

LAC LA BICHE COUNTY
SPECIAL COUNCIL MEETING

DATE: December 17, 2015
TIME: 10:00 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. NEW BUSINESS
 - 3.1 Proposed 2016 County Budget;
 - 3.1.a Briefing – Accurate Assessment Contract Deliverables.
 - 3.2 Update on Land Enforcement Matter – RFD – Rescind Motion 15.770 previously approved at the November 24, 2015 Regular Council Meeting.
4. IN CAMERA
 - 4.1 Proposed 2016 County Budget (*if necessary*) (sec. 17 FOIP).
5. DELEGATION
 - 5.1 3:00 p.m. Delegation – Alberta Environment and Parks.
(*A portion of which may be in-camera – sec. 25 FOIP*)
6. ADJOURNMENT

**LAC LA BICHE COUNTY
SPECIAL COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

December 17, 2015 – 10:00 a.m.

Minutes of the Lac La Biche County Special Council Meeting held December 17, 2015 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:07 a.m.

PRESENT	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor (entered at 10:10 a.m.)
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor / Deputy Mayor (entered at 10:27 a.m.)

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Dan Small	Senior Manager, Finance & Grants
	Jeff Lawrence	Senior Manager, Recreation & Community Enhancement
	Gordon Shaw	Senior Manager, Planning & Development
	Joanne Onciul	Legislative Services Coordinator

REGRETS	Tim Thompson	Councillor
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ADOPTION OF AGENDA

15.851	Motion by Councillor Richard to approve the December 17, 2015 Special Council Meeting agenda as presented.
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CARRIED UNANIMOUSLY

NEW BUSINESS

3.1 Proposed 2016 County Budget;

3.1.a Budget Briefing – Accurate Assessment Contract Deliverables.

Mr. Gordon Shaw, Senior Manager, Planning & Development and Mr. Gilbert Hache, GIS Coordinator, presented the budget briefing regarding Accurate Assessment contract deliverables to Council.

Councillor Siebold entered Council Chambers at 10:10 a.m.

Discussion ensued regarding Accurate Assessment Group (AGG) and a summary of the GIS budget was reviewed.

Councillor Nowak entered Council Chambers at 10:27 a.m.

Discussion continued regarding the GIS system.

Councillor Olson left Council Chambers at 10:38 a.m.

Councillor Olson returned to Council Chambers at 10:39 a.m.

15.852 Motion by Councillor Nowak to accept the briefing as information.

CARRIED UNANIMOUSLY

NEW BUSINESS

3.2 Update on Land Enforcement Matter – RFD – Rescind Motion 15.770 previously approved at the November 24, 2015 Regular Council Meeting.

15.853 Motion by Councillor Nowak that County Council rescind Motion 15.770 passed at the November 24, 2015, Regular Council Meeting, being a motion to issue a fine of \$2,000 to the landowner of NW-20-65-11-W4M for contravention of Section 17 of Bylaw 12-024, being the Land Use Bylaw.

CARRIED UNANIMOUSLY

3.2 Update on Land Enforcement Matter – RFD – Rescind Motion 15.770 previously approved at the November 24, 2015 Regular Council Meeting (continued).

15.854 Motion by Councillor Nowak to direct Administration to bring forward a fee and fine schedule bylaw for Council’s review in January of 2016.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Nowak

OPPOSED
Councillor Haymour

CARRIED

RECESS

Mayor Moghrabi called a recess at 11:00 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:13 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

3.1 Proposed 2016 County Budget (continued).

Business Cases

Parent Link Programmers

Ms. Anita Polturak, Manager of FCSS and Community Development, provided an overview of the business case for two permanent part-time Parent Link Programmers – one part-time permanent staff to replace a casual position, and one new part-time permanent staff.

Discussion ensued regarding the request for two permanent part-time Parent Link Programmers.

Councillor Richard left Council Chambers at 11:58 a.m.

RECESS

Mayor Moghrabi called a recess at 12:03 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 12:09 p.m. with all those Members of Council previously listed in attendance with the exceptions of Councillors Haymour and Richard.

