading this 9th day of July, 2013.

CARRIED UNANIMOUSLY

8.3 RFD – Rezoning Bylaw No. 13-026; Bochkarev, Dennis; Lot 1, Block 2, Plan 0928661; from Agricultural District (AG) to On-Site Estate Residential 1 (OE1) – 1st Reading;

13.305 Motion by Councillor Piquette that Bylaw No. 13-026 be given first reading this 9th day of July, 2013.

CARRIED UNANIMOUSLY

8.4 RFD – Bylaw No. 13-028; Amendment to the Land Use Bylaw 12-024 (remove Campground as a Discretionary Use within the Agricultural (AG) District) – 1st Reading;

13.306 Motion by Councillor Piquette that Bylaw No. 13-028 be given first reading this 9th day of July, 2013.

IN FAVOUR
Mayor Langevin
Councillor Richard
Councillor Piquette
Councillor Siebold
Councillor Nowak

OPPOSED
Councillor Broadbent-Ludwig

CARRIED

8.5 RFD – Lakeland Interpretive Society – Stewardship of Historical Artifacts;

13.307 Motion by Councillor Siebold that a long-term agreement be negotiated with respect to the historical artifacts owned by Lac La Biche County and currently in possession of the Lakeland Interpretive Society, ceding stewardship rights and responsibilities to the Society.

CARRIED UNANIMOUSLY

8.6 RFD – Lac La Biche Pow Wow Funding and Assistance Requests;

A discussion ensued regarding the Lac La Biche Pow Wow Funding and Assistance Requests. This item was returned to following the delegation.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.2 Delegation – Northern Lights School Division Political Advocacy Committee – Re: Joint Meeting with Ministers;

Mayor Langevin introduced Council and Administration to the delegation.

Arlene Hrynyk, Chair; Rod Soholt, Vice Chair; Nester Kunec, Trustee; Roxanne Suhan, Trustee; and Paula Elock, Secretary/Treasurer were present.

A discussion ensued regarding the following: highlights from the Joint Meeting with Ministers and County Council; the attachment of the elementary school onto the Bold Center; the ability of the County to borrow funds on behalf of Northern Lights School Division; future

meetings being scheduled; and priorities of the Northern Lights School Division Political Advocacy Committee with respect to their capital plan.

Mayor Langevin thanked the presenters for their comments.

RECESS

Mayor Langevin called a recess at 2:26 p.m.

RECONVENE

Mayor Langevin reconvened the meeting at 2:34 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.6 RFD – Lac La Biche Pow Wow Funding and Assistance Requests (continued);

Further discussion ensued regarding the Lac La Biche Pow Wow Funding and Assistance Requests.

13.308 Motion by Councillor Broadbent-Ludwig that County Council approves a \$25,000.00 grant to support the 2013 Lac La Biche Pow Wow and Fish Derby.

CARRIED UNANIMOUSLY

13.309 Motion by Councillor Richard that County Council approves the purchase of banner supports at a cost of up to \$12,000.00, and that Administration review the appropriate banner types and locations in the County hamlets, and further that the funds be allocated from the Operating Contingency Fund.

CARRIED UNANIMOUSLY

8.7 RFD – Elected Official Position Description;

A discussion ensued regarding the Elected Official Position Descriptions. Administration will make the required changes as suggested.

13.310 Motion by Councillor Piquette that County Council adopts the Mayor, Deputy Mayor and Ward Councillor position descriptions, as amended, and as attached to and forming part of these minutes.

CARRIED UNANIMOUSLY

8.8 RFD – Municipal Planning Commission Resignation;

13.311 Motion by Councillor Richard that County Council accepts the resignation of Sandy Makokis, with regret, from the Municipal Planning Commission, effective immediately.

CARRIED UNANIMOUSLY

8.9 2013 Municipal Census;

A discussion ensued regarding the 2013 Municipal Census which shows an increase in Lac La Biche County's population. A News Release was circulated and is attached to and forming part of these minutes.

