

LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING

DATE: April 14, 2015
TIME: 10:00 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 March 24, 2015 Regular Council Meeting;
 - 3.2 March 26, 2015 Special Council Meeting – Budget.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
6. PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS
 - 6.1 10:15 a.m. Public Hearing – Rezoning Bylaw 15-010; Lot 30, Block 1, Plan 0820517; from Country Residential District (CR) to Serviced Industrial District (SI);
 - 6.2 12:15 p.m. Public Input Session.
7. DISPOSITION OF DELEGATION BUSINESS
 - 7.1 Public Input Session.
8. IN CAMERA SESSION
 - 8.1 Briefing – Land Sale (section 25 FOIP);
 - 8.2 RFD – Cost Sharing Agreement (section 25 FOIP);
 - 8.3 Briefing – Plamondon ASP Change of Scope (section 16 FOIP);
 - 8.4 Personnel Matters (section 17 FOIP);
 - 8.5 Discussion – Whistleblower (section 17 FOIP) (addition to agenda).

9. NEW BUSINESS

- 9.1 RFD – Rezoning Bylaw 15-010; Lot 30, Block 1, Plan 0820517; from Country Residential District (CR) to Serviced Industrial District (SI) – 2nd & 3rd Reading;
- 9.2 RFD – Request for First Extension to the Subdivision Approval File 2014-S-003; Lot D, Plan 8522458 (RL-22-67-15-W4M);
- 9.3 RFD – General Municipal Servicing Standards (GMSS) Variance Request; Diamond Ridge Subdivision; Subdivision File 2014-S-009;
- 9.4 RFD – Richard Memorial Spray Park – Budget & Motions;
- 9.5 RFD – St. Isidore Plamondon 100th Anniversary;
- 9.6 RFD – Awarding of Tender 2015-32-03 Multi-Year Sidewalk Program Tender (hand-out);
- 9.7 RFD – Holowachuk Walking Trail;
- 9.8 RFD – Proposed Change of Status from Municipal District to Specialized Municipality;
- 9.9 RFD – Allocation of Surplus to Capital Reserves – 2014 Fiscal Year;
- 9.10 RFD – Changing Wage and Salary Adjustment Effective Date from January 1, 2015 to January 4, 2015, and to have Volunteer Firefighters Included;
- 9.11 RFD – Amend 2015 County Budget for Additional Boat Launch Funding;
- 9.12 RFD – Bylaw 15-014 Well Drilling Equipment Tax;
- 9.13 RFD – Re-Appointment to the Subdivision and Development Appeal Board;
- 9.14 Discussion – Trip to Ottawa (addition to agenda).

10. ADJOURNMENT

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

April 14, 2015 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held on April 14, 2015 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:03 a.m.

PRESENT	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor (entered at 10:06 a.m.)
	John Nowak	Councillor / Deputy Mayor
STAFF IN ATTENDANCE	Shadia Amblie	Interim Chief Administrative Officer/ Manager, Communications
	Melanie McConnell	Interim Assistant Chief Administrative Officer/Senior Manager, Legislative & Information Services
	Karen Gingras	Interim Senior Manager, Planning & Economic Development (in part)
	Jeff Lawrence	Senior Manager, Recreation & Community Enhancement (in part)
	Brian Shapka	Interim Senior Manager, Public Works (in part)
	Dan Small	Senior Manager, Finance & Community Services (in part)
	Julie MacIsaac	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator
REGRETS	Richard Olson	Councillor

ADOPTION OF AGENDA

15.243 Motion by Councillor Phillips to approve the April 14, 2015 Regular Council Meeting agenda as amended:

- Addition of Item 8.5 Discussion – Whistleblower;
- Addition of Item 9.14 Discussion – Trip to Ottawa.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 March 24, 2015 – Regular Council Meeting;

15.244 Motion by Councillor Nowak to adopt the March 24, 2015 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

Councillor Haymour entered Council Chambers at 10:06 a.m.

3.2 March 26, 2015 – Special Council Meeting.

15.245 Motion by Councillor Richard to adopt the March 26, 2015 Special Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

4.1 There was no unfinished business to discuss.

URGENT MATTERS

5.1 There were no urgent matters to discuss.

NEW BUSINESS

9.2 RFD – Request for First Extension to the Subdivision Approval File 2014-S-003; Lot D, Plan 8522458 (RL-22-67-15-W4M);

15.246 Motion by Councillor Nowak that County Council grants a one (1) year extension to the Subdivision Approval for File 2014-S-003 until April 2, 2016.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.5 RFD – St. Isidore Plamondon 100th Anniversary;

15.247 Motion by Councillor Thompson that the funding request from St. Isidore Parish be approved in the amount of \$1500.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.14 Trip to Ottawa (addition to agenda).

Mayor Moghrabi received an invitation to attend the federal budget release in Ottawa and requested Council's approval to attend.

