

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**April 3, 2018 – 10:00 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held April 3, 2018 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:02 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Colette Borgun	Councillor / Deputy Mayor
	Darlene Beniuk	Councillor
	Jason Stedman	Councillor
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor
	George L'Heureux	Councillor
	Lorin Tkachuk	Councillor

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer/ Senior Manager, Finance and Grants
	Darrell Lessmeister	Senior Manager, Recreation and Community Enhancement (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Sheera Bourassa	Acting Manager, Planning and Development (in part)
	Jihad Moghrabi	Communications Coordinator
	Danielle Cardinal	Legislative Services Coordinator

<b>REGRETS</b>	Colin Cote	Councillor
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**ADOPTION OF AGENDA**

18.477 Motion by Councillor Stedman to approve the April 3, 2018 Regular Council Meeting agenda as amended:

- o Addition of items:
- 7.19 Alberta Library Conference
- 7.20 Community Standards Bylaw (Noise)

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

3.1 March 27, 2018– Regular Council Meeting:

- It was noted to correct Motion 18.478 to reflect that Councillor Stedman was absent from this vote.

18.478 Motion by Councillor Moore to adopt the March 27, 2018 Regular Council Meeting minutes as amended.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

*There was no unfinished business.*

## **URGENT MATTERS**

*There were no urgent matters.*

## **DELEGATIONS**

6.1 Mr. Justin Rousseau, Visitor Friendly Assessment

Mr. Justin Rousseau, Expedition Management Consulting, presented to Council the Lac La Biche County Visitor Friendly Assessment and Action Plan, and responded to questions. The Lac La Biche County Visitor Friendly Assessment and Action Plan will serve as a guiding document for the County and may assist other economic development and business organizations with identifying potential projects and strategic planning.

6.1.1 Disposition of Delegation Business.

18. 479 Motion by Councillor L'Heureux to thank Mr. Justin Rousseau for his presentation to Council and to direct Administration to bring forward proposals for implementing the Action Plan as identified in the Lac La Biche County Visitor Friendly Assessment and Action Plan.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 10:52 a.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 10:57 a.m. with all those Members of Council previously listed in attendance.

**DELEGATIONS**

6.2 Mr. Rene Schaub, Lakeland Archers Club

Mr. Rene Schaub, Lakeland Archers Club presented to Council that the Lakeland Archers Club, in partnership with Lac La Biche County, would like to build a facility to host the 2019 World 3D Archery Championship in Lac La Biche. Mr. Schaub also responded to questions from Council.

6.2.1 Disposition of Delegation Business.

18. 480 Motion by Deputy Mayor Borgun to thank Mr. Rene Schaub, Lakeland Archers, for his presentation to Council regarding the 2019 3D World Archery Championship scheduled for September 2-6<sup>th</sup>, 2019.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 11:25 a.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 11:37 a.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

7.1 Family and Community Support Services (FCSS) Northeast Zone Spring Gathering (Request for Decision)

Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement, presented to Council an overview of the annual FCSS Northeast Zone Spring Gathering; which is being hosted April 27<sup>th</sup>-28<sup>th</sup>, 2018 in Westlock, Alberta.

18.481 Motion by Mayor Moghrabi that Council approves Councillor Moore to attend the 2018 FCSS Northeast Zone Spring Gathering.

**CARRIED UNANIMOUSLY**

7.19 Alberta Library Conference (Request for Decision)

18.482 Motion by Mayor Moghrabi that Council approves Councillor Beniuk and Deputy Mayor Borgun to attend the 2018 Alberta Library Conference to be hosted in Jasper, Alberta from April 26 to 28, 2018.

**CARRIED UNANIMOUSLY**

7.2 Protective Services Building (Request for Decision)

Mr. John Kokotilo, Regional Fire Chief, Director of Emergency Management presented to Council a Request for Decision in relation to finalizing the land location of the proposed Lac La Biche County Protective Services Centre.

