

LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING

DATE: March 8, 2016
TIME: 10:00 a.m.
PLACE: Council Chambers
County Centre

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - 3.1 February 16, 2016 Regular Council Meeting;
 - 3.2 February 22, 2016 Special Council Meeting;
 - 3.3 February 23, 2016 Regular Council Meeting.
4. UNFINISHED BUSINESS
5. URGENT MATTERS
 - 5.1 Discussion – March 9, 2016 Meeting Schedules (addition to agenda).
6. PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS
 - 6.1 10:15 a.m. Delegation – Beaver River Watershed Alliance (hand-out);
 - 6.1.1 Disposition of Delegation Business.
 - 6.2 11:00 a.m. Tender Opening – Base Paving of 88th Avenue, Range Road 143, and Holowachuk Estates;
 - 6.3 11:30 a.m. Tender Opening – Township Road 684A Grading;
 - 6.4 12:15 p.m. Public Input Session.
 - 6.4.1 Disposition of Public Input Session.

7. IN CAMERA SESSION

- 7.1 Discussion – Update on Rich Lake Recreation & Agricultural Society (s. 25 FOIP);
- 7.2 Briefing – AAMDC Lobby Efforts (s. 24 FOIP);
- 7.3 Discussion – Letter of Support (s. 16 FOIP);
- 7.4 Discussion – Community Group Funding (s. 25(1)(c)(iii) FOIP);
- 7.5 Discussion – Mill Rates (s. 23(1)(a) FOIP);
- 7.6 Discussion – Wastewater Treatment Facility matter (s. 25 FOIP).

8. NEW BUSINESS

- 8.1 RFD – First Reading of Bylaw 16-001 to adopt a Fee and Fine Schedule for the Planning & Development Department;
- 8.2 RFD – First Reading of Bylaw 16-002 to amend Section 46 – Offences and Fines within Bylaw 12-024 Land Use Bylaw;
- 8.3 RFD –Rezoning Bylaw 16-006; Roll #6615351002; Lot 1, Block 1, Plan 0924411 (Pt. of NE-35-66-15-W4M); from Agricultural District (AG) to On-Site Estate Residential 2 (OE2) – First Reading;
- 8.4 RFD – Awarding of Contract for RFP #2-15 Waste Container Provision and Transportation of Waste and Recycling Materials (some attachments are confidential in accordance with s. 16 FOIP);
- 8.5 Briefing – Tipping Fee Policy – PI-43-001 (hand-out);
- 8.6 RFD – Street Lighting Request – Petition;
- 8.7 Briefing – New Road Construction Request Policy PI-30-015;
- 8.8 RFD – Awarding TR 2016-32-01 Plamondon Grader Shop;
- 8.9 RFD – Highway 881 and Beaver Hill Road Intersection Improvements;
- 8.10 RFD – Review of Procurement Policy CS-10-004;
- 8.11 Briefing – Amendment to Assistant Lifeguard Business Case;
- 8.12 Briefing – Letter to Minister Larivee – Census Quality Assurance;
- 8.13 RFD – Policy CS-11-014 Attendance at Political Functions Policy;

- 8.14 RFD – Revisions to Policy CS-11-008 Council Member Financial Liability;
- 8.15 RFD – Revisions to Policy CS-11-005 Council and Employee Legal Costs;
- 8.16 RFD – Policy CS-11-013 Electronic Communications with Residents;
- 8.17 Discussion – CMHC Proposal (addition to agenda).

9. ADJOURNMENT

ADOPTED

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

March 8, 2016 – 10 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held March 8, 2016 at 10 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:07 a.m.

PRESENT	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	David Phillips	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor/Deputy Mayor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works
	Gordon Shaw	Senior Manager, Planning & Development
	Dan Small	Senior Manager, Finance & Grants
	Julie MacIsaac	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator

REGRETS	Richard Olson	Councillor
	MJ Siebold	Councillor

ADOPTION OF AGENDA

16.311

Motion by Councillor Austin to approve the March 8, 2016 Regular Council Meeting agenda as amended:

- Addition of Item 5.1 Discussion – March 9, 2016 Meeting Schedules.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 February 16, 2016 – Regular Council Meeting.

