

**LAC LA BICHE COUNTY  
SPECIAL COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**November 7, 2019 10:00 a.m.**

Minutes of the Lac La Biche County Special Council Meeting held November 7, 2019 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:08 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	George L'Heureux	Councillor/Deputy Mayor
	Colette Borgun	Councillor
	Jason Stedman	Councillor ( <i>Departed at 10:13 a.m.</i> )
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor
	Lorin Tkachuk	Councillor

<b>STAFF IN ATTENDANCE</b>	Dan Small	Interim Acting Chief Administrative Officer
	Melanie McConnell	Senior Manager, Legislative & Information Services
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement
	Brian Shapka	Senior Manager, Public Works
	Clayton Kittlitz	Senior Manager, Planning & Economic Development
	Danielle Cardinal	Legislative Services Coordinator

<b>REGRETS</b>	Darlene Beniuk	Councillor
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**ADOPTION OF AGENDA**

19.1117      Motion:  
To approve the November 7, 2019 Special Council Meeting agenda as presented.

**CARRIED UNANIMOUSLY**

Councillor Borgun exited Council Chambers at 10:10 a.m. and returned at 10:11 a.m.

## NEW BUSINESS

### 3.1 Proposed 2020 County Budget

Mr. Dan Small, Interim Acting Chief Administrative Officer and Mr. Zeeshan Hasan, Manager, Finance presented the Proposed 2020 County Budget, and responded to questions.

Councillor Stedman exited Council Chambers at 10:13 a.m. and did not return.

Mr. Travis Simmons, Manager, Information Technology, presented the following Base Business Cases-Operating Initiatives, as part of the Proposed 2020 County Budget: #2-Security Awareness Training, #3-Office 365 Backup Software, #4-Multi Factor Authentication, #5-Enterprise Password Manager, and #6-Systems Analyst I. Mr. Simmons also responded to questions.

Mr. Simmons also presented the Proposed 2020 Capital Budget Information Technology items, as part of the Proposed 2020 County Budget, and responded to questions.

Councillor Tkachuk declared a Pecuniary Interest due to business purposes and exited Council Chambers 10:27 a.m. prior to the discussion of the following Proposed 2020 Capital Budget Information Technology items: Bold Center Security Cameras-Year 3, and Satellite System for Bold Center (page 47 of 105).

Councillor Tkachuk returned to Council Chambers at 10:30 a.m. upon the concluded discussion of the following Proposed 2020 Capital Budget Information Technology items: Bold Center Security Cameras-Year 3, and Satellite System for Bold Center.

Mr. Simmons presented the Large Format Scanner item, as outlined in the Information Technology-Proposed 2020 Capital Budget items and responded to questions.

Councillor Tkachuk declared a Pecuniary Interest due to business purposes and exited Council Chambers at 10:31 a.m. prior to the discussion of the following Proposed 2020 Capital Budget Information Technology item: Core Network Switches (page 47 of 105).

Mr. Simmons presented the Core Network Switches, as outlined in the Information Technology- Proposed 2020 Capital Budget items and responded to questions.

Councillor Tkachuk returned to Council Chambers at 10:32 a.m. upon the concluded discussion of the following Proposed 2020 Capital Budget Information Technology item: Core Network Switches.

Councillor Moore declared a Pecuniary Interest due to family employment and exited Council Chambers at 10:35 a.m. prior to the discussion of the following Base Business Case-Operating Initiative items: #12-Waste & Recycling Operators to Two Full Time Equipment Operators and #13-Two Full-Time Waste & Recycling Operators, of the Proposed 2020 County Budget (page 28 of 105).

Mr. Brian Shapka, Senior Manager, Public Works presented items #12-Waste & Recycling Operators to Two Full Time Equipment Operators, and #13-Two Full-Time Waste & Recycling Operators, as part of the Base Case Item-Operating Initiatives and responded to questions.

Councillor Moore returned to Council Chambers at 10:36 a.m. upon the concluded discussion of the Waste & Recycling Operators to Two Full Time Equipment Operators and Two Full-Time Waste & Recycling Operators-Base Business Case-Operating Initiatives.

Mr. Shapka also presented item #8-Green Cone, as part of the Service Level Enhancement Business Cases-Operating Initiatives and responded to questions.

Mr. Chris Clark, Manager, Enforcement Services presented the following Service Level Enhancement Business Cases-Proposed Initiatives: #4-Municipal Alert System, of the Proposed 2020 County Budget. Mr. Clark also responded to questions.

Mayor Moghrabi declared a Pecuniary Interest, due to business reasons, and exited Council Chambers at 11:00 a.m. prior to the discussion of the following 2020 Proposed Capital Budget item: Enforcement Services-Community Peace Officer-Patrol Quad item, as outlined in the 2020 Proposed Capital Budget (page 46 of 105). Deputy Mayor L'Heureux assumed the position of Chair.