18.483 Motion by Councillor Tkachuk to direct Administration to use the proposed land location north of County Centre for the Protective Services Centre.

**CARRIED UNANIMOUSLY**

7.3 Capital Projects List (Discussion)

Mr. Brian Shapka, Senior Manager, Public Works, provided Council with an overview of the 2018 Capital Project Update List, and responded to Council questions.

7.4 Update on the Gravel Stockpiles and Sources for the 2018 Season Program (Briefing)

Mr. Gary Mayhew, Manager, Transportation Services, provided Council with an update on the gravel stockpiles and sources for the 2018 season, and responded to Council questions.

**PUBLIC INPUT SESSION**

6.4 Public Input Session

Mayor Moghrabi declared the public input session open at 12:15 p.m.

Mr. Vic Brezinski and Ms. Kathy Brezinski, representatives of the Lac La Biche Safety Awareness Society, presented Council with an overview of the upcoming Safety Days and Devon Community Safety Night, in addition to thanking Lac La Biche County for their continued support and donations towards the success of these initiatives.

- 6.4.1 Disposition of Public Input Session
- 18.484 Motion by Councillor Moore to thank Mr. Vic Brezinski and Ms. Kathy Brezinski for their presentation identifying the initiatives of the Lac La Biche Safety Awareness Society and recognizing the contributions of Lac La Biche County.

**CARRIED UNANIMOUSLY**

Mayor Moghrabi thanked the presenters for their comments, and declared the public input session closed at 12:30 p.m.

**NEW BUSINESS**

- 7.4 Update on the Gravel Stockpiles and Sources for the 2018 Season Program (Briefing)

Mr. Gary Mayhew, Manager, Transportation Services, continued his presentation on Gravel Stockpiles and Sources for the 2018 season.

Councillor Tkachuk exited Council Chambers at 12:41 p.m.

- 18.485 Motion by Councillor L'Heureux to accept the Update on the Gravel Stockpiles and Sources for the 2018 Season Program Briefing as information.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 12:42 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 1:21 p.m. with all those Members of Council previously listed in attendance, including Councillor Tkachuk.

**NEW BUSINESS**

- 7.5 Future Maintenance Standards and Requirements on the Old Conklin Road Maintenance (Briefing)

Mr. Gary Mayhew, Manager, Transportation Services, provided a briefing on the Future Maintenance Standards and Requirements on the Old Conklin Road Maintenance, and identifying short and long term strategy for use and maintenance of the Old Conklin Road.

18.486 Motion by Councillor Stedman to accept the Briefing on Future Maintenance Standards and Requirements on the Old Conklin Road Maintenance as information.

**CARRIED UNANIMOUSLY**

18.487 Motion by Councillor Johnson to allocate \$100,000, in 2018, towards maintenance for the Old Conklin Road.

**CARRIED UNANIMOUSLY**

7.6 2018 Hamlet Sidewalk Replacement Program and the Hamlet Resurfacing Program (Request for Decision)

Mr. Gary Mayhew, Manager, Transportation Services, provided Council with a detailed summary of the 2018 Hamlet Sidewalk Replacement Program and the Hamlet Resurfacing Program, and sought Council's direction in terms of program funding.

18.488 Motion by Councillor Tkachuk to approve funding for the 2018 Sidewalk Replacement Program in the amount of \$1,300,000.

**CARRIED UNANIMOUSLY**

18.489 Motion by Deputy Mayor Borgun to approve funding for the 2018 Hamlet Resurfacing Program in the amount of \$600,000.

**CARRIED UNANIMOUSLY**

7.7 Sandbag Program (Briefing)

Mr. Gary Mayhew, Manager, Transportation Services, provided Council with an update on the Sandbag Program, and to advise Council on the past practice, and services provided, in the event of flooding due to possible high water levels in the spring of 2018.

18.490 Motion by Councillor Beniuk to accept the Sandbag Program Briefing as information.

**CARRIED UNANIMOUSLY**

7.8 Dust Abatement Program (Briefing)

Mr. Gary Mayhew, Manager, Transportation Services, provided Council with an update on the commencement of the 2018 Dust Abatement Program.

