

**LAC LA BICHE COUNTY**  
**REGULAR COUNCIL MEETING**

**DATE:** January 10, 2017  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers  
McArthur Place

**AGENDA**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - 3.1 December 20, 2016 Regular Council Meeting Minutes.
4. UNFINISHED BUSINESS
  - 4.1 Bulk Recycling of Cardboard, Plastics and Paper (RFD);
  - 4.2 Request for Unbudgeted Funds for DML Expansion of the Plamondon Landfill (RFD);
  - 4.3 Encroachment of a Cabin on Environmental Reserve Land (RFD);
  - 4.4 Commercial or Industrial Area Structure Plan Triggers from Other Municipalities (Briefing).
5. URGENT MATTERS
6. PUBLIC HEARINGS
  - 6.1 10:15 a.m. Public Hearing – Rezoning Bylaw 16-029; Lot 3, Block 11, Plan 3000TR from Hamlet Commercial District (HC) to Mixed Use Residential-Business District (MRB).

**DELEGATION**

- 6.2 10:45 a.m. Lac La Biche Winter Festival of Speed 2017 (RFD).
  - 6.2.1 Disposition of Delegation.

## PUBLIC INPUT SESSION

6.3 12:15 p.m. Public Input Session.

6.3.1 Disposition of Public Input Session.

## 7. IN CAMERA SESSION

7.1 Legal Matter - County Construction Project (s. 27 FOIP) (Discussion);

7.2 Summary of Meetings with Northern Lights School Division (s. 25 FOIP) (Briefing);

7.3 Whistle Blowing Annual Update (s. 17 FOIP) (Briefing);

7.4 CAO Evaluation (s. 17 FOIP) (Discussion).

## 8. NEW BUSINESS

8.1 Request for Second Extension to the Subdivision Approval File 2011-S-012; Yadlowsky, Ken & Lina; Lot 6 & 7, Block 02, Plan 28HW (RL-59-67-14-W4M) (RFD);

8.2 Rezoning Bylaw No. 16-028; Lot C, Block 1, Plan 625KS; Pt. of SE-1-67-14-W4M; from Agricultural District (AG) to Serviced Estate Residential District 1 (ES1) (RFD) – 1<sup>st</sup> Reading;

8.3 Rezoning Bylaw 16-029; Lot 3, Block 11, Plan 3000TR from Hamlet Commercial District (HC) to Mixed Use Residential-Business District (MRB) (RFD) – 2<sup>nd</sup> & 3<sup>rd</sup> Reading;

8.4 Bill 21 Update and New Municipal Affairs Consultations (RFD);

8.5 Proposed Amendments to Dust Abatement Policy PI-30-001 (Briefing);

8.6 Transportation Master Plan Advisory Committee – Appointment of Chair (RFD);

8.7 Councillor Expense Claims – November 2016 (Briefing);

8.8 Meeting Opportunity with the RCMP Commanding Officer (Briefing);

8.9 Alberta Electoral Boundary Changes (Briefing);

8.10 Gas Resolution (Discussion) (Addition to Agenda).

## 9. ADJOURNMENT

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**January 10, 2017 – 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held January 10, 2017 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:09 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Robert Richard	Councillor / Deputy Mayor
	Wanda Austin	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor
<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Surekha Kanzig	Assistant Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works
	Gordon Shaw	Senior Manager, Planning & Development
	Dan Small	Senior Manager, Finance & Grants
	Alex Fuller	Communications Coordinator
	James Roy	Legislative Services Coordinator
<b>REGRETS</b>	Tim Thompson	Councillor

**ADOPTION OF AGENDA**

- 17.001 Motion by Councillor Haymour to approve the January 10, 2017 Regular Council Meeting agenda as amended:
- Addition of Item: 8.10 Gas Resolution.

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

3.1 December 20, 2016 – Regular Council Meeting.

17.002 Motion by Councillor Phillips to adopt the December 20, 2016 Regular Council Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

## **RECESS**

Mayor Moghrabi called a recess at 10:11 a.m.

## **RECONVENE**

Mayor Moghrabi reconvened the meeting at 10:15 a.m. with all those Members of Council previously listed in attendance.

## **PUBLIC HEARINGS**

6.1 Public Hearing – Rezoning Bylaw 16-029; Lot 3, Block 11, Plan 3000TR from Hamlet Commercial District (HC) to Mixed Use Residential-Business District (MRB);

Mayor Moghrabi declared the public hearing open at 10:15 a.m.

Mayor Moghrabi asked Ms. Surekha Kanzig, Assistant Chief Administrative Officer, whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. Kanzig advised that this was the case, and further noted there were no written submissions.