Mayor Moghrabi left Council Chambers at 10:10 a.m.; Deputy Mayor Nowak assumed the Chair.

Mayor Moghrabi returned to Council Chambers at 10:11 a.m.

16.312 Motion by Councillor Phillips to adopt the February 16, 2016 Regular Council Meeting minutes as amended such that motion 16.256 references Veteran Street, not Veteran Drive.

CARRIED UNANIMOUSLY

Mayor Moghrabi resumed the Chair.

3.2 February 22, 2016 – Special Council Meeting.

16.313 Motion by Councillor Phillips to adopt the February 22, 2016 Special Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

3.3 February 23, 2016 – Regular Council Meeting.

16.314 Motion by Councillor Richard to adopt the February 23, 2016 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There were no unfinished business items to discuss.

URGENT MATTERS

5.1 Discussion – March 9, 2016 meeting schedules (addition to agenda).

Discussion ensued regarding scheduling conflicts relating the Greater North Foundation meeting being held on March 9, 2016.

Councillor Nowak nominated Councillor Thompson to attend the Greater North Foundation meeting as the representative for Council. Councillor Thompson accepted the nomination.

16.315 Motion by Councillor Nowak to appoint Councillor Thompson to represent Council at the Greater North Foundation meeting to be held on March 9, 2016.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.1 Delegation – Beaver River Watershed Alliance;

6.1.1 Disposition of Delegation – Beaver River Watershed Alliance;

Representatives of the Beaver River Watershed Alliance (BRWA), Ms. Lisa Isaacman, Project Manager, and Ms. Chantelle Adams, Education and Outreach Coordinator, presented the following information to Council regarding the Beaver River Watershed Alliance:

- What the BRWA is;
- The key supporters of the BRWA;
- What the BRWA does;
- Review of the Watershed Map;
- Proposed benefits to the County of the Integrated Watershed Management Plan;

Councillor Richard left Council Chambers at 10:28 a.m.

Councillor Richard returned to Council Chambers at 10:34 a.m.

- How the County can participate in the Integrated Watershed Management Plan (IWMP);
- Overview of the X-Stream Science program;
- Overview of upcoming events for the BRWA.

The BRWA is requesting \$2,500 to assist with programming fees and materials required to run the X-Stream Science Program.

6.1 Delegation – Beaver River Watershed Alliance (continued);

16.316 Motion by Councillor Richard to send a letter of thanks to the Beaver River Watershed Alliance delegation for their presentation.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 11:07 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:12 a.m. with all those Members of Council previously listed in attendance.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.2 Tender Opening – Base Paving of 88th Avenue, Range Road 143, and Holowachuk Estates;

Mr. Gabe Rohr, representative of Amec Foster Wheeler, Mr. Bob Macor, Construction and Projects Coordinator, and Ms. Helen Wells, Transportation Services Coordinator, were present to open the tenders for the base paving of 88th Avenue, Range Road 143, and Holowachuk Estates projects. The unofficial tender results are as follows:

Contractor	Option 1 County Supplies Gravel (GST not included)	Option 2 Contractor Supplies Gravel (GST not included)
Martushev Logging Ltd.	\$2,429,113.00	\$3,074,392.00
Rockhard Contractors Inc.	N/A	\$3,957,004.50
JLG Ball Enterprises	N/A	\$4,080,166.02
E Construction Ltd.	\$3,174,892.00	\$3,635,500.00
Knelson Sand & Gravel	\$2,236,130.00	\$2,982,915.00

RECESS Mayor Moghrabi called a recess at 11:27 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:38 a.m. with all those Members of Council previously listed in attendance.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.3 Tender Opening – Township Road 684A Grading;

Mr. Brad Grant, representative of WSP Canada Inc., Mr. Ali Memon, Development Engineer, and Ms. Wells were present to open the tenders for the Township Road 684A Grading project.