13.312 Motion by Councillor Broadbent-Ludwig to accept the Census figures as provided.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.3 Delegation – Provincial EMS Leadership – Re: New Air Ambulance Services Delivery;

Mayor Langevin introduced Council and Administration to the delegation.

Dr. Ian Phelps, Senior Medical Director, Emergency Medical Services and Health Link Alberta; Sue Conroy, Senior Vice President, Emergency Medical Services and Health Link Alberta; Dr. May Mrochuk, Associated Medical Director, STARS; and Wendy Harrison, Vice President, Rural North Areas 5 – 8 were present.

A discussion ensued regarding the following: ongoing monitoring of patients; considerations regarding time and costs affiliated with the use of the International Airport; concerns regarding a decrease in service for Lac La Biche County; the need for diagnostic equipment; the possibility of increasing the availability of planes; and critical care intervention training.

Councillor Nowak left Council Chambers at 3:50 p.m.

A further discussion ensued regarding STARS. It was noted that the County will work with Alberta Health Services to ensure that the best possible services are obtained for Lac La Biche County.

Mayor Langevin thanked the presenters for their comments.

RECESS

Mayor Langevin called a recess at 3:55 p.m.

RECONVENE Mayor Langevin reconvened the meeting at 4:10 p.m. with all those Members of Council previously listed in attendance, including Councillor Nowak.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.4 Tender Opening – BNR Road Upgrade;

Gary Siebold, Manager, Utilities and Mike Dowhun, Representative of DCL Siemens were present to open the tenders for the BNR Road Upgrade. Three (3) tenders were opened and the unofficial results are as follows:

No.	Tenderer	Total Tender Amount incl. GST
1	Martushev Logging Ltd.	\$743,531.25
2	Billy Taha Construction Ltd.	\$761,750.00
3	Rely-On Ltd.	\$636,885.50

It was noted that the content of all tenders would be reviewed for compliance with the tender requirements.

6.5 Public Input Session.

Mayor Langevin declared the public input session open at 4:15 p.m.

There was no one present for the public input session.

Mayor Langevin declared the public input session closed at 4:15 p.m.

8.10 Discussion – Addressing Questions of Councillors.

A discussion ensued regarding addressing questions of Councillors.

DISPOSITION OF DELEGATION BUSINESS

7.1 Delegation – Northern Lights School Division Political Advocacy Committee – Re: Joint Meeting with Ministers;

Administration will send a letter thanking the delegation for their presentation.

- 7.2 Delegation – Provincial EMS Leadership – Re: New Air Ambulance Services Delivery;

Administration will send a letter thanking the delegation for their presentation.

IN CAMERA SESSION

- 13.313 Motion by Councillor Richard to go in camera at 4:30 p.m.

CARRIED UNANIMOUSLY

- 10.2 Land Matter (section 25 FOIP);

- 10.1 Land Matter (section 25 FOIP);

- 10.3 Land Matter (section 25 FOIP);

- 10.4 Personnel Matter (section 17 FOIP);

There was no discussion on this matter.

- 10.5 Land Matter (section 25 FOIP);

- 10.6 Big Dock Removal Contractor (section 16 FOIP).

RETURN TO REGULAR MEETING

- 13.314 Motion by Councillor Piquette to proceed with the meeting out of camera at 5:43 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

10.1 Land Matter (section 25 FOIP);

13.315 Motion by Councillor Siebold that Administration be authorized to enter into negotiations with John and Rosalie Vandermeer to acquire their property (Pt. SE 1-67-14 W4) in exchange for:

1. A charitable donation receipt for income tax purposes; and
2. The County paying for all appraisal, subdivision, survey, and legal costs necessary to subdivide .84 acres containing the existing house and yard on the property.

CARRIED UNANIMOUSLY

10.2 Land Matter (section 25 FOIP);

Administration will bring forward further information to Council for their consideration on this matter.

10.3 Legal Matter (section 25 FOIP);

No action required.

10.4 Personnel Matter (section 17 FOIP);

This matter was not discussed during the in-camera meeting.

10.5 Land Matter (section 25 FOIP);

No action required.

10.6 Big Dock Removal Contractor (section 16 FOIP).

No action required.

