

LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE

DATE: January 7, 2014
TIME: 10:00 a.m.
PLACE: Council Chambers
COUNTY CENTRE

AGENDA

- 1.0 CALL TO ORDER
- 2.0 ADOPTION OF AGENDA
- 3.0 ADOPTION OF MINUTES
 - 3.1 December 3, 2013 Policy & Priorities Committee Meeting.
- 4.0 COUNCILLOR REPORTS
- 5.0 FOLLOW-UP ACTION LIST
 - 5.1 Follow-Up Action List.
- 6.0 URGENT MATTERS
- 7.0 DELEGATIONS/PUBLIC HEARINGS
- 8.0 DISPOSITION OF DELEGATIONS
- 9.0 NEW BUSINESS
 - 9.1 Briefing – Proposed Event Sponsorship Policy;
 - 9.2 Briefing – Lower Athabasca Regional Plan (LARP);
 - 9.3 Briefing – Cold Lake Oil Sands Area Comprehensive Regional Infrastructure Sustainability Plan (CLOSA CRISP);
 - 9.4 West Sewer Line Update (addition to agenda);
 - 9.5 Cardboard Recycling Update (addition to agenda);
 - 9.6 Road Maintenance – General (addition to agenda);
 - 9.7 Discussion – Alberta Fisheries (addition to agenda);

9.8 Portage College Update (addition to agenda);

9.9 Big Trucks in the Hamlets (addition to agenda).

10.0 BOARDS AND COMMITTEES – REPORTS & MINUTES

10.1 November 16, 2013 Northern Lights Library System Board Meeting Minutes;

10.2 November 16, 2013 Northern Lights Library System Board Meeting Highlights;

10.3 November 16, 2013 Northern Lights Library System Board Annual General Meeting Minutes;

10.4 November 29, 2013 Alberta HUB Membership Meeting Minutes;

10.5 November 29, 2013 Alberta HUB Board Meeting Minutes;

10.6 December 4, 2013 Municipal Planning Commission Meeting Minutes.

11.0 CORRESPONDENCE

- Received November 18, 2013 from Travel Alberta – Re: Travel Alberta's 2012-2013 Annual Report;
- Received November 20, 2013 from CUPW (Canadian Union of Postal Workers) - Re: The Future of Canada Post;
- Received November 21, 2013 from Northern Gateway Pipelines – Re: Project update;
- Received November 22, 2013 from the Royal Canadian Legion – Re: Remembrance Day 2013;
- Received November 22, 2013 from Alberta Transportation – Re: Speed Limit Amendment on Highway 858 North of Plamondon;
- Received November 25, 2013 from Alberta Energy Regulator – Re: Notice of Hearing-Kirby Expansion Project;
- Received November 26, 2013 from Trudy Shukalak, County of Minburn No. 27 – Re: Reminder of AAMDC District 5 Meeting on January 8, 2014;
- Received November 27, 2013 from Wayne Crowell, Reeve, Thorhild County – Re: Municipality's effort to reinstate funding for the replacement, repair and maintenance of bridges and culverts;
- Received November 27, 2013 from Alberta Senior Citizens' Housing Association Board of Directors and Administration – Re: Congratulations on victory in Municipal Election;
- Received November 27, 2013 from Scott Milligan, Alberta Environment and Sustainable Resource Development – Re: LARP (Lower Athabasca Regional Plan) Information Session;
- Received December 2, 2013 from Lac La Biche Planning & Development department – Re: Monthly Services Report;
- Received December 2, 2013 from Alberta International and Intergovernmental Relations – Re: Obligations of the trade agreement;

- Received December 3, 2013 from Gerald Rhodes, Executive Director, AAMDC – Re: Bill 28 Amendment – Transcribed from Hansard;
- Received December 3, 2013 from Gerald Rhodes, Executive Director AAMDC – Re: Bill 28 Task Force-Outcomes;
- Received December 9, 2013 from the Canadian Breast Cancer Society – Re: Thank you for participation in the yearly Breast Cancer Awareness Campaign;
- Received December 11, 2013 from E. Joan Field – Re: Transportation of hazardous materials by rail through Dundas, Ontario;
- Sent December 12, 2013 from Mayor Langevin to Premiere of Alberta, The Honourable Allison Redford – Re: the first annual Pink Shirt Day;
- Sent December 12, 2013 from Mayor Langevin to the Associate Minister of Family and Community Safety, The Honourable Sandra Jansen – Re: the first annual Pink Shirt Day;
- Received December 12, 2013 from the Lac La Biche Planning & Development department – Re: Summary of Development Permits.

12. IN CAMERA

12.1 Legal Opinion – Pecuniary Interests (section 27 FOIP).

13. ADJOURNMENT

**LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE MEETING
COUNTY CENTRE, LAC LA BICHE**

JANUARY 7, 2014 – 10:00 a.m.

