

LAC LA BICHE COUNTY
PUBLIC WORKS COMMITTEE

DATE: January 20, 2015
TIME: 10:00 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 December 16, 2014 Public Works Committee Meeting.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. DELEGATIONS
 - 6.1 10:15 a.m. MPE Siemens – Mission Beach Subdivisions Water and Wastewater Servicing;
 - 6.2 11:15 a.m. Urban Systems - Water and Wastewater Master Plan.
7. DISPOSITION OF DELEGATIONS
 - 7.1 MPE Siemens – Mission Beach Subdivisions Water and Wastewater Servicing;
 - 7.2 Urban Systems - Water and Wastewater Master Plan.
8. TRANSPORTATION SERVICES
 - 8.1 Manager's Report.
9. UTILITIES
 - 9.1 Manager's Report.

10. SOLID WASTE AND RESOURCE RECOVERY MANAGEMENT

10.1 Manager's Report.

~~10.2 Briefing – Cardboard Recycling Pilot Project Processing Analysis 2014. – (deleted from agenda).~~

11. INFRASTRUCTURE PERTINENT TO PUBLIC WORKS

12. COUNCIL ITEMS

12.1 Briefing – AAMDC Member Visit.

13. IN CAMERA SESSION

13.1 Briefing – Cardboard Recycling (section 25 FOIP);

13.2 Portage College Steering Committee Discussions (section 25 FOIP) (addition to agenda);

13.3 Plamondon Agricultural Society – Memorandum of Agreement (MOA) (section 16 FOIP) (addition to agenda);

13.4 Land Matters (section 25 FOIP) (addition to agenda);

13.5 Legal Matter (section 27 FOIP) (addition to agenda);

13.6 Personnel Matter (section 17 FOIP) (addition to agenda).

14. ADJOURNMENT

**LAC LA BICHE COUNTY
PUBLIC WORKS COMMITTEE MEETING
COUNTY CENTRE, LAC LA BICHE**

January 20, 2015 – 10:00 a.m.

Minutes of the Lac La Biche County Public Works Committee Meeting held on January 20, 2015 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:04 a.m.

PRESENT	Omer Moghrabi	Mayor
	Robert Richard	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor (entered at 10:14 a.m.)
	John Nowak	Councillor / Deputy Mayor (entered at 10:08 a.m.)
STAFF IN ATTENDANCE	Shadia Amblie	Interim Chief Administrative Officer/ Manager, Communications
	Melanie McConnell	Interim Assistant Chief Administrative Officer/Manager, Legislative Services
	Karen Gingras	Interim Senior Manager, Planning & Economic Development
	Brian Shapka	Interim Senior Manager, Public Works
	Julie MacIsaac	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator
REGRETS	Wanda Austin	Councillor
	Richard Olson	Councillor

ADOPTION OF AGENDA

PW.15.001 Motion by Councillor Richard to approve the January 20, 2015 Public Works Committee Meeting agenda as amended:

- Deletion of Item 10.2 Briefing – Cardboard Recycling Pilot Project Processing Analysis 2014;
- Addition of Item 13.2 Portage College Steering Committee Discussions (section 25 FOIP);
- Addition of Item 13.3 Plamondon Agricultural Society – Memorandum of Agreement (MOA) (section 16 FOIP);
- Addition of Item 13.4 Land Matters (section 25 FOIP).

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 December 16, 2014 Public Works Committee Meeting.

PW.15.002 Motion by Councillor Siebold to adopt the December 16, 2014 Public Works Committee Meeting minutes as circulated.

CARRIED UNANIMOUSLY

Councillor Nowak entered Council Chambers at 10:08 a.m.

UNFINISHED BUSINESS

4.1 There was no unfinished business to discuss.

URGENT MATTERS

5.1 There were no urgent matters to discuss.

DELGATIONS

6.1 Delegation – MPE Siemens – Mission Beach Subdivisions Water and Wastewater Servicing;

Mike Yakemchuk, Ryan Sharpe, and Gavin Nummi, representatives of MPE Siemens were present and introduced themselves to all those present.

Council introduced themselves to the delegation.

