

LAC LA BICHE COUNTY

REGULAR COUNCIL MEETING

DATE: February 16, 2016
TIME: 10:00 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 January 19, 2016 Strategic Session – VIC and Local Improvement Policies;
 - 3.2 January 22, 2016 Special Council Meeting – Budget;
 - 3.3 January 25, 2016 Special Council Meeting – Budget;
 - 3.4 January 26, 2016 Regular Council Meeting;
 - 3.5 February 1, 2016 Special Council Meeting – Budget;
 - 3.6 February 2, 2016 Special Council Meeting – Budget;
 - 3.7 February 5, 2016 Special Council Meeting – Budget.
4. UNFINISHED BUSINESS
 - 4.1 Briefing – New Golf Shop Exterior Finishing;
 - 4.2 Briefing – Cemetery Beautification Plan;
 - 4.3 Briefing – Confirmation of Administrative Expectations for Public Works and Policy Review Committee.
5. URGENT MATTERS
6. PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS
 - 6.1 12:15 p.m. Public Input Session.
 - 6.1.1 Disposition of Public Input Session.

7. IN CAMERA SESSION

7.1 Personnel Matter (s. 17 FOIP) (addition to agenda);

7.2 Personnel Matters (s. 17 FOIP) (addition to agenda).

8. NEW BUSINESS

8.1 RFD – Revisions to Budget Related Motions;

8.2 Briefing – Intersection Improvements at Highway 881 and Beaverhill Road;

8.3 RFD – 2016 Budget Adoption (deferred to February 23, 2016 Regular Council Meeting);

8.3.1 Briefing – 2016 Capital Budget Additional Information (addition to agenda);

8.4 Discussion – Update on Old Trail;

8.5 Discussion – Gravel Plan Update;

8.6 Discussion – Construction Options;

8.7 RFD – Curbside Container Pickup Program Service Provider Green for Life (GFL) Contract Extension;

8.8 RFD – Requesting the Sale of Stored Assets (four basketball nets);

8.9 RFD – Child Mind Program: Infant Care Update;

8.10 RFD – Amendments to the Whistle Blower Standard Operating Procedure;

8.11 RFD – March 2016 Strategic Session;

8.12 Briefing – Spring AAMDC Lobby Efforts;

8.13 RFD – Portage College Sports & Education Dinner – April 22, 2016.

9. ADJOURNMENT

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

February 16, 2016 – 10 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held February 16, 2016 at 10 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:04 a.m.

PRESENT	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor / Deputy Mayor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Jeff Lawrence	Senior Manager, Recreation & Community Enhancement
	Brian Shapka	Senior Manager, Public Works
	Gordon Shaw	Senior Manager, Planning & Development
	Dan Small	Senior Manager, Finance & Grants
	Julie MacIsaac	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator

ADOPTION OF AGENDA

16.245 Motion by Councillor Siebold to approve the February 16, 2015 Regular Council Meeting agenda as amended:

- Defer agenda item 8.3 RFD – 2016 Budget Adoption to future meeting;
- Addition of agenda item 7.1 – Personnel Matter (s. 17 FOIP).

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.2 January 22, 2016 Special Council Meeting – Budget;

3.3 January 25, 2016 Special Council Meeting – Budget;

It was noted that the January 22 and January 25 Special Council Meeting minutes required corrections to reflect that Councillor Richard was not in attendance at either meeting and should not have been included in the recorded votes on motions. Administration will make the noted corrections and bring these minutes forward to the next Council meeting for adoption.

3.1 January 19, 2016 Strategic Session – Visitor Information Centre & Local Improvement Policies;

3.4 January 26, 2016 Regular Council Meeting;

3.5 February 1, 2016 Special Council Meeting – Budget;

3.6 February 2, 2016 Special Council Meeting – Budget;

3.7 February 5, 2015 Special Council Meeting – Budget.

16.246 Motion by Councillor Phillips to adopt the minutes of Council, listed as agenda items 3.1, 3.4, 3.5, 3.6, and 3.7, as presented.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

4.1 Briefing – New Golf Shop Exterior Finishing;

Councillor Olson left Council Chambers at 10:17 a.m.