ADJOURNMENT

13.316 Motion by Councillor Siebold to adjourn the Regular Council Meeting of July 9, 2013 at 6:00 p.m.

CARRIED UNANIMOUSLY

Aurel Langevin, Mayor

**J. Roy Brideau, CLGM, CMM
Chief Administrative Officer**



ELECTED OFFICIAL POSITION DESCRIPTION

WARD COUNCILLOR

Approved: July 9, 2013

Councillors for Lac La Biche County are elected by wards to form the governing body of the municipal corporation. The Councillor position has statutory requirements under the *Municipal Government Act*, in particular section 153, as well as authorities and responsibilities under municipal bylaws and policies.

A ward Councillor of Lac La Biche County:

1. Carries out those duties and responsibilities outlined in the *Municipal Government Act*, and Lac La Biche County bylaws and policies, in accordance with the specific legislation.
2. Holds in account Council related policies, including the Council Code of Conduct and Councillor Remuneration and Expenses.
3. Commits to the position in a part-time basis, which is dependent on responsibilities to Council and to committee appointments.
4. Takes actions that reflect the present and future concerns, needs and values of the municipality as a whole by:
 - a. developing the mission, vision and strategic plan for the municipality;
 - b. raising and expending funds to provide the services required by the community; and
 - c. bringing to Council's attention issues and concerns that would promote the welfare or interests of the municipality.
5. Performs legislative duties by:
 - a. exercising governing powers through the formal processes of voting on bylaws and resolutions, unless required or permitted to abstain from voting;
 - b. attending regular and special meetings of Council, Council committee meetings, meetings of other boards and agencies to which he or she is appointed, conferences and workshops, and other events promoting the municipality;
 - c. retaining the responsibility of fiscal duties of the municipality through:
 - i. the setting of municipal budgets and capital planning initiatives;
 - ii. the establishment of tax rates; and
 - iii. the awareness of administrative activities to ensure that operations match the budget; and
 - d. keeping in confidence matters discussed in private until discussed at meetings held in public.

6. Works collectively with all Members of Council and the Chief Administrative Officer to effectively govern the Municipality by:
 - a. communicating and debating fully and openly with all Members of Council;
 - b. ensuring accountability and transparency of all Members of Council and of administration;
 - c. obtaining up-to-date information about operation and administration; and
 - d. building and maintaining a relationship of trust and respect with the Chief Administrative Officer and senior management.

7. Improves the quality of life for local people by building community relationships through:
 - a. maintaining regular contact with residents to keep informed of current issues and concerns;
 - b. collaborating with the local MUSH (municipal, university, school and hospital) sectors;
 - c. liaising with not-for-profit, volunteer and service organizations, etc.; and
 - d. promoting strong partnerships with local businesses.

8. Promotes the County to prospective businesses and industry by engaging in discussions with key stakeholders for the benefit of the municipality.

9. Celebrates and furthers the County's cultural spectrum and local diversity by promoting equal access to services, social inclusion and community cohesion.

The above represents the general duties and expectations of a County ward Councillor. It is however required that a Councillor does not overextend his or her authority by making commitments that have not been approved by County Council.

"Original Signed"
Chief Administrative Officer

July 17, 2013
Date

"Original Signed"
Mayor

July 25, 2013
Date



ELECTED OFFICIAL POSITION DESCRIPTION

MAYOR

Approved: July 9, 2013

The Mayor for Lac La Biche County is the elected-at-large leader of County Council and the municipal corporation. This position has statutory requirements under the *Municipal Government Act*, in particular sections 153 and 154, as well as authorities and responsibilities under municipal bylaws and policies.

