

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

April 6, 2021 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held April 6, 2021 at 10:00 a.m.

In accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Lac La Biche County Council held this meeting electronically.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:01 a.m.

PRESENT	Omer Moghrabi	Mayor
	Darlene Beniuk	Councillor/Deputy Mayor (<i>Departed at 5:31 p.m.</i>)
	Sterling Johnson	Councillor
	Colette Borgun	Councillor
	Jason Stedman	Councillor
	Charlyn Moore	Councillor
	Colin Cote	Councillor
	Lorin Tkachuk	Councillor
George L'Heureux	Councillor (<i>Departed at 5:56 p.m.</i>)	

STAFF IN ATTENDANCE	Ken Van Buul	Chief Administrative Officer
	Dan Small	Associate CAO, Finance and Planning Division (<i>In part</i>)
	Melanie McConnell	Associate CAO, Corporate Services Division
	Darrell Lessmeister	Associate CAO, Recreation and Community Services Division (<i>In part and participated electronically</i>)
	Brian Shapka	Associate CAO, Infrastructure Services Division (<i>In part and participated electronically</i>)
	Mackenzie Girard	CAO Executive Assistant (<i>Participated electronically</i>)
	Danielle Patenaude	Legislative Services Coordinator

ADOPTION OF AGENDA

- 21.220 MOVED
To approve the April 6, 2021 Regular Council Meeting agenda as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 3.1 Regular Council Meeting-March 23, 2021
- 21.221 MOVED
To adopt the March 23, 2021 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports

Councillor Stedman indicated that he had nothing to report but wanted to express gratitude for the Kinsmen Group for their assistance in promoting the Lac La Biche Regional Health Foundation Prize Raffle Fundraiser.

Councillor Tkachuk:

- Alberta Rural Connectivity Forum (AB HUB)
- Alberta Counsel (Analyzing Changes to Alberta's Disaster Recovery Program)
- Rural Crime Prevention Meeting

Councillor Johnson:

- Athabasca Watershed

Councillor Moore:

- Resident concerns regarding drainage
- Traffic Safety Coalition-Quarterly Meeting
- Girl Guides Q&A

Councillor Borgun:

- Council Priorities and Planning Meeting with CAO
- Resident concerns regarding drainage
- Lakeland Community Health ZOOM event
- Elected Officials Education Program (EOEP) Course

Councillor L'Heureux indicated that everything has been covered but wanted to mention the following:

- Lakeland Agricultural Research Association Meeting

Deputy Mayor Beniuk:

- Health Advisory Council Meeting
- Town Hall Meeting with MLA Goodridge, MLA Dave Hanson and Minister of Jobs, Economy and Innovation, Doug Schweitzer

Councillor Cote:

- Council Priorities and Planning Meeting with CAO
- Town Hall Meeting with MLA Goodridge, MLA Dave Hanson and Minister of Jobs, Economy and Innovation, Doug Schweitzer
- Health Advisory Council Meeting
- Rural Crime Prevention Meeting
- Alberta Counsel (Analyzing Changes to Alberta's Disaster Recovery Program)

Mayor Moghrabi:

- Northern Alberta Development Council ZOOM Meeting
- Millrate Meeting with Lac St. Anne County and neighbours

21.222 **MOVED**
 To accept the Councillor Reports item as information.

CARRIED UNANIMOUSLY

DELEGATIONS

6.1 10:15 a.m.-10:35 a.m.- Delegation-Lakeland Interpretive Society-2021 Operating Funding Request-Ms. Jennifer Mueller, Museum Manager/Director, and Ms. Mandy Batke-Lwanga, President

Ms. Jennifer Mueller and Ms. Mandy Batke-Lwanga, electronically co-presented, the Lakeland Interpretive Society 2021 Operating Funding Request, and responded to questions.

Councillor L'Heureux exited Council Chambers at 10:27 am. and returned at the same time.

Councillor Cote exited Council Chambers at 10:32 am. and returned at the same time.

