

LAC LA BICHE COUNTY

ORGANIZATIONAL MEETING OF COUNCIL

DATE: October 13, 2016
TIME: Following the Special Council Meeting
PLACE: Council Chambers
McArthur Place

AGENDA

1. CALL TO ORDER
 - 1.1 Adoption of Agenda.
2. PROCEDURAL INFORMATION
 - 2.1 Briefing – Process for Appointing Members.
3. DEPUTY MAYOR APPOINTMENT
 - 3.1 Briefing – Selection of Deputy Mayor.
4. MEETING SCHEDULES
 - 4.1 Briefing – Meeting Schedules.
5. APPOINTMENTS
 - 5.1 Briefing – Appointment of Municipal Solicitor.
6. PROCEDURAL BYLAW & COMMITTEE APPOINTMENTS
 - 6.1 Briefing – Councillor Appointments to Internal and External Committees;
 - 6.2 Briefing – Environmental and Solid Waste Management Committee;
 - 6.3 Briefing – The Next Step Team – Underutilized Fish Stocks in NE Alberta;
 - 6.4 Briefing – Procedures – Agenda Distribution and Reports to Council.
7. ADJOURNMENT

**LAC LA BICHE COUNTY
ORGANIZATIONAL MEETING
MCARTHUR PLACE, LAC LA BICHE**

October 13, 2016 – Following the Special Council Meeting

Minutes of the Lac La Biche County Organizational Meeting held on October 13, 2016 following the Special Council meeting.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 2:38 p.m.

PRESENT	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor / Deputy Mayor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Surekha Kanzig	Assistant Chief Administrative Officer
	Jihad Moghrabi	Communications Coordinator (in part)
	Joanne Onciul	Legislative Services Coordinator

ADOPTION OF AGENDA

16.863 Motion by Councillor Haymour to approve the October 13, 2016 Organizational Meeting agenda as presented.

CARRIED UNANIMOUSLY

PROCEDURAL INFORMATION

2.1 Briefing – Process for Appointing Members.

No discussion necessary.

DEPUTY MAYOR APPOINTMENT

3.1 Briefing – Selection of the Deputy Mayor.

Mayor Moghrabi called for nominations for Deputy Mayor.

Councillor Olson nominated Councillor Nowak. Councillor Nowak accepted the nomination.

Councillor Austin nominated Councillor Richard. Councillor Richard accepted the nomination.

Mayor Moghrabi asked, for a second time, if there were any further nominations.

Mayor Moghrabi asked, for a third time, if there were any further nominations. There were no further nominations.

16.864 Motion by Councillor Haymour that nominations cease.

CARRIED UNANIMOUSLY

16.865 Motion by Councillor Siebold that Council vote by secret ballot for the Deputy Mayor appointment.

CARRIED UNANIMOUSLY

All Members of Council voted by secret ballot.

The Assistant Chief Administrative Officer, Melanie McConnell and Assistant Chief Administrative Officer, Surekha Kanzig counted the votes. Ms. McConnell advised that Councillor Richard was the successful candidate.

16.866 Motion by Councillor Haymour to appoint Councillor Richard as Deputy Mayor.

CARRIED UNANIMOUSLY

16.867 Motion by Councillor Olson to destroy the ballots for the Deputy Mayor vote.

CARRIED UNANIMOUSLY

Councillor Richard swore the Oath of Office for Deputy Mayor in accordance with section 156 of the Municipal Government Act and as prescribed by the Oaths of Office Act.

MEETING SCHEDULES

4.1 Briefing – Meeting Schedules.

16.868 Motion by Mayor Moghrabi that Council meets three times a month for Regular Council Meetings, and further that the Regular Council meetings be held every second, third, and fourth Tuesday of each month, with appropriate time being set aside on the third Tuesday of the month to discuss strategic topics within the Regular Council Meeting, and that the meetings be held at 10 a.m. in Council Chambers.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Haymour
Councillor Nowak**

OPPOSED

**Councillor Siebold
Councillor Thompson**

CARRIED

16.869 Motion by Councillor Olson that Agricultural Service Board meetings be held on the second Wednesday of each month at 10:00 a.m. as defined by the Agricultural Services Board Bylaw, and further, that the Municipal Planning Commission meetings be held every first and third Wednesday of each month at 1:30 p.m., and further that these meetings be held in Council Chambers.

CARRIED UNANIMOUSLY

APPOINTMENTS

5.1 Briefing – Appointment of Municipal Solicitor.

16.870 Motion by Councillor Thompson that County Council appoint Reynolds, Mirth, Richards and Farmer as the primary Solicitor for Lac La Biche County and Brownlee LLP Barristers & Solicitors as the secondary solicitor.

