

LAC LA BICHE COUNTY

**MONTHLY
STRATEGIC SESSION**

DATE: May 7, 2013
TIME: 9:30 a.m.
PLACE: Council Chambers
COUNTY CENTRE

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. NEW BUSINESS
 - 3.1 Review of Strategic Plan;
 - 3.2 Review of 2013 Workplan;
 - 3.3 Review of Chief Administrative Officer Workplan;
 - 3.4 Trail System Discussion;
 - 3.5 Waste Management Discussion;
 - 3.6 Planning Department Discussion;
 - 3.7 Open Discussion.
4. IN CAMERA SESSION
 - 4.1 Legal Matter (Section 27 FOIP);
 - 4.2 Chief Administrative Officer Performance Review Update (Section 17 FOIP).
5. ADJOURNMENT

**LAC LA BICHE COUNTY
MONTHLY
STRATEGIC SESSION**

COUNTY CENTRE, LAC LA BICHE

May 7, 2013 – 9:30 a.m.

Minutes of the Lac La Biche County Strategic Session held on May 7, 2013 at 9:30 a.m.

CALL TO ORDER Mayor Langevin called the meeting to order at 9:46 a.m.

PRESENT	Aurel Langevin	Mayor
	Alvin Kumpula	Councillor
	Robert Richard	Councillor
	Guy Piquette	Councillor
	Eugene Uganecz	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor (entered at 1:45 p.m.)
	Gail Broadbent-Ludwig	Councillor / Deputy Mayor
STAFF IN ATTENDANCE	Roy Brideau	Chief Administrative Officer
	Gordon Frank	General Manager, Development & Community Services
	Al Hoggan	Acting General Manager, Operations
	Shadia Amblie	General Manager, Communications & Human Services
	Melanie Kanarek	Manager, Legislative Services
	Catherine Tran	Municipal Intern
ABSENT	John Nowak	Councillor

ADOPTION OF AGENDA

SS.13.035 Motion by Councillor Kumpula to approve the May 7, 2013 Strategic Session agenda as amended:

- Addition of Item 3.4 – Trail System Discussion;
- Addition of Item 3.5 – Waste Management Discussion;
- Addition of Item 3.6 – Planning Department Discussion;
- Addition of Item 3.7 – Open Discussion.

CARRIED UNANIMOUSLY

INTRODUCTIONS

Mr. Brideau welcomed Catherine Tran, Municipal Intern, and introduced Members of Council to Ms. Tran.

NEW BUSINESS

3.1 Review of Lac La Biche County Strategic Plan 2012-2013;

Mr. Brideau provided an overview of the strategic plan and priorities. A discussion ensued regarding the plan, as follows:

- update the messages from the Mayor and Chief Administrative Officer;
- update the vision statement;
- consideration of a parade float for the 2014 budget;
- capital priorities of Northern Lights School Division, specifically renovations of the Plamondon school and construction of an elementary school in Lac La Biche;
- renovations of the new men's shelter;
- consideration of the creation of a recreation board and whether one is necessary, or if task forces for recreation and culture priorities would be more appropriate;

Councillor Piquette left Council Chambers at 10:34 a.m.

Councillor Piquette returned to Council Chambers at 10:35 a.m.

- rewrite paragraph 3, sections (a) through (d) on page 9 to capture the intent of community services;
- communication to board appointees and our communities with respect to any future changes.

Councillor Richard left Council Chambers at 10:45 a.m.

RECESS

Mayor Langevin called a recess at 10:48 a.m.

RECONVENE

Mayor Langevin reconvened the meeting at 11:00 a.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Richard.

NEW BUSINESS

Review of the Lac La Biche County Strategic Plan continued.

Councillor Gail Broadbent-Ludwig provided an overview of the progress of the Economic Development Authority. A discussion ensued regarding the same.

A discussion ensued regarding the Environment section of the Strategic Plan.

Councillor Kumpula left Council Chambers at 11:08 a.m.

It was discussed that priority one in the environment section of the Strategic Plan be removed and added to the Agricultural Service Board Agenda.

The Finance section of the Strategic Plan was reviewed and discussed, and the following was noted:

- priority two was too broad and should be amended to optimize the grant process and solidify three year planning to be more goal oriented;
- priority two – remove “focus on fiscal sustain and stewardship” as this is Council’s duty/responsibility;
- financial plan needs to be completed by the end of 2013.

A discussion ensued regarding the transportation master plan and financial planning.

