



Lac La Biche County Internal Committee Summary

Aboriginal Liaison Committee

Description: To promote stronger relationships, and identify challenges and opportunities for collaboration, Members of Council will liaise with representatives from neighbouring Aboriginal committees on an ad hoc basis.

Legislation: N/A

Meeting Frequency: As required

Council Members: 3 Members.

Other Members: None

Appointments:

Position	Member	End of Term	Appointing Motion
Council Member	Councillor Cote	Org. Meeting 2018	17.995
Council Member	Councillor L'Heureux	Org. Meeting 2018	17.995
Council Member	Councillor Tkachuk	Org. Meeting 2018	17.995

Agricultural/Environmental Appeals Committee

Description: In accordance with the Soil Conservation Act, the Weed Control Act, and the Agricultural Pest Act, the Agricultural/Environmental Appeals Committee hears appeals with respect to notices issued under the aforementioned Acts.

Legislation: Soil Conservation Act / Weed Control Act / Agricultural Pest Act

Meeting Frequency: As required

Council Members: 3 Members

Other Members: None

Appointments:

Position	Member	End of Term	Appointing Motion
Council Member	Councillor Beniuk	Org. Meeting 2018	17.996
Council Member	Councillor Cote	Org. Meeting 2018	17.996
Council Member	Councillor L'Heureux	Org. Meeting 2018	17.996

Lac La Biche County Internal Committee Summary

Agricultural Service Board

Description: The Agricultural Service Board is an advisory board of Lac La Biche County which reviews and makes recommendations on agricultural policies and other agriculture related matters of the County.

Legislation: Agricultural Service Board Act
Lac La Biche County Bylaw 15-036 – Agricultural Service Board

Meeting Frequency: Monthly – 2nd Wednesday of each month at 10:00 a.m.

Council Members: 1 Chairperson and 1 Member

Other Members: 3 Members at Large and one non-voting Agricultural Fieldman and/or their designate.

Appointments:

Position	Member	End of Term	Appointing Motion
Chair	Councillor L'Heureux	Org. Meeting 2018	17.997
Vice-Chair	Councillor Borgun	Org. Meeting 2018	17.997
Area 1 Member	Lawrence Gingras	December 31, 2017	14.040
Area 2 Member	Reginald Plamondon	March 31, 2019	16.460
Area 3 Member	Debbie Burdek	April 30, 2018	15.317

Assessment Review Boards (Local Assessment Review Board/Composite Assessment Review Board)

Description: These boards have been established to hear and make decisions on complaints about any matter referred to in Section 460(5) of the Municipal Government Act that is shown on an assessment notice or tax notice other than property tax notice for:

- Residential properties with three or less dwelling units or farmland. (LARB)
- Non-residential property and residential property with four or more dwelling units. (CARB)

Legislation: Municipal Government Act / Matters Relating to Assessment Complaints Regulation / Lac La Biche County Bylaw 16-019 – Assessment Review Boards

Meeting Frequency: As required

Council Members: 2 Members – requires four days of training

Other Members: Members at Large (up to 10)

Lac La Biche County Internal Committee Summary

Assessment Review Boards (Local Assessment Review Board/Composite Assessment Review Board) (continued)

Appointments:

Position	Member	End of Term	Appointing Motion
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA
Member	Richard Millar	May 31, 2019	16.649
Member	Jay Onyszchuk	May 31, 2019	16.649
Member	Glenn Andersen	May 31, 2019	16.649
Member	Brian Bahry	May 31, 2019	16.649
Member	Lionel Cherniwchan	May 31, 2019	16.649
Member	Cliff Martin	May 31, 2019	16.649
Member	Delano Tolley	May 31, 2019	16.649
Member	Ron Epp	May 31, 2016	16.700

Emergency Advisory Committee and State of Local Emergency (SOLE) Committee

Description: The Emergency Advisory Committee reviews the Municipal Emergency Plan and related plans and programs on an annual basis. This committee advises Council on the status of the Municipal Emergency Plan and related plans and programs, including mutual aid plans and programs.