CARRIED UNANIMOUSLY

PROCEDURAL BYLAW & COMMITTEE APPOINTMENTS

- 6.1 Briefing – Councillor Appointments to Internal and External Committees;

Members of Council reviewed the internal and external committee appointments and distributed memberships as follows:

INTERNAL COMMITTEES

a. Aboriginal Liaison Committee

Councillor Austin left Council Chambers at 3:13 p.m.

Councillor Austin returned to Council Chambers at 3:14 p.m.

Appointed: Mayor Moghrabi, Councillors Siebold and Nowak
Councillor Phillips (alternate)

b. Agricultural/Environment Appeals Committee

Councillor Olson left Council Chambers at 3:18 p.m.

Appointed: Councillors Richard, Siebold, and Thompson

c. Agricultural Service Board

Councillor Olson returned to Council Chambers at 3:18 p.m.

Appointed: Councillor Austin (Chairperson) and Councillor Olson

d. Assessment Review Boards (Local Assessment Review Board/Composite Assessment Review Board)

Appointed: Councillors Phillips and Siebold

e. Emergency Advisory Committee

Appointed: Councillors Austin, Phillips, and Nowak

f. State of Local Emergency (SOLE) Committee

Appointed: Mayor or Deputy Mayor, Councillors Austin and Phillips

g. Lac La Biche County Family and Community Support Services (FCSS) Advisory Board

Appointed: Councillors Thompson and Haymour

h. Lac La Biche County Library Board

Appointed: Councillors Austin and Siebold

i. Municipal Planning Commission

Note: No person who is a member of the Subdivision and Development Appeal Board shall be appointed to the Municipal Planning Commission.

Appointed: Councillor Richard (Chairperson), Councillor Nowak (Vice-Chairperson), Mayor Moghrabi, Councillors Thompson and Haymour

j. Policy Review Committee

Appointed: Councillors Phillips, Siebold, and Councillor Nowak

k. Public Works Committee

Councillors Thompson, Richard, Haymour and Phillips expressed interest in the Public Works Committee.

16.871 Motion by Councillor Olson that Council vote by secret ballot for the Public Works Committee appointment.

CARRIED UNANIMOUSLY

All Members of Council voted by secret ballot.

The Assistant Chief Administrative Officer, Melanie McConnell and Assistant Chief Administrative Officer, Surekha Kanzig counted the votes. Ms. McConnell advised that Councillors Thompson and Richard were appointed and there was a tie between Councillors Haymour and Phillips.

All Members of Council voted by secret ballot for the tie between Councillors Haymour and Phillips.

The Assistant Chief Administrative Officer, Melanie McConnell and Assistant Chief Administrative Officer, Surekha Kanzig counted the votes.

k. Public Works Committee (continued);

Ms. McConnell advised that Councillor Haymour was the successful candidate.

16.872 Motion by Councillor Olson to appoint Councillors Thompson, Richard, and Haymour to the Public Works Committee.

CARRIED UNANIMOUSLY

16.873 Motion by Councillor Haymour to destroy the ballots of the Public Works Committee member election.

CARRIED UNANIMOUSLY

Appointed: Councillors Thompson, Richard & Haymour

l. Rich Lake Mediation Task Force

16.874 Motion by Councillor Siebold to dissolve the Rich Lake Mediation Task Force.

CARRIED UNANIMOUSLY

m. Subdivision and Development Appeal Board

Note: No person who is a member of the Municipal Planning Commission shall be appointed to the Subdivision and Development Appeal Board.

Appointed: Councillor Phillips and Councillor Siebold

n. Lac La Biche County Transportation Master Plan Advisory Committee

Councillors Phillips, Richard, Olson, and Nowak expressed interest in the Lac La Biche County Transportation Master Plan Advisory Committee.

16.875 Motion by Councillor Richard that Council vote by secret ballot for the appointments of the Lac La Biche County Transportation Master Plan Advisory Committee.

CARRIED UNANIMOUSLY

All Members of Council voted by secret ballot.

The Assistant Chief Administrative Officer, Melanie McConnell and Assistant Chief Administrative Officer, Surekha Kanzig counted the votes. Ms. McConnell advised that Councillors Phillips, Richard and Olson were the successful candidates.

16.876 Motion by Mayor Moghrabi to appoint Councillors Phillips, Richard, and Olson to the Lac La Biche County Transportation Master Plan Advisory Committee.

CARRIED UNANIMOUSLY

16.877 Motion by Councillor Olson to destroy the ballots of the Lac La Biche County Transportation Master Plan Advisory Committee member election.

CARRIED UNANIMOUSLY

Appointed: Councillors Phillips, Richard, and Olson

o. Water Resources Management Task Force

Appointed: Councillors Thompson and Haymour

EXTERNAL COMMITTEES

a. AUMA Municipal Governance Standing Committee

No longer required.

b. Beaver River Watershed Alliance

Appointed: Councillor Austin

c. Coalition for a Safer 63 & 881/Fort McMurray Traffic Corridors Working Group

Appointed: Councillor Richard and Councillor Phillips

d. Community Futures – Lac La Biche

Appointed: Councillor Phillips

e. Greater North Foundation

Councillor Haymour stepped down from the Greater North Foundation and nominated Councillor Nowak. Councillor Nowak accepted the nomination.