6.1.1 Disposition of Delegation Business

21.223 MOVED
To thank Ms. Jennifer Mueller and Ms. Mandy Batke-Lwanga for their presentation to Council.

CARRIED UNANIMOUSLY

**Council subsequently passed Motion #21.232 during Item 7.3-2021
Community Development Grant Recommendations*

6.2 Delegations Community Development Grant Requests

6.2.1 10:40 a.m. to 11:00 a.m.- Lac La Biche Canadian Native
Friendship Centre, Ms. Donna Webster, Executive Director and
Mr. Nicholas Bartlett, President

Ms. Donna Webster, Executive Director and Mr. Nicholas Bartlett,
President, electronically co-presented, on the Lac La Biche Canadian
Friendship Centre 2021 Community Development Grant Request and
responded to questions.

6.2.1.1 Disposition of Delegation Business

21.224 MOVED
To thank Ms. Webster and Mr. Bartlett for their
presentation to Council.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 10:51 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:00 a.m. with all those
Members of Council previously listed in attendance.

DELEGATIONS

6.2.2 11:05 a.m.-11:25 a.m.-Community Learning (PAL/CLASS)-Ms.
Carmen Elliott, Vice-Chairperson, Ms. Renee Johnston, Board
Member, Ms. Colleen Pierce, Executive Director

Ms. Carmen Elliott, Vice-Chairperson, Ms. Renee Johnston and Ms.
Colleen Pierce, Executive Director, electronically co-presented, the
Community Learning 2021 Community Development Grant Request, and
responded to questions.

6.2.2.1 Disposition of Delegation Business

21.225 MOVED

To thank Ms. Carmen Elliott, Ms. Renee Johnston and Ms. Colleen Pierce for their presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.2 Alberta Community Crime Prevention Association

Ms. Mackenzie Girard, CAO Executive Assistant presented to Council the Alberta Community Crime Prevention Association item and responded to questions.

21.226 MOVED

That Council approve the Alberta Community Crime Prevention Association fee in 2021, and to include in future proposed budgets, and that the \$125 membership fee be allocated from the general administration budget membership fees.

CARRIED UNANIMOUSLY

DELEGATIONS

6.2.3 11:30-11:50 a.m.-Hope Haven-Ms. Melissa Green, Executive Director and Mr. Bill Britton, Board Member

Ms. Melissa Green, Executive Director and Mr. Bill Britton, Board Member, electronically co-presented, the Hope Haven 2021 Community Development Grant Request, and responded to questions.

Councillor Stedman exited Council Chambers at 11:31 am.

6.2.3 Disposition of Delegation Business

21.227 MOVED

To thank Ms. Melissa Green and Mr. Bill Britton for their presentation to Council.

CARRIED UNANIMOUSLY

Councillor Stedman returned to Council Chambers at 11:36 am.

NEW BUSINESS

7.16 Indigenous Collaboration Committee (formerly Aboriginal Liaison Committee) Terms of Reference

Ms. Melanie McConnell, Associate CAO, Corporate Services Division and Ms. Danielle Patenaude, Legislative Services Coordinator, co-

presented the Indigenous Collaboration Committee (formerly Aboriginal Liaison Committee) Terms of Reference item and responded to questions.

21.228 MOVED
That Council changes the Aboriginal Liaison Committee name to the Indigenous Collaboration Committee.

CARRIED UNANIMOUSLY

21.229 MOVED
That Council adopts the Lac La Biche County Indigenous Collaboration Committee Terms of Reference as amended.

CARRIED UNANIMOUSLY

DELEGATIONS

6.2.4 11:55 a.m.-12:10 p.m.-Lac La Biche Victim Services Unit (VSU)-
Ms. Melody Littell, Regional Program Manager

Ms. Melody Littell, Regional Program Manager presented the Lac La Biche Victim Services Unit (VSU) 2021 Community Development Grant Request and responded to questions.

