

Lac La Biche County *Policy*

TITLE: NATURAL GAS SYSTEM OPERATIONS
MAINTENANCE GUIDELINES
RESOLUTION: 24.121

POLICY NO: PW-44-003

EFFECTIVE DATE: July 31, 2019

DEPARTMENT RESPONSIBLE: Utilities

NEXT REVIEW DATE: March 31, 2027

POLICY STATEMENT:

Lac La Biche County recognizes the importance of a systematic, coordinated method of maintenance and operations of Lac La Biche County's Natural Gas System. The policy is to promote the most efficient operation and maintenance of the system, comply with all regulatory requirements, while maintaining the safety of the customers, employees, and the general public.

Lac La Biche County will design, construct, operate, and maintain its gas utility in accordance with the following standards:

- The Gas Distribution Act
- The Pipeline Act and Regulations
- The Municipal Government Act, only as applicable/ relevant to the rural gas utility
- The Gas Utilities Act, as applicable
- The Occupation Health and Safety Act and all codes and regulations, as applicable
- Canadian Standards Association (CSA) Z662 Oil and Gas Pipeline Standard
- Canadian Standards Association (CSA) Z246.2 Emergency Preparedness and Response for Petroleum and Natural Gas Industry Systems
- The Technical Standards Manual for Gas Distribution Systems in Alberta, issued by Rural Utilities
- Guidelines for Operation and Maintenance Practices in Alberta Natural Gas Utilities issued by the Federation of Alberta Gas Co-ops Ltd.
- Alberta Energy Regulator (AER) Directive 71 Emergency Preparedness and Response Requirements for the Petroleum Industry (as applicable)

PRINCIPLES:

Lac La Biche County will adhere to the "Quality Management Plan" which has been provided by the Government of Alberta Ministry of Affordability and Utilities (Rural Utilities), in accordance with the Gas Distribution Act for the design, construction, operation, and maintenance of the Lac La Biche County Natural Gas System.

In performing any duties at the Lac La Biche County Natural Gas System, SAFETY shall be the number one priority.

"Original Signed"

Mayor

April 6, 2024

Date

"Original Signed"

Chief Administrative Officer

April 5, 2024

Date

SPECIAL NOTES/CROSS REFERENCE:

AMENDMENT DATE: March 26, 2024