Councillor Olson returned to Council Chambers at 10:18 a.m.

4.1 Briefing – New Golf Shop Exterior Finishing (continued);

16.247 Motion by Councillor Nowak to defer this matter to a future Council meeting to allow time for Administration to bring forward further information regarding the wash bay and sump pump.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Thompson
Councillor Haymour
Councillor Nowak**

OPPOSED

**Councillor Phillips
Councillor Siebold**

CARRIED

4.2 Briefing – Cemetery Beautification Plan;

Councillor Haymour left Council Chambers at 10:28 a.m.

Councillor Haymour returned to Council Chambers at 10:29 a.m.

16.248 Motion by Councillor Phillips to approve the purchase of a cairn, up to \$15,000, to be installed at the Willow Park Cemetery.

CARRIED UNANIMOUSLY

16.249 Motion by Councillor Richard to approve the reconstruction of the existing road in the Willow Park Cemetery, up to \$50,430.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 11:00 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:13 a.m. with all those Members of Council previously listed in attendance.

UNFINISHED BUSINESS

4.3 Briefing – Confirmation of Administrative Expectations for Public Works and Policy Review Committees.

Ms. Melanie McConnell, Assistant Chief Administrative Officer, presented the above noted briefing to Council. Discussion ensued regarding the same.

- 4.3 Briefing – Confirmation of Administrative Expectations for Public Works and Policy Review Committees (continued).

Councillor Thompson asked to be removed from the Public Works Committee due to scheduling conflicts. This item will be added to the Regular Council meeting agenda for the 23rd of February.

- 16.250 Motion by Councillor Olson to accept the briefing regarding Confirmation of Administrative Expectations for Public Works and Policy Review Committees as information.

CARRIED UNANIMOUSLY

URGENT MATTERS

- 5.1 There were no urgent matters to address.

IN CAMERA SESSION

- 16.251 Motion by Councillor Thompson to go in camera at 11:43 a.m.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 11:44 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:46 a.m. with all those Members of Council previously listed in attendance.

IN CAMERA SESSION

- 7.1 Personnel Matter (s. 17 FOIP) (addition to agenda).

RETURN TO REGULAR MEETING

- 16.252 Motion by Councillor Nowak to proceed with the meeting out of camera at 12:01 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF IN CAMERA SESSION

- 7.1 Personnel Matter (s. 17 FOIP).

No action required.

NEW BUSINESS

8.1 RFD – Revisions to Budget Related Motions;

16.253 Motion by Councillor Siebold to rescind the following motions, which read:

16.175 Motion by Councillor Nowak to approve the expenditure for water and sewer on Churchill Drive from 102 Avenue to 104 Avenue, and 102 Avenue between Churchill Drive & 104 Street in the 2016 budget;

16.176 Motion by Councillor Nowak to deny the expenditure of \$2,568,926 for the purpose of adding to the scope of work on 102 Avenue from 103 Street to 104 Street, 104 Avenue between Churchill Drive and 104 Street, and 105 Street between 101B Avenue and 102 Avenue in the 2016 budget; and

16.211 Motion by Councillor Richard to approve the following projects to be funded in the 2016 capital budget to a total of \$3,631,000:

- *Water/sewer on Churchill Drive from 102nd Avenue to 104th Avenue, and 102nd Avenue between Churchill Drive and 104th Street;*
- *Water leak detection locator;*
- *County Center Shop Expansion.*

CARRIED UNANIMOUSLY

16.254 Motion by Councillor Richard to approve the following projects to be funded in the 2016 capital budget up to a total of \$3,535,075:

- Water/sewer from Churchill Drive from 101B Avenue to 104 Avenue;
- Water leak detection locator;
- County Center Shop Expansion.