Ms. Sheera Bourassa, Planning & Development Officer, summarized the purpose for the hearing.

Mayor Moghrabi asked if the Applicant was present and wishing to speak to the proposed bylaw.

The applicant was not present.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw.

There were no speakers in support of the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

There were no speakers in opposition of the proposed bylaw.

Mayor Moghrabi asked if the Applicant wishes to make any closing comments.

The applicant was not present.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 10:18 a.m.

## **URGENT MATTERS**

5.1 There were no urgent matters to discuss.

## **NEW BUSINESS**

8.3 Rezoning Bylaw 16-029; Lot 3, Block 11, Plan 3000TR from Hamlet Commercial District (HC) to Mixed Use Residential-Business District (MRB) – 2nd & 3rd Reading;

17.003 Motion by Councillor Olson that Bylaw 16-029 be given second reading this 10th day of January, 2017.

**CARRIED UNANIMOUSLY**

17.004 Motion by Councillor Richard that Bylaw 16-029 be given third and final reading this 10th day of January, 2017.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

4.1 Bulk Recycling of Cardboard, Plastics and Paper;

Mr. Brian Shapka, Senior Manager, Public Works, and Mr. Tom Kinderwater, Manager, Environmental Services, gave a presentation and answered questions on the bulk recycling pilot project.

4.1 Bulk Recycling of Cardboard, Plastics and Paper (continued);

17.005 Motion by Councillor Haymour to maintain the current agreement terms and conditions between the County and D&G Communications Ltd. for bulk recycling of cardboard, plastic and paper materials on an annual basis until further direction and renewal.

**IN FAVOUR**  
**Councillor Nowak**  
**Councillor Richard**  
**Councillor Austin**  
**Councillor Olson**  
**Mayor Moghrabi**  
**Councillor Siebold**  
**Councillor Haymour**

**OPPOSED**  
**Councillor Phillips**

**CARRIED**

4.2 Request for Unbudgeted Funds for DML Expansion of the Plamondon Landfill;

Mr. Kinderwater gave a presentation and answered questions on the DML expansion and fencing of the Plamondon Landfill.

17.006 Motion by Councillor Siebold to authorize the allocation of unbudgeted funds of \$7,130 to the Environmental Services department to expand the DML (Miscellaneous Leases) at the Plamondon landfill under the existing 2016 budget.

**CARRIED UNANIMOUSLY**

4.3 Encroachment of a Cabin on Environmental Reserve Land;

Mr. Gordon Shaw, Senior Manager, Planning & Development, gave a presentation and answered questions on the encroachment of a cabin on environmental reserve land and utilizing county resources for its demolition.

Consideration of agenda item 4.3 was deferred to later in the meeting.

**RECESS**

Mayor Moghrabi called a recess at 10:52 a.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 10:59 a.m. with all those Members of Council previously listed in attendance.

## DELEGATIONS

### 6.2 Delegation – Lac La Biche Winter Festival of Speed 2017;

Mr. Dan Small, Senior Manager, Finance & Grants, introduced the delegation and provided the context of the delegation's request.

Mr. Ken Staples, on behalf of the Lakeland Classic Wheels Club, gave a presentation and answered questions from Council on seeking a funding commitment for the upcoming Winter Festival of Speed.

#### 6.2.1 Disposition of Delegation Business.

17.007 Motion by Councillor Nowak to direct Administration to provide \$18,000 to the Lakeland Classic Wheels Club to support the 2017 Lac La Biche Winter Festival of Speed and to provide in-kind support, and that this funding be limited to reimbursing costs associated with the event, and not for travel purposes.

**CARRIED UNANIMOUSLY**

17.008 Motion by Councillor Haymour to send a letter of thanks to Mr. Staples, on behalf of the Lakeland Classic Wheels club, for his presentation to Council.

**CARRIED UNANIMOUSLY**

## UNFINISHED BUSINESS

### 4.3 Encroachment of a Cabin on Environmental Reserve Land (continued);

Discussion continued regarding the encroachment of a cabin on environmental reserve land and utilizing county resources for its demolition.

17.009 Motion by Councillor Richard to direct Administration to utilize County resources to demolish the outbuildings and structures located within Lot 1ER, Block 1, Plan 8122701, and further, that the log cabin be retained.

**CARRIED UNANIMOUSLY**

4.4 Commercial or Industrial Area Structure Plan Triggers from Other Municipalities;

Ms. Barb Dupuis, Project Coordinator, and Mr. Shaw made a presentation and answered questions on area structure plan triggers in other municipalities.

