

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

July 3, 2018

Minutes of the Lac La Biche County Regular Council Meeting held July 3, 2018 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:04 a.m.

PRESENT	Omer Moghrabi	Mayor
	Colette Borgun	Councillor / Deputy Mayor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Jason Stedman	Councillor
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor
STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement
	Brian Shapka	Senior Manager, Public Works
	Clayton Kittlitz	Senior Manager, Planning & Development
	Jihad Moghrabi	Communications Coordinator
	Heather Reid	Legislative Services Coordinator
REGRETS	Lorin Tkachuk	Councillor

ADOPTION OF AGENDA

18.840 Motion by Councillor L'Heureux to approve the July 3, 2018, Regular Council Meeting agenda as amended:

- Addition of Item(s):
 - o 7.19 Investing in Canada Grant (Discussion);
 - o 7.20 Road Maintenance (Discussion).

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 3.1 September 6, 2017 Policy Review Committee;
- 3.2 June 26, 2018 Regular Council Meeting.
-It was noted to remove Councillor Moore in opposition to proceed with meeting Out of Camera (Motion 18.830) – change to Carried Unanimously.
- 18.841 Motion by Councillor Cote to adopt the September 6, 2017, Policy Review Committee as presented.
CARRIED UNANIMOUSLY
- 18.842 Motion by Deputy Mayor Borgun to adopt the June 26, 2018, Regular Council Meeting minutes as amended.
CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

There were no urgent matters.

PUBLIC HEARINGS

There were no public hearings scheduled.

DELEGATIONS

- 6.1 Delegation – 10:15 a.m. – Ms. Stephanie Gostevskyh;
Ms. Gostevskyh presented an overview of the Birch Grove community and shared residents' concerns related to safety and proximity of the proposed Sun Gro peat moss project to the community.
- 6.1.1 Disposition of Delegation Business;
- 18.843 Motion by Deputy Mayor Borgun to thank Ms. Gostevskyh for her presentation to Council.

CARRIED UNANIMOUSLY

18.844 Motion by Councillor Moore to direct Administration to contact Sun Gro and Alberta Environment to discuss residents' concerns related to the proposed peat moss project near the Birch Grove Community and further to direct Administration to collaborate with the residents regarding their communications with Sun Gro and Alberta Environment.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 10:57 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:09 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.1 Amendment to Bylaw 16-001 Planning and Development Fees and Charges (Request for Decision);

Mr. Clayton Kittlitz, Senior Manager, Planning and Development, presented the Amendment to Bylaw 16-001 Planning and Development Fees and Charges Request for Decision and responded to questions.

18.845 Motion by Councillor Moore that Bylaw 18-016 be amended to note the Ortho Photo fee be free of charge for images emailed to homeowners.

In Favour

**Deputy Mayor Borgun
Councillor Beniuk
Councillor Stedman
Councillor Moore
Councillor Johnson
Councillor Cote**

Opposed

**Mayor Moghrabi
Councillor L'Heureux**

CARRIED

18.846 Motion by Councillor Stedman that Bylaw 18-016 be given third reading as amended this 3rd day of July, 2018.

In Favour

**Mayor Moghrabi
Councillor L'Heureux
Deputy Mayor Borgun
Councillor Stedman
Councillor Moore
Councillor Johnson**

Opposed

**Councillor Cote
Councillor Beniuk**

CARRIED

7.2 Bylaw 18-005 The Council Procedure Bylaw (Request for Decision);

Mr. Dan Small, Assistant Chief Administrative Officer, and Ms. Danielle Cardinal, Legislative Services Coordinator, presented Bylaw 18-005 (The Council Procedure Bylaw) Request for Decision and responded to questions.

Presentation continued after the Public Input Session.

PUBLIC INPUT SESSION

6.2 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:15 p.m.

Mr. David Hanson presented to Council on the Mission Beach McGrane Estates Water/Sewer project (Phase 2) and noted concerns related to the local improvement being separated into Phase 2 and Phase 3. Mr. Hanson expressed concerns that the water and sewer project may not go ahead if it is lacking resident support and noted concerns for the health and protection of the lake. Mr. Hanson advised he would like to see Phase 2 and Phase 3 go ahead as one local improvement.

18.847 Motion by Councillor Stedman to thank Mr. Hanson for his presentation to Council.

CARRIED UNANIMOUSLY

Mayor Moghrabi declared the public input session closed at 12:34 p.m.

NEW BUSINESS

7.2 Bylaw 18-005 The Council Procedure Bylaw (Request for Decision);

Mr. Small and Ms. Cardinal resumed presentation of Bylaw 18-005 (The Council Procedure Bylaw) Request for Decision and responded to questions.

18.848 Motion by Deputy Mayor Borgun to direct Administration to bring the bylaw back for first reading to a future meeting of Council with the following changes:

- o maintain delegation notice to 6 days;
- o update wording to Closed Session (removing In Camera references);
- o include authority for the Chair to address inappropriate use of personal devices.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 12:48 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:33 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Moore.

