

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
March 8, 2022**

Minutes of the Lac La Biche County Regular Council Meeting held March 8, 2022 at 10:00 a.m.

**CALL TO ORDER** Deputy Mayor Tkachuk called the meeting to order at 10:02 a.m.

<b>PRESENT</b>	Paul Reutov	Mayor ( <i>participated electronically</i> )
	Jason Stedman	Councillor
	John Mondal	Councillor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor
	Kevin Paré	Councillor
	Lorin Tkachuk	Councillor/Deputy Mayor
	Sterling Johnson	Councillor

<b>STAFF IN ATTENDANCE</b>	Dan Small	Acting Chief Administrative Officer
	Melanie McConnell	Associate Chief Administrative Officer, Corporate Services
	Darrell Lessmeister	Associate Chief Administrative Officer, Recreation & Community Services ( <i>in part/participated electronically</i> )
	Brian Shapka	Associate Chief Administrative Office, Infrastructure Services (in part)
	Heather Reid	Legislative Services Coordinator
	Mackenzie Zilinski	CAO's Executive Assistant ( <i>participated electronically</i> )

<b>REGRETS</b>	Charlyn Moore	Councillor
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**ADOPTION OF AGENDA**

22.188	<b>MOVED</b> To adopt the March 8, 2022, Regular Council Meeting agenda as presented.
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**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

### 3.1 March 1, 2022 – Regular Council Meeting

22.189

**MOVED**

To adopt the March 1, 2022, Regular Council Meeting minutes as presented.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

### 7.1 Councillor Reports

Mayor Reutov:

- March 7 Special Council Meeting
- Cabane a Sucre event in Plamondon

Councillor Pare:

- March 1 Regular Council Meeting
- Hylo/Venice Recreation and Agricultural Society Board Meeting
- Agricultural Services Board Meeting
- Elected Official Education Program - Corporate Planning and Finance session
- Alberta Farm Fresh Producers Association Annual General Meeting and Virtual Conference
- Hylo 4H Public Speaking judge
- March 7 Special Council Meeting

Councillor Mondal:

- March 1 Regular Council Meeting
- Elected Official Education Program - Corporate Planning and Finance session
- Community Futures Strategic Planning
- March 7 Special Council Meeting
- Resident discussions

Councillor Beniuk:

- Northern Lights Public Libraries System Virtual Meeting

Councillor Borgun:

- Agricultural Services Board Meeting
- Cabane a Sucre event in Plamondon
- March 7 Special Council Meeting
- Lakeland Agricultural Research Association

Councillor Johnson:

- Lakeland Agricultural Research Association

Councillor Stedman:

- March 7 Special Council Meeting
- Update on the Lac La Biche Regional Health Foundation Activities

Deputy Mayor Tkachuk:

- Agenda preparation Meeting
- Alberta HUB Meeting
- March 7 Special Council Meeting

22.190            MOVED  
To accept the Councillor Reports as information.

**CARRIED UNANIMOUSLY**

**CLOSED SESSION**

22.191            MOVED  
To go into Closed Session at 10:12 a.m. to discuss the closed session agenda items pursuant to the *Freedom of Information and Protection of Privacy Act*.

**CARRIED UNANIMOUSLY**

8.1      10:15 a.m. Delegation – CORIX (s.16 FOIP -Disclosure harmful to business interests of a third party and s. 25 FOIP - Disclosure harmful to economic and other interests of a public body)

Members of CORIX in attendance for presentation purposes: Franca Petrucci, Ron Zink, Ryan Moray.

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Brian Shapka, Darrell Lessmeister, Diane Cloutier, Jon Skjersven, Zeeshan Hasan, Mackenzie Zilinski, and Heather Reid.

Councillor Pare exited Chambers at 11:07 a.m. and returned at 11:09 a.m.

Councillor Stedman exited Chambers at 11:09 a.m. and returned at 11:11 a.m.

8.2      Road Access Update (s.21 FOIP - Disclosure harmful to intergovernmental relations; s.24 FOIP - Advice from officials)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Darrell Lessmeister, Diane Cloutier, Zeeshan Hasan, Mackenzie Zilinski, and Heather Reid.

- 8.3 Locum Accommodation Discussion (s.17 FOIP - Disclosure harmful to personal privacy; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Darrell Lessmeister (in part), Diane Cloutier, Zeeshan Hasan, Mackenzie Zilinski, and Heather Reid.

**RETURN TO OPEN SESSION**

- 22.192 MOVED  
To return to Open Session at 11:36 a.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF CLOSED SESSION**

- 8.1 10:15 a.m. Delegation – CORIX (s.16 FOIP -Disclosure harmful to business interests of a third party and s. 25 FOIP - Disclosure harmful to economic and other interests of a public body)

- 22.193 MOVED  
To direct Administration to proceed as discussed in Closed Session.

**CARRIED UNANIMOUSLY**

- 8.2 Road Access Update (s.21 FOIP - Disclosure harmful to intergovernmental relations; s.24 FOIP - Advice from officials)

- 22.194 MOVED  
That Council directs Administration to move forward with Option A as outlined in the report in Closed Session.

