



## LAC LA BICHE COUNTY POLICY

TITLE: Conditional Subdivision Approval Time Extension	POLICY NO: PI-61-013
RESOLUTION: 18.700	EFFECTIVE DATE: May 22, 2018
LEAD ROLE: Sr. Manager, Planning & Development	NEXT REVIEW DATE: May 22, 2022
SPECIAL NOTES/CROSS REFERENCE:	AMENDMENT DATE:

### POLICY STATEMENT:

To provide a consistent approach to providing a one (1) year extension to the time an applicant/landowner has to satisfy conditions of a subdivision approval for endorsement.

The *Municipal Government Act (MGA)* gives applicants one year from the decision date to meet the conditions of a Subdivision Approval for endorsement. The *MGA* also provides provision for a municipal council to extend this one year period. Lac La Biche County Council understands that in some instances extra time is required to meet the conditions of subdivision; therefore, authorizes Administration to extend a conditional subdivision approval for a maximum of one additional year.

### DEFINITIONS:

*Subdivision* - the division of a parcel of land by an instrument.

*Endorsement* - the confirmation by the County that all the conditions of a conditional subdivision approval have been met, that the plan of survey/descriptive plan meets with the approval granted and if so, the preparation of the registration package for the said subdivision at Land Titles.

### ROLES AND RESPONSIBILITIES

1. Planning & Development Services will process requests for time extensions as per this Policy.
2. The Senior Manager of Planning Development Services has the authority to grant a one (1) year extension as per this policy.

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date