

LAC LA BICHE COUNTY

PUBLIC WORKS COMMITTEE

DATE: May 3, 2016
TIME: 10 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 April 13, 2016 Public Works Committee Minutes.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. DELEGATIONS & DISPOSITION OF DELEGATIONS
7. SEASONAL PROGRAMS UPDATE
 - 7.1 Seasonal Programs Update.
8. WORKPLAN & CAPITAL PROJECTS UPDATE
 - 8.1 Public Works Project Assignment & Tender Listing;
 - 8.2 Transportation Services Manager's Report;
 - 8.3 Utilities Departmental Report (hand out);
 - 8.4 Environmental Services Manager's Report.
9. NEW BUSINESS
 - 9.1 Briefing – Closure of Elinor Lake and Owl River Landfills;
 - 9.2 Briefing – Cost Estimate for Old Trail Boat Launch;
 - 9.3 Discussion – Hamlet Sidewalk Resurfacing Plan;
 - 9.4 Briefing – Hamlet of Lac La Biche Entrance Signage Options;
 - 9.5 Discussion – 104 Avenue/Churchill Drive Scope of Work (addition to agenda);

- 9.6 Discussion – Fork Lake Gravel Pit Update (addition to agenda);
- 9.7 Discussion – Grader Beats (addition to agenda).
- 10. IN CAMERA SESSION (if necessary)
- 11. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY
PUBLIC WORKS COMMITTEE MEETING
COUNTY CENTRE, LAC LA BICHE**

May 3, 2016 – 10 a.m.

Minutes of the Lac La Biche County Public Works Committee Meeting held May 3, 2016 at 10 a.m.

CALL TO ORDER Councillor Richard called the meeting to order at 10:13 a.m.

PRESENT	Omer Moghrabi	Mayor
	Robert Richard	Councillor/Chairperson
	David Phillips	Councillor
	Hajar (Jerry) Haymour	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works
	Tom Kinderwater	Manager, Environmental Services (in part)
	Hugh Pettigrew	Manager, Transportation Services
	Vicki Versteeg	Legislative Services Coordinator

ADOPTION OF AGENDA

PW.16.053 Motion by Mayor Moghrabi to approve the May 3, 2016 Public Works Committee Meeting agenda as amended:

- Addition of Item 9.5 Discussion – 104 Avenue/Churchill Drive Scope of Work;
- Addition of Item 9.6 Discussion – Fork Lake Gravel Pit Update;
- Addition of Item 9.7 Discussion – Grader Beats.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 April 13, 2016 – Public Works Committee Meeting.

PW.16.054 Motion by Councillor Haymour to adopt the April 13, 2016 Public Works Committee Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business to address.

URGENT MATTERS

There were no urgent matters to address.

DELGATIONS

No delegations attended the meeting.

SEASONAL PROGRAMS UPDATE

7.1 Seasonal Programs Update.

Mr. Hugh Pettigrew, Manager of Transportation Services, provided the Committee with an overview of the 2016 oiling and dust control programs.

PW.16.055 Motion by Councillor Haymour to accept the seasonal programs update as information.

CARRIED UNANIMOUSLY

WORKPLAN & CAPITAL PROJECTS UPDATE

8.1 Public Works Project Assignment & Tender Listing;

Mr. Brian Shapka, Senior Manager of Public Works, provided the Committee an overview of the capital projects underway for 2016.

RECESS

Councillor Richard called a recess at 11:12 a.m.

RECONVENE

Councillor Richard reconvened the meeting at 11:25 a.m. with all those Members of the Committee previously listed in attendance.

WORKPLAN & CAPITAL PROJECTS UPDATE

8.1 Public Works Project Assignment & Tender Listing (continued);

Discussion continued on the sidewalk program.

8.2 Transportation Services Manager's Report;

Mr. Pettigrew provided the Committee an overview of Transportation Services departmental activities. Discussion followed on implementing the Highway 55 lighting petition which was approved by Council.

PW.16.056 Motion by Mayor Moghrabi to direct Administration to conduct a Traffic Impact Assessment for intersections on Highway 55 immediately west of the Hamlet of Lac La Biche boundary, to determine what intersection improvements may be necessary, and further that the assessments be submitted to a Regular Council Meeting for review.

CARRIED UNANIMOUSLY

PW.16.057 Motion by Councillor Haymour to accept the Transportation Services Manager's report as information.

