

LAC LA BICHE COUNTY

REGULAR COUNCIL MEETING

DATE: December 13, 2016
TIME: 10:00 a.m.
PLACE: Council Chambers
McArthur Place

AGENDA

1. CALL TO ORDER
 2. ADOPTION OF AGENDA
 3. ADOPTION OF MINUTES
 - 3.1 November 22, 2016 Regular Council Meeting;
 - 3.2 November 29, 2016 Regular Council Meeting.
 4. UNFINISHED BUSINESS
 - 4.1 Briefing – Ward Boundaries for 2017 Municipal Election;
 - 4.2 RFD – Request for Subdivision Extension – File 2009-S-007; Lot 21, Block 4, Plan 8920698 (Pt. RL 50-67-14-W4M).
 5. URGENT MATTERS
 6. DELEGATIONS
 - 6.1 10:15 a.m. In Camera Delegation – Portage College – Allocation of Funds for Water Resources Management Project (s. 25 FOIP);
 - 6.1.1 Disposition of Delegation – Portage College – Allocation of Funds for Water Resources Management Project.
- PUBLIC HEARINGS**
- 6.2 10:45 a.m. Public Hearing – Rezoning Bylaw 16-027; Lot 1, Block G, Plan 1361TR; from Central Commercial District (C1) to Mixed Use Residential – Business District (MRB).

PUBLIC INPUT SESSION

6.3 12:15 p.m. Public Input Session.

6.3.1 Disposition of Public Input Session.

7. IN CAMERA SESSION

7.1 Discussion – Chief Administrative Officer Evaluation (s. 17 FOIP);

7.2 Briefing – Public Auction Update (s. 25 FOIP);

7.3 Discussion – Utility and Insurance Issues (s. 27 FOIP);

7.4 Discussion – Personnel Matters (s. 17 FOIP) (addition to agenda);

7.5 Discussion – Legal/Personnel Matter (s. 27 & 17 FOIP) (addition of agenda).

8. NEW BUSINESS

8.1 RFD – Alberta Community Partnership Grant Application (Inter-municipal Development Plans);

8.2 Briefing – Transfers Between Budget Line Items – September – November 2016;

8.3 Discussion – Chief Administrative Officer Report and Follow Up Action List;

8.4 RFD – New Position – Council and Legislative Assistant;

8.5 RFD – Request for Funds for Expansion of the Access Road and Berm at the Plamondon Landfill;

8.6 RFD – Aquatic Services Accessible Stairs;

8.7 RFD – Encroachment of a Cabin on Environmental Reserve Land;

8.8 Briefing – Commercial or Industrial Area Structure Plan Triggers from Other Municipalities;

8.9 RFD – Request to Waive Off-Site Levies – File 2016-174, Lot 1, Block 3, Plan 7622120;

8.10 RFD – Request to Waive Off-Site Levies – File 2016-178; Pt. 6-67-13-W4M;

8.11 RFD – Rezoning Bylaw 16-027; Lot 1, Block G, Plan 1361TR from Central Commercial District (C1) to Mixed Use Residential – Business District (MRB) – 2nd and 3rd Reading;

8.12 RFD – Rezoning Bylaw No. 16-028; Lot C, Block 1, Plan 625KS; Pt. of SE-1-67-14-W4M; from Agricultural District (AG) to Serviced Estate Residential District 1 (ES1) – 1st Reading;

- 8.13 RFD – Rezoning Bylaw 16-029; Lot 3, Block 11, Plan 3000TR from Hamlet Commercial District (HC) to Mixed Use Residential – Business District (MRB) – 1st Reading;
- 8.14 RFD – Slave Lake FireSmart Training Facility – Letter of Support;
- 8.15 Discussion – Rich Lake Update (addition to agenda).

9. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE
December 13, 2016 – 10 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held December 13, 2016 at 10 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:08 a.m.

