

**LAC LA BICHE COUNTY**

**PUBLIC WORKS COMMITTEE MEETING**

**DATE:** April 4, 2017  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers – McArthur Place

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 March 13, 2017 Public Works Committee Meeting.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. DELEGATIONS & DISPOSITION OF DELEGATIONS
7. SEASONAL PROGRAMS UPDATE
  - 7.1 Transportation Services Manager's Report;
  - 7.2 Utilities Services Manager's Report;
  - 7.3 Environmental Services Manager's Report.
8. WORKPLAN & CAPITAL PROJECTS UPDATE
  - 8.1 Capital Projects Update.
9. NEW BUSINESS
  - 9.1 Bylaw 17-005 – Waste & Recycling Management Bylaw (Briefing);
  - 9.2 Gravel Sourcing Plan (Briefing);  
*(Will be distributed as a supplemental handout at the meeting)*
  - 9.3 Natural Gas Update (addition to agenda);
  - 9.4 Lease Lands (addition to agenda).

10. IN CAMERA SESSION (if necessary)

10.1 Materials Recycling Facility (Briefing) (s. 25 FOIP).

11. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY  
PUBLIC WORKS COMMITTEE MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**April 04, 2017 – 10:00 a.m.**

Minutes of the Lac La Biche County Public Works Committee Meeting held April 04, 2017 at 10:00 a.m.

**CALL TO ORDER** Councillor Richard called the meeting to order at 10:03 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Robert Richard	Councillor / Deputy Mayor / Chairperson
	Tim Thompson	Councillor

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works
	Tom Kinderwater	Manager, Environmental Services
	Gary Mayhew	Manager, Transportation Services
	James Roy	Legislative Services Coordinator

<b>REGRETS</b>	Hajar (Jerry) Haymour	Councillor
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**ADOPTION OF AGENDA**

PW.17.031	Motion by Mayor Moghrabi to approve the April 04, 2017 Public Works Committee Meeting agenda as amended:
- 9.3	Natural Gas Update
- 9.4	Lease Lands

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

3.1 March 13, 2017 – Public Works Committee Meeting

PW.17.032	Motion by Councillor Thompson to adopt the March 13, 2017 Public Works Committee Meeting minutes as circulated.
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**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

There was no unfinished business to discuss.

## **URGENT MATTERS**

There were no urgent matters for discussion.

## **DELGATIONS & DISPOSITION OF DELEGATIONS**

There were no delegations scheduled.

## **SEASONAL PROGRAMS UPDATE**

### **7.1 Transportation Services Manager's Report**

Mr. Gary Mayhew, Transportation Services Manager, provided an update on seasonal programs and gravel sourcing to the Committee and responded to questions.

PW.17.033 Motion by Councillor Thompson to accept the Transportation Services Manager's Report as information.

**CARRIED UNANIMOUSLY**

### **7.2 Utilities Services Manager's Report**

Mr. Khalil Shaikh, Manager, Utilities Services, provided the Committee with an update of Utilities Services' activities and responded to questions.

PW.17.034 Motion by Mayor Moghrabi to accept the Utilities Services Manager's Report as information.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

### **9.2 Gravel Sourcing Plan (Briefing)**

This item was discussed as part of consideration of item 7.1 – Transportation Service Manager's Report.

## **NEW BUSINESS**

### 9.3 Natural Gas Systems Update

Councillor Phillips made a presentation to the Committee regarding natural gas systems, where he provided an update of meetings he recently attended, and responded to questions.

**RECESS** Councillor Richard called a recess at 11:13 a.m.

**RECONVENE** Councillor Richard reconvened the meeting at 11:24 a.m. with all those Members of the Committee previously listed in attendance.

## **SEASONAL PROGRAMS UPDATE**

### 7.3 Environmental Services Manager's Report

Mr. Tom Kinderwater, Manager, Environmental Services, provided the committee with an update on Environmental Services' activities, and responded to questions.

PW.17.035 Motion by Councillor Thompson to accept the Environmental Services Manager's Report as information.

**CARRIED UNANIMOUSLY**

## **WORKPLAN & CAPITAL PROJECTS UPDATE**

### 8.1 Capital Projects Summary as of March 31, 2017

Mr. Brian Shapka, Senior Manager, Public Works, provided the capital projects summary to the Committee and responded to questions.

PW.17.036 Motion by Mayor Moghrabi to accept the capital projects summary as information.

**CARRIED UNANIMOUSLY**

**RECESS** Councillor Richard called a recess at 12:10 p.m.

**RECONVENE** Councillor Richard reconvened the meeting at 1:31 p.m. with all those Members of the Committee previously listed in attendance.

## **NEW BUSINESS**

### 9.1 Bylaw 17-005 – Waste & Recycling Management Bylaw (Briefing)

Mr. Kinderwater, Mr. Kyle Beniuk, Operations Coordinator, Environmental Services, and Ms. Molly Fyten, Coordinator, Environmental Services, made a presentation to the Committee on Bylaw 17-005, the proposed Waste & Recycling Management Bylaw, and responded to questions.

PW.17.037 Motion by Mayor Moghrabi to accept this briefing on Bylaw 17-005 (Waste & Recycling Management Bylaw) as information.

**CARRIED UNANIMOUSLY**

PW.17.038 Motion by Councillor Thompson to direct Administration to bring forward the draft Bylaw 17-005 to a future meeting of Council for its consideration.

**CARRIED UNANIMOUSLY**

## **IN CAMERA SESSION**

PW.17.039 Motion by Mayor Moghrabi to go *in camera* at 2:40 p.m.

**CARRIED UNANIMOUSLY**

10.1 Materials Recycling Facility (Briefing) (s. 25 FOIP)

9.4 Lease Lands (Discussion) (s. 25 FOIP)

## **RETURN TO REGULAR MEETING**

PW.17.040 Motion by Councillor Thompson to proceed with the meeting out of camera at 3:00 p.m.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

PW.17.041 Motion by Mayor Moghrabi to adjourn the Public Works Committee Meeting of April 04, 2017 at 3:00 p.m.

**CARRIED UNANIMOUSLY**

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**Robert Richard, Chairperson**

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**Shadia Amblie  
Chief Administrative Officer**

ADOPTED