Mr. Yakemchuk and Mr. Sharpe presented a PowerPoint presentation overviewing the Mission Subdivision Phase I, II, and III Water and Sewer Servicing. Topics discussed in the presentation included the following:

- Project Overview;
- Geotechnical Investigation;

Councillor Haymour entered Council Chambers at 10:14 a.m.

MPE Siemens' presentation continued regarding:

- Projected Population;

Councillor Haymour left Council Chambers at 10:37 a.m.

Councillor Haymour returned to Council Chambers at 10:38 a.m.

MPE Siemens' presentation continued regarding:

- Water Demand;
- Wastewater Flows;
- Alignment;
- Construction Materials & Considerations;
- Hydraulic Analysis;
- On-Lot Services – Trickle Fill Water Service and Septic Tank Effluent Pump (STEP) systems;
- Regional System Requirements;
- Cost Estimate;
- Conclusion & Recommendations.

Discussion ensued regarding MPE Siemens presentation.

Mayor Moghrabi thanked the presenters for their presentation.

RECESS

Mayor Moghrabi called a recess at 11:21 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:31 a.m. with all those Members of Council previously listed in attendance.

DELGATIONS

6.2 Delegation – Urban Systems – Water and Wastewater Master Plan;

Brian McCosh, Jody Cherdarchuk, and Golnaz Azimi, representatives from Urban Systems were present and introduced themselves to all those present.

Ms. Azimi and Ms. Cherdarchuk provided a PowerPoint presentation overviewing the following:

- Value of a Master Plan;
- Master Planning Process;
- Lac La Biche Master Plan Scope;
- Wastewater Collection System;
- Water Distribution System;
- Cost Estimates;
- Priorities and Implementation.

Mayor Moghrabi thanked the presenters for their presentation.

RECESS

Mayor Moghrabi called a recess at 12:30 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:54 p.m. with all those Members of Council previously listed in attendance, without Councillor Haymour.

ADDITION TO AGENDA

PW.15.003 Motion by Councillor Richard to add item 13.5 Legal Matter (section 27 FOIP) to the agenda.

CARRIED UNANIMOUSLY

Councillor Haymour entered Council Chambers at 1:55 p.m.

DISPOSITION OF DELEGATIONS

7.1 Delegation – MPE Siemens – Mission Beach Subdivisions Water and Wastewater Servicing;

PW.15.004 Motion by Councillor Phillips to direct Administration to bring forward a report and recommendation for the implementation of the Mission Beach Servicing Plan for the petitioned areas, and further that Administration provide upsizing costs and options.

CARRIED UNANIMOUSLY

7.2 Delegation – Urban Systems – Water and Wastewater Master Plan.

PW.15.005 Motion by Councillor Haymour to direct Administration to bring forward the draft Master Plan for Council’s review and discussion, and further that Administration brings forward an RFD for the underwriters fire review.

CARRIED UNANIMOUSLY

UTILITIES

9.1 Manager’s Report.

Councillor Phillips left Council Chambers at 2:10 p.m.

Gary Siebold, Manager, Utilities Department provided highlights of the Utilities department’s activities.

Discussion ensued regarding fluoride in the County’s water system.

Councillor Phillips returned to Council Chambers at 2:11 p.m.

Mr. Siebold provided an update on the capital projects on the Utilities department. Discussion ensued regarding the same.

PW.15.006 Motion by Councillor Richard to accept the Utilities Manager’s Report as information, and further that Administration brings forward a briefing regarding the removal of fluoride in the County’s water system with recommendations from the Health Authority and a public consultation plan.

CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES

10.1 Manager’s Report;

Barry Kolenosky, Manager, Environmental Services highlighted the Environmental Services department’s activities. Discussion ensued regarding the same.

Councillor Haymour left Council Chambers at 2:48 p.m.

Councillor Haymour returned to Council Chambers at 2:50 p.m.

Discussion ensued regarding recycling programs for businesses and Geoware technology for the Beaver Lake and Plamondon landfill sites.

Mr. Kolenosky provided an update on the capital projects on the Environmental Services department. Discussion ensued regarding the same.