15.248 Motion by Councillor Richard to approve Mayor Moghrabi's attendance to the federal budget release in Ottawa on April 21, 2015.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.1 Public Hearing – Rezoning Bylaw 15-010; Lot 30, Block 1, Plan 0820517; from Country Residential District (CR) to Serviced Industrial District (SI);

Mayor Moghrabi reviewed the public hearing process and declared the public hearing open at 10:17 a.m.

Mayor Moghrabi asked Melanie McConnell, Interim Assistant Chief Administrative Officer/Senior Manager, Legislative & Information Services whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case, and further noted there were no written submissions.

Dustin Robson, Planning & Development Officer, summarized the purpose for the hearing.

Mayor Moghrabi asked if the Applicant was present and wishing to speak to the proposed bylaw.

No one came forward.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw.

No one came forward.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

Ryerson Clark was in attendance and noted he was opposed to the proposed bylaw. Mr. Clark voiced his opinion that the residential lot in question has been utilized for industrial purposes for the past 20 years causing a great deal of noise and an increase in big truck traffic. He expressed concern with regard to the approach being used to access the property. Mr. Clark was of the opinion that trucks don't have room to turn and are therefore going in the ditch, thereby impeding on the walking trail and the safety of pedestrians.

Councillor Haymour left Council Chambers at 10:25 a.m.

Councillor Haymour returned to Council Chambers at 10:26 a.m.

Kevin Nashim was in attendance and commented that there are several shops and equipment in the area surrounding the property proposed for rezoning.

Mayor Moghrabi asked if the Applicant wishes to make any closing comments.

No one came forward.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 10:36 a.m.

RECESS

Mayor Moghrabi called a recess at 10:36 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 10:45 a.m. with all those Members of Council previously listed in attendance.

IN CAMERA SESSION

15.249 Motion by Councillor Nowak to go in camera at 10:45 a.m.

CARRIED UNANIMOUSLY

8.1 Briefing – Land Sale (section 25 FOIP);

Councillor Thompson left Council Chambers at 11:21 a.m.

Councillor Thompson returned to Council Chambers at 11:22 a.m.

RECESS Mayor Moghrabi called a recess at 11:35 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:41 a.m. with all those Members of Council previously listed in attendance.

RETURN TO REGULAR MEETING

15.250 Motion by Councillor Siebold to proceed with the meeting out of camera at 11:41 a.m.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.3 RFD – General Municipal Servicing Standards (GMSS) Variance Request; Diamond Ridge Subdivision; Subdivision File 2014-S-009;

15.251 Motion by Councillor Haymour to approve the request made by Stantec Consulting Ltd. to vary the requirements of the General Municipal Servicing Standards (GMSS) for the Diamond Ridge Subdivision located on RL-68-67-13-W4M & RL-67-67-13-W4M.

CARRIED UNANIMOUSLY

9.1 RFD – Rezoning Bylaw 15-010; Lot 30, Block 1, Plan 0820517; from Country Residential District (CR) to Serviced Industrial District (SI) – 2nd & 3rd Reading;

15.252 Motion by Councillor Richard that Bylaw 15-010 be given second reading this 14th day of April, 2015.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Phillips
Councillor Siebold
Councillor Thompson
Councillor Haymour**

OPPOSED

Councillor Nowak

CARRIED

9.1 RFD – Rezoning Bylaw 15-010; Lot 30, Block 1, Plan 0820517; from Country Residential District (CR) to Serviced Industrial District (SI) – 2nd & 3rd Reading (continued);

15.253 Motion by Councillor Siebold that Bylaw 15-010 be given third and final reading this 14th day of April, 2015.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Phillips
Councillor Siebold
Councillor Thompson
Councillor Haymour**

OPPOSED

Councillor Nowak

CARRIED

IN CAMERA SESSION

15.254 Motion by Councillor Siebold to go in camera at 12:05 p.m.

CARRIED UNANIMOUSLY

8.2 RFD – Cost Sharing Agreement (section 25 FOIP);

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.2 Public Input Session.

At 12:15 p.m., there was no one present for the public input session.

DISPOSITION OF DELEGATION BUSINESS

7.1 Public Input Session.

There was no one present for the public input session.

IN CAMERA SESSION

8.2 RFD – Cost Sharing Agreement (section 25 FOIP) (continued);

RECESS

Mayor Moghrabi called a recess at 12:37 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:02 p.m. with all those Members of Council previously listed in attendance.

IN CAMERA SESSION

8.2 RFD – Cost Sharing Agreement (section 25 FOIP) (continued);

Councillor Nowak left Council Chambers at 2:16 p.m.

Councillor Nowak returned to Council Chambers at 2:31 p.m.