The State of Local Emergency Committee Members are responsible for declaring a local state of emergency.

Legislation: *Emergency Management Act*
Lac La Biche County Bylaw 12-014 – Municipal Emergency Management Agency

Meeting Frequency: As required

Council Members: Emergency Advisory Committee: 3 Members
State of Local Emergency Committee: Mayor or Deputy Mayor and 2 Members

Other Members: See Bylaw

Appointments
Advisory Committee:

Position	Member	End of Term	Appointing Motion
Council Member	Councillor Tkachuk	Org. Meeting 2018	17.990
Council Member	Councillor Cote	Org. Meeting 2018	17.990
Council Member	Councillor Stedman	Org. Meeting 2018	17.990

Appointments
SOLE Committee:

Position	Member	End of Term	Appointing Motion
Mayor/Deputy	Mayor/Deputy Mayor	<i>Ex officio</i>	<i>MGA (s.154)</i>
Council Member	Councillor Tkachuk	Org. Meeting 2018	17.990
Council Member	Councillor Cote	Org. Meeting 2018	17.990
Council Member	Councillor Stedman	Org. Meeting 2018	17.990

Lac La Biche County Internal Committee Summary

Family and Community Support Services (F.C.S.S.) Advisory Board

Description: The FCSS Advisory Board promotes and encourages citizen awareness and participation in programming and intervention programs. The Board acts as a liaison between Council and community groups, recommends social policies, acts as an advisor to the Senior Manager of Recreation and Community Enhancement by assisting and providing direction in program development and management.

Legislation: Family and Community Support Services Act
Lac La Biche County Bylaw 08-070 – Lac La Biche County Family and Community Support Services Board

Meeting Frequency: Monthly – 1st Monday of each month

Council Members: 2 Members

Other Members: 4 Members at Large

Appointments:

Position	Member	End of Term	Appointing Motion
Council Member	Councillor Borgun	Org. Meeting 2018	17.991
Council Member	Councillor Moore	Org. Meeting 2018	17.991
Member	Hazzle Costa	October 31, 2019	16.996
Member	Sandy Makokis	November 10, 2017	14.866
Member	Jana McKinley	May 12, 2018	15.354
Member	Lisa Sparks	October 31, 2018	15.746

Lac La Biche County Internal Committee Summary

Lac La Biche County Library Board

Description: The Lac La Biche County Municipal Library Board provides leadership in delivering a variety of quality materials and services to support the needs of the communities it serves in an atmosphere that is welcoming, respectful, and businesslike.

Legislation: *Libraries Act* / Lakeland County Bylaw 99-015 – Municipal Library Board

Meeting Frequency: Every other month

Council Members: 2 Members

Other Members: 1 Chairperson, 1 Vice Chairperson, 1 Treasurer, 5 Members at Large and 1 Youth Board Member. [9 members total, plus 2 “Youth Ambassador” local appointments]

Appointments:

Position	Member	End of Term	Appointing Motion
Chairperson	Loraine Anderton	April 30, 2019	16.378
Vice Chairperson	Janice Fulawka	September 30, 2018	15.661
Treasurer	Nancy Broadbent	April 20, 2019	16.304
Council Member	Councillor Beniuk	Org. Meeting 2018	17.992
Council Member	Councillor L’Heureux	Org. Meeting 2018	17.992
Member	Ron Cofer	April 30, 2019	16.378
Member	Darah Nowicki	May 09, 2020	17.449
Member	Guy Piquette	November 20, 2017	14.865
Member	Lenora Lemay	January 25, 2020	17.141

Lac La Biche Homelessness Reduction Task Force

Description: To investigate and recommend ways to reduce homelessness in Lac La Biche County.

Legislation: N/A

Meeting Frequency: As required.