CARRIED UNANIMOUSLY

8.1 RFD – Revisions to Budget Related Motions (continued);

16.255 Motion by Councillor Thompson to deny the expenditure of \$1,976,720 to add to the scope of work on 102 Avenue between Churchill Drive and 104 Street, and to deny the expenditure of \$941,092 to add to the scope of work on 104 Avenue between Churchill Drive and 104 Street in the 2016 budget.

CARRIED UNANIMOUSLY

16.256 Motion by Councillor Haymour that Administration bring forward the history of the back alley road construction of 104 Avenue and Veteran Street.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.1 Public Input Session.

There was no one present for the public input session.

NEW BUSINESS

8.2 Briefing – Intersection Improvements at Highway 881 and Beaverhill Road;

Councillor Olson left Council Chambers at 12:31 p.m.

Councillor Olson returned to Council Chambers at 12:33 p.m.

16.257 Motion by Councillor Olson that Administration obtain a written confirmation from Alberta Transportation with respect to 881/Beaverhill Road intersection improvements and future development approvals.

CARRIED UNANIMOUSLY

8.3 RFD – 2016 Budget Adoption;

Item 8.3 was deferred to the February 23, 2016 Regular Council Meeting.

RECESS

Mayor Moghrabi called a recess at 12:50 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:13 p.m. with all those Members of Council previously listed in attendance.

AMENDMENT OF AGENDA

16.258 Motion by Mayor Moghrabi to amend the February 16, 2016 Regular Council Meeting agenda as follows:

- Addition of agenda item 7.2 – Personnel Matters (s. 17 FOIP);
- Addition of agenda item 8.3.1 Briefing – 2016 Capital Budget Additional Information.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.3.1 Briefing – 2016 Capital Budget Additional Information (addition to agenda).

16.259 Motion by Councillor Richard to approve the briefing regarding the 2016 capital budget additional information as information.

CARRIED UNANIMOUSLY

16.260 Motion by Councillor Nowak to add the construction of water/sewer on 99th street between 99th avenue and 94th avenue, in the 2016 budget, up to \$1,341,388.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Siebold
Councillor Thompson
Councillor Haymour
Councillor Nowak

OPPOSED
Councillor Olson
Councillor Phillips

CARRIED

16.261 Motion by Councillor Haymour to add the construction of water/sewer on 101st avenue from 99th street to 100th street, in the 2016 budget, up to \$1,775,189.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Phillips
Councillor Siebold
Councillor Thompson
Councillor Haymour
Councillor Nowak

OPPOSED
Councillor Richard
Councillor Olson

CARRIED

8.4 Discussion – Update on Old Trail;

Mr. Shapka provided an update on the Old Trail project and reviewed his discussions with OPUS Stewart Weir regarding the project.

16.262 Motion by Councillor Haymour to accept the update on the Old Trail project as information.

CARRIED UNANIMOUSLY

8.5 Discussion – Gravel Plan Update;

Councillor Thompson declared a pecuniary interest due to his personal business interests and left Council Chambers at 2:54 p.m.

Mr. Shapka provided an update on the gravel plan and reviewed his discussions with Alberta Environment and Parks regarding the same.

16.263 Motion by Councillor Olson that Administration provide Council with a weekly update regarding the gravel plan.

CARRIED UNANIMOUSLY

Councillor Thompson returned to Council Chambers at 3:01 p.m. after discussion and motion on the gravel plan update was complete.

RECESS

Mayor Moghrabi called a recess at 3:01 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:07 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.6 Discussion – Construction Options;

Discussion ensued regarding the different options available for the tendering of construction projects and the ability to utilize in-house staff for portions of these projects.

8.7 RFD – Curbside Container Pickup Program Service Provider Green for Life (GFL) Contract Extension;

Mr. Tom Kinderwater, Manager, Environmental Services, made note of a typographical error in the above noted RFD under section “Implication of Recommendation” and subheading “Financial,” that the latter part of the first bullet should read “(\$9.25 waste and \$8.75 for recycling)” as opposed to (\$9.25 waste and \$5.75 for recycling).

