



Lac La Biche County
welcoming by nature.

LAC LA BICHE COUNTY POLICY

TITLE: Lac La Biche County Community Access Group Bookings and Special Events	POLICY NO. CM-71-024
RESOLUTION:18.1022	EFFECTIVE DATE: August 28, 2018
LEAD ROLE: Recreation & Community Enhancement	NEXT REVIEW DATE: August 28, 2022
SPECIAL NOTES/CROSS REFERENCE: Amending Policy CM-71-009	AMENDMENT DATE:

POLICY STATEMENT:

Lac La Biche County believes that a good quality of life should be available to all of its citizens. This includes access to local economic centres, recreation, medical care, shopping and social activities for all Lac La Biche County citizens which includes; seniors, people with special needs, and people with limited household income.

COMMUNITY ACCESS GROUP BOOKING PROCEDURE:

1. The Community Access Group Booking service is offered within Lac La Biche County. Details of service and booking procedures are detailed in the Community Access Bus Procedures Schedule.
2. Administration may consider use of the bus outside County boundaries if the request proves to be efficient use of the service and does not disrupt regular service (i.e., seniors' adventure tours).
3. The service is available to non-profit organizations of Lac La Biche County. A group booking must be for the purpose of supporting activities and programs benefiting Lac La Biche residents.
4. A fee structure for the service will be established based on removing financial barriers and will be assessed on a yearly basis. The current fee structure is outlined in the Community Access Bus Procedures Schedule.
5. All drivers for this service must have a Class 2 or Class 4 license and be authorized to drive by the County Manager or designate. Drivers will follow the County Occupational Health and Safety manual for safe vehicle operation.

6. Drivers are responsible for bus operations, cleanliness, daily pre- and post-travel inspections and general maintenance of the vehicle.

COMMUNITY ACCESS SPECIAL EVENTS PROCEDURE:

1. The Community Access Bus is available for Lac La Biche County special events to help remove financial and transportation barriers. Each event will be considered and service will be provided based on availability and need.
2. The Community Access Bus will only consider service for special events that are family friendly and suitable for all ages. The service must be for the purpose of supporting activities and programs benefiting Lac La Biche County residents.
3. Administration may consider use of the bus outside County boundaries if the request proves to be efficient use of the service and does not disrupt regular service (i.e., seniors' adventure tours).
4. A fee structure for the service will be established based on removing financial and transportation barriers and will be assessed per event.
5. All drivers for this service must have a Class 2 or Class 4 license and be authorized to drive by the County Manager or designate. Drivers will follow the County Occupational Health and Safety manual for safe vehicle operation.
6. Drivers are responsible for bus operations, cleanliness, daily pre- and post-travel inspections and general maintenance of the vehicle.

“Original Signed”
Chief Administrative Officer

August 31, 2018

“Original Signed”
Mayor

September 4, 2018