

**LAC LA BICHE COUNTY  
SPECIAL COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**March 1, 2017 – 10:00 a.m.**

Minutes of the Lac La Biche County Special Council Meeting held March 1, 2017 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:10 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	Robert Richard	Councillor / Deputy Mayor
	Wanda Austin	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor
<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Dan Small	Interim Assistant Chief Administrative Officer/ Senior Manager, Finance & Grants
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement
	Brian Shapka	Senior Manager, Public Works
	James Roy	Legislative Services Coordinator

**ADOPTION OF AGENDA**

17.241 Motion by Councillor Austin to approve the March 1, 2017 Special Council Meeting agenda as presented.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

4.1 Proposed 2017 County Budget;

4.1.1 Business Cases;

*Seasonal Human Resources Clerk*

Mr. Kashif Ijaz, Human Resources Manager, made a presentation to Council requesting funding in the amount of \$9,517.92 to employ one

seasonal employee for 13 weeks in order to revise the clerical and data storage procedures in the Human Resources Department.

17.242 Motion by Councillor Siebold to allocate \$9,517.92 for the purpose of employing one seasonal employee in the Human Resources Department as a file clerk in the summer of 2017, and further, that this position be transferred to the seasonal hiring pool from this point forward.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Richard**  
**Councillor Austin**  
**Councillor Olson**  
**Councillor Phillips**  
**Councillor Siebold**

**OPPOSED**  
**Councillor Nowak**  
**Councillor Haymour**  
**Councillor Thompson**

**CARRIED**

*GIS Technician*

Ms. Shadia Amblie, Chief Administrative Office, gave a presentation to Council on re-purposing one business development coordinator position as a GIS technician at a similar salary, and responded to questions.

17.243 Motion by Councillor Olson that Council authorizes Administration to create one new GIS technician position by re-purposing one business development coordinator position, as requested.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Richard**  
**Councillor Austin**  
**Councillor Olson**  
**Councillor Phillips**  
**Councillor Siebold**  
**Councillor Nowak**  
**Councillor Haymour**

**OPPOSED**  
**Councillor Thompson**

**CARRIED**

*Project Services Clerk*

Ms. Amblie and Mr. Brian Shapka, Senior Manager, Public Works, gave a presentation to Council on re-purposing one vacant position to that of a Project Services Clerk, and responded to questions.

Councillor Siebold left Council Chambers at 10:46 a.m. and returned at 10:48 a.m.

Councillor Olson left Council Chambers at 10:53 a.m. and returned at 10:54 a.m.

Councillor Olson left Council Chambers at 10:57 a.m. and returned at 10:58 a.m.

*Project Services Clerk (continued)*

17.244 Motion by Councillor Phillips that Council authorizes Administration to create one new Project Services Clerk position, as requested.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 11:10 a.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 11:21 p.m. with all those Members of Council previously listed in attendance except Councillor Thompson & Haymour.

**NEW BUSINESS**

*County Centre Front Staff Position*

Mr. Dan Small, Interim Assistant Chief Administrative Officer/ Senior Manager, Finance & Grants, made a presentation on upgrading one County Centre front office administrative position from 0.65 FTE to 1.0 FTE.

Councillors Thompson and Haymour returned to Council Chambers at 11:23 a.m.

17.245 Motion by Councillor Thompson that council authorizes Administration to upgrade an administrative position at County Centre from 0.65 FTE to 1.0 FTE, as requested.

**IN FAVOUR**

**Mayor Moghrabi  
Councillor Richard  
Councillor Austin  
Councillor Olson  
Councillor Phillips  
Councillor Siebold  
Councillor Thompson**

**OPPOSED**

**Councillor Nowak  
Councillor Haymour**

**CARRIED**

*Council Legislative Assistant*

Ms. Amblie and Mr. Small made a presentation to Council on creating a permanent legislative assistant position.

17.246 Motion by Councillor Thompson that Council does not authorize Administration to create a permanent Council Legislative Assistant position, and further, that instead the current term position be extended to December 1, 2017.

**IN FAVOUR**

**Mayor Moghrabi  
Councillor Richard  
Councillor Haymour  
Councillor Olson  
Councillor Phillips  
Councillor Siebold  
Councillor Thompson**

**OPPOSED**

**Councillor Nowak  
Councillor Austin**

**CARRIED**

*Seasonal Staffing – Public Works*

Mr. Shapka made a presentation to Council and responded to questions with regard to creating three seasonal staff positions for gravelling operations.

17.247 Motion by Councillor Phillips that Council approves, as requested by Administration, the establishment of no more than three seasonal staff positions in the Public Works Department, to be employed under such terms and conditions as Administration considers appropriate.

**CARRIED UNANIMOUSLY**

*Full-Time Equipment Operator*

Mr. Shapka made a presentation to Council and responded to questions with regard to creating one full-time equipment operator position from the existing term position.

17.248 Motion by Councillor Nowak that Council approves, as requested by Administration, the establishment of one full-time position in Public Works Department, from the existing term position, to be employed under such terms and conditions as Administration considers appropriate.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 12:12 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 1:41 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

4.1 Proposed 2017 County Budget (continued);

4.1.2 Capital Budget Requests (continued);

Mr. Small made a presentation to Council on funds available to finance capital and discretionary projects and responded to questions.

Mr. Shapka made a presentation to Council on various transportation capital projects for 2017, and responded to questions.

Councillor Phillips left Council Chambers at 2:26 p.m.

**RECESS** Mayor Moghrabi called a recess at 3:23 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 3:29 p.m. with all those Members of Council previously listed in attendance except Councillor Phillips.

**NEW BUSINESS**

4.1 Proposed 2017 County Budget (continued);

4.1.2 Capital Budget Requests;

Mr. Shapka continued his presentation to Council on various transportation capital projects for 2017, and responded to questions.

Councillor Phillips returned to Council Chambers at 3:45 p.m.

4.2 Hospital and Health Foundation

Councillor Phillips briefed Council on his recent meetings with the Alberta College of Physicians and Surgeons.

**ADJOURNMENT**

17.249 Motion by Councillor Siebold to adjourn the Special Council Meeting of March 1, 2017 at 4:09 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Shadia Amblie  
Chief Administrative Officer**

ADOPTED