NEW BUSINESS

Councillor Moore returned to Chambers at 1:35 pm.

7.11 Alberta CARE Fall Conference 2018 (Request for Decision);

Council reviewed the Alberta CARE Fall Conference 2018 Request for Decision.

18.849 Motion by Deputy Mayor Borgun to direct Administration to register Councillor L’Heureux, Councillor Moore and Mayor Moghrabi to attend the Alberta CARE Fall Conference.

CARRIED UNANIMOUSLY

7.18 Mission Local Improvement (Discussion);

18.850 Motion by Councillor Stedman to move that the County offers the water and sewer local improvement for \$12,100 per parcel plus interest for Mission Phase 2 and Phase 3.

CARRIED UNANIMOUSLY

Councillor Moore exited Chambers at 2:24 p.m.

7.9 Walking Trail Lighting Policy (Request for Decision);

Mr. Brian Shapka, Senior Manager, Public Works, presented the Walking Trail Lighting Policy and responded to questions.

18.851 Motion by Councillor Cote that Walking Trail Lighting Policy PI-30-022 be adopted with the inclusion that future lighting meets Dark Sky lighting requirements.

In Favour
Mayor Moghrabi
Deputy Mayor Borgun
Councillor Cote
Councillor L’Heureux
Councillor Stedman
Councillor Moore
Councillor Johnson

Opposed
Councillor Beniuk

CARRIED

7.3 Victim Services Unit (VSU): Request for Additional Grant Funding (Request for Decision);

Councillor Moore returned to Chambers at 2:32 p.m.

Mr. Small and Mr. Carl Kurppa, Policy and Grants Coordinator, presented the Victim Services Unit (VSU): Request for Additional Grant Funding Request for Decision and responded to questions.

18.852 Motion by Deputy Mayor Borgun that Administration provide correspondence to the VSU indicating that they may apply for additional funding for year two (2019) and three (2020) of their grant funding term as part of the 2019 budgeting process.

CARRIED UNANIMOUSLY

18.853 Motion by Councillor Moore to direct Administration to bring forward a briefing to a future meeting of Council prior to budget meetings with information related to funding sources of other social service organizations in other municipalities.

CARRIED UNANIMOUSLY

7.4 Community Cemetery Improvement Program: Noral Cemetery (Request for Decision);

Mr. Small and Mr. Kurppa presented the Community Cemetery Improvement Program: Noral Cemetery Funding Request for Decision and responded to questions.

18.854 Motion by Councillor L'Heureux that Council approve \$15,000 in Community Cemetery Improvement Program funding to the Ukrainian Orthodox Church St. Mary the Protectress for their project at the Noral Cemetery, as identified in the application.

In Favour
Mayor Moghrabi
Deputy Mayor Borgun
Councillor Beniuk
Councillor L'Heureux
Councillor Stedman
Councillor Moore
Councillor Johnson

Opposed
Councillor Cote

CARRIED

7.5 Community Access Bus Service (Briefing);

Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement, and Ms. Aimee Gauthier, FCSS Coordinator, presented the Community Access Bus Service Briefing and responded to questions.

18.855 Motion by Deputy Mayor Borgun to accept the Community Access Bus Service Briefing as information.

CARRIED UNANIMOUSLY

7.6 Lions Club Park (Briefing);

Mr. Lessmeister and Mr. Gary Harman, Manager, Parks and Facilities, presented the Lions Club Park Briefing and responded to questions.

18.856 Motion by Councillor Moore to accept the Lions Club Park briefing as information.

CARRIED UNANIMOUSLY

7.7 Spray Park Washroom, Concession, Shade Structure Layout (Briefing);

Mr. Lessmeister and Mr. Harman presented the Spray Park Washroom, Concession, Shade Structure Layout Briefing and responded to questions.

18.857 Motion by Councillor Stedman to accept the Spray Park Washroom, Concession, Shade Structure Layout Briefing as information.

CARRIED UNANIMOUSLY

7.8 Bold Center Sports Fields (Discussion);

Mr. Lessmeister and Mr. Harman presented the Bold Center Sports Fields discussion item and responded to questions.

18.858 Motion by Councillor Cote to accept the Bold Center Sports Fields discussion item as information.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 3:33 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:46 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Stedman.

EXTENSION OF MEETING

18.859 Motion by Councillor Beniuk to extend the July 3, 2018 Regular Council Meeting until all items on the agenda are addressed.

CARRIED UNANIMOUSLY

Councillor Stedman returned to Chambers at 3:50 p.m.

7.10 Walking Trail List (Briefing);

Mr. Shapka presented the Walking Trail List Briefing and responded to questions.

18.860 Motion by Councillor Johnson to accept the Walking Trail List Briefing as information.

CARRIED UNANIMOUSLY

18.861 Motion by Councillor Moore to direct Administration to remove the Parkland II to BCMI trail and to add the Bold Center walking trail as a priority and include the site work for the road.

CARRIED UNANIMOUSLY

7.13 Water Conservation Policy and Procedure (Briefing);

Mr. Shapka and Mr. Khalil Shaikh, Manager, Utilities presented the Water Conservation Policy and Procedure Briefing as information and responded to questions.