**CARRIED UNANIMOUSLY**

- 8.3 Locum Accommodation Discussion (s.17 FOIP - Disclosure harmful to personal privacy; s.25 FOIP - Disclosure harmful to economic and other interests of a public body)

- 22.195 MOVED  
To direct Administration to bring back the Locum Accommodation Discussion to the March 22 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

## NEW BUSINESS

### 7.2 Council Correspondence

Ms. Mackenzie Zilinski, CAO's Executive Assistant, presented the Council Correspondence item and responded to questions.

22.196            **MOVED**  
That Council accept the Council Correspondence report as information, and further that Administration bring forward a recommendation on next steps of Township Road 693A.

**CARRIED UNANIMOUSLY**

### 7.11 Hosting and Promotional Expense Policy GOV-11-020

Ms. Melanie McConnell, Associate CAO, Corporate Services, presented the Hosting and Promotional Expense Policy GOV-11-020 and responded to questions.

22.197            **MOVED**  
That the Hosting and Promotional Expense Policy, GOV-11-020, be approved as presented, and further that the policy be brought forward for review prior to January 31, 2023.

**CARRIED UNANIMOUSLY**

### 7.4 Land Lease Policy PD-61-004

Ms. Diane Cloutier, Manager, Planning and Development, presented the Land Lease Policy PD-61-004 and responded to questions.

Councillor Borgun exited Chambers at 11:53 a.m.

22.198            **MOVED**  
That Council adopts Land Lease Policy PD-61-004 as presented.

**CARRIED UNANIMOUSLY**

### 7.5 License of Occupation Policy PD-61-015

Ms. Cloutier presented the License of Occupation Policy PD-61-015 and responded to questions.

Councillor Borgun returned to Chambers at 11:54 a.m.

22.199            MOVED  
That Council adopts the License of Occupation Policy PD-61-015 as presented.

**CARRIED UNANIMOUSLY**

7.6    Road Closure Policy PD-61-016

Ms. Cloutier presented the Road Closure Policy PD-61-016 and responded to questions.

22.200            MOVED  
That Council adopts the Road Closure Policy PD-61-016 as presented.

**CARRIED UNANIMOUSLY**

7.3    2024 Alberta Summer Games

Ms. Staci Lattimer, Manager of Recreation, presented the 2024 Alberta Summer Games and responded to questions.

Councillor Mondal exited Chambers at 12:03 p.m. and returned at 12:06 p.m.

22.201            MOVED  
That County Council accepts Administration's recommendation to not submit a letter of intent for the 2024 Alberta Summer Games.

**CARRIED UNANIMOUSLY**

22.202            MOVED  
That County Council directs Administration to focus on regional bids and complete objectives set out in the Lac La Biche Sport Tourism Working Group Terms of Reference to build community capacity and engagement.

**CARRIED UNANIMOUSLY**

22.203            MOVED  
To direct Administration to bring forward information on hosting the 2026 Alberta Summer Games to a future meeting.

**CARRIED UNANIMOUSLY**

7.7 Cheque and Document Signing Policy FIN-10-016

Mr. Zeeshan Hasan, Manager, Finance, presented the Cheque and Document Signing Policy FIN-10-016 and responded to questions.

22.204 MOVED  
That Council approves FIN-10-016 Cheque and Document Signing Authority Policy as presented.

**CARRIED UNANIMOUSLY**

7.8 Financial Reporting Policy FIN-10-021

Mr. Hasan presented the Financial Reporting Policy FIN-10-021 and responded to questions.

22.205 MOVED  
That Council Approve FIN-10-021 Financial Reporting Policy as presented.

**CARRIED UNANIMOUSLY**

7.9 Bylaw 22-007 - Bayview Beach Subdivision Local Improvement Tax Bylaw - First, Second and Third Reading

Mr. Dan Small, Acting Chief Administrative Officer and Mr. Hasan presented Bylaw 22-007 - Bayview Beach Subdivision Local Improvement Tax Bylaw - First, Second and Third Reading and responded to questions.

22.206 MOVED  
That Bylaw 22-007 be given first reading this 8<sup>th</sup> day of March 2022.

In Favour (6): Mayor Reutov, Councillor Borgun, Councillor Beniuk, Councillor Stedman, Deputy Mayor Tkachuk, and Councillor Johnson  
Opposed (2): Councillor Mondal, and Councillor Paré

**CARRIED**

22.207            MOVED  
That Bylaw 22-007 be given second reading this 8th day of  
March 2022.

In Favour (7): Mayor Reutov, Councillor Borgun, Councillor Mondal,  
Councillor Beniuk, Councillor Stedman, Deputy Mayor Tkachuk, and  
Councillor Johnson  
Opposed (1): Councillor Paré

**CARRIED**

7.10    Annual Operating and Capital Budget Policy FIN-10-011

Mr. Hasan presented the Annual Operating and Capital Budget Policy FIN-10-011 and  
responded to questions.

22.208            MOVED  
That Council approve FIN-10-011 Annual Operating and  
Capital Budget Policy presented.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

22.209            MOVED  
To adjourn the Regular Council Meeting of March 8, 2022,  
at 12:47 p.m.

**CARRIED UNANIMOUSLY**

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Lorin Tkachuk, Deputy Mayor

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Dan Small  
Acting Chief Administrative Officer