

# Council Highlights



Lac La Biche County  
welcoming by nature.

## Regular Council Meeting | June 5, 2018

### Human Resources Standard Operating Procedure

Alberta Employment Standards changed effective January 1, 2018. To comply with these standards, Administration updated the County's Standard Operating Procedures on maternity leave and statutory pay. Council accepted this briefing as information.

### Bylaw 18-015: Assessment Review Boards

The Modernized Municipal Government Act requires changes to the County's Assessment Review Boards. Now, the County is only required to have a single board for both the Local Assessment Review Board (LARB) and the Composite Assessment Review Board (CARB). Council passed the bylaw and appointed Councillor Colin Cote as chair of both the LARB and CARB for a term ending January 31, 2021.

### Council Workshop: Planning & Development 101

To give Council a better understanding of planning and development laws and regulations, Administration will deliver a workshop to Council at a later date.

### Options for Managing Private Use of Municipally-Owned Lands

Council reviewed a new Enroachment Agreements Policy, an updated License of Occupations Agreements Policy, and a new Land Lease Agreements Policy. These policies are aimed at providing a clear and consistent process for using municipal lands, and reducing wait times for applicants. Council accepted the briefing as information, and implemented no fee occupation agreements for Missiwawi Estates and Fork Lake Estates.

### Rezoning Bylaws 18-013 and 18-014

Council was first presented Rezoning Bylaw 18-013, changing Lot 3, Block 1, Plan 1023466 from an agricultural district to on-site estate residential district 2. They were also presented Rezoning Bylaw 18-014, changing NW-30-66-13-W4M from an agricultural district to a highway commercial district. Both bylaws passed first reading, and will need to undergo second and third readings at a future meeting before becoming law.

### Briefing: Summer Programming

Administration updated Council on the state of summer programming for children in Lac La Biche County. Council discussed the history of the Fun in the Sun program and childcare in the Lac La Biche County, then accepted the briefing as information.

### Bingo Hut Naming

Council received a letter from the Lac La Biche Pow Wow and Fish Derby Association regarding naming the McArthur Park bingo hut/outdoor pavillion. Before considering the request further, Council will adopt a policy and procedure for naming community facilities, and complete the Recreation, Parks, and Outdoor Space Master Plan. A letter will be sent to the Pow Wow and Fish Derby Association advising them of Council's plans.

### Recreation, Parks, and Open Space Master Plan

Council reviewed a terms of reference document that will guide the creation of the Lac La Biche County Recreation, Parks, and Open Space Master Plan. Council hired Expedition Management Consulting to complete the master plan.

### Day Labour Policy

In response to a previous Council request to use local contractors for County projects wherever practical, Administration presented a Truck and Equipment Policy and Procedure. The Policy and Procedure will allow, for example, the splitting of larger contracts into smaller jobs, allowing local contractors more opportunities to take on County work. Council approved the policy and procedure as presented.

### Walking Trail Lighting Policy

Administration and Council have both received requests from the general public for lighting along some County-owned and maintained walking trails. To fulfill these requests, Administration is developing a Walking Trail Lighting Policy. After some discussion on including dark sky-friendly options in the policy, Council accepted the briefing as information. Administration will bring forward an amended policy at a future meeting.

### RFP for Curbside Collection of Residential Waste Material and Recycling

Administration presented a draft Request for Proposal (RFP) for the curbside collection of residential waste and recycling materials over a three-year period, which is to be issued by the end of June 2018. Council authorized Administration to proceed with the RFP.

### 2018 Council Priorities Tactical Plan

To improve their focus, Council developed a tactical plan at the December 18, 2017 Strategic Session. Administration organized Council's priorities into five areas: operations, infrastructure, the environment, social, and other. Council accepted the 2018 Council Priorities Tactical Plan as presented.

### Council Highlights in the Lac La Biche Post Newspaper

In order to reach a wider audience, Council requested that Council Highlights begin to be published in the Lac La Biche Post newspaper. Council directed Administration to proceed with publishing Council Highlights in the newspaper weekly after each regular Council meeting, at a cost of \$9,450 for the remainder of 2018.

For Council agendas and minutes, please visit  
[www.laclabichecounty.com/our-council/county-council](http://www.laclabichecounty.com/our-council/county-council).