8.3 Briefing – Plamondon ASP Change of Scope (section 16 FOIP);

8.4 Personnel Matters (section 17 FOIP);

8.5 Whistleblower (section 17 FOIP) (addition to agenda).

RETURN TO REGULAR MEETING

15.255 Motion by Councillor Austin to proceed with the meeting out of camera at 3:21 p.m.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 3:21 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:28 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

9.4 RFD – Richard Memorial Spray Park – Budget & Motions;

15.256 Motion by Councillor Thompson to rescind the following motions regarding the Richard Memorial Spray Park:

- *14.667 – motion by Councillor Thompson to approve \$365,400 of additional funding to complete the Richard Memorial Spray Park, including engineering and project management costs for a total project cost of \$840,400;*
- *14.668 – motion by Councillor Olson to approve \$241,120 in project funding to construct a McArthur Park washroom;*
- *14.669 – motion by Councillor Austin to approve \$115,390 in project funding to carry out required McArthur Park landscaping;*

Motion 15.256 continued

- 14.680 – motion by Councillor Richard that Administration works toward installation of deep services for the Spray park during the fall of 2014, and further, works toward design and tender of an ancillary building with a spring start and proposed completion by June 10, 2015, as outlined in option 1 of the briefing; and
- 14.732 – motion by Councillor Austin that Administration tender the washroom/mechanical room facility based upon the specifications as set out in the Request for Decision Package.

CARRIED UNANIMOUSLY

15.257 Motion by Councillor Siebold to adopt the revised budget for the Richard Memorial Spray Park, totaling \$940,019, as attached to and forming part of these minutes, which includes the \$225,000 carried forward from the 2014 budget and the \$250,000 donation previously committed.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Phillips
Councillor Siebold
Councillor Nowak

OPPOSED
Councillor Thompson
Councillor Haymour

CARRIED

NEW BUSINESS

9.6 RFD – Awarding of Tender 2015-32-03 Multi-Year Sidewalk Program Tender (hand-out);

15.258 Motion by Councillor Richard that County Council award Tender 2015-32-03 Multi-Year Sidewalk Replacement Program to Signature Contractors Windsor Inc. at a cost of \$3,164,496.00 plus GST for a term of five years (2015 to 2019).

CARRIED UNANIMOUSLY

9.7 RFD – Holowachuk Walking Trail;

15.259 Motion by Councillor Siebold that Lac La Biche County agrees to relocate any portion of the walking trail that parallels highway 881:18 when required for twinning, at no cost to Alberta Transportation.

CARRIED UNANIMOUSLY

9.8 RFD – Proposed Change of Status from Municipal District to Specialized Municipality;

15.260 Motion by Councillor Siebold that Lac La Biche County undertakes the process to change its municipal status from a rural municipality to a specialized municipality.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Phillips
Councillor Siebold
Councillor Haymour
Councillor Nowak**

OPPOSED

Councillor Thompson

CARRIED

15.261 Motion by Councillor Austin that Administration submits a report on the potential financial impacts of adjusting the boundary between the rural and urban service areas, including roads and policing, to County Council at a future Council meeting.

CARRIED UNANIMOUSLY

EXTEND MEETING

15.262 Motion by Councillor Thompson to extend the April 14, 2015 Regular Council Meeting to the end of the agenda.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.8 RFD – Proposed Change of Status from Municipal District to Specialized Municipality (continued);

15.263 Motion by Councillor Phillips that Administration submits a communications/consultation plan for changing municipal status to County Council at a future Council meeting.

CARRIED UNANIMOUSLY

9.9 RFD – Allocation of Surplus to Capital Reserves – 2014 Fiscal Year;

15.264 Motion by Councillor Haymour that \$26,000,000 be transferred to reserves in the 2014 fiscal year for future capital expenditures identified in the capital plan that is part of the 2015 County budget.

CARRIED UNANIMOUSLY

9.10 RFD – Changing Wage and Salary Adjustment Effective Date from January 1, 2015 to January 4, 2015, and to have Volunteer Firefighters Included;

15.265 Motion by Councillor Austin that the effective date for the changes in wage and salary grids for non – management staff be changed from January 1, 2015 to January 4, 2015.

CARRIED UNANIMOUSLY

Councillor Austin declared a conflict of interest as she has family that is on the fire department and left Council Chambers at 4:25 p.m.

15.266 Motion by Councillor Siebold that the volunteer firefighters pay grids also be increased by 2.57 percent effective January 4, 2015.

CARRIED UNANIMOUSLY

9.11 RFD – Amend 2015 County Budget for Additional Boat Launch Funding;

15.267 Motion by Councillor Thompson that an additional \$100,000 be added to the 2015 budget for the proposed boat launch on Lac La Biche Lake at NE 4-68-15 W4.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 4:26 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 4:31 p.m. with all those Members of Council previously listed in attendance, including Councillor Austin.