8.7 RFD – Curbside Container Pickup Program Service Provider Green for Life (GFL) Contract Extension (continued);

Councillor Olson left Council Chambers at 3:36 p.m.

Councillor Olson returned to Council Chambers at 3:37 p.m.

16.264 Motion by Councillor Richard that Administration go to tender for the curbside container pickup program service for the collection of solid waste and recyclables for a one year term.

CARRIED UNANIMOUSLY

8.8 RFD – Requesting the Sale of Stored Assets (four basketball nets);

16.265 Motion by Councillor Thompson to defer agenda item 8.8 until such time that Administration brings back information as to whether or not there are basketball lines in the fieldhouse where the nets could be potentially used.

IN FAVOUR
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Thompson
Councillor Haymour
Councillor Nowak

OPPOSED
Mayor Moghrabi

CARRIED

8.9 RFD – Child Mind Program: Infant Care Update;

16.266 Motion by Councillor Haymour that Administration continue to offer infant care as part of the Child Mind Program under the parameters set out in the infant care trial period of October to December 2015.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Haymour
Councillor Nowak

OPPOSED
Councillor Thompson

CARRIED

8.10 RFD – Amendments to the Whistle Blower Standard Operating Procedure;

Councillor Haymour left Council Chambers at 3:53 p.m.

Councillor Haymour returned to Council Chambers at 3:54 p.m.

EXTENSION OF MEETING

16.267 Motion by Mayor Moghrabi to extend the February 16, 2016 Regular Council Meeting to such time that all agenda items have been brought forward.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.10 RFD – Amendments to the Whistle Blower Standard Operating Procedure (continued);

Councillor Olson left Council Chambers at 4:21 p.m.

Councillor Olson returned Council Chambers at 4:22 p.m.

RECESS

Mayor Moghrabi called a recess at 4:31 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 4:35 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.10 RFD – Amendments to the Whistle Blower Standard Operating Procedure (continued);

16.268 Motion by Councillor Haymour that agenda item 8.10 RFD – Amendments to the Whistle Blower Standard Operating Procedure be brought back to Council with amendments to reflect the changes as discussed, and further that the agreement with the service provider be brought back with revisions.

CARRIED UNANIMOUSLY

8.11 RFD – March 2016 Strategic Session;

16.269 Motion by Councillor Nowak to reschedule the March Strategic Session to Tuesday, March 29, 2016 at 10 a.m.

CARRIED UNANIMOUSLY

8.12 Briefing – Spring AAMDC Lobby Efforts;

16.270 Motion by Councillor Olson that Administration request meetings with the Ministers of Transportation, Health, Seniors, Municipal Affairs, and Environment and Parks at the Spring AAMDC convention.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Thompson
Councillor Haymour
Councillor Nowak**

OPPOSED

Councillor Siebold

CARRIED

8.13 RFD – Portage College Sports & Education Dinner – April 22, 2016.

16.271 Motion by Councillor Haymour to purchase a \$1,200 table at the Portage College Sports & Education Dinner on April 22, 2016, and further that the County donate a one-year single pass to the Bold Centre/Portage Pool, worth \$512.50, as a silent auction item.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

16.272 Motion by Mayor Moghrabi to go in camera at 4:40 p.m.

CARRIED UNANIMOUSLY

7.2 Personnel Matters (s. 17 FOIP) (addition to agenda).

RETURN TO REGULAR MEETING

16.273 Motion by Councillor Austin to proceed with the meeting out of camera at 5:11 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF IN CAMERA SESSION

7.2 Personnel Matters (s. 17 FOIP).

No action required.

ADJOURNMENT

16.274 Motion by Councillor Austin to adjourn the Regular Council Meeting of February 16, 2016 at 5:12 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**