Council Members: TBD

Other Members: Numerous external representatives of community groups and stakeholders

Appointments:

Position	Member	End of Term	Appointing Motion
Chair – appointed by Council	Heather Stromquist	At pleasure.	17.448
CAO or designate	TBD	---	---
FCSS Representative	TBD	---	---
Enforcement Services Rep.	TBD	---	---

Lac La Biche County Internal Committee Summary

Municipal Planning Commission

Description: The Municipal Planning Commission serves as the Subdivision Authority for all subdivision applications, with the exception of subdivisions under direct control.

The Municipal Planning Commission serves as the Development Authority for discretionary uses, and other applications which are referred by the Development Officer(s).

Legislation: Municipal Government Act
Lac La Biche County Bylaw 13-041 – Municipal Planning Commission

Meeting Frequency: Semi-Monthly – 1st and 3rd Wednesday of each month

Council Members: 5 Members

Other Members: 3 Members at Large

NOTE: *No person who is a Member of the Subdivision and Development Appeal Board is eligible for appointment to the Municipal Planning Commission.*

Appointments:

Position	Member	End of Term	Appointing Motion
Chairperson	Councillor Johnson	Org. Meeting 2018	17.993 & 17.1026
Vice Chairperson	Councillor Tkachuk	Org. Meeting 2018	17.993 & 17.1026
Council Member	Councillor Beniuk	Org. Meeting 2018	17.993
Council Member	Councillor Borgun	Org. Meeting 2018	17.993
Council Member	Councillor Moore	Org. Meeting 2018	17.993
Member	Tracy Lord	December 31, 2017	14.043
Member	Thomas Polzin	December 31, 2017	14.043
Member	Vic Toutant	December 31, 2017	14.043

Lac La Biche County Internal Committee Summary

Bold Center Sports Field Development Task Force

Description: To facilitate collaboration between the County and Northern Lights Public Schools on sports fields at the Bold Center.

Legislation: None
 Motion 17.422 (April 25, 2017)
 Motion 17.601 (June 20, 2017)

Meeting Frequency: TBA

Council Members: 3 Members (plus Mayor *ex-officio*)

Other Members: n/a

NOTE: At its June 20 meeting, Council approved (Motion 17.601) the Terms of Reference for this committee, including a name change from “Northern Lights Public Schools Task Force” to “Bold Centre Sports Field Development Task Force”. It also altered the composition of the task force and the number of members.

Appointments:

Position	Member	End of Term	Appointing Motion
County Representative	Mayor Moghrabi (<i>ex-officio</i>)	Org. Meeting 2018	17.998
County Representative	Councillor Tkachuk	Org. Meeting 2018	17.998
County Representative	Councillor Cote	Org. Meeting 2018	17.998
County Representative	Councillor Moore	Org. Meeting 2018	17.998
County Representative	Shadia Amblie (CAO)	unknown	17.601
County Representative	Darrell Lessmeister (Sr. Mgr, Recreation)	unknown	17.601
Northern Lights Representative	Board Chair Mandi Skogen (<i>ex-officio</i>)	unknown	17.601
Northern Lights Representative	Board Vice-Chair Arlene Hrynyk	unknown	17.601
Northern Lights Representative	Trustee Debra Lozinski	unknown	17.601
Northern Lights Representative	Trustee Maurice Richard	unknown	17.601
Northern Lights Representative	Rick Cusson (Superintendent)	unknown	17.601
Northern Lights Representative	Paula Elock (Secretary-Treasurer)	unknown	17.601
Northern Lights Representative	Conal Donovan (Principal, J.A. Williams School)	unknown	17.601

Lac La Biche County Internal Committee Summary

Public Works Committee

Description: The Public Works Committee provides specialized advice and recommendations to Lac La Biche County Council on all matters relating to public works, including, but not limited to: Transportation Services, Environmental Services, Utilities, and infrastructure pertinent to public works. The Public Works Committee may serve as a forum for Senior Administration to communicate the status of capital projects and departmental work to Lac La Biche County Council.