Although the official authority of the Mayor lies with aforementioned legislation, it is important to acknowledge the leadership and strategic role of this position. Therefore, the Mayor for Lac La Biche County:

1. Carries out those duties and responsibilities outlined in the *Municipal Government Act*, and Lac La Biche County bylaws and policies, in accordance with the specific legislation.
2. Holds in account Council related policies, including the Council Code of Conduct and Councillor Remuneration and Expenses.
3. Commits to the position in a full-time basis with a varying schedule dependent on responsibilities.
4. Acts as the representative of the County at public events and ceremonies. This includes, but is not limited to Remembrance Day services, grand opening and banquets.
5. Serves as the media contact to communicate Council's initiatives and decisions.
6. Performs legislative duties by:
 - a. exercising governing powers through the formal processes of voting on bylaws and resolutions, unless required or permitted to abstain from voting;
 - b. attending regular and special meetings of Council, Council committee meetings, meetings of other boards and agencies to which he or she is appointed, conferences and workshops, and other events promoting the municipality;
 - c. retaining the responsibility of fiscal duties of the municipality through:
 - i. the setting of municipal budgets and capital planning initiatives;
 - ii. the establishment of tax rates; and
 - iii. the awareness of administrative activities to ensure that operations match the budget; and
 - d. keeping in confidence matters discussed in private until discussed at meetings held in public.

7. Works collectively with all Members of Council and the Chief Administrative Officer to effectively govern the Municipality by:
 - a. communicating and debating fully and openly with all Members of Council;
 - b. ensuring accountability and transparency of all Members of Council and of administration;
 - c. obtaining up-to-date information about operation and administration; and
 - d. building and maintaining a relationship of trust and respect with the Chief Administrative Officer and senior management.

8. Oversees the County's corporate governance by:
 - a. managing the political interface by promoting Council's governance role and the Chief Administrative Officer's administrative function;
 - b. works collaboratively with the Chief Administrative Officer to populate the Council agenda;
 - c. providing just and fair leadership to Council and building effective working relationships between Members of Council, Senior Administration and external parties;
 - d. promoting a Council culture that is positive and forward looking, in an environment that is fair and supportive;
 - e. being innovative and encouraging participation in the democratic process;
 - f. ensuring that sessions closed to the public (i.e. held "in-camera") are limited and conducted in accordance with the applicable legislation;
 - g. ensuring that Council's decisions are open, transparent and communicated in a timely, accessible and understandable medium; and
 - h. holding Members of Council to account within the Council related policies.

9. Provides strategic leadership to County Council by:
 - a. leading the development of the mission, vision and strategic plan;
 - b. leading the development of the municipal budget and capital planning initiatives; and
 - c. identifying municipal services and programs that require review and recommending further study for Council's consideration.

10. Improves the quality of life for local people by building community relationships through:
 - a. maintaining regular contact with residents to keep informed of current issues and concerns;
 - b. collaborating with the local MUSH (municipal, university, school and hospital) sectors;

- c. liaising with the not-for-profit, volunteer and service organizations; and
 - d. promoting strong partnerships with local residents and businesses.
11. Promotes the County to prospective businesses and industry by engaging in discussions with key stakeholders for the benefit of the municipality.
 12. Represents the County at the municipal, provincial and federal levels, including meetings with other government officials to promote and lobby for the interests of the municipality.
 13. Celebrates and furthers the County's cultural spectrum and local diversity by promoting equal access to services, social inclusion and community cohesion.

The above represents the general duties and expectations of the Mayor. It is however required that the Mayor does not overextend his or her authority by making commitments that have not been approved by County Council.

"Original Signed"
Chief Administrative Officer

July 17, 2013
Date

"Original Signed"
Mayor

July 25, 2013
Date



ELECTED OFFICIAL POSITION DESCRIPTION

DEPUTY MAYOR

Approved: July 9, 2013

The Deputy Mayor for Lac La Biche County is a councillor appointed by County Council to act as the chief elected official (the Mayor) when the chief elected official is unable to perform his or her duties, or when the office is vacant, as stated in section 152 of the *Municipal Government Act*.