Appointed: Councillor Olson and Councillor Nowak, with Councillor Richard and Mayor Moghrabi as alternates

f. Lac La Biche and District Chamber of Commerce

Councillor Phillips expressed interest in the Lac La Biche and District Chamber of Commerce.

Appointed: Councillor Phillips

g. Lac La Biche Golf Club Society

Appointed: Councillor Thompson

h. Lac La Biche Health Services Foundation/Lakeland Doctor Recruitment Board

Councillor Phillips withdrew his appointment on the Lac La Biche Health Services Foundation/Lakeland Doctor Recruitment Board. Councillor Olson expressed interest in the appointment.

Appointed: Mayor Moghrabi, and Councillors Olson and Nowak

i. Lac La Biche Pow Wow and Fish Derby Association

Councillor Phillips withdrew his appointment from the Lac La Biche Pow Wow and Fish Derby Association. Mayor Moghrabi expressed interest in the appointment.

Appointed: Mayor Moghrabi

j. Lac La Biche Traffic Safety Committee

Appointed: Chief Administrative Officer, Shadia Amblie

k. Lakeland Agricultural Research Association (LARA)

Appointed: Councillor Austin and Councillor Siebold as alternate

- l. Lakeland Archers Event Organizing Committee**
Appointed: Councillor Richard and Councillor Phillips as alternate
- m. Lakeland Country Regional Trail Working Group**
Appointed: Councillors Phillips and Richard
- n. Lac La Biche Museum and Discovery Centre (formally Lakeland Interpretive Society)**
Appointed: Councillor Siebold
- o. Natural Gas Partnership Committee**
Appointed: Councillors Olson and Phillips
- p. Natural Gas System & Natural Gas Issues**
Appointed: Councillor Olson and Councillor Phillips as alternate
- q. Northeast Alberta Information HUB Ltd.**
Appointed: Councillors Olson and Phillips with Mayor Moghrabi as ex officio
- r. Northern Lights Library Board System**
Appointed: Councillor Austin and Councillor Siebold as alternate
- s. Oil Sands Developers Group**
Appointed: Mayor Moghrabi and Councillor Nowak as alternate
- t. Plamondon & District Community Development Society (PDCDS)**
Appointed: Councillor Olson and Councillor Phillips as alternate
- u. Ports to Plains Alliance**
Appointed: Councillor Richard and Councillor Olson as alternate
- v. Veteran's Memorial Highway Association**
Appointed: Councillor Richard and Councillor Olson as alternate

w. Water North Coalition

Appointed: Councillor Siebold and Councillor Nowak

x. VSI Services (Veterinary Services (1980) Ltd.)

Appointed: Councillor Austin

16.878 Motion by Mayor Moghrabi to appoint Council Members to the Internal Committees of Council, as listed above as items (a) through (o), and to the External Committees of Council, as listed above as items (a) through (x).

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Thompson
Councillor Nowak**

OPPOSED

Councillor Haymour

CARRIED

6.2 Briefing – Environmental and Solid Waste Management Committee;

Councillor Richard left Council Chambers at 4:03 p.m. and did not return to the meeting.

Councillor Haymour left Council Chambers at 4:07 p.m. and did not return to the meeting.

16.879 Motion by Councillor Olson to defer item 6.2 Briefing – Environmental and Solid Waste Management Committee to a future meeting, and further that the Terms of Reference for the former Environmental and Solid Waste Management Committees be brought forward for Council's review to the same future meeting.

CARRIED UNANIMOUSLY

6.3 Briefing – The Next Step Team – Underutilized Fish Stocks in NE Alberta;

Mayor Moghrabi and Councillor Thompson expressed interest in The Next Step Team – Underutilized Fish Stocks in NE Alberta Task Force.

16.880 Motion by Councillor Olson to appoint Mayor Moghrabi and Councillor Thompson to The Next Step Team – Underutilized Fish Stocks in NE Alberta Task Force.

CARRIED UNANIMOUSLY

6.4 Briefing – Procedures – Agenda Distribution and Reports to Council.

16.881 Motion by Councillor Siebold that the CAO Report and Follow Up Action List be brought to Council quarterly, and further that Committee/Council Reports be a monthly standing item on the second Regular Council meeting agenda.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Haymour
Councillor Nowak**

OPPOSED

Councillor Thompson

CARRIED

ADJOURNMENT

16.882 Motion by Councillor Austin to adjourn the Organizational Meeting of October 13, 2016 at 4:29 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**