CARRIED UNANIMOUSLY

8.3 Utilities Departmental Report (hand out);

Mr. Shapka provided an overview of the Utilities Departmental activities.

PW.16.058 Motion by Councillor Phillips to accept the Utilities departmental report as information.

CARRIED UNANIMOUSLY

8.4 Environmental Services Manager's Report.

Mr. Tom Kinderwater, Manager of Environmental Services, provided an overview Environmental Services departmental activities.

PW.16.059 Motion by Councillor Haymour to accept the Environmental Services Manager's report as information.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.1 Briefing – Closure of Elinor Lake and Owl River Landfills;

PW.16.060 Motion by Mayor Moghrabi to direct Administration to submit a Request for Decision to a Regular Council Meeting for engineering in 2016 to close the Owl River and Elinor Lake landfills.

CARRIED UNANIMOUSLY

RECESS

Councillor Richard called a recess at 12:27 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 1:39 p.m. with all those Members of the Committee previously listed in attendance.

NEW BUSINESS

9.2 Briefing – Cost Estimate for Old Trail Boat Launch;

Mr. Shapka provided an overview of the estimated costs for the Old Trail Boat Launch.

PW.16.061 Motion by Mayor Moghrabi to direct Administration to submit to a Regular Council Meeting a Request for Decision on paving and adding utilities to the Old Trail boat launch during the 2016 construction season.

CARRIED UNANIMOUSLY

Mayor Moghrabi exited Council Chamber at 1:57 p.m.

Mayor Moghrabi returned to Council Chambers at 2:01 p.m.

PW.16.062 Motion by Councillor Phillips to direct Administration to prepare a Bylaw to pursue road closure on River Lot 17 to facilitate expansion of the Old Trail boat launch and day use area.

CARRIED UNANIMOUSLY

Mayor Moghrabi exited Council Chambers at 2:02 p.m.

9.3 Discussion – Hamlet Sidewalk Resurfacing Plan;

Mr. Pettigrew provided the Committee an overview of the sidewalk needs for the Hamlets of Lac La Biche and Plamondon.

Mayor Moghrabi returned to Council Chambers at 2:09 p.m.

Councillor Richard exited Council Chambers at 2:24 p.m.; Councillor Haymour assumed the Chair.

Councillor Richard returned to Council Chambers at 2:25 p.m. and resumed the Chair.

PW.16.063 Motion by Mayor Moghrabi to direct Administration to submit a Request for Decision to a Regular Council Meeting to expand the scope of work for sidewalk replacement to include those areas presented to the Committee.

CARRIED UNANIMOUSLY

9.4 Briefing – Hamlet of Lac La Biche Entrance Signage Options;

Mr. Pettigrew reviewed the options for entrance signage into Lac La Biche.

PW.16.064 Motion by Councillor Richard to direct Administration to submit a Briefing to a Regular Council Meeting on the addition of a Strategic Session topic of gateway signage options.

CARRIED UNANIMOUSLY

RECESS

Councillor Richard called a recess at 2:57 p.m.

RECONVENE

Councillor Richard reconvened the meeting at 3:05 p.m. with all those Members of the Committee previously listed in attendance.

NEW BUSINESS

9.5 Discussion – 104 Avenue/Churchill Drive (addition to agenda);

PW.16.065 Motion by Councillor Phillips to direct Administration to submit a briefing on 104 Avenue/Churchill Drive project scope change (to include water, sewer, services, sidewalks, curbs, and asphalt) to a Regular Council Meeting.

CARRIED UNANIMOUSLY

9.6 Discussion – Fork Lake Gravel Pit Update (addition to agenda);

Councillor Richard exited Council Chambers at 3:18 p.m.

Mr. Shapka provided the Committee an update on the Fork Lake gravel pit project.

Councillor Richard returned to Council Chambers at 3:18 p.m.

9.7 Discussion – Grader Beats (addition to agenda).

Mr. Pettigrew advised there are forthcoming amendments to the new grader beats map which will be distributed to the Committee.

ADJOURNMENT

PW.16.066 Motion by Councillor Haymour to adjourn the Public Works Committee Meeting of May 3, 2016 at 3:25 p.m.

CARRIED UNANIMOUSLY

Robert Richard, Chairperson

**Shadia Amblic
Chief Administrative Officer**