6.2.4.1 Disposition of Delegation Business

21.230 MOVED
To thank Ms. Littell for her presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.3 2021 Community Development Grant Recommendations

Mr. Carl Kurppa, Grants and Community Funding Coordinator presented the 2021 Community Development Grant Recommendations item and responded to questions.

21.231 MOVED
That Council allocate funding according to Administration's recommendations based on the Option 3-program budget of \$200,000 with the \$50,000 budget increase to come from accumulated surplus.

In Favour (8): Mayor Moghrabi, Councillor Borgun, Councillor Moore, Councillor Cote, Councillor L'Heureux, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (1): Deputy Mayor Beniuk

CARRIED

6.1 10:15 a.m.-10:35 a.m.- Delegation-Lakeland Interpretive Society-
2021 Operating Funding Request

Council addressed the funding component of item 6.1 during Item 7.3-
2021 Community Development Grant Recommendations

21.232 MOVED
To approve \$130,000 in 2021 operational funding, subject
to the Society spending at least \$93,500 on its 2021
operational expenses, in addition to any County-sourced
revenues.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

6.3 12:15 p.m.-Public Input Session

Individuals were asked to pre-register for the Public Input Session at
legservices@laclabichcounty.com to be provided with the pertinent
ZOOM information for electronic participation.

There were no registered speakers for the Public Input Session.

RECESS

Mayor Moghrabi called a recess at 12:20 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:15 p.m. with all those
Members of Council previously listed in attendance.

NEW BUSINESS

7.4 Bylaw 21-008, Waterworks Connection Bylaw 15-001 Amending
Bylaw

Mr. Dan Small, Assistant CAO, Finance and Planning Division presented
the Bylaw 21-008, Waterworks Connection Bylaw 15-001 Amending
Bylaw item and responded to questions.

21.233 MOVED
That County Council gives first reading to Bylaw 21-008,
Waterworks Connection Bylaw 15-001 Amending Bylaw
this 6th day of April 2021.

CARRIED UNANIMOUSLY

21.234 MOVED
That County Council gives second reading to Bylaw 21-
008, Waterworks Connection Bylaw 15-001 Amending
Bylaw this 6th day of April 2021.

CARRIED UNANIMOUSLY

21.235 MOVED
That Bylaw 21-008, Waterworks Connection Bylaw 15-001 Amending Bylaw, be submitted for third and final reading this 6th day of April 2021.

CARRIED UNANIMOUSLY

21.236 MOVED
That County Council gives third and final reading to Bylaw 21-008, Waterworks Connection Bylaw 15-001 Amending Bylaw this 6th day of April 2021.

CARRIED UNANIMOUSLY

21.237 MOVED
To direct Administration to continue exploring financial assistance options to facilitate Connections within the water/sewer connection area.

In Favour (7): Mayor Moghrabi, Councillor Borgun, Councillor Moore, Councillor Cote, Councillor L'Heureux, Councillor Stedman, and Councillor Johnson

Opposed (2): Deputy Mayor Beniuk, and Councillor Tkachuk

CARRIED

7.5 Statement of Revenues and Expenditures for the Period Ended February 28, 2021

Mr. Small and Mr. Zeeshan Hasan, Manager, Finance co-presented the Statement of Revenues and Expenditures for the Period Ended February 28, 2021 item and responded to questions.

Deputy Mayor Beniuk exited Council Chambers at 2:09 pm.

21.238 MOVED
That Council accept the Statement of Revenues and Expenditures for the period ended February 28, 2021 as information.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 2:12 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 2:21 p.m. with all those Members of Council previously listed in attendance, including Deputy Mayor Beniuk.

NEW BUSINESS

7.6 2021 Budget Revisions

Mr. Small and Mr. Hasan co-presented the 2021 Budget Revisions item and responded to questions.

21.239 MOVED
That Council approves an additional \$172,300, for carryover, in operating expenditures for the 2021 budget as presented.

CARRIED UNANIMOUSLY

21.240 MOVED
That Council approves an additional \$261,575, for carryover, in capital expenditures for the 2021 budget as presented.