18.491 Motion by Councillor Beniuk to accept the Dust Abatement Program Briefing as information.

**CARRIED UNANIMOUSLY**

7.9 Addition of Weed Inspector Position-Environmental Services (Request for Decision)

Ms. Molly Fyten, Manager, Environmental Services presented Council with a Weed Inspector Business Case for Council's decision.

18.492 Motion by Councillor L'Heureux to approve the addition of a third Weed Inspector position for the Environmental Services department.

**In Favour**

Mayor Moghrabi  
Deputy Mayor Borgun  
Councillor Stedman  
Councillor L'Heureux

**Opposed**

Councillor Moore  
Councillor Johnson  
Councillor Beniuk  
Councillor Tkachuk

**DEFEATED**

18.493 Motion by Councillor Beniuk to cease the recruitment of additional full time staff.

**In Favour**

Councillor Beniuk

**Opposed**

Mayor Moghrabi  
Deputy Mayor Borgun  
Councillor L'Heureux  
Councillor Moore  
Councillor Tkachuk  
Councillor Stedman  
Councillor Johnson

**DEFEATED**

18.494 Motion by Councillor Johnson to utilize existing budget funds to re-allocate towards a third Weed Inspector position.

**CARRIED UNANIMOUSLY**

18.495 Motion by Councillor Tkachuk to direct Administration to review the existing Summer Student program and to bring forward the results of the review to a future Council Meeting.

**CARRIED UNANIMOUSLY**

7.10 Tipping Fee Revision (Request for Decision)

Ms. Molly Fyten, Manager, Environmental Services presented Council with the proposed Tipping Fee Revision, and responded to questions by Council Members.

18.496 Motion by Councillor Tkachuk that Council approves the revised 'Schedule "A"' Tipping Fee Schedule as part of Bylaw 15-034, in order to address fees for accepting Industrial, Commercial, and Institutional (ICI) recyclable material at the County landfills.

Councillor Stedman exited Council Chambers at 2:44 p.m. and returned at 2:45 p.m.

**CARRIED UNANIMOUSLY**

7.11 Bylaw 18-006: Land Use Bylaw Amendment-Work Camps (Request for Decision)

Ms. Sheera Bourassa, Acting Manager, Planning and Development presented to Council, Bylaw 18-006: Land Use Bylaw Amendment-Work Camps for first reading.

18.497 Motion by Councillor L'Heureux that Bylaw 18-006 be given first reading this 3<sup>rd</sup> day of April, 2018.

**CARRIED UNANIMOUSLY**



Councillor Tkachuk exited Council Chambers at 3:09 p.m. and returned at 3:09 p.m.

- 18.498 Motion by Deputy Mayor Borgun to request Administration to host an Open House regarding Bylaw 18-006: Land Use Bylaw Amendment-Work Camps.

**CARRIED UNANIMOUSLY**

Councillor L'Heureux exited Council Chambers at 3:11 p.m.

- 7.12 New Safety Codes Quality Management Plan (QMP) Approval (Request for Decision)

Ms. Sheera Bourassa, Acting Manager, Planning and Development and Ms. Ashley Bomersback, Safety Codes Administrator, Planning and Development, presented to Council the New Safety Codes Quality Management Plan that is required for accreditation with the Safety Codes Council.

- 18.499 Motion by Councillor Stedman that Council approves the new Safety Codes Quality Management Plan (QMP) for the building, plumbing, electrical and gas disciplines.

**CARRIED UNANIMOUSLY**

Councillor L'Heureux returned to Council Chambers at 3:12 p.m.

- 7.13 Request for First Extension to the Subdivision Approval for File 2017-S-002; Elliot, Chris; NW-34-67-16-W4M (Request for Decision)

Ms. Sheera Bourassa, Acting Manager, Planning and Development presented to Council, the request for an extension by Mr. Chris Elliot for subdivision file 2017-S-002. Administration recommended a one year extension with respect to this item.