NEW BUSINESS

3.1 Proposed 2016 County Budget (continued).

Business Cases (continued);

Reclassify Records Clerk to Records Analyst

Councillor Haymour entered Council Chambers at 12:10 p.m.

Ms. Melanie McConnell, Assistant Chief Administrative Officer, provided an overview of the business case for the reclassification of the records clerk position to a records analyst position.

Councillor Nowak left Council Chambers at 12:11 p.m.

Councillor Nowak returned to Council Chambers at 12:15 p.m.

Discussion ensued regarding the business case for the reclassification of the records clerk position to a records analyst position.

RECESS

Mayor Moghrabi called a recess at 12:43 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:12 p.m. with all those Members of Council previously listed in attendance, including Councillor Richard.

NEW BUSINESS

3.1 Proposed 2016 County Budget (continued).

Business Cases (continued);

Reclassify Municipal Intern Term Position to Grant & Policy Coordinator

Mr. Dan Small, Senior Manager of Finance and Grants, provided an overview of the business case for the reclassification of the Municipal Intern Term position to a Grant & Policy Coordinator position.

Request from Plamondon and District Community Development Society (PDCDS) for Supervisory of Society Staff

Ms. Shadia Amblie, Chief Administrative Officer, provided an overview of the business case on behalf of PDCDS, to have the Community Liaison supervise their staff to lessen the burden on their volunteer board.

2016 Municipal Census

Ms. McConnell provided an overview of the business case to budget for a 2016 municipal census.

Discussion ensued regarding conducting a 2016 municipal census.

RECESS

Mayor Moghrabi called a recess at 2:56 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:01 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Olson.

DELEGATION

5.1 Delegation – Alberta Environment and Parks.
(A portion of which may be *in-camera* – sec. 25 FOIP)

The following delegates were introduced to all those present:

- Mr. Paul MacMahon, Regional Resource Manager, Lower Athabasca Region (public land concerns);
- Mr. Dwayne Latty, Senior Fisheries Biologist, Regional Resource Management (fisheries concerns);
- Ms. Kathy Hendren, Resource Manager, Regional Resource Management (for the Lac La Biche area);
- Mr. Luc Nowicki, Regional Director, Northeast Region, Parks Division (parks concerns).

Council and Administration introduced themselves to all those present.

Ms. McConnell presented the briefing for the delegation of Alberta Environment and Parks. The three topics of discussion covered were:

- Investing in Provincial parks to enhance tourism;
- Commercial fishing and the closing of local lakes;
- Concerns with fish health in our lakes.

Review and approval of timelines for the County's SML and other development issues to be addressed *in camera*.

Investing in Provincial parks to enhance tourism

Mr. Nowicki provided a hand-out that included a map of the parks and protected areas within Lac La Biche County and an overview of investing in provincial parks to enhance tourism. The following topics were discussed:

- Review of Parks and Protected areas;
- Background information on revenue generated from camping fees;
- Net worth of protected areas in Alberta – provided evidence of the economic benefit to protecting areas;
- Tourism promotions for the area;
- Looking into getting protection for the Dillon and Clyde Lake area;
- Crow Lake Provincial Park – site is built and underground infrastructure is in – is a seasonal site from May to September;
- Requested increased policing and enforcement for parks and protected areas;

Councillor Olson entered Council Chambers at 3:26 p.m.

- Possible joint approach for increasing policing and enforcement – include RCMP, County Peace Officers, Conservation Officers, Fish and Wildlife Officers – create a program addressing major areas of concern, work together to make a plan;
- Working with Community Futures and Travel Alberta to promote Churchill Park – working well;
- New position – Parks Development Officer – community building;
- Report a Poacher program.

Commercial fishing and the closing of local lakes

Mr. MacMahon provided an overview regarding commercial fishing and the closing of local lakes. The following topics were discussed:

- Fishing is key to the County's tourism – working with Fisheries Management to assess fish populations in many of the lakes in the area;
- Commercial fishing – the decision to abolish was a provincial perspective;
- Special licences for fishing.