Mr. Clark also presented the following Proposed 2020 Capital Budget item: Enforcement Services- Community Peace Officer-Patrol Quad. Mr. Clark responded to questions.

Mayor Moghrabi returned to Council Chambers at 11:03 a.m. upon the concluded discussion of the Enforcement Services-Proposed 2020 Capital Budget Item: Community Peace Officer-Patrol Quad. Mayor Moghrabi returned to the position of Chair.

**RECESS** Mayor Moghrabi called a recess at 11:19 a.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 11:29 a.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

3.1 Proposed 2020 County Budget

19.1118 Motion:  
To approve for inclusion in the 2020 Budget, to Repurpose .6 FTE Records Clerk to Summer Position, at a cost of (\$34, 300).

**CARRIED UNANIMOUSLY**

19.1119 Motion:  
To approve for inclusion in the 2020 Budget, the Security Awareness Training, at a cost of \$12,000.

**CARRIED UNANIMOUSLY**

19.1120 Motion:  
To approve for inclusion in the 2020 Budget, the Office 365 Backup Software, at a cost of \$8,000.

**CARRIED UNANIMOUSLY**

19.1121 Motion:  
To approve for inclusion in the 2020 Budget, the Multi Factor Authentication, at a cost of \$25,000.

**CARRIED UNANIMOUSLY**

19.1122 Motion:  
To approve for inclusion in the 2020 Budget, the Enterprise Password Manager, at a cost of \$15,000.

**CARRIED UNANIMOUSLY**

19.1123 Motion:  
To approve for inclusion in the 2020 Budget, the Systems Analyst I position, at a cost of \$99,723.

**In Favour**  
Councillor Cote

**Opposed**  
Mayor Moghrabi  
Deputy Mayor L'Heureux  
Councillor Tkachuk  
Councillor Borgun  
Councillor Moore  
Councillor Johnson

**DEFEATED**

19.1124 Motion:  
To postpone the decision on the Systems Analyst I position, to the March 2020 Revised Budget Deliberations.

**CARRIED UNANIMOUSLY**

19.1125 Motion:  
To approve for inclusion in the 2020 Budget, the Lac La Biche County's website Redevelopment/Update, at a cost \$75,000.

**In Favour**  
Mayor Moghrabi  
Deputy Mayor L'Heureux  
Councillor Moore  
Councillor Tkachuk  
Councillor Borgun  
Councillor Cote

**Opposed**  
Councillor Johnson

**CARRIED**

19.1126 Motion:  
To approve for inclusion in the 2020 Budget, the County Dollars Program, at a cost of \$16,000.

**CARRIED UNANIMOUSLY**

19.1127 Motion:  
To approve for inclusion in the 2020 Budget, the Airport Master Plan, at a cost of \$80,000.

**In Favour**

Mayor Moghrabi  
Deputy Mayor L'Heureux  
Councillor Johnson  
Councillor Tkachuk  
Councillor Moore  
Councillor Cote

**Opposed**

Councillor Borgun

**CARRIED**

19.1128 Motion:  
To postpone the decision on the Transportation Master Plan to the March 2020 Revised Budget Deliberations.

**CARRIED UNANIMOUSLY**

19.1129 Motion:  
To postpone the decision of the Equipment Operator position, to the March 2020 Revised Budget Deliberations.

**In Favour**

Councillor Tkachuk  
Councillor Borgun

**Opposed**

Mayor Moghrabi  
Deputy Mayor L'Heureux  
Councillor Moore  
Councillor Cote  
Councillor Johnson

**DEFEATED**

19.1130 Motion:  
To approve for inclusion in the 2020 Budget, the Equipment Operator position, at a cost of \$80,898.

**In Favour**

Mayor Moghrabi  
Deputy Mayor L'Heureux  
Councillor Cote  
Councillor Moore  
Councillor Johnson

**Opposed**

Councillor Tkachuk  
Councillor Borgun

**CARRIED**

Councillor Moore declared a Pecuniary Interest, due to family employment, and exited Council Chambers at 11:49 a.m., prior to the decision of the following Base Business Cases-Operating Initiatives items: #12-Waste & Recycling Operators to Two Full Time Equipment Operators, and #13- Two Full-Time Waste & Recycling Operators, as outlined in the Proposed 2020 County Budget.

19.1131 Motion:  
To approve for inclusion in the 2020 Budget, the Waste & Recycling Operators to Two Full Time Equipment Operators at a cost of \$99,298.

**CARRIED UNANIMOUSLY**

Deputy Mayor L'Heureux exited Council Chambers at 11:56 a.m. and returned at 11:59 a.m.

19.1132 Motion:  
To approve for inclusion in the 2020 Budget, the Two Full Time Waste & Recycling Operators at a cost of \$136,622.