Legislation: Lac La Biche County Bylaw 15-031 – Public Works Committee

Meeting Frequency: Monthly – Every 1st Tuesday of each month

Council Members: Three members and Mayor as ex-officio

Other Members: None.

Appointments:

Position	Member	End of Term	Appointing Motion
Council Member	Councillor Johnson	Org. Meeting 2018	17.1000
Council Member	Councillor Tkachuk	Org. Meeting 2018	17.1000
Council Member	Councillor L'Heureux	Org. Meeting 2018	17.1000

Lac La Biche County Internal Committee Summary

Subdivision and Development Appeal Board

Description: The Subdivision & Development Appeal Board is a quasi-judicial board that hears appeals on subdivision and development decisions made by the subdivision and development authority.

Legislation: Municipal Government Act / Lac La Biche County Bylaw 07-015 – Subdivision and Development Appeal Board

Meeting Frequency: As required

Note: No more than 5 Members will serve at any one hearing

Council Members: 2 Members, no more than 1 of whom shall serve at any one hearing

Other Members: 8 Members at Large, no more than 4 of whom shall be selected on a rotational and/or availability basis, shall serve at each hearing

NOTE: No person who is a Member of the Municipal Planning Commission shall be appointed to the Subdivision and Development Appeal Board.

Appointments:

Position	Member	End of Term	Appointing Motion
Council Member	Councillor L'Heureux	Org. Meeting 2018	17.994
Council Member	Councillor Cote	Org. Meeting 2018	17.994
Member	Alcide Menard	March 31, 2019	16.421
Member	Linda Lauzon	June 28, 2019	16.650
Member	Dan Anderson	September 27, 2019	16.813
Member	Richard Mahe	March 31, 2017	14.252
Member	Guy Piquette	March 31, 2017	14.252
Member	Brian Deheer	July 1, 2017	14.562
Member	Mark Wiebe	July 1, 2017	14.562
Member	Ken Warkentin	March 31, 2018	15.272

Lac La Biche County Internal Committee Summary

Transportation Master Plan Advisory Committee

Description: The Lac La Biche County Transportation Master Plan Advisory Committee will be to provide a scientific analysis of current infrastructure and gather public input in completing the Transportation Master Plan.

Legislation: Lac La Biche County Bylaw 11-039 – Transportation Master Plan Advisory Committee

Meeting Frequency: Semi-Monthly – 2nd and 4th Wednesday of each month

Council Members: 3 Members

Other Members: None

Appointments:

Position	Member	End of Term	Appointing Motion
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA

Lac La Biche County Internal Committee Summary

Water Resources Management Task Force

Description: The Task Force defines the contractual obligations of Portage College and Lac La Biche County in their work to establish Lac La Biche as the regional service provider of Portage College’s Water and Environmental Sciences programming and Ad Hoc Applied Training. This Task Force commits to working collaboratively to develop in partnership a training facility for water and wastewater operators within Lac La Biche County and to adhere to the following principles governing actions of the members of the group: community focus, open communication, fiscal responsibility, cooperation, commitment to excellence, and continuous improvement.

Legislation: N/A

Meeting Frequency: Bi-Weekly

Council Members: 2 Members and Mayor as ex-officio

Other Members: 3 Portage College Delegates and CFO; Lac La Biche County CAO and Senior Manager, Public Works

2 members to be appointed as Chair and Vice-Chair

Appointments:

Position	Member	End of Term	Appointing Motion
TBA	TBA	TBA	TBA
TBA	TBA	TBA	TBA
LLBC Admin.	CAO – Shadia Amblie	---	---
LLBC Admin.	Senior Manager of Public Works – Brian Shapka	---	---
College Admin.	Dr. Trent Keough	---	---
College Admin.	Tracy Boyde	---	---
College Admin.	Reuel Thomas	---	---
College Admin.	CFO – Dale Mountain	---	---