17.010 Motion by Councillor Richard to direct Administration to amend draft bylaw 16-022 to include that the subdivision or development of two or more commercial or industrial lots shall require an Area Structure Plan, and that the development of fewer than two lots may require such a plan, if certain conditions are met; and to bring forward this Bylaw for first reading at a future meeting of Council.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

8.2 Rezoning Bylaw No. 16-028; Lot C, Block 1, Plan 625KS; Pt. of SE-1-67-14-W4M; from Agricultural District (AG) to Serviced Estate Residential District 1 (ES1) – 1st Reading;

Ms. Bourassa gave a presentation and answered questions on Rezoning Bylaw No. 16-028.

Councillor Phillips left Council Chambers at 11:45 a.m. and returned at 11:49 a.m.

Mr. Garry Rogers, the Applicant, made a presentation and answered questions on his application for rezoning.

17.011 Motion by Councillor Siebold that Bylaw 16-028 be amended by striking out all references to “Serviced Estate Residential District 1 (ES1)” and substituting “Resort Recreational (RR)” in its place, and be given first reading, as amended, this 10th day of January, 2017.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 12:08 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 12:17 p.m. with all those Members of Council previously listed in attendance, except Councillor Haymour.



## **PUBLIC INPUT SESSION**

### 6.3 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:17 p.m.

There was no one present for the public input session.

Mayor Moghrabi declared the public input session closed at 12:18 p.m.

## **NEW BUSINESS**

### 8.1 Request for Second Extension to the Subdivision Approval for File 2011-S-012; Yadlowsky, Ken & Lina; Lot 6 & 7, Block 2, Plan 28HW (RL-59-67-14-W4M);

Ms. Bourassa gave a presentation and answered questions on the request for second extension to the Subdivision Approval for File 2011-S-012.

Councillor Haymour returned to Council Chambers at 12:21 p.m.

### 17.012 Motion by Councillor Nowak that County Council grants an extension to the Subdivision Approval for File 2011-S-012 until January 10, 2018.

**CARRIED UNANIMOUSLY**

## **RECESS**

Mayor Moghrabi called a recess at 12:27 p.m.

## **RECONVENE**

Mayor Moghrabi reconvened the meeting at 1:57 p.m. with all those Members of Council previously listed in attendance.

### 8.4 Bill 21 Update and New Municipal Affairs Consultations (RFD);

Mr. Small made a presentation and answered questions on Bill 21 and municipal affairs consultations.

### 17.013 Motion by Councillor Haymour that County Council directs Administration to schedule a date for a representative or designate of Council to meet with the Minister of Municipal Affairs.

**CARRIED UNANIMOUSLY**

8.4 Bill 21 Update and New Municipal Affairs Consultations (RFD)  
(continued);

17.014 Motion by Councillor Olson that County Council directs Administration to communicate the County's position on major issues involving the County outlined in the "Continuing the Conversation" discussion paper to the Minister of Municipal Affairs via letter.

**CARRIED UNANIMOUSLY**

8.5 Proposed Amendments to Dust Abatement Policy PI-30-001  
(Briefing);

Mr. Shapka made a presentation and answered questions on the Dust Abatement Policy and prospects for revision.

17.015 Motion by Councillor Siebold to direct Administration to propose revisions to the Dust Abatement policy by abolishing all fees for the initial 200-meter application as a pilot project, to be reviewed after one year by Administration, and to bring the same forward to a future meeting of Council.

**CARRIED UNANIMOUSLY**

8.6 Transportation Master Plan Advisory Committee – Appointment of Chair (RFD);

17.016 Motion by Councillor Olson that County Council appoints Councillor Phillips as the Chairperson of the Transportation Master Plan Advisory Committee.

**CARRIED UNANIMOUSLY**

8.7 Councillor Expense Claims – November 2016 (Briefing);

17.017 Motion by Councillor Austin to accept the briefing regarding councillor expense claims for November 2016 as information.

**CARRIED UNANIMOUSLY**

8.7 Councillor Expense Claims – November 2016 (Briefing)  
(continued);

17.018 Motion by Councillor Nowak to direct the Policy Review Committee to review and report on the current expense claims policy, and make recommendations, and further, that the same be brought forward to a future meeting of Council.

**CARRIED UNANIMOUSLY**

8.8 Meeting Opportunity with the RCMP Commanding Officer (Briefing);

Councillor Haymour left Council Chambers at 2:55 p.m. and returned at 2:56 p.m.

Councillor Phillips left Council Chambers at 2:58 p.m. and returned at 3:00 p.m.