The Fleet & Facilities section of the Strategic Plan was reviewed. It was suggested that a facility tour be completed by new Council and further that an evaluation be done for all facilities with respect to overall maintenance costs and life expectancy.

The Human Resources section of the Strategic Plan was reviewed. It was suggested that this Council approves the remuneration of the next Council.

Shadia Amblie, General Manager, Communications & Human Services provided an update on hiring and retaining staff.

RECESS

Mayor Langevin called a recess at 11:55 a.m.

RECONVENE

Mayor Langevin reconvened the meeting at 1:04 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Broadbent-Ludwig and Councillor Richard.

NEW BUSINESS

The review of the Strategic Plan continued with a review of the Legislative Services section.

Councillor Broadbent-Ludwig returned to Council Chambers at 1:11 p.m.

Councillor Richard returned to Council Chambers at 1:14 p.m.

The Strategic Plan review continued with a review of the Parks and Open Spaces section.

A discussion ensued regarding the County's welcome signs. Suggestions were made to increase visibility and enhance the appearance surrounding the same. A continental divide sign was also suggested.

Councillor Thompson entered Council Chambers at 1:45 p.m.

Councillor Kumpula left Council Chambers at 1:46 p.m.

It was suggested to develop a sign management plan.

Councillor Kumpula returned to Council Chambers at 1:48 p.m.

The Planning & Development and Planning & Infrastructure sections of the Strategic Plan were reviewed.

The Protective Services section of the Strategic Plan was reviewed and discussed. It was noted that the development of an emergency plan is priority and is coming to Council in the summer.

A discussion ensued regarding the recreation master plan.

Al Hoggan, Manager, Transportation Services, provided an update on the access to gravel sources.

A discussion ensued regarding the Utilities section of the Strategic Plan.

Upon completion of the review of the Lac La Biche County Strategic Plan, it was noted that the plan would be updated based on discussions. A further review will ensue in the next couple of months.

RECESS

Mayor Langevin called a recess at 2:25 p.m.

RECONVENE

Mayor Langevin reconvened the meeting at 2:34 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Kumpula.

NEW BUSINESS

3.2 Review of Lac La Biche County 2013 Project Workplan;

Councillor Kumpula returned to Council Chambers at 2:35 p.m.

A page by page review of the Lac La Biche County 2013 Project Workplan ensued.

RECESS

Mayor Langevin called a recess at 3:56 p.m.

RECONVENE

Mayor Langevin reconvened the meeting at 4:05 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Kumpula.

NEW BUSINESS**3.3 Discussion – Development Visioning;**

To be discussed with Municipal Development Plan.

Councillor Kumpula returned to Council Chambers at 4:05 p.m.

3.4 Trail System Discussion;

A discussion ensued regarding the trail network within the hamlet of Lac La Biche, particularly adjacent to Beaver Hill Road. This topic will be further discussed at the May 14, 2013 Regular Council Meeting.

3.5 Waste Management Discussion;

Solid Waste Management/Resource Recovery Strategic Session was held on May 6, 2013.

Councillor Richard left Council Chambers at 4:41 p.m.

Administration would like to meet with Senior Administration and Agriculture and Environmental Services department to discuss recommendations. The bylaw will be brought forward for Council's consideration.

A discussion ensued regarding the draft solid waste management bylaw.

Councillor Richard returned to Council Chambers at 4:47 p.m.

Another discussion will need to be scheduled by mid-June.

3.6 Planning Department Discussion;

A discussion ensued regarding the planning and development processes.

3.7 Open Discussion.

Mayor Langevin noted that he was invited by MLA Don Scott to attend the Premier's prayer breakfast.

Councillor Thompson suggested a discussion on discretionary uses for land use planning.

IN CAMERA SESSION

SS.13.036 Motion by Councillor Siebold to go in camera at 5:24 p.m.

CARRIED UNANIMOUSLY

4.1 Legal Matter (section 27 FOIP).

Councillor Siebold left Council Chambers at 5:24 p.m. and did not return to the meeting.

RETURN TO REGULAR MEETING

SS.13.037 Motion by Councillor Piquette to proceed with the meeting out of camera at 5:26 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF "IN CAMERA SESSION"

No Action Required.

ADJOURNMENT

SS.13.038 Motion by Councillor Uganecz to adjourn the Monthly Strategic Session of May 7, 2013 at 5:26 p.m.

CARRIED UNANIMOUSLY

Aurel Langevin, Mayor

**J. Roy Brideau, CLGM, CMM
Chief Administrative Officer**