**In Favour**

Mayor Moghrabi  
Deputy Mayor L'Heureux  
Councillor Tkachuk  
Councillor Cote  
Councillor Borgun  
Councillor Moore

**Opposed**

Councillor Johnson

**CARRIED**

Councillor Moore returned to Council Chambers at 12:01 p.m. following the conclusion of Motions 19.1131 and 19.1132.

**RECESS**

Mayor Moghrabi called a recess at 12:01 p.m.

Council transitioned to the second Special Council Meeting, as outlined in the Waiver of Notice.

*The November 7, 2019 Special Council Meeting-Personnel Matter (s.17 & 21-Disclosure harmful to personal privacy and Privileged Information-FOIP) occurred at 12:13 p.m. and Motions #19.1133 to #19.1137 were made during the Special Council Meeting.*

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 1:38 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

3.1 Proposed 2020 County Budget

Discussion of the Proposed 2020 County Budget continued.

Mayor Moghrabi exited Council Chambers at 1:40 p.m. and Deputy Mayor L'Heureux assumed the position of Chair.

Mayor Moghrabi returned to Council Chambers at 1:40 p.m.

19.1138 Motion:  
To approve for inclusion in the 2020 Budget, the Municipal Development Plan (MDP) Comprehensive Update, at a cost of \$100,000.

**In Favour**

Deputy Mayor L'Heureux  
Councillor Moore  
Councillor Borgun  
Councillor Tkachuk  
Councillor Cote

**Opposed**

Mayor Moghrabi  
Councillor Johnson

**CARRIED**

Mayor Moghrabi returned to the position of Chair at 1:43 p.m.

19.1139 Motion:  
To postpone the decision of the Asset Management-Phase 1, to the March 2020 Revised Budget Deliberations.

**CARRIED UNANIMOUSLY**

19.1140 Motion:  
To postpone the decision of the Environmental Reserve and Municipal Reserve Signs, to the March 2020 Revised Budget Deliberations.

**CARRIED UNANIMOUSLY**

19.1141 Motion:  
To approve for inclusion in the 2020 Budget, the Recreational/Cultural Operating Funding Program Funding Pool, at a cost of \$590,847.

**CARRIED UNANIMOUSLY**

19.1142 Motion:  
To approve for inclusion in the 2020 Budget, the Capital Projects Assistance Grant Funding Pool, at a cost of \$285,000.

**CARRIED UNANIMOUSLY**

19.1143 Motion:  
To approve for inclusion in the 2020 Budget, the Community Development Grant Program (Requests over \$10,000 Funding Pool), at a cost of \$150,000.

**CARRIED UNANIMOUSLY**

19.1144 Motion:  
To approve for inclusion in the 2020 Budget, the Special Events Funding, at a cost of \$144,400.

**CARRIED UNANIMOUSLY**

19.1145 Motion:  
To approve for inclusion in the 2020 Budget, the Cemetery Improvement Program, at a cost of \$44,000.

**CARRIED UNANIMOUSLY**

19.1146 Motion:  
To approve for inclusion in the 2020 Budget, to Repurpose Activity Attendants hours to add casual Recreation Programmer positions, at a cost of \$37,432.

**CARRIED UNANIMOUSLY**

19.1147 Motion:  
To approve for inclusion in the 2020 Budget, the Seasonal Summer Program Supervisor, at a cost of \$25,290.

**CARRIED UNANIMOUSLY**

19.1148 Motion:  
To approve for inclusion in the 2020 Budget, the McArthur Place Front Door Replacement, at a cost of \$15,000.

**CARRIED UNANIMOUSLY**

19.1149 Motion:  
To approve for inclusion in the 2020 Budget, the Healthier Communities Golf Tournament in the amount of \$5,000.

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

19.1150 Motion  
To go into *Closed Session* at 2:06 p.m. for the following item and pertinent exception to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

**CARRIED UNANIMOUSLY**

4.1 Proposed 2020 County Budget-Broadband Update (s.16- Disclosure harmful to business interests of a third party-FOIP) (Briefing)

The following members of administration were present for the purpose of presenting and recording purposes: Dan Small, Melanie McConnell, Brian Shapka, Clayton Kittlitz, Zeeshan Hasan, Travis Simmons, and Danielle Cardinal.

Deputy Mayor L'Heureux exited Council Chambers at 2:31 p.m. and did not return.

**RETURN TO REGULAR MEETING**

19.1151 Motion:  
To proceed with the meeting out of Closed Session at 2:35 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF "CLOSED SESSION"**

4.1 Proposed 2020 County Budget-Broadband Update (s.16-FOIP) (Briefing)

19.1152 Motion:  
To direct Administration to continue negotiations regarding the Broadband Update (s.16-FOIP), as discussed in Closed Session.

**CARRIED UNANIMOUSLY**

**NOTICES OF MOTION**

*There were no Notices of Motion presented.*

**ADJOURNMENT**

19.1153

Motion:

To adjourn the Special Council Meeting of November 7, 2019 at 2:38 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Dan Small  
Interim Acting Chief Administrative Officer**

ADOPTED