



Lac La Biche County
 P.O. Box 1679
 LAC LA BICHE AB T0A 2C0
 Phone: (780) 623 1747
 Fax: (780) 623 2039
 www.lacbabichecounty.com

The Inspections Group Inc.
 12010 – 111 Avenue NW
 EDMONTON AB T5G 0E6
 Phone: (780) 454 5048 Toll Free: (866) 554 5048
 Fax: (780) 454 5222 Toll Free: (866) 454 5222
 www.inspectionsgroup.com

MANUFACTURED HOME BUILDING PERMIT APPLICATION FORM

File Number: _____

Permit Number: _____

Application Date: DD / MMM / YYYY

e-SITE Number: _____

Applicant Type: Homeowner Contractor

Cost of Installation (Labour & Material) \$ _____

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act. A permit may expire if the undertaking to which it applies: (a) is not commenced within 90 days of issue of the permit, (b) is suspended or abandoned for a period of 120 days. An extension can be considered when applied for in writing prior to permit expiry date.

Additional inspections are available for an additional fee

Owner Name: _____ Mailing Address: _____

City: _____ Prov: _____ Postal Code: _____ Phone: _____ Fax: _____

Cell: _____ Email: _____

Owner's Signature / Declaration (Single Family Residential Only)

"I hereby declare I am the owner of the premises in which the work will be conducted, and reside or will reside on the property. I am doing the work myself, and assume responsibility for compliance with the applicable Act and Regulations"

Company Name: _____ Mailing Address: _____

City: _____ Prov: _____ Postal Code: _____ Phone: _____ Fax: _____

Cell: _____ Email: _____

 Contractor/Architect/Engineer Name

 Signature

 Builder License Number

Project Location in Lac La Biche County:

Work: not started in progress complete

Street Address: _____ Tax Roll #: _____

Legal Subdivision: Part of: _____ Section: _____ Township: _____ Range: _____ West of: _____

Subdivision Name: _____ Lot: _____ Block: _____ Plan: _____

BUILDING TYPE:

- Dwelling Unit
- Detached/Attached Garage
- Accessory Building
- Basement Development
- Deck
- Wood Burning Stove/Fireplace
- Certification # _____
- Foundation Type
- _____
- Other (specify)
- _____

TYPE OF WORK:

- New Construction
- Relocation
- Addition
- Renovation
- Demolition
- Change of Occupancy
- Manufactured Home*
- Modular Home*
- *CSA # _____
- Development # _____

BUILDING USE:

- Farm
- Single/Multi Residential
- Commercial
- Industrial
- Institutional
- Oil & Gas
- Other (specify)
- _____
- _____
- _____

BUILDING AREA IN SQUARE FEET:

- Number of stories _____
- Main area _____
- 2nd floor _____
- Basement _____
- Garage _____
- Total Area _____
- Deck _____
- Basement developed at time of construction?
- Yes No

Description of Work: _____

*Manufactured Home – transportable in single or multiple sections; is ready for residential occupancy upon completion of setup.
 *Modular Home – assembled at site in sections; sections have no chassis, running gear nor its own wheels.

Payment Type: Cash Cheque MC VISA Interac

Credit Card Number: _____ Exp: _____

Cardholder Name / Signature: _____

Permit Fee: \$ _____ + SCC Levy: \$ _____

*\$4.50 or 4% of the permit fee maximum \$560.00

Total Cost: \$ _____ Receipt #: _____

OFFICE USE ONLY

Issuing Officer's Name: _____

Designation Number: _____

Issuing Officer's Signature: _____

Permit Issue Date: DD / MMM / YYYY

PLEASE CONTACT THE INSPECTIONS GROUP INC. FOR INSPECTIONS ALLOWING 2 – 5 WORKING DAYS NOTICE & PROVIDE SAFE ACCESS.

The personal information provided as part of this application is collected under the Safety Codes Act and the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring, and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Municipality..



INFORMATION REQUIRED FOR A MODULAR / MOBILE / MANUFACTURED HOME PERMIT
(to be completed and attached to the building permit application)

A Development Permit is required to allow a modular / mobile / manufactured home to be located on a parcel of land. The development permit is obtained from the municipality.

- 1. C.S.A. Z240 Building
Required for a mobile or manufactured home having a deformation resistant steel frame and may sit on a gravel pad with blocking or on piles.

Or

- 2. C.S.A. A277 Building
A modular is a factory built home that is constructed on engineered wood or built up wood beams. Modular homes require a permanent foundation. They are not permitted on a gravel pad and blocking without engineering.
- 3. C.S.A. number _____ (submit as soon as available)
(typically found on a CSA certification label on the electrical panel, required to prove the unit has passed the Canadian Standards Association requirements. Label may come from other certification bodies other than CSA e.g. QAI, Intertek, etc.)
- 4. Alberta Municipal Affairs label number _____ (submit as soon as possible)
(found on a silver sticker with blue printing on the electrical panel)
- 5. Serial number _____
- 6. Name of the manufacturer _____
- 7. Year the unit was manufactured _____
- 8. Foundation type full basement constructed of concrete or preserved wood
 4' deep concrete strip footing and frost wall crawlspace
 4' deep concrete pad and pier system crawlspace
 engineered designed slab on grade
 engineered designed pilings for concrete or steel pilings
 wood blocking or pier foundation

Detailed drawings to be submitted. Foundations requiring engineering are to be accompanied by stamped drawings and arrangements are to be made with the designer for a required verification letter upon completion.

- 9. Legal address: Lot ____ Block ____ Plan _____ Qtr ____ Sec ____ Twp ____ Range ____ W ____
- 10. Submit a site plan showing site and unit dimensions, distance to property line, distance to other building on the property and show the location of driveways and adjacent roads.
- 11. Was the home manufactured in Alberta?
 Yes No Where was the home made? _____
- 12. Size of building: Length _____ x Width _____ = _____ Total Square Feet
- 13. Has this home had any renovations or additions since leaving the factory?
 No Yes (provide additional information) _____