6.3 Tender Opening – Township Road 684A Grading (continued);

The unofficial tender results are as follows:

Contractor	
Cox Contracting Ltd.	\$824,909.00
Prairie North	\$1,447,295.00
Billy Taha Trucking Ltd.	\$943,512.67
Drieder Construction	\$1,316,600.00
Savard Construction	\$1,802,617.30
Swamp Cats Ltd.	\$2,067,962.84
Location Cats Ltd.	\$565,957.22
Trigen Construction Ltd.	\$716,818.50
MAP Earthworks Ltd.	\$1,073,844.75
Martushev Logging Ltd.	\$766,372.40
Crow Enterprises Ltd.	\$1,041,501.50
Inline Contracting Partnerships	\$945,407.00
Shamrock Valley Enterprises	\$993,181.00
REDA Enterprises Ltd.	\$741,353.79

IN CAMERA SESSION

16.317 Motion by Councillor Thompson to go in camera at 11:54 a.m.

CARRIED UNANIMOUSLY

7.1 Discussion – Update on Rich Lake Recreation & Agricultural Society (s. 25 FOIP);

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.4 Public Input Session.

At 12:15 p.m. it was confirmed that there were no persons present for the public input session.

IN CAMERA SESSION

7.1 Discussion – Update on Rich Lake Recreation & Agricultural Society (s. 25 FOIP) (continued);

RETURN TO REGULAR MEETING

Councillor Haymour left Council Chambers at 12:40 p.m.

16.318 Motion by Councillor Austin to proceed with the meeting out of camera at 12:40 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

7.1 Discussion – Update on Rich Lake Recreation & Agricultural Society (s. 25 FOIP);

Councillor Haymour returned to Council Chambers at 12:41 p.m.

16.319 Motion by Councillor Nowak to withhold disbursements of all allotted and future funds to the Rich Lake Recreation and Agricultural Society (RLRAS) until such time that the RLRAS can provide evidence of adherence to their Board bylaws, and further that RLRAS provide a strategic plan on how they propose to go forward with the completion of their projects.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Thompson
Councillor Haymour
Councillor Nowak

OPPOSED
Councillor Phillips

CARRIED

RECESS Mayor Moghrabi called a recess at 12:42 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 2:08 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Austin. Councillor Austin did not return to the meeting.

NEW BUSINESS

8.1 RFD – First Reading of Bylaw 16-001 to adopt a Fee and Fine Schedule for the Planning & Development Department;

16.320 Motion by Councillor Nowak that Bylaw 16-001 be given first reading this 8th day of March, 2016.

IN FAVOUR
Mayor Moghrabi
Councillor Richard
Councillor Phillips
Councillor Thompson
Councillor Nowak

OPPOSED
Councillor Haymour

CARRIED

8.2 RFD – First Reading of Bylaw 16-002 to amend Section 46 – Offences and Fines within Bylaw 12-024 Land Use Bylaw;

16.321 Motion by Councillor Thompson that Bylaw 16-002 be given first reading this 8th day of March, 2016.

CARRIED UNANIMOUSLY

8.3 RFD –Rezoning Bylaw 16-006; Roll #6615351002; Lot 1, Block 1, Plan 0924411 (Pt. of NE-35-66-15-W4M); from Agricultural District (AG) to On-Site Estate Residential 2 (OE2) – First Reading;

16.322 Motion by Councillor Haymour that Bylaw 16-006 be given first reading this 8th day of March, 2016.

CARRIED UNANIMOUSLY

8.4 RFD – Awarding of Contract for RFP #2-15 Waste Container Provision and Transportation of Waste and Recycling Materials (some attachments are confidential in accordance with s. 16 FOIP);

16.323 Motion by Councillor Thompson to award Quest Disposal and Recycling Inc. a contract for three years commencing March 28, 2016 for an estimated total amount of \$363,090.