PRESENT	Omer Moghrabi	Mayor
	Robert Richard	Councillor / Deputy Mayor
	Wanda Austin	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor (entered at 10:14 a.m.)
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Surekha Kanzig	Assistant Chief Administrative Officer
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Gordon Shaw	Senior Manager, Planning & Development (in part)
	Dan Small	Senior Manager, Finance & Grants (in part)
	Jihad Moghrabi	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator
	James Roy	Legislative Services Coordinator

REGRETS	Tim Thompson	Councillor
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ADOPTION OF AGENDA

16.1012 Motion by Councillor Haymour to approve the December 13, 2016 Regular Council Meeting agenda as amended:

- Addition of Item 7.4 Discussion – Personnel Matters (s. 17 FOIP);
- Addition of Item 7.5 Discussion – Legal/Personnel Matter (s. 27 & 17 FOIP);
- Addition of Item 8.15 Discussion – Rich Lake Update.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 November 22, 2016 – Regular Council Meeting.

Administration noted that motions 16.981, 16.984 and 16.992 required amending. The amended motions within the minutes were provided for Council to review.

16.1013 Motion by Councillor Nowak to adopt the November 22, 2016 Regular Council Meeting minutes as amended.

CARRIED UNANIMOUSLY

3.2 November 29, 2016 – Regular Council Meeting.

16.1014 Motion by Councillor Haymour to adopt the November 29, 2016 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

DELEGATIONS

***IN CAMERA* SESSION**

16.1015 Motion by Councillor Austin to go *in camera* at 10:14 a.m.

CARRIED UNANIMOUSLY

Councillor Siebold entered Council Chambers at 10:14 a.m.

RECESS

Mayor Moghrabi called a recess at 10:14 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 10:16 a.m. with all those Members of Council previously listed in attendance.

***IN CAMERA* SESSION**

6.1 *In Camera* Delegation – Portage College – Allocation of Funds for Water Resources Management Project (s. 25 FOIP);

RETURN TO REGULAR MEETING

16.1016 Motion by Councillor Austin to proceed with the meeting out of camera at 10:53 a.m.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 10:53 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 10:57 a.m. with all those Members of Council previously listed in attendance, with the exception of Councillors Richard, Olson and Nowak.

PUBLIC HEARINGS

6.2 Public Hearing – Rezoning Bylaw 16-027; Lot 1, Block G, Plan 1361TR; from Central Commercial District (C1) to Mixed Use Residential – Business District (MRB);

Mayor Moghrabi provided an overview of the public hearing process and declared the public hearing open at 10:58 a.m.

Councillors Richard and Nowak returned to Council Chambers at 10:58 a.m.

Councillor Olson returned to Council Chambers at 10:59 a.m.

Mayor Moghrabi asked whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. Sheera Bourassa, Planning & Development Officer, advised that this was the case.

Ms. Bourassa summarized the purpose for the hearing.

Mayor Moghrabi asked if the Applicant was present and wishing to speak to the proposed bylaw.

The Applicant was not in attendance at the public hearing.

Mayor Moghrabi asked if there was anyone present wishing to speak on the proposed bylaw.

There was no one in attendance to speak on the proposed bylaw.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 11:05 a.m.

BUSINESS ARISING FROM *IN-CAMERA* SESSION

6.1.1 Disposition of Delegation – Portage College – Allocation of Funds for Water Resources Management Project.

16.1017 Motion by Councillor Haymour that County Council endorses the Water Resources Management Project as presented *in camera*.

CARRIED UNANIMOUSLY

16.1018 Motion by Councillor Siebold that Administration formalize a Memorandum of Understanding with Portage College for the disbursement of committed funds for the development of the Water Resources Management Project.

CARRIED UNANIMOUSLY

Councillor Austin left Council Chambers at 11:13 a.m.

16.1019 Motion by Councillor Nowak to send a letter of thanks to the Portage College delegation for their presentation.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.10 RFD – Request to Waive Off-Site Levies – File 2016-178; Pt. 6-67-13-W4M;

16.1020 Motion by Councillor Richard that off-site levies in the amount of \$154,250.42 payable as a result of development approval for file number 2016-178 are waived for this approval only for the parcel legally described as Pt. 6-67-13-W4M (Lac La Biche Settlement, Hudson Bay Company's Reserve).

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

4.2 RFD – Request for Subdivision Extension – File 2009-S-007; Lot 21, Block 4, Plan 8920698 (Pt. RL 50-67-14-W4M).

Discussion ensued regarding the proposed subdivision of a portion of Lot 21, Block 4, Plan 8920698 and the issues surrounding access and utilities right-of-ways.

Councillor Austin returned to Council Chambers at 11:44 a.m.

4.2 RFD – Request for Subdivision Extension – File 2009-S-007; Lot 21, Block 4, Plan 8920698 (Pt. RL 50-67-14-W4M) (continued).