Minutes of the Lac La Biche County Policy and Priorities Committee Meeting held on January 7, 2014 at 10:00 a.m.

CALL TO ORDER Mayor Langevin called the meeting to order at 10:01 a.m.

PRESENT	Aurel Langevin	Mayor
	Robert Richard	Councillor / Deputy Mayor
	Richard Olson	Councillor (entered at 10:39 a.m.)
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor
STAFF IN ATTENDANCE	Gordon Frank	Acting Chief Administrative Officer/General Manager, Development & Community Services
	Jeff Lawrence	General Manager, Operations (in part)
	Shadia Amblie	Manager, Communications (in part)
	Joanne Onciul	Legislative Services Coordinator
REGRETS	Wanda Austin	Councillor

ADOPTION OF AGENDA

P.14.001 Motion by Councillor Phillips to approve the January 7, 2014 Policy and Priorities Committee Meeting agenda as amended:

- Addition of Item 9.4 West Sewer Line Update;
- Addition of Item 9.5 Cardboard Recycling Update;
- Addition of Item 9.6 Road Maintenance – General;
- Addition of Item 9.7 Discussion – Alberta Fisheries;
- Addition of Item 9.8 Portage College Update;
- Addition of Item 9.9 Big Trucks in the Hamlets.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 Policy and Priorities Committee Meeting of December 3, 2013.

Councillor Siebold noted that under Councillor Reports, she did not attend the Athabasca Watershed Council (AWC) meeting, but instead, reported that the AWC met, did not fill the vacant seat due to their large agenda, and asked that Councillor Siebold allow her name to stand for the election in the spring.

P.14.002 Motion by Councillor Haymour to adopt the Policy and Priorities Committee Meeting minutes of December 3, 2013 as amended.

CARRIED UNANIMOUSLY

COUNCILLOR REPORTS

4.1 Councillor Reports.

Councillor Richard;

- Nothing to report.

Councillor Phillips;

- Nothing to report.

Mayor Langevin;

- Nothing to report.

Councillor Siebold;

- Applied and was accepted to sit on the AUMA Municipal Governance Standing Committee. It was noted that a motion of Council was needed in order to be appointed.

14.003 Motion by Councillor Nowak that this matter be brought forward to the January 14, 2014 Regular Council Meeting to have Councillor Siebold appointed to the AUMA Standing Committee.

CARRIED UNANIMOUSLY

Councillor Thompson;

- Nothing Report.

Councillor Haymour;

- Noted his appreciation to Administration regarding the grading of the roads in Lac La Biche County.

4.1 Councillor Reports (continued).

Councillor Nowak.

- Nothing to Report.

FOLLOW UP ACTION LIST

5.1 Follow-Up Action List.

P.14.004 Motion by Councillor Siebold to accept the Follow-Up Action List as information.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.1 Briefing – Proposed Event Sponsorship Policy;

General Manager, Development & Community Services, Gordon Frank and Manager, Social Planning, Anita Polturak, provided an overview of the Proposed Event Sponsorship Policy.

Discussions ensued regarding the following:

- Matching minimum dollars requested, taking into consideration in-kind donations requested;
- Record of County participation – re: in-kind support;
- Request a record of voluntary hours spent per event;

Councillor Olson entered Council Chambers at 10:39 a.m.

- Need for differentiation between national, provincial and local events;
- Create a list of which events County supported in the past – differentiating between cash and in-kind donations;
- Need a list of what events are upcoming, ongoing, or held annually;
- Maximum contributions based on need and sponsorship;
- Consider what the County gets back from sponsoring events.

14.005 Motion by Councillor Haymour that Administration brings forward the Proposed Event Sponsorship Policy to the next Policy & Procedures Committee Meeting with options as discussed.

CARRIED UNANIMOUSLY

RECESS Mayor Langevin called a recess at 11:22 a.m.

RECONVENE Mayor Langevin reconvened the meeting at 1:32 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

9.5 Cardboard Recycling Update;

General Manager, Operations, Jeff Lawrence, provided three hand-outs to Council. Mr. Lawrence reviewed the handouts with Council and provided a history of the County's Recycling Program. A discussion ensued regarding the same.

Manager, Resource Recovery, Environmental & Agricultural Services, Barry Kolenosky, provided a brief overview of his research on garbage as a valued commodity and further noted that a briefing will be presented to Council at the next Regular Council meeting highlighting his research and the review of obtaining the best return for the County's commodities.

9.6 Road Maintenance – General;

A discussion ensued regarding the County's road maintenance and the road maintenance on provincial roadways.

9.4 West Sewer Line Update;

A discussion ensued regarding the West Sewer Line.