PW.15.007 Motion by Councillor Siebold to accept the Environmental Services Manager's Report as information.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 3:02 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 3:09 p.m. with all those Members of Council previously listed in attendance.

TRANSPORTATION SERVICES

8.1 Manager's Report.

Brian Shapka, Interim Senior Manager, Public Works and Manager, Transportation Services provided highlights of the department's activities and further provided an update of the Capital Projects for the Transportation Services department.

Discussion ensued regarding the same.

PW.15.008 Motion by Councillor Nowak to direct Administration to prepare the sidewalk replacement program tender package such that it allows options to bid on annual projects up to 5 years to a maximum of four (4) kilometers per year.

IN FAVOUR

**Mayor Moghrabi
Councillor Richard
Councillor Phillips
Councillor Siebold
Councillor Thompson
Councillor Nowak**

OPPOSED

Councillor Haymour

CARRIED

PW.15.009 Motion by Councillor Thompson to accept the Transportation Manager's Report as information.

CARRIED UNANIMOUSLY

COUNCIL ITEMS

12.1 Briefing – AAMDC Member Visit.

PW.15.010 Motion by Councillor Thompson that Administration invites AAMDC members for a member familiarization tour and meeting in the spring.

CARRIED UNANIMOUSLY

PW.15.011 Motion by Councillor Thompson to extend the January 20, 2015 Public Works Committee Meeting to the end of the agenda

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 3:46 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:56 p.m. with all those Members of Council previously listed in attendance.

IN CAMERA SESSION

PW.15.012 Motion by Councillor Siebold to go in camera at 3:56 p.m.

CARRIED UNANIMOUSLY

13.1 Briefing – Cardboard Recycling (section 25 FOIP);

13.2 Portage College Steering Committee Discussions (section 25 FOIP) (addition to agenda);

Councillor Haymour left Council Chambers at 4:54 p.m.

Councillor Haymour returned to Council Chambers at 4:55 p.m.

13.3 Plamondon Agricultural Society – Memorandum of Agreement (MOA) (section 16 FOIP); (addition to agenda);

Councillor Siebold left Council Chambers at 5:06 p.m.

Councillor Siebold returned to Council Chambers at 5:06 p.m.

13.4 Land Matters (section 25 FOIP) (addition to agenda);

Councillor Haymour left Council Chambers at 5:20 p.m.

Councillor Haymour returned to Council Chambers at 5:21 p.m.

13.5 Legal Matter (section 27 FOIP) (addition to agenda).

RETURN TO REGULAR MEETING

PW.15.013 Motion by Councillor Siebold to proceed with the meeting out of camera at 5:29 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

13.1 Briefing – Cardboard Recycling (section 25 FOIP);

PW.15.014 Motion by Councillor Haymour that Administration brings forward the requested information as directed by Council *in-camera*.

CARRIED UNANIMOUSLY

13.2 Portage College Steering Committee Discussions (section 25 FOIP) (addition to agenda);

PW.15.015 Motion by Councillor Thompson that Administration brings forward an RFD regarding a feasibility study.

CARRIED UNANIMOUSLY

13.3 Plamondon Agricultural Society (section 16 FOIP) (addition to agenda);

No action required.

13.4 Land Matter (section 25 FOIP) (addition to agenda);

No action required.

13.5 Legal Matter (section 27 FOIP) (addition to agenda).

No action required.

ADDITION TO AGENDA

PW.15.016 Motion by Councillor Nowak to add item 13.6 – Personnel Matter (section 17 FOIP) to the agenda.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

PW.15.017 Motion by Councillor Richard to go in camera at 5:50 p.m.

CARRIED UNANIMOUSLY

13.6 Personnel Matter (section 17 FOIP).

RETURN TO REGULAR MEETING

PW.15.018 Motion by Councillor Richard to proceed with the meeting out of camera at 6:03 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

13.6 Personnel Matter (section 17 FOIP).

No action required.

ADJOURNMENT

PW.15.019 Motion by Councillor Haymour to adjourn the Public Works Committee Meeting of January 20, 2015 at 6:03 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Interim Chief Administrative Officer**