DELEGATION

- 5.1 Delegation – Alberta Environment and Parks (continued);
(A portion of which may be in-camera – sec. 25 FOIP)

Mr. Latty provided an overview of a survey that was done on Lac La Biche Lake this fall regarding the walleye population. Some key points highlighted were as follows:

- There are 3 or 4 strong age classes;
- There is a good distribution of stock fish – not seeing much natural reproduction.

Councillor Haymour left Council Chambers at 3:46 p.m.

Councillor Haymour returned to Council Chambers at 3:48 p.m.

Mr. Latty provided information of the walleye population.

A discussion ensued regarding the frequency of monitoring lakes and when lakes get surveyed.

RECESS

Mayor Moghrabi called a recess at 4:06 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 4:13 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Nowak.

IN CAMERA SESSION

15.855 Motion by Councillor Olson to go in camera at 4:13 p.m.

CARRIED UNANIMOUSLY

- 5.1 Delegation – Alberta Environment and Parks.
(A portion of which may be in-camera – sec. 25 FOIP)

Councillor Nowak returned to Council Chambers at 4:27 p.m.

Councillor Olson left Council Chambers at 4:34 p.m.

Councillor Olson returned to Council Chambers at 4:35 p.m.

Mayor Moghrabi thanked the presenters for their presentation.

RECESS Mayor Moghrabi called a recess at 4:38 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 4:44 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillors Haymour and Nowak.

IN CAMERA SESSION

5.1 Delegation – Alberta Environment and Parks (continued).
(A portion of which may be in-camera – sec. 25 FOIP)

Councillor Haymour entered Council Chambers at 4:45 p.m.

Councillor Nowak entered Council Chambers at 4:45 p.m.

RETURN TO REGULAR MEETING

15.856 Motion by Councillor Siebold to proceed with the meeting out of camera at 4:51 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

5.1 Delegation – Alberta Environment and Parks.
(A portion of which may be in-camera – sec. 25 FOIP)

No action required.

Councillor Haymour left Council Chambers at 4:51 p.m.

NEW BUSINESS

3.1 Proposed 2016 County Budget (continued).

Business Cases (continued);

Regional Emergency/Fire Services Coordinator

Councillor Haymour returned to Council Chambers at 4:53 p.m.

Mr. John Kokotilo, Manager of Fire Services, provided an overview of the business case for the creation of a Regional Emergency/Fire Services Coordinator.

Create Assistant Lifeguard Position at Portage Pool

Ms. Amblie provided an overview of the business case for the creation of an assistant lifeguard position at Portage Pool.

Councillor Phillips left Council Chambers at 5:20 p.m.

Additional Grader Operator

Ms. Amblie provided an overview of the business case for the addition of a grader operator.

Councillor Phillips returned to Council Chambers at 5:21 p.m.

Information Technology (IT) Summer Student

Mr. Travis Simmons, Manager of Information Technology, provided an overview of the business case for the addition of an IT summer student.

Community Futures – Special Events Coordination Service

Discussion ensued regarding the special events coordination service position.

Facilities Maintenance Positions

Ms. Amblie provided an overview of the business case to convert the three term facility maintenance positions to fulltime facility maintenance positions.

Councillor Nowak left Council Chambers at 5:44 p.m.

Councillor Nowak returned to Council Chambers at 5:48 p.m.

Discussion ensued regarding the business cases presented.

Councillor Austin left Council Chambers at 5:49 p.m.

Councillor Austin returned to Council Chambers at 5:51 p.m.

DISPOSITION OF DELEGATION BUSINESS

5.1 Delegation – Alberta Environment and Parks.
(A portion of which may be in-camera – sec. 25 FOIP)

15.857 Motion by Councillor Olson to send a thank you letter to Alberta Environment and Parks for their presentation.

CARRIED UNANIMOUSLY

ADJOURNMENT

15.858 Motion by Councillor Siebold to adjourn the Special Council Meeting of December 17, 2015 at 5:57 p.m.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Haymour**

OPPOSED

Councillor Nowak

CARRIED

**Omer Moghrabi
Mayor**

**Shadia Amblie
Chief Administrative Officer**