CARRIED UNANIMOUSLY

21.241 MOVED
That Council approves an additional \$11,575, for carryover, in capital revenues for the 2021 budget as presented.

CARRIED UNANIMOUSLY

7.7 CAO Approved Budget Transfers

Mr. Small and Mr. Hasan presented the CAO Approved Budget Transfers item and responded to questions.

21.242 MOVED
That Council accepts the CAO Approved Budget Transfers briefing as presented.

CARRIED UNANIMOUSLY

7.8 Lac La Biche County Assessment and Tax Revenue Overview for 2021 Tax Year

Mr. Small and Mr. Hasan presented the Lac La Biche County Assessment and Tax Revenue Overview for 2021 Tax Year item and responded to questions.

21.243 MOVED
That Council accepts this briefing as information and further that Council directs Administration to bring back various scenarios for discussion at a future Council meeting in April 2021.

CARRIED UNANIMOUSLY

7.9 Communications Support for Council Policy GOV-11-019

Ms. McConnell and Mr. Jihad Moghrabi, Communications Manager co-presented the Communications Support for Council Policy GOV-11-019 item and responded to questions.

21.244 MOVED
Lac La Biche County Council accepts the Communications Support for Council Policy GOV-11-019 as presented.

CARRIED UNANIMOUSLY

7.11 McArthur Park Master Plan

Mr. Lessmeister presented the McArthur Park Master Plan item and responded to questions.

21.245 MOVED
That County Council adopt McArthur Park Master Plan Concept 2 draft with the recommended revisions of:

- Removal of winter skating area
- Include indoor event space
- Include formal stone walkway
- Locate skate park next to bike skills park.

And a final Master Plan be brought back to County Council for approval.

In Favour (6): Councillor Borgun, Councillor Moore, Councillor Cote, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (3): Mayor Moghrabi, Deputy Mayor Beniuk, and Councillor L'Heureux

CARRIED

7.10 Municipal Heritage Site Nomination-Lac La Biche Main Ball Diamond

Ms. McConnell and Mr. Lessmeister co-presented the Municipal Heritage Site Nomination-Lac La Biche Main Ball Diamond item and responded to questions.

21.246 MOVED
To direct Administration to promote the history of sport, organizations and families at the site through interpretive signage or other markers within the McArthur Park Master Plan.

In Favour (8): Mayor Moghrabi, Councillor Borgun, Councillor Moore, Councillor Cote, Deputy Mayor Beniuk, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (1): Councillor L'Heureux

CARRIED

21.247 MOVED
To direct Administration to prepare a report for the considerations of undertaking a larger scale heritage inventory within Lac La Biche County, to recognize historical sites, and to bring forward the report to a future Council Meeting.

CARRIED UNANIMOUSLY

7.12 Poplar Point and Elinor Lake Boat Launch Parking Design

Mr. Gary Harman, Manager, Parks and Facilities electronically presented the Poplar Point and Elinor Lake Boat Launch Parking Design item and responded to questions.

21.248 MOVED
That Lac La Biche County Council accept the Poplar Point and Elinor Lake Boat Launch Parking Design Council Report as information.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

21.249 MOVED
To extend the April 6, 2021 Regular Council Meeting until all items on the agenda are addressed.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.13 Recreation and Community Services Division March Report

Mr. Lessmeister presented the Recreation and Community Services Division March Report item and responded to questions. Ms. Anita Polturak, FCSS Manager, Mr. Chris Clark, Enforcement Services Manager, and Mr. Harman were also electronically available to respond to questions.

21.250 **MOVED**
That County Council accept the Recreation & Community Services department reports and Project Updates as information.

CARRIED UNANIMOUSLY

7.14 Infrastructure Services Monthly Report-April 6, 2021

Mr. Brian Shapka, Associate CAO-Infrastructure Services Division presented the Infrastructure Services Monthly Report-April 6, 2021 item and responded to questions.

Councillor Cote exited Council Chambers at 4:05 pm. and returned at the same time.