This position encompasses the responsibilities of a ward Councillor and the leadership role of Mayor, as needed. The Deputy Mayor of Lac La Biche County:

1. Carries out those duties and responsibilities outlined in the *Municipal Government Act*, and Lac La Biche County bylaws and policies, in accordance with the specific legislation.
2. Holds in account Council related policies, including the Council Code of Conduct and Councillor Remuneration and Expenses.
3. Commits to the position in a three-quarter basis, which is dependent on responsibilities to Council and to committee appointments.
4. Takes actions that reflect the present and future concerns, needs and values of the municipality as a whole by:
 - a. developing the mission, vision and strategic plan for the municipality;
 - b. raising and expending funds to provide the services required by the community; and
 - c. bringing to Council's attention issues and concern that would promote the welfare or interests of the municipality.
5. Performs legislative duties by:
 - a. exercising governing powers through the formal processes of voting on bylaws and resolutions, unless required or permitted to abstain from voting;
 - b. attending regular and special meetings of Council, Council committee meetings, meetings of other boards and agencies to which he or she is appointed, conferences and workshops, and other events promoting the municipality;
 - c. retaining the responsibility of fiscal duties of the municipality through:
 - i. the setting of municipal budgets and capital planning initiatives;
 - ii. the establishment of tax rates; and
 - iii. the awareness of administrative activities to ensure that operations match the budget; and

- d. keeping in confidence matters discussed in private until discussed at meetings held in public;
6. Works collectively with all Members of Council and the Chief Administrative Officer to effectively govern the Municipality by:
 - a. communicating and debating fully and openly with all Members of Council;
 - b. ensuring accountability and transparency of all Members of Council and administration;
 - c. obtaining up-to-date information about operation and administration; and
 - d. building and maintaining a relationship of trust and respect with the Chief Administrative Officer and senior management.
7. Improves the quality of life for local people by building community relationships through:
 - a. maintaining regular contact with residents to keep informed of current issues and concerns;
 - b. collaborating with the local MUSH (municipal, university, school and hospital) sectors;
 - c. liaising with not-for-profit, volunteer and service organizations, etc.; and
 - d. promoting strong partnerships with local businesses.
8. Takes the role and responsibilities of chief elected official in the absence of the Mayor (please refer to Elected Official Position Description – Mayor).
9. Promotes the County to prospective businesses and industry by engaging in discussions with key stakeholders for the benefit of the municipality.
10. Celebrates and furthers the County’s cultural spectrum and local diversity by promoting equal access to services, social inclusion and community cohesion.

The above represents the general duties and expectations of the Deputy Mayor. It is however required that the Deputy Mayor does not overextend his or her authority by making commitments that have not been approved by County Council.

“Original Signed”
Chief Administrative Officer

July 17, 2013
Date

“Original Signed”
Mayor

July 25, 2013
Date

July 9, 2013

County completes 2013 municipal census

Numbers show that more permanent and temporary residents rely on regional services

Lac La Biche, AB...Thanks to a municipal census conducted between mid-May to June 30, 2013, Lac La Biche County has confirmed that the population has grown. The local census shows that more people rely on services in the region than the numbers captured in Statistics Canada's 2011 census.

The final population count for the County is 12,220, of which 9,094 are permanent residents and 3,126 are temporary residents. Statistics Canada's 2011 numbers showed a population of 8,402 residents.

Census numbers matter because government grants are based on per-capita statistics and the population numbers help the County plan for future programs and services.

"We are very pleased with the results of this census," says Mayor Aurel Langevin. "The significant difference from the federal numbers is good news for Lac La Biche County and may be reflected in future grant opportunities."

County Council decided to conduct a local census following the release of the 2011 federal census, which showed a decrease in population between 2006 and 2011. However, County data determined an increase of private dwellings during that period, and after a request for review of the federal numbers was declined by Statistics Canada, County Council decided to proceed with the local census.

A unique feature of this census was the count of the shadow population. The County received approval from Alberta Municipal Affairs to count those people that live and work in the County for a minimum of 30 days within the census year. Counting these temporary residents was advantageous for the County, as it revealed that there are 582 people living in the populated region of the County and an additional 2,544 living in northern work camps. Lac La Biche County anticipates this number will increase in future years as camps currently under construction become occupied.

The census began with a volunteer mail-out to all households followed by census workers visiting home owners that did not respond to the mail survey. At the end of the census period, 99.5 per cent of households in the County were counted.

The findings of the census will be shared with Alberta Municipal Affairs for consideration.

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Media inquiries may be directed to:
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