16.1021 Motion by Councillor Haymour that County Council grants an extension to Subdivision Approval File 2009-S-007 for the proposed subdivision of a portion of Lot 21, Block 4, Plan 8920698 until November 22, 2017.

IN FAVOUR
Councillor Phillips
Councillor Haymour

OPPOSED
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Siebold
Councillor Nowak

DEFEATED

RECESS

Mayor Moghrabi called a recess at 11:59 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 12:13 p.m. with all those Members of Council previously listed in attendance.

UNFINISHED BUSINESS

4.1 Briefing – Ward Boundaries for 2017 Municipal Election.

Mayor Moghrabi turned over the Chair to Deputy Mayor Richard.

Discussion ensued regarding the adjusting of ward boundaries to accommodate a 7-member Council for the County of Lac La Biche.

16.1022 Motion by Mayor Moghrabi that Administration prepare a bylaw for 1st reading at the December 20, 2016 Regular Council meeting, which includes adjustment to the ward boundaries to reflect a 7-member Council, specifically 6 Councillors and the Mayor-at-large; and further that the wards are equitably represented by population in an endeavour to meet the +/- 25 population guideline; in addition, geographical area, history, trading areas, and other relevant factors should also be taken into consideration.

Item 4.1 will be returned to after the public input session with Motion 16.1022 still on the table.

Mayor Moghrabi resumed the Chair.

PUBLIC INPUT SESSION

6.3 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:32 p.m.

Mr. Brian Deheer, representative for the stewards of Lac La Biche Watershed, provided information to Council regarding a steering committee that was formed to discuss the Lac La Biche Watershed Management Plan.

Mr. Deheer expressed the steering committee's desire to attend as a delegation to Council to discuss the Lac La Biche Watershed Management Plan.

Mayor Moghrabi thanked Mr. Deheer comments, and declared the public input session closed at 12:40 p.m.

6.3.1 Disposition of Public Input Session.

16.1023 Motion by Councillor Nowak to accept Mr. Deheer's presentation as information.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 12:42 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:00 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Siebold.

Deputy Mayor Richard assumed the Chair.

UNFINISHED BUSINESS

4.1 Briefing – Ward Boundaries for 2017 Municipal Election (continued).

Ms. Surekha Kanzig, Assistant Chief Administrative Officer, Mr. Carl Kurppa, Policy & Grants Coordinator, and Mr. Gilbert Hache, GIS Coordinator, provided an overview of the different options for the proposed changes to the ward boundaries for the 2017 municipal election.

Councillor Siebold entered Council Chambers at 2:06 p.m.

4.1 Briefing – Ward Boundaries for 2017 Municipal Election (continued).

Motion 16.1022 brought forward:

16.1022 Motion by Mayor Moghrabi that Administration prepare a bylaw for 1st reading at the December 20, 2016 Regular Council meeting, which includes adjustment to the ward boundaries to reflect a 7-member Council, specifically 6 Councillors and the Mayor-at-large; and further that the wards are equitably represented by population in an endeavour to meet the +/- 25% population guideline; in addition, geographical area, history, trading areas, and other relevant factors should also be taken into consideration.

IN FAVOUR
Mayor Moghrabi
Councillor Olson
Councillor Haymour
Councillor Nowak

OPPOSED
Councillor Austin
Councillor Richard
Councillor Phillips
Councillor Siebold

DEFEATED

Mayor Moghrabi resumed the Chair.

Discussion ensued regarding the different options for the proposed changes to the ward boundaries for the 2017 municipal election.

16.1024 Motion by Mayor Moghrabi that Administration prepare two bylaws for consideration at the December 20, 2016 Regular Council meeting, which includes adjustment to the ward boundaries to reflect both a 7-member and 9-member Council; and further that the wards are equitably represented by population in an endeavour to meet the +/- 25% population guideline; in addition, geographical area, history, trading areas, and other relevant factors should also be taken into consideration.

CARRIED UNANIMOUSLY

URGENT MATTERS

5.1 There were no urgent matters to discuss.

RECESS

Mayor Moghrabi called a recess at 3:07 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:15 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillors Olson, Siebold, and Haymour.