- 18.500 Motion by Councillor Tkachuk that Council grants a one year extension to the Subdivision Approval application for File 2017-S-002 until April 5, 2019.

**CARRIED UNANIMOUSLY**

7.14 Special Council Meeting -April 18, 2018 (Request for Decision)

Mr. Dan Small, Assistant Chief Administrative Officer and Senior Manager, Finance and Grants, presented Council with a Request for a Decision pertaining to establishing a Special Council Meeting for the purpose of the 2018 Property Tax Assessment and a 2018 Tax Rate Bylaw.

18.501 Motion by Deputy Mayor Borgun that Council establishes a Special Council Meeting Date dedicated to discussing the 2018 Property Tax Assessment and the 2018 Tax Rate Bylaw, to be held on Wednesday, April 18, 2018 at 10:00 a.m., in Council Chambers, 2<sup>nd</sup> Floor at McArthur Place.

**In Favour**

Mayor Moghrabi  
Deputy Mayor Borgun  
Councillor Beniuk  
Councillor Johnson  
Councillor Stedman  
Councillor Moore  
Councillor Tkachuk

**Opposed**

Councillor L'Heureux

**CARRIED**

7.15 Media Training (Request for Decision)

Ms. Shadia Amblie, Chief Administrative Officer, requested 2018 funding for Media Relations Training in the amount of \$3500. Council previously expressed interested in participating in Media Training, with training anticipated to take place on April 30, 2018.

18.502 Motion by Councillor Tkachuk to direct Administration to allocate \$3500 in the 2018 Budget dedicated to Media Relations Training and to be hosted on April 30, 2018.

**CARRIED UNANIMOUSLY**

7.16 Lobbying Government Effectively (Briefing)

Ms. Shadia Amblie, Chief Administrative Officer, presented Council with a briefing pertaining to the Lobbying Government Effectively Training Program. Training dates were proposed, along with extending an invitation to other organizations was also discussed.

18.503 Motion by Councillor Beniuk to direct Administration to explore June 7, 2018 as the date to schedule the Lobbying Government Effectively Training and to extend an invitation to other organizations who may benefit from this program.

**CARRIED UNANIMOUSLY**

7.17- Bylaw 18-007 to Repeal the Solid Waste Management Task Force (Request for Decision)

Ms. Shadia Amblie, Chief Administrative Officer, presented Council with the proposed Bylaw 18-007 to Repeal the Solid Waste Management Task Force.

18.504 Motion by Councillor Stedman that Bylaw 18-007 be given first reading this 3<sup>rd</sup> day of April, 2018.

**CARRIED UNANIMOUSLY**

18.505 Motion by Deputy Mayor Borgun that Bylaw 18-007 be given second reading this 3<sup>rd</sup> day of April, 2018.

**CARRIED UNANIMOUSLY**

18.506 Motion by Councillor Tkachuk that Bylaw 18-007 be submitted for third reading this 3<sup>rd</sup> day of April, 2018.

**CARRIED UNANIMOUSLY**

18.507 Motion by Councillor Moore that Bylaw 18-007 be given third reading this 3<sup>rd</sup> day of April, 2018.

**CARRIED UNANIMOUSLY**

7.18 Portage College Upcoming Events Update (Discussion)

Councillor Moore provided an overview of upcoming Portage College Events with a note that information will be circulated to Council for their perusal.

*Note that Item 7.19- Alberta Library Conference was discussed at the beginning of the meeting*

7.20 Community Standards Bylaw (Noise) (Discussion)

Councillor Beniuk informed Council and Administration of a citizen concern that falls under the purview of the Community Standards Bylaw. Mr. Chris Clark, Supervisor, Enforcement Services, appeared before Council in response to the concern raised by Councillor Beniuk.

**ADJOURNMENT**

18.508 Motion by Councillor Moore to adjourn the Regular Council Meeting of April 3, 2018 at 3:37 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**