Councillor Richard left Council Chambers at 2:28 p.m.

Councillor Richard returned to Council Chambers at 2:32 p.m.

A briefing regarding the above noted will be presented to Council at the January 28, 2014 Regular Council Meeting.

RECESS Mayor Langevin called a recess at 2:42 p.m.

RECONVENE Mayor Langevin reconvened the meeting at 2:54 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Haymour.

NEW BUSINESS

9.2 Briefing – Lower Athabasca Regional Plan (LARP);

Economic Development Officer, Karen Gingras, provided an overview of the Lower Athabasca Regional Plan. A discussion ensued regarding the same.

Councillor Haymour entered Council Chambers at 2:56 p.m.

9.3 Briefing – Cold Lake Oil Sands Area Comprehensive Regional Infrastructure Sustainability Plan (CLOSA CRISP).

Economic Development Officer, Karen Gingras, provided an overview of the Cold Lake Oil Sands Area Comprehensive Regional Infrastructure Sustainability Plan (CLOSA CRISP). A discussion ensued regarding the same.

P.14.006 Motion by Councillor Thompson to accept the briefings regarding the Lower Athabasca Regional Plan (LARP) and the Cold Lake Oil Sands Area Comprehensive Regional Infrastructure Sustainability Plan (CLOSA CRISP), as information.

CARRIED UNANIMOUSLY

9.8 Portage College Update;

A discussion ensued regarding Portage College.

14.007 Motion by Councillor Haymour to have Administration set up a meeting with the Portage College Board of Governors, and further, to schedule a Strategic Session prior to the meeting with the Board of Governors to allow Administration and Council time to strategize.

CARRIED UNANIMOUSLY

9.7 Discussion – Alberta Fisheries;

A discussion ensued regarding Alberta Fisheries.

14.008 Motion by Councillor Thompson that Council invites Environment and Sustainable Resource Development (ESRD) and Fisheries as a delegation to provide status on fish management plan (commercial fishing, sport fishing, domestic fisheries, etc.).

CARRIED UNANIMOUSLY

NEW BUSINESS

9.9 Big Trucks in the Hamlets.

A discussion ensued regarding the parking of big trucks in residential areas and the environmental issues of big trucks being left to idle overnight.

14.009 Motion by Councillor Nowak to extend the meeting to the completion of the agenda.

IN FAVOUR

Mayor Langevin

Councillor Richard

Councillor Olson

Councillor Siebold

Councillor Thompson

Councillor Haymour

Councillor Nowak

OPPOSED

Councillor Phillips

CARRIED

BOARDS AND COMMITTEES – REPORTS & MINUTES

10.1 November 16, 2013 Northern Lights Library System Board Meeting Minutes;

10.2 November 16, 2013 Northern Lights Library System Board Meeting Highlights;

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10.4 November 29, 2013 Alberta HUB Membership Meeting Minutes;

10.5 November 29, 2013 Alberta HUB Board Meeting Minutes;

10.6 December 4, 2013 Municipal Planning Commission Meeting Minutes.

P.14.010 Motion by Councillor Nowak to accept the Boards and Committees – Reports & Minutes, items 10.1 to 10.6, as information.

CARRIED UNANIMOUSLY

CORRESPONDENCE

11.0 Correspondence

- Received November 18, 2013 from Travel Alberta – Re: Travel Alberta’s 2012-2013 Annual Report;
- Received November 20, 2013 from CUPW (Canadian Union of Postal Workers) - Re: The Future of Canada Post;
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- Received December 12, 2013 from the Lac La Biche Planning & Development department – Re: Summary of Development Permits.

P.14.011 Motion by Councillor Siebold to accept the correspondence items listed under item 11.0 as information.

CARRIED UNANIMOUSLY

Councillor Phillips left Council Chambers at 4:01 p.m. and did not return to the meeting.

RECESS

Mayor Langevin called a recess at 4:01 p.m.

RECONVENE

Mayor Langevin reconvened the meeting at 4:13 p.m. with all those Members of Council previously listed in attendance.

IN CAMERA SESSION

P.14.012 Motion by Councillor Richard to go in camera at 4:13 p.m.

CARRIED UNANIMOUSLY

12.1 Legal Opinion – Pecuniary Interests (section 27 FOIP).

RETURN TO REGULAR MEETING

P.14.013 Motion by Councillor Nowak to proceed with the meeting out of camera at 4:46 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

12.1 Legal Opinion – Pecuniary Interests (section 27 FOIP).

No action required.

ADJOURNMENT

P.14.014 Motion by Councillor Haymour to adjourn the Policy and Priorities Committee Meeting of January 7, 2014 at 4:46 p.m.

CARRIED UNANIMOUSLY

Aurel Langevin, Mayor

**Gordon Frank
Acting Chief Administrative Officer**