18.862 Motion by Councillor L'Heureux to accept the Water Conservation Policy and Procedure Briefing as Information.

CARRIED UNANIMOUSLY

7.12 Capital Projects List (Briefing);

Mr. Shapka presented the Capital Projects List Briefing and responded to questions.

18.863 Motion by Councillor Stedman to accept the Capital Projects List Briefing as information.

CARRIED UNANIMOUSLY

7.14 Rich Lake Seasonal Disposal (Briefing);

Mr. Shapka presented the Rich Lake Seasonal Disposal Briefing as information and responded to questions.

18.864 Motion by Councillor Moore to accept the Rich Lake Seasonal Disposal Briefing as information and to direct Administration to look into costs and provide information at a future meeting of Council.

CARRIED UNANIMOUSLY

7.15 Additional Traffic Signalization Along 101 Avenue in the Hamlet of Lac La Biche (Briefing);

Mr. Shapka and Mr. Gary Mayhew, Manager, Transportation Services, presented the Additional Traffic Signalization Along 101 Ave. in the Hamlet of Lac La Biche Briefing and responded to questions.

18.865 Motion by Councillor Cote to accept the Additional Traffic Signalization Along 101 Ave. in the Hamlet of Lac La Biche Briefing as information.

CARRIED UNANIMOUSLY

Councillor Stedman exited at 4:54 p.m. and returned to Chambers at 4:55 p.m.

7.16 Tender Award for Lac La Biche Storm Outlet Improvements (Request for Decision);

Mr. Shapka presented the Tender Award for Lac La Biche Storm Outlet Improvements Request for Decision and responded to questions.

18.866 Motion by Councillor Beniuk to defer Item 7.16 to the In-Camera Session.

CARRIED UNANIMOUSLY

7.17 2018 Fall Alberta Urban Municipalities Association (AUMA) Convention (Request for Decision);

18.867 Motion by Councillor L'Heureux to direct Administration to register all nine Members of Council to attend the 2018 Fall AUMA Convention.

CARRIED UNANIMOUSLY

7.19 Investing in Canada Grant (Discussion);

Mr. Small and Mr. Lessmeister presented the Investing in Canada Grant discussion item and responded to questions.

18.868 Motion by Councillor Moore to direct Administration to proceed with the Investing in Canada Grant application for the aquatic centre as presented to Council.

CARRIED UNANIMOUSLY

7.20 Road Maintenance (Discussion);

Councillor L'Heureux presented the road maintenance discussion item to Council.

No further action required.

IN CAMERA SESSION

18.869 Motion by Councillor Stedman to go in camera at 5:30 p.m.

CARRIED UNANIMOUSLY

Lac La Biche Post Reporter, Marcus Day, left the meeting for the in camera session and did not return.

RECESS

Mayor Moghrabi called a recess at 5:30 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 5:45 p.m. with all those Members of Council previously listed in attendance.

8.1 Highway De-gazetting – Alberta Transportation Options (s. 21 FOIP) (Request for Decision);

Members of Administration present for In Camera Discussion: Shadia Amblie, Dan Small, Brian Shapka and Heather Reid for presenting and recording purposes.

8.2 Renewal of Assessor's Contract (s.16 FOIP) (Request for Decision);

Members of Administration present for In Camera Discussion: Shadia Amblie, Dan Small, Brian, Shapka and Heather Reid for presenting and recording purposes.

8.3 Tender Award for Lac La Biche Storm Outlet Improvements (s.24(1) FOIP) (Request for Decision);

Members of Administration present for In Camera Discussion: Shadia Amblie, Dan Small, Brian Shapka and Heather Reid for presenting and recording purposes.

RETURN TO REGULAR MEETING

18.869 Motion by Deputy Mayor Borgun to proceed with the meeting out of camera at 6:31 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

8.1 Highway De-gazetting – Alberta Transportation Options (s. 21 FOIP) (Request for Decision);

18.870 Motion by Councillor Stedman that Administration initiate discussions with Alberta Transportation on its highway de-gazetting as discussed in camera.

CARRIED UNANIMOUSLY

8.2 Renewal of Assessor’s Contract (s.16 FOIP) (Request for Decision);

18.871 Motion by Councillor Beniuk that Administration be directed to execute the agreement with Municipal Assessment Services Group Inc. for provision of property assessment services for the period April 1, 2018 to March 31, 2021 for \$750,384 excluding parcel growth, based on a 20% property re-inspection rate.

CARRIED UNANIMOUSLY

8.3 Tender Award for Lac La Biche Storm Outlet Improvements (s.24(1) FOIP) (Request for Decision);

18.872 Motion by Councillor Beniuk to direct Administration to proceed as directed in camera pending legal advice and bring forward the request for decision to the July 10, 2018 Regular Council Meeting.

CARRIED UNANIMOUSLY

ADJOURNMENT

18.873 Motion by Councillor Beniuk to adjourn the Regular Council Meeting of July 3, 2018 at 6:36 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**

ADOPTED