CARRIED UNANIMOUSLY

8.5 Briefing – Tipping Fee Policy – PI-43-001 (hand-out);

16.324 Motion by Councillor Nowak to accept the briefing regarding the Tipping Fee Policy PI-43-001 as information, and further to direct Administration to bring forward the tipping fees schedule.

CARRIED UNANIMOUSLY

Councillor Nowak left Council Chambers at 2:58 p.m.

RECESS

Mayor Moghrabi called a recess at 2:58 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:07 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Nowak.

NEW BUSINESS

8.6 RFD – Street Lighting Request – Petition;

16.325 Motion by Councillor Thompson that Lac La Biche County fund the installation of street lighting at the intersection of Highway 55 and Range Road 142, west of the Hamlet of Lac La Biche, for a sum not to exceed \$10,000.00.

CARRIED UNANIMOUSLY

Mr. Hugh Pettigrew, Manager of Transportation Services, provided an update to Council regarding road bans. The Lac La Biche County will be putting road bans into effect on Thursday, March 10, 2016. Alberta Transportation will be making their road bans effective on this date as well.

8.7 Briefing – New Road Construction Request Policy PI-30-015;

16.326 Motion by Councillor Richard to approve the revisions to the New Road Construction Request Policy PI-30-015, as attached to and forming part of these minutes.

CARRIED UNANIMOUSLY

8.8 RFD – Awarding TR 2016-32-01 Plamondon Grader Shop;

16.327 Motion by Councillor Haymour that County Council approve the awarding of the construction of the Plamondon Grader Shop for an estimated cost of \$229,700 to Bold Construction Ltd., and that an additional \$96,000 be added to the original \$200,000 that was carried over from 2015 to cover additional costs for engineering, permits, utilities, offsite levies, and other construction contingencies.

CARRIED UNANIMOUSLY

8.9 RFD – Highway 881 and Beaver Hill Road Intersection Improvements;

16.328 Motion by Councillor Haymour that Lac La Biche County approve tendering for the construction of a Type IV intersection at Beaver Hill Road and Highway 881 as part of the Highway 881 and 91 Avenue tender, and that the same be added as a deletable item.

IN FAVOUR

**Councillor Richard
Councillor Phillips
Councillor Thompson
Councillor Haymour**

OPPOSED

Mayor Moghrabi

CARRIED

8.10 RFD – Review of Procurement Policy CS-10-004;

Councillor Nowak entered Council Chambers at 3:41 p.m.

16.329 Motion by Councillor Thompson to defer agenda item 8.10 RFD – Review of Procurement Policy CS-10-004 to a future Council meeting.

IN FAVOUR

**Mayor Moghrabi
Councillor Richard
Councillor Thompson
Councillor Haymour
Councillor Nowak**

OPPOSED

Councillor Phillips

CARRIED

8.11 Briefing – Amendment to Assistant Lifeguard Business Case;

16.330 Motion by Councillor Thompson to approve the Shallow Water Attendant Business Case as presented.

CARRIED UNANIMOUSLY

8.12 Briefing – Letter to Minister Larivee – Census Quality Assurance;

16.331 Motion by Councillor Richard to accept the briefing regarding a draft letter to Minister Larivee addressing Census Quality Assurance as information, and further to approve the draft letter as presented.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 3:49 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:56 p.m. with all those Members of Council previously listed in attendance.

EXTENSION OF MEETING

16.332 Motion by Councillor Nowak to extend the March 8, 2016 Regular Council meeting a time such that all agenda items have been discussed.

CARRIED UNANIMOUSLY

AMENDMENT TO AGENDA

16.333 Motion by Councillor Nowak to add item 8.17 – Discussion – CMHC Proposal to the March 8, 2016 Regular Council Meeting agenda.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.13 RFD – Policy CS-11-014 Attendance at Political Functions Policy;

16.334 Motion by Councillor Thompson to ratify Policy CS-11-014 Attendance at Political Functions, with a next review date of March 1, 2021.