NEW BUSINESS

8.1 RFD – Alberta Community Partnership Grant Application (Inter-municipal Development Plans);

Councillors Olson and Siebold entered to Council Chambers at 3:16 p.m.

Councillor Haymour entered Council Chambers at 3:17 p.m.

16.1025 Motion by Councillor Nowak that Lac La Biche County partners with the County of St. Paul, as well as the Municipal District of Bonnyville, Smoky Lake County, County of Two Hills, and the County of Vermilion River on the Alberta Community Partnership application for the purpose of completing rural multijurisdictional intermunicipal development plans with the County of St. Paul as the managing partner.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Nowak

OPPOSED
Councillor Haymour

CARRIED

8.2 Briefing – Transfers Between Budget Line Items – September – November 2016;

16.1026 Motion by Councillor Phillips to accept the briefing regarding transfers between budget line items for September through to November 2016 as information.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

16.1027 Motion by Councillor Olson to go *in camera* at 3:28 p.m.

CARRIED UNANIMOUSLY

7.2 Briefing – Public Auction Update (s. 25 FOIP);

7.3 Discussion – Utility and Insurance Issues (s. 27 FOIP);

RETURN TO REGULAR MEETING

16.1028 Motion by Councillor Olson to proceed with the meeting out of camera at 4:17 p.m.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

16.1029 Motion by Councillor Phillips to extend the December 13, 2016 Regular Council Meeting to such time that all agenda items have been discussed.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Haymour**

OPPOSED

Councillor Nowak

CARRIED

RECESS Mayor Moghrabi called a recess at 4:17 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 4:24 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Haymour.

BUSINESS ARISING OUT OF *IN CAMERA* SESSION

7.2 Briefing – Public Auction Update (s. 25 FOIP);

16.1030 Motion by Councillor Olson to accept the briefing regarding the Public Auction Update as information.

CARRIED UNANIMOUSLY

Councillor Haymour entered at Council Chambers at 4:25 p.m.

7.3 Discussion – Utility and Insurance Issues (s. 27 FOIP);

16.1031 Motion by Mayor Moghrabi that County Council directs Administration to resolve issues related to basement flooding on 101 Avenue and 101A Street as discussed *in camera* and report to Council at the December 20, 2016 Regular Council Meeting.

CARRIED UNANIMOUSLY

DEFERRAL OF AGENDA ITEMS

16.1032 Motion by Councillor Haymour to defer items 7.1, 8.7 and 8.8 to a future meeting of Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.3 Discussion – Chief Administrative Officer Report and Follow Up Action List;

16.1033 Motion by Councillor Siebold to accept the Chief Administrative Officer's Report and the Follow Up Action List as information.

CARRIED UNANIMOUSLY

8.4 RFD – New Position – Council and Legislative Assistant;

16.1034 Motion by Councillor Richard that Administration bring forward the new position – Council and Legislative Assistant to the 2017 budget deliberations.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold
Councillor Nowak

OPPOSED
Councillor Haymour

CARRIED

8.5 RFD – Request for Funds for Expansion of the Access Road and Berm at the Plamondon Landfill;

16.1035 Motion by Councillor Haymour to authorize the allocation of \$23,250 from the Environmental Services department capital funding to increase the width of the Plamondon landfill access road from the scale to the active face, and to install a berm in the northeast corner of the outside surrounding road.

CARRIED UNANIMOUSLY

8.6 RFD – Aquatic Services Accessible Stairs;

16.1036 Motion by Councillor Nowak that County Council approves early approval for the 2017 capital purchase of Accessible Stairs for the Portage Pool at a cost of \$7,000.00.

CARRIED UNANIMOUSLY

8.7 RFD – Encroachment of a Cabin on Environmental Reserve Land;

Deferred to a future Council meeting.

8.8 Briefing – Commercial or Industrial Area Structure Plan Triggers from Other Municipalities;

Deferred to a future Council meeting.

