



## LAC LA BICHE COUNTY POLICY

TITLE: RECREATIONAL/CULTURAL OPERATING PROGRAM	POLICY NO: CM-71-021
RESOLUTION: 18.1043	EFFECTIVE DATE: SEPTEMBER 12, 2017
LEAD ROLE: SENIOR MANAGER, FINANCE AND GRANTS	NEXT REVIEW DATE: SEPTEMBER 12, 2019
SPECIAL NOTES/CROSS REFERENCE: PS-011, CM-71-021	AMENDMENT DATE: SEPTEMBER 4, 2018

### **POLICY STATEMENT:**

The County believes that the annual costs to maintain and sustain quality and affordable recreational and cultural services in Lac La Biche County is a shared responsibility between the County and local organizations. The County will provide funding to support reoccurring expenses primarily incurred through an organization’s operations, maintenance and up-keep of a facility, as well as eligible expenses related to the operations of the organization itself as it pertains to that facility. Through supporting these costs, organizations will be able to focus other available revenues on program development.

Funding will be allocated based on a formula, providing grant funding at a percentage of the expenses identified in an organization’s most recent financial statement. Building expenses, insurance and bookkeeping costs will be supported to a maximum of 100% of the previous year’s expenses, while other eligible costs (including staffing) will be supported at 30%. Notwithstanding the foregoing, Plamondon District Community Development Society (the organization proper, excluding the umbrella organizations) may have its staffing supported to a maximum of 100% of previous year’s expenses.

Funding is subject to adjustment based on an organizations expected revenues for the year, the amount of funding in reserves, and how they plan to use the reserve funding. Organizations with an unallocated surplus will receive less funding.

Funding provided to these organizations beyond that which is established in this policy must be established in a separate funding agreement.

Annually, Council will allocate funding for the program. Administration will administer the program, reviewing applications and making decisions on awarded funding.

Organizations which fall under the scope of this policy shall be identified in the procedure. Organizations whose core programming is in delivering human and social services are not eligible under this policy.

Administration shall establish a procedure for this policy and shall be responsible to ensure the spirit and intent of the policy is being adhered to.

"Original Signed"  
Chief Administrative Officer

"Original Signed"  
Mayor

September 10, 2018  
Date

September 7, 2018  
Date