Councillor Stedman exited Council Chambers at 4:14 pm. and returned at 4:16 p.m.

21.251 **MOVED**
To accept the Public Works – Manager Reports and Capital Projects Update as information.

CARRIED UNANIMOUSLY

7.15 Contract Award-TR-32-2021-06-Lakeland Drive Chip Seal Coat and Other Work

Mr. Shapka presented the Contract Award-TR-32-2021-06-Lakeland Drive Chip Seal Coat and Other Work item and responded to questions.

21.252 **MOVED**
That Council approves that contract TR-32-2021-06, Lakeland Drive Chip Seal Coat and Other Work be awarded to Read on Roads Inc. for \$282,168.20.

CARRIED UNANIMOUSLY

7.17 2021 Election Update (Handout)

Ms. McConnell presented the 2021 Election Update item and responded to questions.

21.253 MOVED

That Administration enter into an agreement with Municipal Affairs to conduct the Senate Election and referendum votes for the electors of Beaver Lake Cree Nation and Heart Lake First Nation, as requested.

CARRIED UNANIMOUSLY

CLOSED SESSION

21.254 MOVED

To go into Closed Session at 4:27 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the *Freedom and Information and Protection of Privacy (FOIP) Act*:

- 8.1-Gravel Options (s.16-Disclosure harmful to business interests of a third party-FOIP)
- 8.2-Intermunicipal Road Agreement-Access to Pinehurst Lake (s.27-Privileged Information-FOIP)
- 8.3-Rural Municipalities of Alberta-Alberta Police Advisory Board Governance Survey (s.24-Advice from officials-FOIP)
- 8.4-Degazetting Next Steps (s.21-Intergovernmental Relations-FOIP)

CARRIED UNANIMOUSLY

The following Members of Administration were present during the Closed Session for presentation and recording purposes: Ken Van Buul, Melanie McConnell, Brian Shapka, Mackenzie Girard (electronically), and Danielle Patenaude.

8.1-Gravel Options (s.16-Disclosure harmful to business interests of a third party-FOIP)

Ms. Girard entered Council Chambers prior to Item 8.2 being discussed.

8.2-Intermunicipal Road Agreement-Access to Pinehurst Lake (s.27-Privileged Information-FOIP)

Mr. Shapka exited Council Chambers following the conclusion of Item 8.2.

8.3-Rural Municipalities of Alberta-Alberta Police Advisory Board Governance Survey (s.24-Advice from officials-FOIP)

Ms. Girard exited Council Chambers following the conclusion of item 8.3.

8.4-Degazetting Next Steps (s.21-Intergovernmental Relations-FOIP)

RETURN TO REGULAR MEETING

21.255 MOVED
To proceed with the meeting in open session at 6:02 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.1-Gravel Options (s.16-FOIP)

21.256 MOVED
That Council accept the Gravel Options Council Report as information and proceed as discussed in Closed Session.

CARRIED UNANIMOUSLY

8.2-Intermunicipal Road Agreement-Access to Pinehurst Lake (s.27-FOIP)

21.257 MOVED
To proceed with Option A as presented in Closed Session.

CARRIED UNANIMOUSLY

8.3-Rural Municipalities of Alberta-Alberta Police Advisory Board Governance Survey (s.24-FOIP)

Deputy Mayor Beniuk departed the meeting at 5:31 pm. and did not return.

21.258 MOVED
To direct Administration to complete the Alberta Police Advisory Board Governance Survey as discussed in Closed Session.

CARRIED UNANIMOUSLY

8.4-Degazetting Next Steps (s.21-FOIP)

Councillor L'Heureux departed the meeting at 5:56 pm. and did not return.

21.259 **MOVED**
 To proceed as discussed in Closed Session.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

There were no Notices of Motion presented.

ADJOURNMENT

21.260 **MOVED**
 To adjourn the Regular Council Meeting of April 6, 2021 at
 6:06 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

Ken Van Buul
Chief Administrative Officer