CARRIED UNANIMOUSLY

8.14 RFD – Revisions to Policy CS-11-008 Council Member Financial Liability;

16.335 Motion by Councillor Thompson to approve the revisions to Policy CS-11-008 Council Member Financial Liability, with a next review date of March 1, 2021.

CARRIED UNANIMOUSLY

8.15 RFD – Revisions to Policy CS-11-005 Council and Employee Legal Costs;

16.336 Motion by Councillor Haymour to approve the revisions to Policy CS-11-005 Council and Employee Legal Costs, with a next review date of March 1, 2021.

CARRIED UNANIMOUSLY

8.16 RFD – Policy CS-11-013 Electronic Communications with Residents;

16.337 Motion by Councillor Thompson to rescind Policy CS-11-013 Electronic Communications with Residents.

CARRIED UNANIMOUSLY

8.17 Discussion – CMHC Proposal (addition to agenda).

16.338 Motion by Councillor Thompson to add agenda item 8.17 – CMHC Proposal to the March 22, 2106 Regular Council Meeting, and further that the Portage College be invited as a delegation.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

16.339 Motion by Councillor Richard to go in camera at 4:18 p.m.

CARRIED UNANIMOUSLY

7.2 Briefing – AAMDC Lobby Efforts (s. 24 FOIP);

Councillor Haymour left Council Chambers at 4:35 p.m.

Councillor Haymour returned to Council Chambers at 4:38 p.m.

- 7.5 Discussion – Mill Rates (s. 23(1)(a) FOIP);
- 7.3 Discussion – Letter of Support (s. 16 FOIP);
- 7.4 Discussion – Community Group Funding (s. 25(1)(c)(iii) FOIP);
- 7.6 Discussion – Wastewater Treatment Facility Matter (s. 25 FOIP).

RETURN TO REGULAR MEETING

- 16.340 Motion by Councillor Phillips to proceed with the meeting out of camera at 6:06 p.m.
CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF IN CAMERA SESSION

- 7.6 Discussion – Wastewater Treatment Facility Matter (s. 25 FOIP).
- 16.341 Motion by Councillor Phillips to direct Administration to bring forward an RFD to the March 22, 2016 Regular Council Meeting regarding the BNR Wastewater Plant Interest payments.
IN FAVOUR
Mayor Moghrabi
Councillor Richard
Councillor Phillips
Councillor Thompson
Councillor Nowak
OPPOSED
Councillor Haymour
CARRIED

- 7.2 Briefing – AAMDC Lobby Efforts (s. 24 FOIP);
- 16.342 Motion by Councillor Haymour to forward Council’s priorities with respect to the Governance Relations Plan to Alberta Counsel as discussed *in camera*.
CARRIED UNANIMOUSLY
- 16.343 Motion by Councillor Richard to cancel the meeting scheduled with the Seniors Minister as discussed *in camera*.
CARRIED UNANIMOUSLY

7.2 Briefing – AAMDC Lobby Efforts (s. 24 FOIP) (continued);

16.344 Motion by Councillor Nowak to endorse the briefings as presented *in camera*, excluding the Assisted Living briefing.

CARRIED UNANIMOUSLY

7.5 Discussion – Mill Rates (s. 23(1)(a) FOIP);

No action required.

Councillor Haymour left Council Chambers at 6:12 p.m.

Councillor Haymour returned to Council Chambers at 6:12 p.m.

7.3 Discussion – Letter of Support (s. 16 FOIP);

16.345 Motion by Councillor Richard to direct Administration to send a letter of support to Hope Haven’s Women’s Shelter with respect to their application to purchase the RCMP properties.

CARRIED UNANIMOUSLY

7.4 Discussion – Community Group Funding (s. 25(1)(c)(iii) FOIP);

No action required.

ADJOURNMENT

16.346 Motion by Councillor Haymour to adjourn the Regular Council Meeting of March 8, 2016 at 6:14 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**