17.019 Motion by Councillor Haymour to direct Administration to arrange a meeting with the Commanding Officer of the RCMP to discuss policing issues in the County, and further to advise that Councillor Nowak, Councillor Richard, and Mayor Moghrabi will be attending the meeting during the AAMDC 2017 Spring Convention.

**CARRIED UNANIMOUSLY**

8.9 Alberta Electoral Boundary Changes (Briefing);

Mr. Carl Kurppa, Policy and Grants Coordinator, made a presentation and answered questions on the Alberta Electoral Boundaries Commission.

17.020 Motion by Councillor Haymour to direct Administration to prepare a draft written submission to the Alberta Electoral Boundaries Commission, which reflects the following:

- a) placing Lac La Biche in the same provincial electoral district as the County of Athabasca, due to a shared community of interest and shared geography and economic activities;
- b) keeping the western portion of Northern Lights School Division in the same provincial electoral district;
- c) ensuring the western section of Highway 55 remains in a single provincial electoral district;

Motion 17.020 continued:

- d) requesting an exemption for a provincial electoral district containing both Athabasca and Lac La Biche under the *Electoral Boundaries Commission Act* to allow the electoral district population to exceed the permitted deviation range by greater than 25% below the electoral quota;
- e) including the aboriginal communities of Lac La Biche County in the same provincial electoral district as the Hamlet of Lac La Biche;
- f) ensuring Kikino and Buffalo Lake are in the same provincial electoral district as the Hamlet of Lac La Biche,

and further, that before any such letter be drafted, that a representative of Council solicits the opinion of Athabasca County, the Town of Athabasca, the Village of Boyle, and the Hamlets of Conklin and Wandering River with a view to preparing a joint submission from all concerned municipalities.

**CARRIED UNANIMOUSLY**

#### 8.10 Natural Gas Resolution (Addition to Agenda).

Councillor Phillips made a presentation on developments with respect to natural gas pipelines and the Alberta Association of Municipal Districts and Counties.

- 17.021 Motion by Councillor Phillips to direct Administration to submit a copy of Resolution 9-16S, *Secure Access to Natural Gas Pipelines*, to the Alberta Association of Municipal Districts and Counties at its Zone 5 meeting on January 13, 2017.

**CARRIED UNANIMOUSLY**

#### **EXTENSION OF MEETING**

- 17.022 Motion by Councillor Haymour to extend the council meeting past the hour of 4:00 p.m.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 4:04 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 4:21 p.m. with all those Members of Council previously listed in attendance.

**IN CAMERA SESSION**

17.023 Motion by Councillor Olson to go in camera at 4:22 p.m.

**CARRIED UNANIMOUSLY**

7.1 Legal Matter – County Construction Project (s. 27 FOIP) (Discussion);

7.2 Summary of Meetings with Northern Lights School Division (s. 25 FOIP) (Briefing);

**RETURN TO REGULAR MEETING**

17.024 Motion by Councillor Austin to proceed with the meeting out of camera at 5:10 p.m.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 5:11 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 5:22 p.m. with all those Members of Council previously listed in attendance.

**BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

7.1 Legal Matter – County Construction Project (s. 27 FOIP) (Discussion);

No action required.

7.2 Summary of Meetings with Northern Lights School Division

17.025 Motion by Councillor Nowak to direct Administration to draft a letter for the Mayor’s signature to the Northern Lights School Division seeking to enquire as to the needs and requirements of the school division as it pertains to sports fields.

**CARRIED UNANIMOUSLY**

**IN CAMERA SESSION**

17.026 Motion by Councillor Olson to go in camera at 5:11 p.m.

**CARRIED UNANIMOUSLY**

7.3 Whistle Blowing Annual Update (s. 17 FOIP) (Briefing);

Council Haymour left Council Chambers at 5:27 p.m. and returned at 5:31 p.m.

7.4 CAO Evaluation (s. 17 FOIP) (Discussion).

Councillor Olson left Council Chambers at 6:05 p.m. and returned at 6:06 p.m.

**RETURN TO REGULAR MEETING**

17.029 Motion by Councillor Siebold to proceed with the meeting out of camera at 6:33 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

7.3 Whistle Blowing Annual Update (s. 17 FOIP) (Briefing);

17.027 Motion by Mayor Moghrabi to accept the whistle blowing annual update as information.

**CARRIED UNANIMOUSLY**

7.4 CAO Evaluation (s. 17 FOIP) (Discussion).

17.028 Motion by Councillor Richard to accept the evaluation of the Chief Administrative Officer as information.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

17.030 Motion by Councillor Haymour to adjourn the Regular Council Meeting of January 10, 2017 at 6:35 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**