8.9 RFD – Request to Waive Off-Site Levies – File 2016-174, Lot 1, Block 3, Plan 7622120;

16.1037 Motion by Councillor Richard to deny the waiver of the off-site levies for file number 2016-174 for the parcel legally described as Lot 1, Block 3, Plan 7622120.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Siebold

OPPOSED
Councillor Phillips
Councillor Haymour
Councillor Nowak

CARRIED

8.11 RFD – Rezoning Bylaw 16-027; Lot 1, Block G, Plan 1361TR from Central Commercial District (C1) to Mixed Use Residential – Business District (MRB) – 2nd and 3rd Reading;

16.1038 Motion by Councillor Haymour that Bylaw 16-027 be given second reading this 13th day of December, 2016.

CARRIED UNANIMOUSLY

16.1039 Motion by Councillor Siebold that Bylaw 16-027 be given third and final reading this 13th day of December, 2016.

CARRIED UNANIMOUSLY

8.12 RFD – Rezoning Bylaw No. 16-028; Lot C, Block 1, Plan 625KS; Pt. of SE-1-67-14-W4M; from Agricultural District (AG) to Serviced Estate Residential District 1 (ES1) – 1st Reading;

Mayor Moghrabi left Council Chambers at 5:21 p.m. with Deputy Mayor Richard assuming the Chair.

16.1040 Motion by Councillor Haymour that item 8.12 RFD – Rezoning Bylaw No. 16-028; Lot C, Block 1, Plan 625KS; Pt. of SE-1-67-14-W4M; from Agricultural District (AG) to Serviced Estate Residential District 1 (ES1) – 1st Reading be deferred to such time that Administration can explore other zoning options and bring back for Council's consideration.

CARRIED UNANIMOUSLY

Mayor Moghrabi returned to Council Chambers at 5:25 p.m. and assumed the Chair.

NEW BUSINESS

8.13 RFD – Rezoning Bylaw 16-029; Lot 3, Block 11, Plan 3000TR from Hamlet Commercial District (HC) to Mixed Use Residential – Business District (MRB) – 1st Reading;

16.1041 Motion by Councillor Olson that Bylaw 16-029 be given first reading this 13th day of December, 2016.

CARRIED UNANIMOUSLY

8.14 RFD – Slave Lake FireSmart Training Facility – Letter of Support;

16.1042 Motion by Councillor Haymour to direct Administration to write a letter of support to the Town of Slave Lake regarding the benefits of FireSmart, emergency management preparedness, and a training facility in Northern Alberta.

CARRIED UNANIMOUSLY

ADDITION TO AGENDA

16.1043 Motion by Councillor Richard to add 8.16 Discussion – Councillor Expense Claims to the December 13, 2016 Regular Council Meeting agenda.

CARRIED UNANIMOUSLY

8.16 Discussion – Councillor Expense Claims (addition to agenda);

16.1044 Motion by Councillor Nowak to allow Administration to process Members of Council’s Expense claims that were submitted over the 60-day time limit.

CARRIED UNANIMOUSLY

8.15 Rich Lake Update (addition to agenda).

16.1045 Motion by Councillor Austin to move agenda item 8.15 – Rich Lake Update to *in camera* under section 25 FOIP.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

16.1046 Motion by Councillor Austin to go *in camera* at 5:38 p.m.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 5:38 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 5:47 p.m. with all those Members of Council previously listed in attendance.

IN CAMERA SESSION

8.15 Rich Lake Update (addition to agenda) (moved to *in camera* under section 25 FOIP).

7.1 Discussion – Chief Administrative Officer Evaluation (s. 17 FOIP);
Deferred to a future Council meeting.

7.4 Discussion – Personnel Matters (s. 17 FOIP);

7.5 Discussion – Legal/Personnel Matter (s. 27 & 17 FOIP).

Councillor Olson left Council Chambers at 6:43 p.m.

Councillor Olson returned to Council Chambers at 6:44 p.m.

RETURN TO REGULAR MEETING

16.1047 Motion by Councillor Richard to proceed with the meeting
out of camera at 6:44 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF *IN CAMERA* SESSION

7.4 Discussion – Personnel Matters (s. 17 FOIP);

16.1048 Motion by Councillor Olson to approve the extension of two
term clerical positions to March 31, 2017.

CARRIED UNANIMOUSLY

7.5 Discussion – Legal/Personnel Matter (s. 27 & 17 FOIP).

16.1049 Motion by Councillor Phillips to follow up with the legal
matter as discussed *in camera*.

CARRIED UNANIMOUSLY

8.15 Rich Lake Update (addition to agenda) (moved to *in camera* under
section 25 FOIP).

No action necessary.

ADJOURNMENT

16.1050 Motion by Councillor Austin to adjourn the Regular Council Meeting of December 13, 2016 at 6:45 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**

ADOPTED