NEW BUSINESS

9.12 RFD – Bylaw 15-014 Well Drilling Equipment Tax;

Mayor Moghrabi left Council Chambers at 4:31 p.m., Deputy Mayor Nowak assumed the Chair.

15.268 Motion by Councillor Siebold that Bylaw 15-014 be given first reading this 14th day of April, 2015.

CARRIED UNANIMOUSLY

15.269 Motion by Councillor Thompson that Bylaw 15-014 be given second reading this 14th day of April, 2015.

CARRIED UNANIMOUSLY

Mayor Moghrabi returned to Council Chambers at 4:34 p.m. Deputy Mayor Nowak continued Chairing.

15.270 Motion by Councillor Haymour that Bylaw 15-014 be submitted for third and final reading this 14th day of April, 2015.

CARRIED UNANIMOUSLY

15.271 Motion by Councillor Richard that Bylaw 15-014 be given third and final reading this 14th day of April, 2015.

CARRIED UNANIMOUSLY

Mayor Moghrabi left Council Chambers at 4:35 p.m., Deputy Mayor Nowak assumed the Chair.

9.13 RFD – Re-Appointment to the Subdivision and Development Appeal Board.

15.272 Motion by Councillor Thompson to re-appoint Ken Warkentin to the Subdivision and Development Appeal Board, effective immediately and for a term ending March 31, 2018.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

8.1 Briefing – Land Sale (section 25 FOIP);

Mayor Moghrabi returned to Council Chambers at 4:37 p.m., Deputy Mayor Nowak continued Chairing the meeting.

15.273 Motion by Councillor Thompson that Administration responds to the request to purchase as discussed in camera, and further, to establish a working committee consisting of Administration, Mayor Moghrabi, and Councillors Richard, Phillips, and Haymour to discuss future plans for the proposed development with the developer.

CARRIED UNANIMOUSLY

Mayor Moghrabi resumed the Chair.

8.2 RFD – Cost Sharing Agreement (section 25 FOIP);

15.274 Motion by Councillor Richard that Administration obtains engineering information as discussed *in-camera*.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Phillips
Councillor Siebold
Councillor Thompson
Councillor Nowak

OPPOSED
Councillor Haymour

CARRIED

8.3 Briefing – Plamondon ASP Change of Scope (section 16 FOIP);

15.275 Motion by Councillor Thompson that Administration extends the Plamondon Area Structure Plan Boundary as identified in the attached map, and further, to include the NE-35-67-16-W4M and SE-2-68-16-W4M portions.

CARRIED UNANIMOUSLY

8.4 Personnel Matters (section 17 FOIP);

15.276 Motion by Councillor Thompson to allocate funds as discussed in-camera. (File #78930-215-ARP).

CARRIED UNANIMOUSLY

8.5 Whistleblower (section 17 FOIP) (addition to agenda).

No action required.

ADJOURNMENT

15.277 Motion by Councillor Thompson to adjourn the Regular Council Meeting of April 14, 2015 at 4:41 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblic
Interim Chief Administrative Officer**

Richard Memorial Spray Park - Revised Budget

Playworks	Estimate	Carry Fwd
Supply Equipment	\$167,000	
Site Works & Install	\$145,000	
Entrance Sign	\$15,600	
Recirculation System	\$88,000	
Concrete for Mechanical Building	\$11,000	
Exterior Shower	\$5,000	
Signage	\$1,000	
Start up Supplies	\$2,500	
Subtotal	\$435,100	\$435,100
5% Contingency	\$21,755	\$21,755

Site Works Construction Costs	\$260,000	
Mechanical Building - supply & install	\$20,000	
Electrical Panel, lighting	\$5,000	
Parking Lot Barrier	\$14,000	
Washroom Building Upgrades	\$20,000	
Subtotal	\$319,000	\$319,000
10% Contingency	\$31,900	\$31,900

from AEAL - water, sewer, storm, earthworks, electrical supply
 Includes wood frame, plus siding, roof, man door, garage door (by County)
 Quote did not include the 100 Amp breaker panel, also need lights and a few plugs (b
 rocks or barricades for safety
 Costs and work by County

Engineering Costs	Estimate	Carry Fwd
AEAL (design only)	\$61,810	
EIDOS (design only)	\$21,430	
Thurber costs (design and construction)	\$15,000	
Construction Inspection & Site Layout	\$10,000	
Consultant Engineer Fees	\$12,000	
Subtotal	\$120,240	\$120,240
10% Contingency	\$12,024	\$12,024

Estimate - some by County, some may need to be contracted

Unknowns are principally whether AE can justify additional costs?

Total Projected Costs	\$940,019
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Previously Budgeted	\$ 225,000
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Additional Funding Requested	\$ 715,019
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Note: The County will be reimbursed \$250,000 by the Richard family. The net cost to the County for the project and upgrades to McArthur Park will be \$690,019.